

28.04.2017

[CENTRAL INSTITUTE OF PLASTICS ENGINEERING &  
TECHNOLOGY (CIPET)]

# CIPET AHMEDABAD



## RETENDER FOR PROCUREMENT OF STUDY CHAIRS

E - TENDER NO: CIPET/AHD/SC/2017

LAST DATE FOR SUBMISSION OF ON - LINE BID: 12.05.2017 - 11:00 Hrs.

**CENTRAL INSTITUTE OF PLASTICS ENGINEERING & TECHNOLOGY**  
Department of Chemicals & Petrochemicals  
Ministry of Chemicals & Fertilizers  
Govt. of India

Plot No 630, Phase IV, G.I.D.C Vatva, Ahmedabad - 382445

**E-mail:** cipetahmd@gmail.com

**Website:** www.cipet.gov.in

**Ph. No.:** +91-79-40103903/10 **Fax:** +91-79-40083906

## Notice Inviting Tender (NIT)

Tender No: CIPET/AHD/SC/2017

Date: 28.04.2017

CIPET Ahmedabad invites Tender in two Bid systems (Technical and Financial) from reputed furniture makers/manufacturers/reseller/vendors for procurement of Study Chairs and delivery at CIPET Ahmedabad Centre at the following address Plot No 630, Phase IV, G.I.D.C Vatva, Ahmedabad 382445, Gujarat India.

Sr. No.	Tender No. & Date	Name of the Item	Estimated Cost (Approx.) Rs.	EMD Rs.	Completion Time	Tender Fees in Rs.	Last Date & Time of ON-Line Bid submission
1.	CIPET/AHD/SC/2017 Dated: 28.04.2017	Procurement of Study Chairs	9 Lakhs	20,000 (Refundable)	30 Days from the date of award of Purchase Order	1,000/- (Non-refundable)	12.05.2017 11:00 Hrs.

Interested and eligible bidders are requested to apply through e-tender website [www.tenderwizard.com/CIPET](http://www.tenderwizard.com/CIPET), and may also visit for downloading tender document and technical/commercial specifications from [www.cipet.gov.in](http://www.cipet.gov.in) & [www.eprocure.gov.in](http://www.eprocure.gov.in) Bidders are requested to submit a hard copy of the Technical Bid duly sealed and signed to the Principal Director & Head, CIPET Ahmedabad, Plot No 630, Phase IV, G.I.D.C Vatva, Ahmedabad 382445 **on or before 12.05.2017 @ 13:00 Hrs.**

- Last date & time of ON-Line Bid submission 12.05.2017 11:00 Hours
- Last date & time of Physical documents submission 12.05.2017 - 13:00 Hours
- Opening of Technical bids 12.05.2017 15:00 Hours

The Tender Fee can be paid through Cash/Demand Draft and EMD will be accepted in the form of Demand Draft only drawn through any Indian Nationalized Bank favoring **CIPET payable at Ahmedabad** and shall be submitted at CIPET Ahmedabad as specified on or before **12.05.2017 up to 13:00 Hours along with the tender documents.**

### Salient information about the Tender:

1. **Mode of submission: ON - LINE**
2. **Who can participate for this Tender:** Furniture makers/manufacturer/Reseller/Vendor
3. **Date & Time of Technical Bid Opening: 12.05.2017 at 15:00 Hrs.**
4. **Date & Time of Financial Bid Opening: Technically qualified bidders will be intimated about the date and time of financial bid opening.**
5. **Bid Opening Venue: CIPET Ahmedabad, Plot No 630, Phase IV, G.I.D.C Vatva, Ahmedabad 382445, Gujarat**
6. **Eligibility Criteria:-**
  - Age of the Firm : 05 Years as on 30.04.2017
  - Annual Turnover : 50 Lakhs & above in last 03 financial years.
  - Individual Work Order : Similar Experience of supply of furniture of Rs. 10 Lakhs in single order in last 3 financial years.

