CIPET: CENTRE FOR SKILLING AND TECHNICAL SUPPORT (CSTS), BHUBANESWAR

Department of Chemicals & Petrochemicals

(Ministry of Chemicals & Fertilizers, Govt. of India)

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E-TENDER

BIDDING DOCUMENT FOR PROCUREMENT OF WORKSTATION

ONLINE TENDER

NO.CIPET:CSTS/BBSR/ WORKSTATION /2018-19/12

LAST DATE FOR SUBMISSION OF ONLINE BID: 13/11/2018

SECTION I. INSTRUCTIONS TO BIDDERS

A. Introduction

1. CIPET is a premier national institution under the aegis of the Ministry of Chemicals & Fertilizers, Govt. of India fully devoted to Skill Development, Technology Support Services, Academic and Research (STAR). CIPET operates on hub & spokes model with 32 locations - 5 Institute of plastics Technology(IPT)- High Learning Centres, 24 Centre of Skilling and Technology Support(CSTS)-Other Learning Centres, 3 School for Advance Research in Polymers(SARP)- R & D Wings spread across the country catering to the needs of polymer and allied industries.

B. THE BIDDING DOCUMENTS

2. Content of Bidding Documents

2.1 The Bidding Documents include;

(a) Instruction to Bidders;
(b) Terms and Conditions of Contract;
(c) Schedule of Requirements;
(d) Technical Specifications;
(e) Manufacturer's Authorization Form;
(f) Bid Form and Price Schedules;
(g) Contract Form;
(h) Performance Security Form;
(i) Deviation Statement;

2.2 The Bidder is expected to examine all instructions, forms, terms and specifications in the Bidding Documents. Failure to furnish all information required by the Bidding Documents or submission of a bid not substantially responsive to the Bidding Documents in every respect will be at the Bidder's risk and may result in rejection of the bid.

3. Amendment of Bidding Documents

3.1 At any time prior to the deadline for submission of bids, the Purchaser may, for any reason, whether at their own initiative or in response to a clarification requested by a prospective bidder, modify the Bidding Documents by amendment.

3.2 In order to afford prospective Bidders reasonable time in which to take the amendment into account in preparing their bid, the Purchaser may, at their discretion, extend the deadline for the submission of bids.

C. PREPARATION OF BIDS

4 Documents Comprising the Bid

4.1 The bid prepared by the Bidder shall comprise the following components:

(a) A Bid Form and Price Schedule completed in accordance with Clauses 5 and 6;

(b) Documentary evidence establishing in accordance with Clause 7 that the Bidder is eligible to bid and is qualified to perform the contract if its bid is accepted;

(c) Documentary evidence establishing in accordance with Clause 8 that the goods (machinery/equipment/software) and ancillary services and conforming to the Bidding Documents;

5. Bid Form

The Bidder shall complete the Bid Form and the appropriate Price Schedule furnished in the Bidding Documents, indicating for the goods to be supplied, a brief description of the Goods, their country of origin, quantity and prices.

6. Bid Prices

6.1 The Bidder shall indicate on the price schedule attached to these documents, the unit prices and total Bid Prices of the goods, proposed to supply under the Contract.

6.2 Fixed Price: Prices quoted by the Bidders shall be fixed during the Bidder's performance of the Contract and not subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non-responsive and rejected.

6.3 Agents and service facilities in India :

If a foreign bidder has engaged an Indian agent, it will be required to give the following details in the offer:

(i) The name and address of the local agent;
(ii) What service the agent renders; and
(iii) The amount of remuneration for the agent included in the offer.

7. Documents establishing Bidder's Eligibility and Qualifications

7.1 Pursuant to Clause 4, the Bidder shall furnish, as part of its bid, documents establishing the bidder's eligibility to bid and its qualifications to perform the Contract if its bid is accepted.

7.2 The documentary evidence of the Bidder's qualifications to perform the Contract if its bid is accepted, shall establish to the Purchaser's satisfaction:

(a) that, in the case of a Bidder offering to supply goods under the contract which the Bidder did not manufacture or otherwise produce, the Bidder has been duly authorized (as per authorization form in Section V) by the goods manufacturer or producer to supply the goods in India.

(b) that, in the case of a Bidder not doing business within India, the Bidder is or will be (if successfully represented by an agent in India) equipped and able to carry out the Supplier's maintenance, repair and spare-parts stocking obligations prescribed by the Conditions of the Contract and / or Technical Specifications

(c) that the Bidder has the financial, technical, and production capability necessary to perform the Contract and meets the criteria outlined in the qualification criteria specified in Section IX (Bidders should furnish information on their past performance and per proforma in Section-IX A) .

