



केंद्रीय पेट्रोरसायन अभियांत्रिकी एवं प्रौद्योगिकी संस्थान (सिपेट)
कौशल एवम् तकनीकी सहायता केंद्र
रसायन एवं पेट्रोरसायन विभाग,
रसायन एवं उर्वरक मंत्रालय, भारत सरकार
हेहल, राँची झारखंड - 834005

CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY (CIPET)

CENTRE FOR SKILLING AND TECHNICAL SUPPORT (CSTS)
(Department of Chemicals & Petrochemicals
Ministry of Chemicals & Fertilizers, Govt. of India)

E-TENDER FOR SUPPLY OF STUDENTS STITCHED UNIFORM (RATE CONTRACT BASIS)

छात्रों का सिलाई किया हुआ यूनिफार्म दर अनुबंध के आधार पर आपूर्ति हेतु ई-निविदा

Ref: CIPET/RNC/PUR/E-TEN/RC/UNIFORM/2022-23, dated 25.06.2022

LAST DATE OF SUBMISSION: 11th July 2022 at 03.00 pm

CIPET: Centre for Skilling and Technical Support (CSTS)
Hehal, Ranchi-Jharkhand- 834005
Tel :- 0651-2999713,, Phone - 8521420012 / 8292320460
ranchi@cipet.gov.in , www.cipet.gov.in

ABOUT US

Central Institute of Petrochemicals Engineering & Technology (CIPET) was established in 1968 by Government of India with the assistance of United Nations Development Programme (UNDP) at Chennai. The main objective of setting up of the institute was to develop manpower in different disciplines of Plastics Engineering & Technology as no similar institute was in existence in the country. International Labour Organization (ILO) served as the executing agency. During the initial project period between 1968 and 1973, the institute achieved the targets envisaged and was rated as one of the most successful UNDP projects implemented worldwide. Today CIPET is a premier national institution under the aegis of the Ministry of Chemicals & Fertilizers, Govt. of India fully devoted to Skill Development, Technology Support Services, Academic and Research (STAR). CIPET operates on hub & spokes model with 32 locations - 5 High Learning Centres, 14 Other Learning Centres, 3 Specialized Centres, 3 R & D Wings, 6 Vocational Training Centre, 1 Petrochemical Data Services spread across the country catering to the needs of Polymer and allied industries. 7 more centres are in the process of establishment.

CIPET stands tall not only as a premier institute in the country but also emerged as a global institution renowned for its research & development in the niche areas of Polymer Science & Technology and high quality Education & Skill development in the field of plastics. CIPET has been accredited with ISO 9001:2008 QMS, ISO/IEC - 17025, ISO/IEC

Headquartered in Chennai, CIPET has centres at Ahmedabad, Amritsar, Aurangabad, Agartala, Baddi, Balasore, Bengaluru, Bhopal, Bhubaneswar, Chandrapur, Chennai, Gurgaon, Guwahati, Gwalior, Hyderabad, Hajipur, Haldia, Imphal, Jaipur, Kochi, Lucknow, Madurai, Murthal, Mysore, Raipur, Ranchi, Valsad and Vijayawada. All the state-of-the-art centers are equipped with excellent infrastructure facilities in the areas of Design, CAD/CAM/CAE, Tooling & Mould Manufacturing, Plastics processing, Testing and Quality Assurance with plan fund support from Government of India. The infrastructure facilities in terms machinery, equipments and technology are continuously upgraded and modernized in tune with needs of plastics & allied industries.

CIPET renders Technology Support Service in the areas of design, tooling, plastics processing and testing and quality assurance in India and abroad. CIPET has been in the forefront of strengthening the technological capabilities and has been constantly building capacities and leveraging its expertise, caliber and skill sets to meet the emerging and evolving needs of the industries. CIPET works in close liaison with industries to implement its initiatives in the areas of Polymer and allied industries in accordance with the environmental policies of the country. CIPET's sustained efforts in creating awareness on environmental issues towards plastics and plastics waste management has been very well received by the industry.

