



CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY: CSTS
Department of Chemicals & Petrochemicals, Ministry of
Chemicals & Fertilizers,
Government of India
(ISO: 9001–2015 certified Institute)
City Centre, P.O.-Debhog, Haldia, Purba Medinipur –721657, W.B. Phone : 03224-255534, Fax :
03224-253016
E-mail : cipet.haldia@gmail.com, Website : www.cipet.gov.in **TENDER DOCUMENT**
FOR SALE OF SCRAP
Place : CIPET:CSTS - Haldia Campus

Tender No. CIPET/HAL/Tender - SCRAP/01

Date:23/11/2020

Sealed Tenders are invited for sale of PVC, HDPE pipes/tanks, Lumps, Old Bags, Old News Paper on "As is where is basis" at CIPET campus.

Sl. No.	Description	Appox. Qty.	Earnest Money Deposit (Rs.)	Cost of Tender (Rs.)	Date of Sale of Tender Document	Date & Time of Submission of Tender	Date & Time of Opening of Tender
1	HDPE, PVC etc. Pipe/ Tanks	*As is where is basis	5,000/-	200/-	23/11/2020 To 08/12/2020 upto 16.30 Pm	08/12/2020 upto 16.30 pm	09/12/2020 at 3.00 pm
2	HDPE, PP etc.lumps		2,000/-				
3	Old Bags (HPL& GAIL)		1000/-				
4	Old Bags (Others)		500/-				
5	Old News Paper		200/-				

* Interested bidders may visit the CIPET Haldia campus for assessing the actual quantity of scrap items.

Interested bidder may obtain further information about this requirement from the above office selling the documents. Tender Enquiry Documents may be purchased on payment of non-refundable fee of Rs 200/- per set in the form of Cash / Demand Draft drawn on a scheduled bank in India, in favour of "CIPET" payable at Haldia.

Bidders may also download the tender enquiry documents from the website www.cipet.gov.in and submit their tender by utilizing the downloaded document, along with the required non-refundable fee as mentioned above.

INTRODUCTION:

Central Institute of Petrochemicals Engineering & Technology (CIPET) is a leading autonomous premier Institute in the field of Plastics Technology under the Ministry of Chemicals & Fertilizers, *Govt. of India*. CIPET established at the various cities of the country namely Amritsar, Ahemadabad, Aurangabad, Bhopal, Bhubaneswar, Guwahati, Hajipur, Haldia, Hyderabad, Imphal, Jaipur, Lucknow, Mysore etc. with head Quarter & Head office at Chennai.

CIPET:CSTS Haldia is having scrap of PVC, HDPE pipes/tanks, Lumps, Old Bags, Old News Paper which is generally sold through BID every year. This scrap can be purchased through a tender process by any individual, scrap vendor or industries / firm for their use or re-sale.

TERMS & CONDITIONS

* Tenders should be sealed and addressed to the Director & Head, CIPET, City Centre, P.O.- Debhog, Purba Medinipur, West Bengal, Pin- 721657, supper scribing the envelope "Tender for the sale of scrap " so as to reach this office not later than 16.30 pm on 08/12/2020. The tender will be opened on 09/12/2020 at 03.00 pm in the presence of the attending tenderers or their authorized representatives. The tenders received late will be rejected.

* The tenderers are required to submit EMD in the form of DD, Tender Form, signed tender document, offer of rates, assumptions, corrections and alterations to any of the conditions, if any.

* Each page of the tender document is required to be signed by the tenderer. The tender document must be filled in English or Hindi and all the entries must be typed / handwritten in ink. If any of the documents are missing or unsigned, the tender may be considered as invalid. Overwriting of figures/words is not permissible. The cuttings, if any, should be written again by cancelling the incorrect to correct one & duly attested.

*The tenderer should pay Earnest Money Deposit (EMD) as indicated in the individual list by way of Demand Draft drawn in favour of CIPET payable at Haldia, in respect of any or all items desired to be quoted. The Earnest Money Deposit amount shall be forfeited in case of fails to

implement the requirements of the tenders. The EMD of unsuccessful tenders shall be returned within 7 days after finalization of tender. No interest will be paid on the EMD amount.

