

CIPET	Issue No :	3	Rev. No.:		CIPET/QF/7742
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Format for Inspection Documents					

Document No. CIPET/QF/7742 – Format for Inspection Documents

Issued to :

Manufacturer/Supplier Inspection Call Letter No. & Date:

INSPECTION DOCUMENT AS PER IS NO. / QAP NO. :

Page No.:

DOC. NO.:

DATE:

PART - A: PARTICULARS OF STORES

- a) Description of the items :
- b) Grade/Variety/Type/Size/Class etc. :
- c) Declared Value, if any :
- d) Quantity :
- e) Any Other Information :

PART - B: SUPPLEMENTARY INFORMATIONS

- a) Reference to sampling procedure:

PART – C: RESULTS OF WITNESSED TESTS & REVIEW OF DOCUMENTS

Results of Witnessed Tests					
Sl. No.	Clause No. / QAP Sl. No.	Tests Witnessed	Unit	Specified requirements	Observed Results

Review of Documents (if any):					
Sl. No.	Clause No. / QAP Sl. No.	Test Parameters / Documents	Certificate / Report No. & Date	Certificate / Report Issued by	Review / Remarks

PART - D: REMARKS

1. This Inspection document shall not be reproduced except in full without the written approval of the PDI Cell at CIPET Head Office, Chennai.
2. These witness results relate exclusively to the work ordered or the object (s) or the lot inspected.
3. Lab. Environmental Condition during the witness of tests: Temperature - ____ & Relative Humidity - ____.

AUTHORISED SIGNATORY