**CIPET Ahmedabad reserves the absolute right to accept/reject any or all bids at any stage of the tender process without assigning any reason whatsoever.**

## **INTRODUCTION**

Central Institute of Plastics Engineering & Technology (CIPET) was established in 1968 by Government of India with the assistance of United Nations Development Programme (UNDP) at Chennai. The main objective of setting up of the institute was to develop manpower in different disciplines of Plastics Engineering & Technology as no similar institute was in existence in the country. International Labour Organization (ILO) served as the executing agency. During the initial project period between 1968 and 1973, the institute achieved the targets envisaged and was rated as one of the most successful UNDP projects implemented worldwide. Today CIPET is a premier national institution under the aegis of the Ministry of Chemicals & Fertilizers, Govt. of India fully devoted to Skill Development, Technology Support Services, Academic and Research (STAR). CIPET operates on hub & spokes model with 28 locations - 5 High Learning Centres, 12 Other Learning Centres, 3 Specialized Centres, 2 R & D Wings, 5 Vocational Training Centre, 1 Petrochemical Data Services spread across the country catering to the needs of Polymer and allied industries. 11 more centres are in the process of establishment.

CIPET stands tall not only as a premier institute in the country but also emerged as a global institution renowned for its research & development in the niche areas of Polymer Science & Technology and high quality Education & Skill development in the field of plastics. CIPET has been accredited with ISO 9001:2008 QMS, ISO/IEC - 17025, ISO/IEC - 17020 certification on Design, Development and Conduct of specialized training courses in Plastics Engineering & Technology and rendering technical /consultancy services in design, tooling, plastics processing & testing for the benefit of plastics & allied industry. Besides, STAR activities, CIPET also plays pivotal role in generating employment opportunities especially for unemployed and underemployed youth, promoting entrepreneurs through various skill development training programs.

Headquartered in Chennai, CIPET has centres at Ahmedabad, Amritsar, Aurangabad, Baddi, Balasore, Bhopal, Bhubaneswar, Chennai, Gurgaon, Guwahati, Gwalior, Hyderabad, Hajipur, Haldia, Imphal, Jaipur, Kochi, Lucknow, Madurai, Murthal, Mysore, Raipur, Valsad and Vijayawada. All the state-of-the-art centers are equipped with excellent infrastructure facilities in the areas of Design, CAD/CAM/CAE, Tooling & Mould Manufacturing, Plastics processing, Testing and Quality Assurance with plan fund support from Government of India. The infrastructure facilities in terms machinery, equipments and technology are continuously upgraded and modernized in tune with needs of plastics & allied industries.

CIPET renders Technology Support Service in the areas of design, tooling, plastics processing and testing and quality assurance in India and abroad. CIPET has been in the forefront of strengthening the technological capabilities and has been constantly building capacities and leveraging its expertise, caliber and skill sets to meet the emerging and evolving needs of the industries.

