



स्क्रैप की बिक्री हेतु निविदा/ TENDER FOR SALE OF SCRAP

TENDER NO.: CIPET/NAV/ADMIN/SCRAP/2023-24/01

LAST DATE FOR SUBMISSION OF BIDS: 15.03.2024

कौशल एवं तकनीकी सहायता केंद्र (सीएसटीएस) – नवसारी,
Centre for Skilling and Technical Support (CSTS) – Navsari
केन्द्रीय पेट्रोसायन अभियांत्रिकी एवं प्रौद्योगिकी संस्थान (सिपेट)
Central Institute of Petrochemicals Engineering & Technology (CIPET)
(रसायन एवं पेट्रोसायन विभाग, रसायन और उर्वरक मंत्रालय, भारत सरकार)
(Department of Chemicals & Petrochemicals, Ministry of Chemicals & Fertilizer, GOI)
Block No. B-364 & D-368,
Beside Govt. Science College, At-Po - Khundh,
Tal. – Chikhli, Dist. Navsari, Gujarat - 396521
Tel: +91-2632-299560/+91-7567648878
Website: www.cipet.gov.in, e-mail: navsari@cipet.gov.in

Sealed quotations are invited from interested parties for lifting of **Scrap Materials** on “**As and where is basis**”.

Interested bidders may submit their quotation on or before 15.03.2024 at 14:00 to the above address. The tender document can be downloaded from CIPET website www.cipet.gov.in.

Director & Head, CIPET: CSTS, Navsari reserves the right to accept or reject any/all quotations without assigning any reasons thereof.

Director &Head

Detailed Notice for Tender for Sale of Scrap

CIPET, Navsari invites Sealed Tender for Sale of Scrap on “as and where is basis” at CIPET, Navsari campus as per details furnished below: -

Sl. No.	Scrap Item Description	Approx .Qty.	Estimated Minimum Rate. (Rs.)	EMD Amount	Tender Fees	Tender Sale Date	Last Date Of Tender Deposit	Tender Opening Date
1	MS Chips	2000 Kg.	33/- per Kg.	3000/-	590/-	21.02.2024	15.03.2024	15.03.2024
	MS End Pieces	25 Kg.	40/- per Kg.					
2	Note Book / Papers	40 Kg.	20/- per Kg.					
3	News Paper	55 Kg.	20/- per Kg.					
4	PP Lumps/ scrap	1000 Kg.	26/- per Kg.					
	Nylon Lump	400 Kg.	31/- per Kg.					
	PS Lump	200 Kg.	33/- per Kg.					
	Other Plastic	200 Kg.	26/- per Kg.					
5	Aluminum Chips	5 Kg.	135/- per Kg.					
6	Metal Body Empty Bottles (550 ml)	125 Nos.	4/- per Nos.					
7	SS Chips	14 Kg.	110/- per Kg.					
8	Tube Light Patti (4 fit in length)	110 Nos.	15/- per Nos.					