8. Documents Establishing Goods' Eligibility and Conformity to Bidding Documents

8.1 The Bidder shall furnish, as part of its bid, documents establishing the eligibility and conformity to the Bidding Documents of all goods and services which the bidder proposes to supply under the Contract.

8.2 The documentary evidence of the goods and services eligibility shall consists of a statement in the Price Schedule on the country of origin of the goods and services which shall be confirmed by a certificate of origin at the time of shipment.

8.3 The documentary evidence of the goods and services conformity to the Bidding Documents may be in the form of literature, drawings and data, and shall furnish:

(a) a detailed description of the goods essential technical and performance characteristics;

(b) a list giving full particulars, including available sources and current prices, of all spare parts, special tools, etc., may be quoted as an additional cost, which may be considered if required; and

(c) a clause-by-clause commentary on the Purchaser's Technical Specifications demonstrating the goods and services substantial responsiveness to those specifications or a statement of deviations and exceptions to the provisions of the Technical Specifications (As per deviation statement in section IX Annexured)

8.4 For purposes of the commentary, the Bidder shall note that standards for workmanship, material and equipment, and references to brand names or catalogue numbers designated by the Purchaser in its Technical Specifications are intended to be descriptive only and not restrictive. The Bidder may substitute alternative standards, brand names and/or catalogue numbers in its bid, provided that it demonstrates to the Purchaser's satisfaction that the substitutes are substantially equivalent or superior to those designated in the Technical Specifications.

9. Period of Validity of Bids

9.1 Bids shall remain valid for 90 days after the date of bid opening prescribed by the Purchaser. A bid valid for a shorter period may be rejected by the Purchaser as non-responsive.

9.2 In exceptional circumstances, the Purchaser may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing (or by cable or fax or e.mail). A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request is not be required or permitted to modify its bid.

10. Submission of Bids

10.1 The detailed technical specification of the equipment is enclosed as Section IV of Bid document, Offer should be of two parts Viz., **"TECHNICAL BID"** and **"COMMERCIAL BID"** The content of the both bids should be as under;

(a) **TECHNICAL BID should include the following**:-

1. Detailed specification of the base equipment along with the specification of accessories, which are included in the Base unit.
2. Deviation Statement
3. Product Literature
4. Proforma for Performance Statement
5. Qualification Criteria

6. List of spare parts included (without quoting the price) (the acceptance and rejection of spare parts will be at sole discretion of CIPET:CSTS,Bhubaneswar)

7. List of optional accessories with their technical specification. (without quoting the price)

8. Manufacturer's Authorization Form

9. Bid Form

10. Any other information which the bidder would like to state about the technically of the equipment.

(b). COMMERCIAL BID should include the following:-

1. Statement showing the price of the each items of spare parts which is mentioned in the Technical Bid (the acceptance and rejection of spare parts as per requirement will be at sole discretion of CIPET:CSTS,Bhubaneswar)

2. Conditional bids will not be accepted. The condition laid down by CIPET:CSTS,Bhubaneswar is final and binding on all bidders.

3. The quote should be in Indian Currency (INR).

4. CIPET:CSTS,Bhubaneswar reserves the right to accept or reject any or all tenders either in part or in full without assigning any reasons thereof.

The bids, which are not containing the statements, mentioned in 10.1 (a) & (b) are liable to be rejected.

10.2 The proforma of Annexures (Sections) in the Bidding document, wherever necessary, should be typed on the bidder's letter head and upload the same.

10.3 Price Schedule should be submitted in the prescribed format given under price schedule of the Bidding Document.

10.4 The Deviation Statement enclosed should be duly filled in and submitted along with Bidding Document. If the bidder is offering more than one options/models a separate. Deviation statement for each of such quotes should be submitted along with the offer.

10.5 Quotes received without price schedule, and deviation statement as per our prescribed format, will summarily be rejected.

10.6 Relaxation of Norms for Startup and Micro & Small Enterprises in Public Procurement on Prior Experience – Prior Turnover Criteria.

11. **Deadline for Submission of Bids**

The Purchaser may, at its discretion, extend this deadline for submission of bids by amending the Bid Documents in accordance with Clause 3, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline will thereafter be subject to the dead-line as extended.