* The successful tenderer has to lift the material within 7 days, failing which demurrage charges of Rs. 500/- per day will be charged up to 7 days. In case they fail to lift the material within 7 days, their tender shall be cancelled and EMD paid by them shall be forfeited. The Earnest Money of the tenderer who has to purchase/lift the scrap will be adjusted in their final bill.

* All the material has to be lifted in the presence and as per instructions of the authorized person of the Institute and on the basis of Gate Pass. The Security persons on duty at the gate of Institute will have absolute authority to stop transporting of the material in case of any doubt on checking / inspection.

* The Director & Head, CIPET: CSTS Haldia will take final decision in all cases of disputes.

* The material so identified for lifting will be lifted and transported out of the campus during the working hours only.

* The Tender shall be accepted on the basis of bids highest rate offered by the tenderers for each items. In case equal rates are received for an item, the items will be offered first to the tenderers who has offered highest rate in other items. If there is no tenderer who has offered highest bid in other items, the material will be split between the bidders equally. However, a bidder may withdraw his case in favour of other bidder. In this respect, the decision of CIPET Management will be final & binding on tenderers.

* The selection / acceptance of tender shall be on the basis of higher rates offered for each item subject to fulfill the other conditions of the tender.

* The purchasers have to arrange their own labour and transport for lifting of the material and has to inform CIPET management one working day before their intent to lift the scrap.

* The scrap shall be weighted on Weigh Bridge in presence of CIPET representative. In case of any dispute regarding weight the decision of CIPET Management shall be final & binding on tenderers.

* The acceptance of tender will be based on the highest rate quoted for each item. CIPET management shall have the right to cancel the tender in case proper rates are not received. In such case, the EMD shall be returned to the tenderers.

* The CIPET reserve the right to cancel the sale process at any time before sale without assigning any reason thereof. In such case the EMD shall be returned to the tenderers.

- * Any damage to property of CIPET, loss made by the purchaser while lifting the scrap material has to be compensated by the bidder.
- * All the intending bidders may inspect the scrap put up for disposal during the working hours of the institute. In any case it will be presumed that they have inspected and verified themselves about the material before quoting.
- * Bidders can bid for any one category of material or more, however, the entire quantity of one category of material available on site is to be accepted.
- * The offer should be valid for a period of 30 days from the opening of the tender.
- * The bidder has to settle all the payments before issuing Gate Pass.
- * Tender may be quoted in full or on item wise.
- * The GST as applicable will be charged extra. Any other statutory charges as applicable will be charged extra.
- * PAN & GST of the tenderer / individual is required.

**CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING &
TECHNOLOGY HALDIA**

TENDER FORM

1. Name of the Party:

2. Address:

3. Telephone No.:

4. Date of Purchase of Tender Document:

5. Items quoted (Sl. Nos. to be mentioned):

6. EMD Details:

7. PAN :

8. GST :

I/We hereby confirm that I/We have read the terms and conditions mentioned in the tender document annexed here with and submit our rates as enclosed and undertake to abide by the terms and conditions laid down by the institute.

Name of the Company:

With seal

Signature of the Tenderer

Name:

Designation:

GENERAL CONDITIONS OF THE TENDER

In the tender document as herein defined where the context so admits, the following words and expression will have the following meaning: -

- * "CIPET" means the Central Institute of Petrochemicals Engineering & Technology, Halida Centre.
- * "Tenderer" means the person or the persons firm or company who has submitted the tender for "Sale of Scrap" along with EMD and the tender has been accepted by CIPET. It also includes his legal representatives or successor in office.
- * "Tender" means the bid submitted by the tenderer for acceptance of CIPET.
- * "Director & Head" means the Director & Head of the CIPET: CSTS Haldia or his successor in office or his authorized nominee.
- * "Accepting Authority" means The Director & Head or his nominee on behalf of CIPET: CSTS Haldia.

SCHEDULE /APPENDIX OF RATES FOR SCRAP

Sl. No.	Description	Qty	Rate (Rs.)
1	HDPE, PVC Pipe/ Tanks etc.	Kg.	
2	HDPE, PP etc. lumps	Kg.	
3	Old Bags (HPL&GAIL)	Piece	
4	Old Bags (Others)	Piece	
5	Old News Paper	Kg.	

Date:

Signature of the Tenderer

Name:

Address:

Mobile No.