TERMS & CONDITIONS:-**Annexure-A**

1. Tenders should be sealed and addressed to **Director & Head, Central Institute of Petrochemicals Engineering & Technology (CIPET): Centre for Skilling and Technical Support (CSTS) – Navsari, Block No. B-364 & D-368, Beside Govt. Science College, At-Po- Khundh, Tal. – Chikhli, Dist. Navsari, Gujarat – 396521** super scribing the envelope “**Tender for the sale of Scrap Material**” so as to reach his office not later than 02:00 p.m. on 15.03.2024. The tenders will be opened on 15.03.2024 at 04:30 p.m. in the presence of the attending Tenderers or their authorized representatives.
2. The tenderers are required to submit their offer in sealed covers. The first part shall consist of EMD of Rs. 3,000/- (Rupees Three Thousand only) in the form of DD, Banker’s cheque or online transfer. The tenderers should note that they are not required to disclose their quoted price in the first part. The second part shall consist of tender document issued to them and offer of rates in the appendix.
3. Each page of the tender document is required to be signed by the tenderer. The tender document must be filled in English and all the entries must be hand written in ink. If any of the documents are missing or unsigned, the tender may be considered as invalid. Overwriting of figures is not permissible.
4. The tenderer whose tenders have been selected have to deposit the Security deposit of Rs. 3,000/- (Rupees Three Thousand only) in the next working day after the acceptance of the tender. Earnest Money Deposit amount of Rs. 3,000/- shall be forfeited in case of refusal of deposit the security deposit immediately or fails to implement the requirements of the tenders. The EMD of unsuccessful tenderers shall be returned within 15 days. The DD/Banker’s Cheque shall be drawn in favour of **CIPET VTC ACCOUNT** payable at Khundh Branch (IFSC Code: BARB0KHUNDH). The Earnest Money/Security Deposit shall be adjusted against billing price of this scrap at the end.
5. The successful tenderer has to lift the material within 3 days after payment through DD / Banker’s Cheque, failing which demurrage charges of Rs. 500/- per day will be charged up to 7 days. In case they fail to lift the material within 7 days, their tender shall be cancelled and EMD and Security Deposit paid by them shall be forfeited.
6. All the material has to be lifted from CIPET: CSTS Navsari in the presence and as per instructions of the authorized person of the Institute and on the basis of Gate- Pass on working day Monday to Friday. The Security persons on duty at the gate of Institute will have absolute authority to stop transporting of the material in case of any doubt on checking/inspection. The Director & Head, CIPET: CSTS Navsari will take final decision in all cases of any disputes.
7. The items may be splitted between the tenderers based on the highest rates offered by the tenderers. The purchaser has to arrange their own labour and transport of lifting the material from CIPET: CSTS Navsari and has to inform CIPET: CSTS Navsari management one working day before their intent to lift the scrap. CIPET: CSTS Navsari management has fully right to finalize the rates and any of the tenderer has no right to involve in this matter.

8. The Tender shall be accepted on the basis of highest offered rates by the tenderers for each item. In case equal rates are received for an item, the items will be offered first to the tenderers who has offered highest rate in other items. If there is no tenderer who has offered highest in other items, the material will be splitted between the bidders equally. However, a bidder may withdraw his case in favor of other bidder. In this respect, the decision of CIPET: CSTS Navsari Management will be final & binding on tenderers.
9. The scrap shall be weighted on weighing Yard /Dharamkata/weighing machine in the presence of CIPET: CSTS Navsari representative.
10. If there is any loss to the property of CIPET while lifting the scrap, the purchaser has to compensate this loss.
11. The Tax & GST as applicable will be charged extra on the selling price.
12. The sealed tenders along with the supporting documents with Earnest Money Deposit of Rs. 3,000/- (Rupees Three Thousand only) in the form of Demand Draft in favour of **CIPET VTC ACCOUNT** payable at Khundh should be submitted in **cover No. 1** super scribing "**Technical Bid for Scrap Tender**".
13. The sealed tender document containing the "**Commercial Bid**" shall be submitted in **cover No.2** Super scribing the envelope "**Commercial Bid for Scrap Tender**".
14. CIPET: CSTS Navsari reserves the right to cancel any or all items without assigning any reasons and the decision of management shall be final and binding in all cases.

Annexure - B

CONDITION OF SALE:

1. The tenderer is free to inspect the scrap and its present condition before submission of their offer. The scrap now available for sale can be inspected on specified dates and timings as indicated in the EOI Notice with prior permission from the officer in charge.
2. In case of taking weight of the items at the time of delivery, the weight will be ascertained in the Weigh Bridge to be arranged by the bidder before a committee. The successful bidder shall remit the cost of the Scrap and applicable taxes as prescribed in the Sale Order before taking delivery of the items from CIPET: CSTS, Navsari,
3. The successful bidder is required to remove the items from CIPET: CSTS Navsari premises as prescribed in the Sale Order at his cost and responsibility.
4. Sale will be based on actual quantity available. No claim for variation in quantities will be entertained. Photographs of the lots will be taken and kept for record.
5. The tenderer will not be permitted to sort out the materials. However, if any of the item which CIPET: CSTS, Navsari feels to be useful in future for their use will be withdrawn from the sale lot.
6. Tenderer shall ensure that CIPET: CSTS, Navsari properties are not damaged during the course of removal of the scrap and if any damage or loss is caused, the same shall be made good by the tenderer.
7. All statutory payments, like minimum wages prescribed, compensation in case of accident or loss, etc. to the workers employed by the tenderer for the removal of the items shall be borne by the tenderer. Safety Rules applicable to Contractor's Workmen should be strictly followed while working in CIPET: CSTS, Navsari premises.
8. The sale is subject to all the terms and conditions prescribed in the tender document and resultant sale order.
9. Any clarification required may be obtained before submission of the tender. 10. Necessary taxes shall be deducted or collected during sale of scrap.
10. CIPET: CSTS, Navsari reserves the right to cancel this sale at any time without assigning any reason
11. CIPET: CSTS, Navsari reserves the right to cancel this sale at any time without assigning any reason before issue of the sale order. Tenderers are not entitled to claim any damage or compensation in case of such cancellation.
12. The tender is issued subject to the jurisdiction of the local courts at Taluka: Chikhli, Dist. Navsari only. All disputes arising out of the tender notice and resultant sale order shall have the jurisdiction of the competent Court at Taluka: Chikhli, Dist. Navsari.