12. Evaluation and Comparison of Bids

12.1 The Purchaser will evaluate and compare the bids previously determined to be substantially responsive.

12.2 The availability in India of spare parts and after-sales services for the equipment offered (imported goods) – in the bid; (the inclusion of cost of spare parts for comparison as per requirement will be at sole discretion of CIPET) CIPET:CSTS,Bhubaneswar reserves right to accept any bid and to reject any bid or all bids.

13. Contacting the Purchaser

No Bidder shall contact/correspond / communicate the Purchaser on any matter relating to the bid at any time.

D. AWARD OF CONTRACT

14. Post qualification

14.1 The Purchaser will determine to its satisfaction whether the Bidder selected as having submitted the lowest evaluated responsive bid is qualified to satisfactorily perform the Contract.

14.2 The determination will take into account the Bidder's financial, technical and production capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to Clause 8, as well as such other information as the Purchaser deems necessary and appropriate.

14.3 An Affirmative determination will be a prerequisite for award of the Contract to the Bidder. A negative determination will result in rejection of the Bidder's bid,

15. Purchaser's right to vary Quantities at Time of Award

The Purchaser reserves the right at the time of award of Contract to increase or decrease of the quantity of goods and services specified in the Schedule of Requirements without any change in price or other terms and conditions.

16. Purchaser's Right to Accept any Bid and to Reject Any or All Bids

The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidders or Bidders of the grounds for the purchaser's action.

17. Performance Security

Within 21 days of the receipt of Notification of award of Contract from the Purchaser, the successful Bidder shall furnish the performance security in accordance with the Conditions of Contract, in the Performance Security Form provided In the Bidding Documents .

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SECTION - II. TERMS AND CONDITIONS OF CONTRACT

1. The following are the Terms and Conditions of Contract.

2. Definitions

The purchaser is : CIPET:CSTS,Bhubaneswar-751010

(a) Odisha, India,

(b) The Supplier is ……..

3. Performance Security

3.1 Within 21 days after the Supplier's receipt of Purchase Contract, the Supplier shall furnish performance security to the Purchaser for an amount of 5% of the contract value valid up to 60 days after the date of Completion of performance Obligations including warranty obligations.

3.2 The Performance Security shall be denominated in the currency of the Contract or in a freely convertible currency acceptable to the Purchaser, and shall be in one of the following forms:

(a) A Bank guarantee or irrevocable Letter of Credit, issued by a nationalized bank located in India and in the form provided in the Bidding Documents or another form acceptable to the purchaser; or

(b) Demand Draft in favour of CIPET, payable at Bhubaneswar. (INDIA).

3.3 The performance security will be discharged by the Purchaser and returned to the Supplier not later than 60 days following the date of completion of the Supplier's performance obligations, including any warranty obligations, under the Contract.

4. Delivery and Documents

(a) For Imported Goods

(i) Original and three copies of Supplier's invoice showing Goods description, quantity, unit price, total amount.

(ii) Original and three copies of the negotiable clean, on –board bill of lading marked freight prepaid and three copies of non-negotiable bill of lading.

(iii) Five Copies of packing list identifying contents of each package.

(iv) Insurance Certificate.

(v) Manufacturer's /Supplier's guaranty certificate.

(vi) Inspection certificate, issued by the nominated inspection agency and the supplier factory inspection report; and

(vii) Certificate of Origin.

(b)For Domestic Goods:

Original and Three copies of:

(viii) Copies of the Supplier invoice showing Goods description, quantity, unit price, total amount.

(ix) Railway receipt /Acknowledgement of receipt of goods from the consignee(s);

(x) Manufacturer's /Supplier's guarantee Certificate;

(iv) Inspection Certificate issued by the nominated inspection agency and the Supplier's factory inspection report.

(xi) Certificate of origin and

(xii) Document evidence for sales tax/octroi etc., wherever applicable, bearing seal of office of issue indicating payments made extra.

The above documents shall be received by the Purchaser before arrival of the goods (expect where the goods have been delivered directly to the consignee with all documents) and if not received, the supplier will be responsible for any consequent expenses.

5. Incidental Services

The following services covered shall be furnished and the cost shall be included in the contract price ;

(i) Complete erection of all equipments

(ii) Commissioning of all equipments. This includes trial run and proving test.