## SCOPE OF WORK

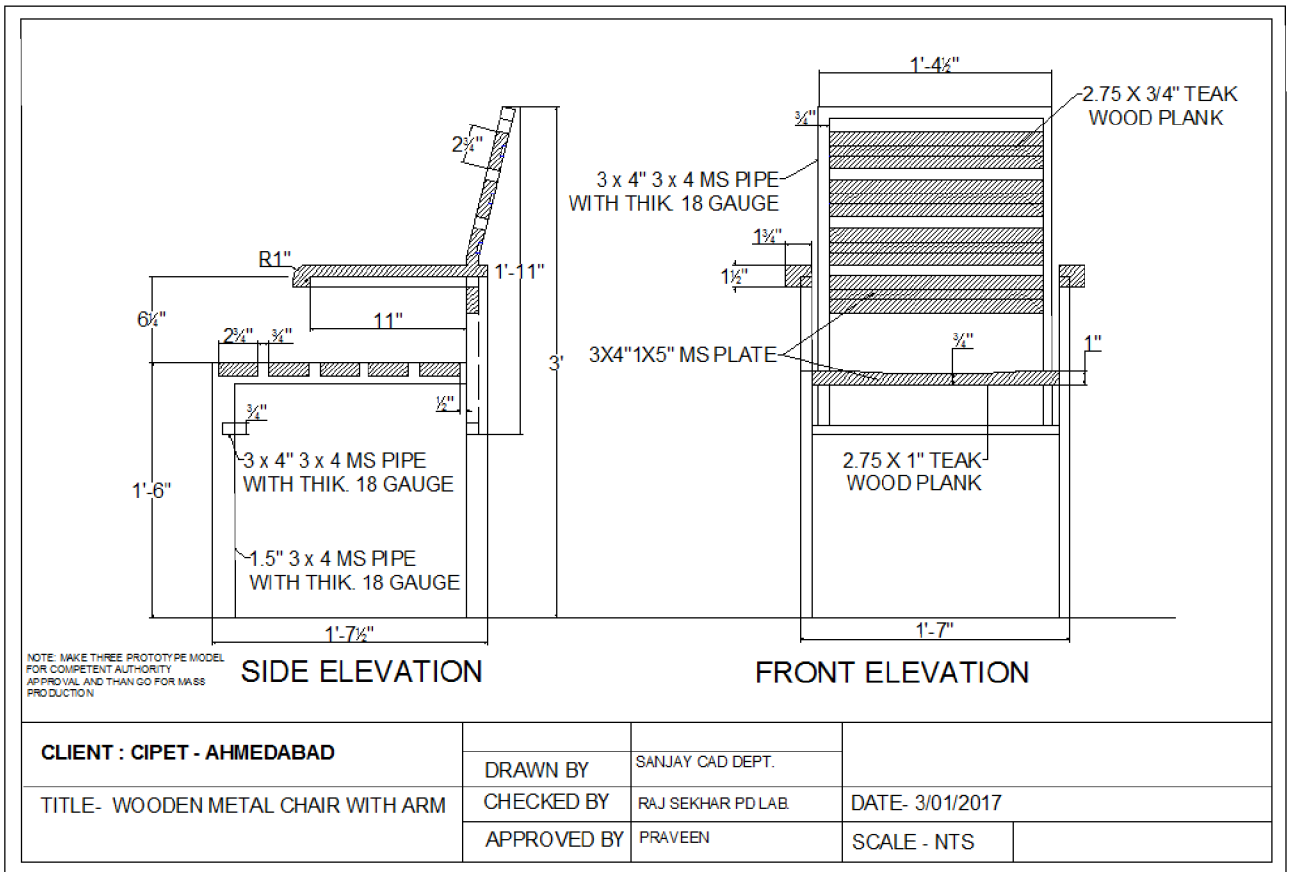
**Name of the Work: Procurement of 725 Nos Study Chair and delivery at CIPET-Ahmedabad Centre.**

Sr. No.	Name of Item	Quantity
1.	Study Chair	725

### TECHNICAL SPECIFICATIONS

#### 1. STUDY CHAIR 725 NO S

<u>Sr. No.</u>	<u>PARTICULARS</u>	<u>DESCRIPTION</u>
1.	Size	1 -7 X 1-7.5 X 3 -0 (LXWXH)
2.	Vertical & Horizontal Structure	Wall Thickness 1.1 mm CRC Square Tube Size 1.5 X 0.75
3.	Other Structure Support	Wall Thickness 1.1 mm CRC Square Tube Size 0.75 X 0.75
4.	MS Seat and Back Support	0.75 X0.125 MS Plate
5.	Wooden Seat	2.75 X1.0 Teak Wood Section
6.	Wooden Back	2.75 X 0.5 Teak Wood Section
7.	Wooden Arm Rest	1.75 X1.5 Teak Wood Section
8.	Metal Coating	Powder Coated
9.	Powder Coating	Black or as per selection
10.	Wood Polishing	French Polishing
11.	Minimum Thickness of Powder Coating	7 Micron
12.	Type of Welding	MIG Welding