CIPET: CSTS-RANCHI**ई-निविदा आमन्त्रण सूचना / Notice Inviting E-Tender**

CIPET: CSTS, Ranchi invites E- Tender from registered and authorized suppliers / wholesalers in two Bid Systems (Part 1 - Technical and Part 2 - Financial) for Supply of Students Stitched Uniform (Rate Contract) at CIPET: CSTS, Ranchi , Hehal, Ranchi Jharkhand-834005

01	संख्या/ Tender No	CIPET/RNC/PUR/E-TEN/RC/UNIFORM/2022-23, dated 25.06.2022
02	बोली जमा करने की आरंभ तिथि/ Start date of submission of bid.	25.06.2022 at 09:00 Hrs
03	बोली जमा करने का अंतिम तिथि/ समय/ Time and last date of submitting bid .	11.07.2022 up to 15.00 hrs.
04	अर्हक बोली खोलने का समय और तारीख एवं जगह/ Time and Date of Opening of qualifying Bid	11.07.2022 at 16.30 hrs. at CIPET, Ranchi, Hehal, Ranchi, Jharkhand-834005
05	वित्तीय बोली खोलने की तिथि और समय । / Date and Time of opening of Financial bid	तकनीकी रूप से योग्य निविदाकारों को ई खोलने की तिथि अधिसूचित की जाएगी (वित्तीय) निविदा-। / Date of opening of (Financial) bid will be notified to the technically qualified Tenderers
06	निविदा प्रस्ताव की वैधता/ Validity of tender offer	खुलने की तारीख से 90 दिन / 90 days from the date of opening
07	निविदा शुल्क की लागत / Cost of tender fee	₹ 590 (GST सहित) Non Refundable
08	जमा की जाने वाली निष्पादन सुरक्षा की राशि/ Amount of performance security to be deposited to L-1 bidder	₹ 20,000/- (Rupees Twenty Thousand Only) in the form of Demand Draft in favor of CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY payable at Ranchi.
09	दी जाने वाली सेवा / Service to be offered	छात्रों का सिलाई किया हुआ यूनिफार्म दर अनुबंध के आधार पर आपूर्ति हेतु ई-निविदा / E-TENDER FOR SUPPLY OF STUDENTS STITCHED UNIFORM (RATE CONTRACT)
10	Bank Details of CIPET:CSTS, Ranchi	Bank Name:- State Bank of India Branch:- Piska More Branch Account Type:- Current Account Account No:- 38697442525 IFSC:- SBIN0012619 Branch Address:- Piska More Road, ITI, Ranchi

अनुबंध प्रारंभ में एक वर्ष की अवधि के लिए होगा। हालांकि, अनुबंध को बाद में, आपसी सहमति पर, और समान नियमों और शर्तों पर एक बार में छह महीने से अधिक की अवधि के लिए प्रदर्शन की समीक्षा पर (अधिकतम एक वर्ष तक), आवश्यकताओं और प्रशासनिक कार्यालय की सुविधा के आधार पर बढ़ाया जा सकता है। / The contract will be initially for a period of one year. However, the contract may be extended subsequently, on mutual consent, and on same terms and conditions for a period of not more than six months at a time (upto a maximum of one year) on review of performance, depending upon the requirements and administrative conveniences of the office.

Notice Inviting E- Tender

E-Tender No: CIPET/RNC/PUR/E-TEN/RC/UNIFORM/2022-23, dated 25.06.2022

The prescribed Tender Form containing the details may be viewed/download website www.tenderwizard.com/CIPET, www.cipet.gov.in up to 25.06.2022, 09.00 Hrs. The Tender Fee will be accepted through Online Transfer RTGS/NEFT to State Bank of India "CIPET: Ranchi Current A/c.No. 38697442525, IFSC: SBIN0012619.

The online bidding documents (Technical bid, EMD Declaration Form and Financial bid) duly filled as per the instructions of the e-tender document online latest by 15.00hrs on 11.07.2022 and offline tender document shall not be accepted and such tender may be treated as rejected.

The Tender-bidders have to quote only online bid (Part 1 Technical and Part 2 Financial) providing Technical Bid shall be opened on 11.07.2022 at 14:30 hrs in the presence of Tender Committee Members in Admin Department. The Institute reserves right to reject any or all the tenders without assigning any reasons, thereof.

The tender documents giving full details, terms and conditions can be downloaded from Web Site www.tenderwizard.com/CIPET, www.cipet.gov.in. The offers to submit online shall contain the following.