GENERAL CONDITIONS OF THE TENDER:

Definition of words:

In the tender document as herein defined where the context so admits, the following words and expression will have the following meaning: -

1. **“CIPET: CSTS”** means the Central Institute of Petrochemicals Engineering & Technology, Central Skilling and Technical Support.
2. **“Tenderer”** means the person or the person’s firm or company who has submitted the tender for “Sale of Plastics Scrap” along with EMD and the Performance security and the tender has been accepted by CIPET. It also includes his legal representatives or successor in office.
3. **“Tender”** means the tender submitted by the tenderer for acceptance of CIPET.
4. **“Director & Head”** means the **Director & Head** of the CIPET: CSTS Navsari or his successor in office or his authorized nominee.
5. **“Accepting Authority”** means **“Director & Head”** or his nominee on behalf of CIPET: CSTS Navsari.
6. **“Day”** means a day of 24 hours from mid night to mid night. Irrespective of number of hours worked in that day.
7. **“Working Day”** mean 9:00 am to 5:30 pm (Working days declared for CIPET) Monday to Friday, five working days in a week except declared holidays.
8. **“A Week”** means seven days without regard to the number of hours worked in any day in that week.



CENTRE FOR SKILLING AND TECHNICAL SUPPORT (CSTS)
CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY
(Ministry of Chemicals & Fertilizer, Govt. of India)
Block No. B-364 & D-368,
Beside Govt. Science College, At-Po- Khundh,
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Tel: +91-2632-299560/+91-7567648878
Website: www.cipet.gov.in, e-mail: navsari@cipet.gov.in

SI No	PARTICULARS	
1	Name of the Firms.	
2	Postal address	
3	Mobile No & Email ID	
4	Name of Contact person/Proprietor	
5	Firms Registration Certificate(copy enclosed)	
6	No of year experience in this area (Pl. mentioned & enclosed any work order)	
7	<u>Bankers details</u> Bank Name: Account No. A/cs Type: Account Holder Name: IFSC Code	
8	PAN (Permanent Account Number) (enclosed copy)	
9	GST Registration No. (enclosed copy)	
10	DD.NO & date for Tender Sale Fee Rs. 590/- (inclusive GST)	
11	DD.NO for EMD Rs. 3000/- Rs. (Three Thousand only)	
12	No Court Case Declaration: Pl. mentioned on letter head.	

Date:

Place:

Signature of the tenderer

Name: _____

Address: _____

CENTRE FOR SKILLING AND TECHNICAL SUPPORT (CSTS)
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Website: www.cipet.gov.in, e-mail: navsari@cipet.gov.in

RATE SCHEDULE to be submitted in Part-II (Commercial Bid)

SCHEDULE/APPENDIX OF RATES OF SCRAP MATERIAL

Sl. No	Description of Scrap Materials	Qty. (Approx.)	Unit (Kg. /Nos.)	Rate per unit
1	MS Chips	2000	Kg.	
	MS End Pieces	25	Kg.	
2	Note Book / Papers	40	Kg.	
3	News Paper	55	Kg.	
4	PP Lumps/ scrap	1000	Kg.	
	Nylon Lump	400	Kg.	
	PS Lump	200	Kg.	
	Other Plastic	200	Kg.	
5	Aluminum Chips	5	Kg.	
6	Metal Body Empty Bottles (550 ml)	125 Nos.	Nos.	
7	SS Chips	14	Kg.	
8	Tube Light Patti (4 fit in length)	110 Nos.	Nos.	

Tax (CGST+SGST+TCS) extra as applicable

Note: The offer is valid up to three months & The Institute Head has power to extend further on mutual consent of the party

Date:

Place:

Signature of the tenderer

Name: _____

Address: _____