**TERMS AND CONDITIONS**

1. The bidder is advised to examine the sample available at CIPET Ahmedabad before applying for the tender.
2. The bidder will be responsible for any defect in any of the item. The bidder has to replace the defected item without any additional cost and within period of 7 days.
3. The bidder has to provide warranty of 1 year on every item. The bidder will provide free service for any repairs inclusive of material, if required within period of 1 year.
4. The selected bidder has to submit sample of STUDY CHAIR at CIPET Ahmedabad and get approval of CIPET Ahmedabad about the quality of the furniture.
5. Any Tender received by the CIPET Ahmedabad after the deadline will be rejected.
6. The bidder has to provide delivery of STUDY CHAIR within 30 days from the date of issue of Purchase Order.
7. In case of work not completed satisfactory or in case of delay, CIPET Ahmedabad reserves the right to forfeit the EMD and impose penalty as decided by CIPET Ahmedabad s management. The decision of CIPET Ahmedabad s management shall be final in all matters and will be binding on the bidder.
8. The bidder shall pay to the labour minimum wages as notified by Central Government. The bidder has to comply with all the rules and regulation with respect to Labour Act.
9. The payment will be paid within 30 days after successful completion of work and delivery of Study Chairs at CIPET Ahmedabad.
10. TDS (Tax Deducted at Source) and any other applicable tax shall be deducted as per prevailing rules and regulations of the Government of India, if applicable.
11. Financial Bid should be quoted online only.
12. The rates quoted by the bidder should be valid for period of 90 days without any alteration and no escalation on any account whatsoever shall be paid for this work by CIPET Ahmedabad.

13. In case of any dispute or differences arising between the CIPET Ahmedabad and bidder relating to any matter arising out or connected with this tender, such dispute or differences shall be settled within the Jurisdiction of Ahmedabad Court and the language of communication should be English only.

### **OTHER TERMS & CONDITIONS**

1. No consortium is allowed.
2. An undertaking required from the Manufacturer stating that they would facilitate the bidder on a regular basis or as and when required.
3. Successful/selected supplier/firm/bidder should submit Performance Bank Guarantee in favor of CIPET AHMEDABAD and the same to be submitted within 5 days from the date of issue of Purchase Order. The bidder should start the manufacturing activity post submission of the Performance Bank Guarantee. The Performance Bank Guarantee has to be of 5% of Purchase Order value and drawn through any nationalized bank with validity of 1 year.
4. If the supplier fails to deliver items on time, penalty at the rate of 1% per week of the total order value subject to the maximum of 10% of total order value will be deducted from the bill.

**PERFORMANCE GUARANTEE BOND**

(To be typed on Non-judicial stamp paper of Rupees One Hundred Only)  
(TO BE ESTABLISHED THROUGH ANY OF THE NATIONALISED BANKS SITUATED AT AHMEDABAD ONLY)

WHEREAS CIPET Ahmedabad (Buyer) have invited Tenders vide Tender No..... Dt..... for purchase of Study Chair AND WHEREAS the said tender document requires the supplier/firm (seller) whose tender is accepted for the supply of Study Chair in response thereto shall establish an irrevocable Performance Guarantee Bond in favor of CIPET Ahmedabad in the form of Bank Guarantee for Rs. 50,000/- [**5% (Five percent of tender value) of the purchase value**] which will be valid for 1 year from the date of submission of Performance Bank Guarantee at CIPET Ahmedabad.

NOW THIS BANK HEREBY GUARANTEES that in the event of the said supplier/firm (seller) failing to abide any of the conditions referred to in tender document / purchase order / quality of the furniture etc. this Bank shall pay to CIPET Ahmedabad on demand and without protest or demur Rs 50,000/- (Rupees Fifty Thousand Only).

This Bank further agrees that the decision of CIPET Ahmedabad (Buyer) as to whether the said supplier/firm (Seller) has committed a breach of any of the conditions referred in tender document / purchase order shall be final and binding on the bidder.

We, ..... (name of the Bank & branch) hereby further agree that the Guarantee herein contained shall not be affected by any change in the constitution of the supplier/firm (Seller) and/ or CIPET Ahmedabad (Buyer).

Notwithstanding anything contained herein:

- a. Our liability under this Bank Guarantee shall not exceed Rs. 50,000/- (Indian Rupees Fifty Thousand only).
- b. This Bank Guarantee shall be valid up to .....(date) and
- c. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if CIPET Ahmedabad serve upon us a written claim or demand on or before..... (date).