Content of Bidding Documents

List of Documents to be uploaded online

1. Scanned copy of Tender fees transferred to CIPET: Ranchi Current A/c.No. 38697442525, IFSC: SBIN0012619.
2. Profile of the Security Service Contractor on the letter head.
3. Name of the owners/partners/director of the firm/company /corporation and their addresses.
4. License copy of registration of the firm /company.
5. Work order for similar work in the last 2 years to Government Dept./PSU/Private reputed firms
6. Name and addresses of bankers with whom the account is maintained.
7. Balance sheet with Income Tax Returns for the last 2 years (2020-2021, 2021-22).
8. Average Annual Turnover of Rs. 10 lakhs for the last 2 years (2020-2021, 2021-22). 2021).
certified by a Chartered Accountant.
9. Number of disputes arises with clients, reasons of disputes and present status of disputes of detail.
(on company letter head)

Financial Bid Details - As per online Schedule

Price bid of the tenderers, whose Tender cost and Technical bid found in order shall be opened. The financial bids of the tenderers, who have been found qualified by the tender conditions shall be opened. Joint Director & Head, CIPET: Ranchi reserves all right regarding enhance or reduce the work and to cancel the entire tender or any tender without assigning any reason thereof. Conditional Tender will not be accepted.

Note: The Tenderers are requested to go through the instructions carefully and complete all formalities as required and submit along with bid.

**Joint Director & Head
CIPET: CSTS-Ranchi**

ई-निविदा के बारे में मुख्य जानकारी एवं सामान्य नियम एवं शर्तें / **Salient information about how to apply in the E-Tender / GENERAL TERMS & CONDITIONS**

1. जमा करने का तरीका :ऑनलाइन। कोई ऑफ़लाइन निविदाएं स्वीकार नहीं की जाएंगी / Mode of submission: ONLINE. No offline Tenders will be accepted.
2. निविदा दस्तावेजों की उपलब्धता :सभी बोली प्रारूप) तकनीकी और वित्तीय (सिपेट के ई-निविदा पोर्टल www.tenderwizard.com/CIPET, www.cipet.gov.in पर ऑनलाइन उपलब्ध हैं। पंजीकृत विक्रेता इन वेबसाइटों से निविदा दस्तावेज/बोली डाउनलोड कर सकते हैं। / Availability of Tender Documents: All Bid formats (Technical & Financial) are available ONLINE at CIPET's e-Tender portal www.tenderwizard.com/CIPET, www.cipet.gov.in. The registered vendors can download Tender Document/Bids from these websites.
3. इस ई-निविदा के लिए कौन भाग ले सकते हैं : www.tenderwizard.com/CIPET के माध्यम से सिपेट के पंजीकृत विक्रेता ही इस निविदा प्रक्रिया में भाग ले सकते हैं। / Who can participate for this e-Tender: The registered vendors of CIPET through www.tenderwizard.com/CIPET can only participate in this tender process.
4. विक्रेता द्वारा पंजीकरण कैसे करें / **How to register by a vendor:**
 - I. संभावित बोलीदाताओं को सिपेट के ई-निविदा पोर्टल www.tenderwizard.com/CIPET के माध्यम से मेसर्स को 1500 रुपये) लागू कर के रूप में (के ऑनलाइन भुगतान के माध्यम से पंजीकरण करना होगा। केओनिक्स लिमिटेड पंजीकरण प्रक्रिया पूरी होने पर, बोलीदाताओं को यूजर आईडी और पासवर्ड प्रदान किया जाएगा। यूजर आईडी और पासवर्ड प्राप्त होने के बाद, निविदा दस्तावेज डाउनलोड करने और अपलोड करने के लिए बोलीदाता हमारे ई-निविदा पोर्टल पर लॉग ऑन कर सकते हैं। (शुल्क में परिवर्तन हो सकती है) / The prospective bidders have to register with CIPET through the E-tender portal of CIPET at www.tenderwizard.com/CIPET by Online Payment of Rs 1500 (Tax as Applicable) to M/S. KEONICS LTD. On completion of the registration process, the bidders will be provided user ID and password. After receipt of User ID & Password, Bidders can log on at our e-Tender portal for downloading & uploading tender documents (Registration / Other fee may changed).
 - II. प्रोसेसिंग फीस रु .7,080/- (करों सहित (मेसर्स केओनिक्स लिमिटेड को अलग से ऑनलाइन देया। ई-निविदा में भाग लेने के लिए किसी उपकरण की आवश्यकता है तो बोलीदाताओं के पास ई-निविदा में भाग लेने के लिए वैध क्लास 3 डिजिटल सिग्नेचर सर्टिफिकेट)डीएससी (डिवाइस होना चाहिए। डेटा की अखंडता और इसकी प्रामाणिकता/इलेक्ट्रॉनिक रिकॉर्ड की गैर-अस्वीकृति और आईटी अधिनियम 2000 के अनुपालन के लिए, प्रत्येक उपयोगकर्ता के पास डिजिटल प्रमाणपत्र) डीसी (होना आवश्यक है, जिसे कक्षा के डिजिटल हस्ताक्षर प्रमाणपत्र) डीएससी (भी कहा जाता है। - III एक प्रमाणन प्राधिकरण) सीए (द्वारा जारी किया गया है, जो प्रमाणन प्राधिकरणों के नियंत्रक) सीसीए (द्वारा लाइसेंस प्राप्त है। जानकारी हेतु देखें <http://www.cca.gov.in> / Processing Fees is Rs. 7,080/- (inclusive taxes) Payable Online separately to M/S. KEONICS LTD. Is there any device requirement for participation in e-Tender: Yes, Bidders should have valid Class 3 Digital Signature Certificate (DSC) device for participating in e-Tender. For integrity of data and its authenticity/non-repudiation of electronic records and to be compliant with IT Act 2000, it is necessary for each user to have a Digital Certificate (DC), also referred to as Digital Signature Certificate (DSC) of Class- III issued by a Certifying Authority (CA) licensed by Controller of Certifying Authorities (CCA) [refer <http://www.cca.gov.in>].
5. Contact details for E-Tender related issue:

Name of the Service Provider : KEONICS		
Contact Details	Telephone/E-mail	Remarks
Local Representative of KEONICS / eProcurement/eTendering Helpdesk	9686196767 CRM-Bangalore 7717743815 CRM-Ranchi cipethelpdesk@gmail.com	Vendor registration or any other issue regarding E-Tender Process, please as contact KEONICS as the details given in the previous Columns.

6. बोलीदाताओं को एतद्वारा सलाह दी जाती है कि ऑनलाइन जमा किए जाने वाले सभी दस्तावेजों को स्कैन किया जाता है और ऑनलाइन जमा करने से पहले उनके कंप्यूटर पर एक अलग फ़ोल्डर में पीडीएफ प्रारूप में परिवर्तित किया जाता है। दर की अनुसूच (एक्सेल प्रारूप) डाउनलोड की जा सकती है और दरों को केवल इस प्रारूप में उचित रूप से भरा जा सकता है। यह फ़ाइल आपके कंप्यूटर पर एक अलग फ़ोल्डर में भी सहेजी जा सकती है। / Bidders are hereby advised that all the documents to be submitted online are kept scanned and converted to PDF format in a separate folder on their computers before starting online submission. The schedule of rate (Excel Format) may be downloaded and rates may be filled appropriately in this format only. This file may also be saved in a separate folder on your computer.

7. दस्तावेजों को अपलोड/सबमिट करते समय, यह सुनिश्चित किया जाना चाहिए कि फ़ाइल / दस्तावेज़ का नाम होना अनिवार्य है / While uploading/submitted the documents, it should be ensured that the file name should be the name of the document itself.
8. वित्तीय बोली खोलने की तिथि और समय : तकनीकी रूप से योग्य बोलीदाताओं को ई-निविदा पोर्टल के माध्यम से तकनीकी बोली मूल्यांकन के बाद तिथि और समय के बारे में सूचित किया जाएगा। / Date & Time of Financial Bid Opening: Technically qualified bidders will be intimated the date & time after technical bid evaluation through the e-Tender portal.
9. वैध डिजिटल हस्ताक्षर प्रमाणपत्र (डीएससी) का अधिकार और ई-प्रोक्योरमेंट/ ई-टेंडर पोर्टल पर ठेकेदारों/बोलीदाताओं का नामांकन/पंजीकरण ई-निविदा के लिए एक पूर्वपेक्षा है।/ Possession of valid Digital Signature Certificate (DSC) and enrolment/registration of the contractors/bidders on the e-procurement/Etender portal is a prerequisite for e-tendering.
10. बोलीदाता को नामांकन/पंजीकरण के दौरान चुने गए अपने यूजर आईडी/पासवर्ड के माध्यम से साइट पर लॉग इन करना होगा।/ Bidder need to login to the site through their user ID/ password chosen during enrolment/registration.
11. फिर एनआईसी/एसआईएफवाई/टीसीएस/एनकोड/ईमुद्रा या ई-टोकन/स्मार्ट कार्ड पर सीसीए इंडिया द्वारा मान्यता प्राप्त किसी भी प्रमाणन प्राधिकरण द्वारा जारी डिजिटल हस्ताक्षर प्रमाणपत्र) कक्षा II या तृतीय श्रेणी के प्रमाण पत्र हस्ताक्षर कुंजी उपयोग के साथ (पंजीकृत होना चाहिए। DSC जो केवल पोर्टल के साथ पंजीकृत है, उसका उपयोग किया जाना चाहिए, बोली लगाने वाले को उसकी सुरक्षा सुनिश्चित करनी चाहिए। / Then the Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by NIC/SIFY/TCS/nCode/eMudra or any Certifying Authority recognized by CCA India on e-Token / Smart Card, should be registered. The DSC that is registered with the portal only should be used by the bidder and should ensure safety of the same.
12. निविदा दस्तावेज/अनुलग्नक/परिशिष्ट डाउनलोड/प्राप्त करने के बाद, बोलीदाता को उन्हें ध्यान से देखना चाहिए और फिर मांगे गए दस्तावेजों को जमा करना चाहिए, अन्यथा बोली अस्वीकार कर दी जाएगी। / After downloading /getting the tender document/ Annexures/ Appendices, the Bidder should go through them carefully and then submit the documents as asked, otherwise bid will be rejected.
13. यदि कोई स्पष्टीकरण है, तो इसे निविदा साइट के माध्यम से या संपर्क विवरण के माध्यम से ऑनलाइन प्राप्त किया जा सकता है। बोलीदाता को ऑनलाइन बोलियां जमा करने से पहले प्रकाशित शुद्धिपत्र/परिशिष्ट, यदि कोई हो, को ध्यान में रखना चाहिए।/ If there are any clarifications, this may be obtained online through the tender site, or through the contact details. Bidder should take into account the corrigendum / Addendum published, if any, before submitting the bids online.
14. यह माना जाता है कि बोलीदाता ने अपना प्रस्ताव जमा करने से पहले सभी नियमों और शर्तों को पढ़ लिया है और सहमत हैं। बोलीदाता को निविदा अनुबंध और परिशिष्टों को ध्यान से पढ़ना चाहिए और मांगे गए दस्तावेजों को अपलोड करना चाहिए; अन्यथा, बोली अस्वीकार कर दी जाएगी।/ It is construed that the bidder has read and agreed all the terms and conditions before submitting their offer. Bidder should go through the tender Annexure and appendices carefully and upload the documents as called for; otherwise, the bid will be rejected.
15. भौतिक रूप से भेजे गए डीडी का विवरण, स्कैन की गई प्रति में उपलब्ध विवरण और बोली जमा करने के समय दर्ज किए गए डेटा से मेल खाना चाहिए। अन्यथा प्रस्तुत बोली स्वीकार्य नहीं होगी।/ The details of the DD physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise submitted bid will not be acceptable.
16. बोलीदाताओं से अनुरोध है कि वे ऑनलाइन ई-निविदा प्रणाली के माध्यम से निविदा आमंत्रित करने वाले प्राधिकारी (टीआईए) को बोली जमा करने की अंतिम तिथि और समय) सर्वर सिस्टम क्लॉक के अनुसार (से पहले प्रस्तुत करें। ग्यारहवें घंटे में बोलीदाताओं द्वारा ऑनलाइन बोली जमा करने के दौरान किसी भी प्रकार की देरी या कठिनाइयों का सामना करने के लिए टीआईए को जिम्मेदार नहीं ठहराया जाएगा।/ The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.

17. अर्हक और वित्तीय दोनों बोलियों में सभी क्षेत्रों को भरना अनिवार्य है। अधूरी बोली को विभाग के विवेक पर सरसरी तौर पर खारिज कर दिया जाएगा।/ Filling all the fields in both qualifying and financial bids is mandatory. Incomplete bid will summarily be rejected at the discretion of the Department.
18. ई-निविदा प्रक्रिया के संबंध में किसी भी प्रश्न के लिए, बोलीदाताओं से अनुरोध है कि वे निविदा दस्तावेज में दिए गए अनुसार संपर्क करें। साथ ही किसी भी अन्य प्रश्न के लिए, बोलीदाताओं को फोन पर संपर्क करने के लिए कहा जाता है : 1800-3070- 2232 या cipethelpdesk@etenderwizard.com पर एक ईमेल भेजें।/ For any queries regarding e-tendering process, the bidders are requested to contact as provided in the tender document. Simultaneously for any further queries, the bidders are asked to contact over phone: 1800-3070- 2232 or send an email to cipethelpdesk@etenderwizard.com
19. बोली खोलने का स्थान :सिपेट, हेहल, रांची, झारखंड-834005 / Venue for Opening Bids: CIPET, Hehal, Ranchi, Jharkhand-834005.
20. संयुक्त निदेशक और प्रमुख, सिपेट: सीएसटीएस, रांची के पास बिना कोई कारण बताए खरीद आदेश जारी करने से पहले किसी भी समय किसी भी या सभी निविदाओं को स्वीकार या अस्वीकार करने का अधिकार सुरक्षित है, और इस संबंध में किसी भी पत्राचार पर विचार नहीं किया जाएगा। इस निविदा से उत्पन्न या संबंधित किसी भी मामले के संबंध में क्रेता और आपूर्तिकर्ता के बीच उत्पन्न होने वाले विवाद या मतभेद के मामले में, इस तरह के विवाद या मतभेद न्यायालय, रांची के क्षेत्राधिकार में संदर्भित किए जाएंगे। / The Joint Director & Head, CIPET : CSTS, Ranchi reserves the right to accept or reject any or all tenders at any point of time prior to issue of Purchase Order without assigning any reasons whatsoever and no correspondence shall be entertained in this regard. In the case of a dispute or differences arising between the Purchaser and Supplier relating to any matter arising out or connected with this Tender, such dispute or differences shall be referred within the Jurisdiction of the Court, Ranchi.