This Bank further agrees that the claims if any, against this Bank Guarantee shall be enforceable at our branch office at ..... situated at.....

.....  
.....  
.....

(Address of local branch).

Yours truly,  
Signature and seal of the guarantor:  
Name of the Bank:  
Complete Postal Address:  
Date:



**TECHNICAL BID (ON LETTER HEAD)****TENDER No: CIPET/AHD/SC/2017****DESCRIPTION: Procurement of Study Chair and delivery at CIPET Ahmedabad Centre.**

<b>Sr. No.</b>	<b>PARTICULARS</b>	
1.	Name of the Supplier with address	
2.	Letter of Authorization from Principal Manufacturer (If applicable)	
3.	Firms Registration Certificate	
4.	PAN (Permanent Account Number)	
5.	Certificates of Registration for Sales Tax/ VAT/ WCT/ TAN and Service Tax	
6.	Similar Experience of supply of furniture of Rs. 10 Lakhs in single order in last 3 financial years.	
7.	Annual Turnover valuing more than Rs. 50 Lakhs and above during the last Three Financial Years (2014-15, 2015-16 & 2016-17) in prescribed format.	
8.	Income Tax Return of the last Three Assessment Years (2014-15, 2015-16 & 2016-17)	
9.	Cash Receipt No/Demand Draft No of Tender Fee of Rs.1,000	
10.	Demand Draft No. & Date of E.M.D of Rs. 20,000	

**Date:****Seal & Sign. of bidder**

**CHECK LIST****E-TENDER No.: CIPET/AHD/SC/2017****THE FOLLOWING DOCUMENTS HAS TO BE UPLOADED IN PDF ON TENDER WIZARD**

- 1.Tender Fee Cash Receipt/Demand Draft
- 2.EMD Demand Draft
- 3.Registration certificate of the firm
- 4.PAN No
- 5.Service Tax
- 6.Sales Tax/VAT/WCT/TAN
- 7.Similar Experience Certificate (Last 3 years)
- 8.Turnover Certificate issued by CA (Last 3 years)
- 9.Income Tax Returns (Last 3 years)
10. Technical Bid
11. Financial Bid

Date: \_\_\_\_\_

**ANNEXURE-I****CERTIFICATION OF VERIFICATION BY THE CHARTERED ACCOUNTANT**

This is to certify that the total annual turnover-overall from business furnished by M/s. \_\_\_\_\_ . for the last three years i.e. 2014-15, 2015-16 & 2016-17 is as detailed below and as furnished in the enclosed statement of accounts, is verified by us and found correct.

<b>Sr. No.</b>	<b>Financial Year</b>	<b>Annual Turnover (in Lakhs)</b>
1.	2014 2015	
2.	2015 2016	
3.	2016 - 2017	

CHARTERED ACCOUNTANT  
SIGNATURE WITH SEAL

MY MEMBERSHIP NO. \_\_\_\_\_

**FINANCIAL BID****[To be submitted in a separate sealed cover on Letter Head]**

Date: ..

**Tender No.: CIPET/AHD/SC/2017****To,****M/s. Central Institute of Plastics Engineering & Technology (CIPET)**

Plot No 630, Phase IV,

G.I.D.C Vatva,

Ahmedabad 382 445

Gujarat India

**Dear Sir,****Subject: Procurement of 725 No s Study Chair and delivery at CIPET Ahmedabad reg.**

In response to tender enquiry cited above, we are pleased to enclose the following as our financial bid for your kind consideration.

<b>Sr. No.</b>	<b>Name of Item</b>	<b>Quantity (A)</b>	<b>Rate Per Unit (B)</b>	<b>Amount (AXB)</b>
1.	STUDY CHAIR	725		
	Taxes			
	Installation Charges			
	Cartage			
	Grand Total Inclusive of all Taxes, Installation Charges & Cartage at CIPET Ahmedabad.			

**\*The above prices are inclusive of all applicable taxes.****\*\* The above prices are inclusive of delivery upto CIPET Ahmedabad.****Place:****Sign. of Bidder with Stamp**