सिपेट राँची

Joint Director & Head
CIPET: CSTS-Ranchi

केंद्रीय पेट्रोसायन अभियांत्रिकी एवं प्रौद्योगिकी संस्थान (सिपेट)

रसायन एवं पेट्रोसायन विभाग, रसायन एवं उर्वरक मंत्रालय, भारत सरकार, हेहल, राँची झारखंड – 834005

TECHNICAL SPECIFICATION

Contractor shall procure cloth, thread and all the other relevant materials, tools tackles etc. to complete the work at their own work place only. Contractor shall stitch Student uniform as per requirement and dispatch to CIPET:CSTS, Ranchi based on measurement / size taken by the Tailor / Contractor at CIPET : CSTS, Ranchi Office as per the instructions given in purchase order:

Sl.No.	Boys	Girls	Color/Code
	Description of Item	Description of Item	
1	Half Sleeve Shirt (Grasim Bhiwani Textiles Ltd.)	Kurta / Tops (Grasim Bhiwani Textiles Ltd.)	Code 095
2	Trouser (Grasim Bhiwani Textiles Ltd.)	Pajama / Trousers (Grasim Bhiwani Textiles Ltd.)	Code Q 1475898
3	-----	Shawl/Chunni of 2.25 mtrs.Lengths	Maroon
4	Over Coat/Lab Coat (S. Kumar's Economic Deluxe)	Over Coat/Lab Coat (S. Kumar's Economic Deluxe)	Shade No. 204

EXPLANATORY NOTE TO THE SCOPE OF WORK:

Description of Shirt (Boys)	Description of Trouser (Boys):
Single Chest Pocket	Full Trouser
Half Sleeve	Side Pockets
Inter Lock Stitching	Inter Lock Stitching
Name (CIPET) in Maroon color thread printed at the edge of the pocket Provision for Belt – with full grip & 06 Loops. Two Extra Buttons (Inside) Regular Fit as per our standard sizes.	

Description of Kurta (Girls):	Description of Pajama (Girls):
Half Sleeve	Side Pocket
Inter Lock Stitching	Regular Fit as per measurement / size.
standard size Name (CIPET) in Maroon color thread printed at the edge of the Left Sleeve	
Description of Chunni (Girls): 2.25 m long Maroon Colour	
Description of Apron (Boys/Girls): Long fit as per our standard	

- Name (CIPET) in Maroon colour thread printed/screen printing/any other suitable printing option as decided by the centre at the edge of the Left Sleeve.
- The brand mentioned above is indicative only. The supplier can supply other brand with prior approval from CIPET: CSTS, Ranchi up on submission of sample in original

Description of Material to be used:-

1. Thread : Polyester Cotton
2. Buttons : Standard

TERMS AND CONDITIONS / INSTRUCTIONS TO BIDDER

- 1) The online bidding documents (Technical bid, EMD Declaration Form and Financial bid) duly filled as per the instructions of the e-tender document online latest by 15.00hrs on 11.07.2022 and offline tender document shall not be accepted and such tender may be treated as rejected.
- 2) The tenderer is expected to examine all instructions, forms, terms and specifications in the Tender Documents. Failure to furnish all information required for the Tender Documents or submission of a Tender not substantially responsive to the Tender Documents in every respect will be at the Tenderer's risk and may result in rejection of the Tender.
- 3) The purchaser shall not be liable for any expenses whatsoever incurred by the Tenderer in the preparation of the tender whether his tender is accepted or not even if the purchaser opts for complete withdrawal of invitation of Tender.
- 4) Supply must be taken at CIPET:CSTS, Ranchi premises as per the details provided by CIPET Authority at the expense of the bidder. CIPET will not be liable for any additional expenses incurred in this regard.
- 5) Any Tender received after the last date for submission prescribed in the tender, will be rejected. Conditional tender will be summarily rejected without prejudice so bidders are advised to quote the price as per N.I.T. conditions only.
- 6) The rate contract quoted by the L1 bidder shall be initially valid for 12 months from the date of issue of Purchase order and the same may be extended for further 06 months as per the discretion of the competent authority of the Centre. However, if CIPET: CSTS, Ranchi is willing to terminate the rate contract, can terminate the same with intimation to the L1 bidder without assigning any reasons immediately. If the L1 bidder wants to terminate the rate contract with in applicability period, the performance security of the L1 bidder shall be forfeited.
- 7) The Qty of Uniforms to be supplied to the institute and the delivery Schedule should be as per the Purchase Order issued from this office from time-to-time.**
- 8) TDS (Tax Deducted at Source), GST (TDS) and other applicable taxes will be deducted as per prevailing rules and regulations of the Government, as applicable.
- 9) CIPET will notify the successful Tenderer in writing by registered letter / e -mail to be confirmed that his tender has been accepted. Offer of acceptance shall be issued to the L1 bidder for which the bidder shall accept the same in 03 days and have to submit performance security of Rs. 20,000.00 (TWENTY THOUSAND RUPEES ONLY) in the form D.D in favour of "CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY, payable at Ranchi" or may be through NEFT/RTGS as per the bank account details mentioned in S.No. (10) above.
- 10) The performance security amount without any interest shall be returned to the successful bidder after the completion of the rate contract period.
- 11) Payment Terms: Payment will be released as per the actual quantity of supply up on submission of original invoice.
- 12) The supplier shall be solely responsible for supply of requested material at CIPET: CSTS, Ranchi with in time period.
- 13) The Joint Director & Head, CIPET : CSTS, Ranchi reserves the right to accept or reject any or all tenders at any point of time prior to issue of Purchase Order without assigning any reasons whatsoever and no correspondence shall be entertained in this regard. In the case of a dispute or differences arising between the Purchaser and Supplier relating to any matter arising out or connected with this Tender, such dispute or differences shall be referred within the Jurisdiction of the Court, Ranchi.

Place:

Signature of Bidder /Tenderer with Seal

Date:



केंद्रीय पेट्रोरसायन अभियांत्रिकी एवं प्रौद्योगिकी संस्थान (सिपेट)
रसायन एवं पेट्रोरसायन विभाग, रसायन एवं उर्वरक मंत्रालय, भारत सरकार, हेहल, राँची झारखंड – 834005

TECHNICAL BID

Sl.No	Particulars To Be filled up by the Tenderer / Bidder	
01	Name of the Tenderer / Supplier	
02	Postal address	
03	Mobile / Telephone No. with STD code	
04	Name of Contact person/Designation	
05	E-Mail ID	

Following Documents To Be submitted in the Technical bid:

06	The firm should have valid registration certificate in support of establishment of the firm/GST Registration certificate	
07	PAN (Permanent Account Number) (Enclose copy)	
08	Certificates of Registration for GST (Enclose copy)	
09	Bank Account Details	
10	Details of purchase of Tender application: Rs.500.00 Plus GST@ 18%	
11	Signed Terms and Conditions / tender document	
12	License copy of registration of the firm /company	
13	Work order for similar work in the last 2 years to Government Dept./PSU/Private reputed firms	
14	Balance sheet with Income Tax Returns for the last 2 years (2020-2021, 2021-22).	
15	Average Annual Turnover of Rs. 10 lakhs for the last 2 years (2020-2021, 2021-22). 2021)	
16	Duly filled Vendor Registration Form as per the document enclosed as Annexure - I	

I, Mr./Ms./Mrs. _____, Designation _____ hereby declare that above furnished details and true to the best of my knowledge and in case of any discrepancy, I will bound to the decision of the competent authority of CIPET: CSTS, Ranchi

Place: Signature of Bidder /Tenderer with Seal

FINANCIAL BID

For the Supply of Stitched Student Uniforms to CIPET: CSTS, Ranchi on Rate Contract basis, We hereby quote our rate as under:

Sl. No	Description of the Item	Gender	Preferred Colour / Code	Unit	Basic Price per Unit (Rs.)	Taxes	Rate per Unit inclusive of Taxes (Rs.)
1	Supply of Half Sleeve Shirt (Grasim Bhiwani Textiles Ltd.)	Boys	Code 095	Nos.			
2	Supply of Trouser (Grasim Bhiwani Textiles Ltd.)	Boys	Code : Q1475 898	Nos.			
3	Supply of Half Sleeve Kurta (Grasim Bhiwani Textiles Ltd.)	Girls	Code 95	Nos.			
4	Supply of Pajama / Trouser (Grasim Bhiwani Textiles Ltd.)	Girls	Code : Q1475 898	Nos.			
5	Supply of Shawl/Chunni (Color Maroon)	Girls	--	Nos.			
6	Supply of Lab Coat/Over Coat (S.Kumar's Economic Deluxe)	Boys & Girls	Shade No.204	Nos.			

Note:

1. In case of discrepancy between unit price and total price, the unit price shall prevail. Price should be quoted exactly as per the format given above.
2. CIPET reserves the right to accept or reject any or all the tenders without assigning any reason thereof.
3. Approximate quantity of order that can be initially given is for 80 to 100 pairs. However, the above quantity is indicative only. The exact quantity shall be mentioned in the Purchase order.
4. Further, during the applicability of the rate contract period, the requirement of the additional quantities shall be indicated in the Purchase orders released from time-to-time as per the requirement.
5. The brand mentioned above is indicative only. The supplier can supply other brand with prior approval from CIPET: CSTS, Ranchi up on submission of sample in original.

Terms & conditions:

Payment Terms :

Delivery period :

Transportation charges :

Validity of above offer :

Place:

Signature of Bidder /Tenderer with Seal

Date:

VENDOR REGISTRATION FORM

Annexure - I

SECTION 1: COMPANY DETAILS AND GENERAL INFORMATION	
1. Name Of Company	
2. Address	
3. GST No:	
4. PAN No:	
5. Telephone Number	
6. Fax Number	
7. E-Mail Address	
8. Web Site Address	
9. Name & Title of Company Representative / Proprietor	
10. Aadhar No:	
11. E-Mail Address of Company Representative / Proprietor	
12. Telephone Numbers of Company Representative / Proprietor	
(A) Direct Number	
(B) Mobile Number	
13. Date on which Company was established/registered	
14. Whether filling ITR from last 3 year (If Yes, Enclosed copies)	<input type="checkbox"/> Yes <input type="checkbox"/> No
15. Weather Register in GeM (Govt e- Market): If Yes, Gem ID	

16. Legal Structure (Tick One)

<input type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Sole Proprietorship
<input type="checkbox"/> Joint Venture	<input type="checkbox"/> Franchise	<input type="checkbox"/> Non-Profit Organization

17. Type Of Business / Commodity Service (Tick One/ Multiple)

<input type="checkbox"/> Retailer	<input type="checkbox"/> Manufacturer	<input type="checkbox"/> Wholesaler	<input type="checkbox"/> Professional Services	<input type="checkbox"/> Consultant
-----------------------------------	---------------------------------------	-------------------------------------	--	-------------------------------------

18. Details on Services or Goods Your Company Supplies

19. Geographic Service Area (Tick One)

<input type="checkbox"/> Local	<input type="checkbox"/> Regional	<input type="checkbox"/> National	<input type="checkbox"/> International
--------------------------------	-----------------------------------	-----------------------------------	--

20. Have You Previously Done Business with Any Government Organization

- a) Yes No. of Years _____ (Attach details)
- b) No

SECTION 2: BANKING INFORMATION

1. Bank Name	
2. Bank Account Number	
3. Bank Address	
4. Beneficiary Name	
5. Swift / Bank Identifier Code	
6. Account Currency	
7. Bank Account Number	

SECTION 3: SUPPORTING DOCUMENTATION

In Order to Be Considered for Registration provide the following documents:

- | |
|---------------------------------|
| (a) Copy of GST No |
| (b) Copy of PAN No |
| (c) Copy of Aadhar Card |
| (d) Proof of Firm Registration |
| (e) Any other relevant document |

SELF DECLARATION / CERTIFICATION

I / We, Mr. / Ms. _____ Son / Daughter / Wife of

Shri _____ of

(Address) on behalf of my / our firm, hereby declare that the information furnished in this document are true and correct to the best of my knowledge. I will be liable for prosecution if any of my information is found to be incorrect. I have read the Terms & Conditions of this tender document and have understood them fully.

Signature of the proprietor / Authorized Signatory

Name:

Address:

Phone (O):

Phone (R): Mobile:

Date / Place :

सिपेट राँची