(iii) Furnishing of detailed operations and maintenance manual for each appropriate unit of supplied Goods:

6. Spare Parts

Supplier shall carry sufficient inventories to assure ex-stock supply of consumables, spares such as gaskets, plugs, washers, belts etc., Other spare parts and components shall be supplied as promptly as possible but in any case within one month of Placement of order.

7. Warranty/Guarantee

7.1 The Supplier warrants that the Goods supplied under this Contract are new, unused, of the most recent or current models and incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that the Goods supplied under this Contract shall have no defect arising from design, materials or workmanship (except insofar as the design or material is required by the Purchaser's Specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied Goods in conditions obtaining in the country of final destination.

7.2 This warranty/guarantee shall remain valid for 12 months after the Goods or any portion thereof as the case may be, have been delivered and Commissioned at the final destination indicated in the Contract.

7.3 The Purchaser shall promptly notify the Supplier, in writing, of any claims arising under this warranty.

7.4 Upon receipt of such notice, the Supplier shall, with all reasonable speed, repair or replace the defective Goods or parts thereof, without cost to the Purchaser.

7.5 If the Supplier, having been notified, fails to remedy the defect(s) within a reasonable period, the Purchaser may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.

7.6 The Supplier must provide the following warranties:

(a) The equipment proposed is Complete in every way

(b) The hardware/software specification, Capabilities and performance characteristics are as stated in the bidder's proposal and accompanying documentation.

(c) The supplier will offer to the Purchaser all technological updates, cost reductions and facilities, which are offered to other clients, in India, during the Contract tenure.

If the supplier is acting directly for the manufacturer of the Goods and Services, the Manufacture must honor these guarantee.

The MAINTENANCE SERVICE shall be as follows.

(a) Free maintenance services shall be provided by the Supplier during the period of warranty.

(b) The maximum response time for maintenance complaint from any of the destination specified in the Schedule of requirements (i.e. time required for supplier's maintenance engineer to report at the installation after a request call/email is made or letter is written) shall not exceed 24 hours.

9. Payment

9.1 Payment of contract shall be made in the INR specified in the bid in the following manner:

(i) **On Receipt of Goods**: 90% of the Contract Price for supply of Goods received shall be paid of receipt of goods at the destination and submission of claim supported by the Acceptance Certificate issued by the Purchaser's representative.

(ii) Erection of Goods and Final Acceptance after commissioning at site: 10% of the Contract price for supply and 100% cost for erection./commissioning and other incidental services, on completion of erection and commissioning of Goods/ Equipments at site and other service certificate issued by the Purchaser's representative.

10. Prices

Prices payable to the supplier as stated in the contract shall be firm and not subject to any adjustment.

11. Sub-contracts

The Supplier shall notify the Purchaser in writing of all subcontracts awarded under the Contract if not already specified in his bid. Such notification, in his original bid or later, shall not relieve the Supplier from any liability or obligation under the Contract.

Sub contracts shall be only be bought out items and sub assemblies.

12. Resolution of Disputes

The dispute resolution mechanism to be applied shall be as follows:

a) In the case of a dispute or difference arising between the purchaser and Domestic Supplier relating to any matter arising out or connected with this agreement, such dispute or different shall be referred to International Centre for Alternative Dispute Resolution, New Delhi.

b) In the case of a dispute between the purchaser and a foreign supplier, the dispute shall be settled by arbitration in accordance with provision of sub clause (a) above. But if this be not acceptable to the supplier, then the dispute shall be settled in accordance with the provisions of the unitary arbitration rules.

c) The Indian Arbitration Act 1940, the rules there under and any statutory modification or re-enactments thereof, shall apply to the arbitration proceedings.

The venue of arbitration shall be the place from where the contrast is issued.

13. Notices

For the purpose of all notices, the following shall be the address of the Purchaser and Supplier.

Purchaser: CIPET:Centre for Skilling and Technical Support(CSTS), S3/79,Sector-A,Zone-B,Mancheswar Insustrial Estate,Bhubaneswar-751010, (INDIA)

Supplier: (To be filled at the time of Contract Signature)……..

14. Supplier Integrity

14.1 The Supplier is responsible for and obliged to conduct all contracted activities in accordance with the Contract using state–of– the art methods and economic principles and exercising all means available to achieve the performance, specified in the Contract.

15. Supplier Obligation

15.1 The Supplier is obliged to work closely with the Purchaser staff, act within its own authority and abide, by directives issued by the Purchaser on implementation activities.

15.2 The Supplier will abide by the job safety measures prevalent in India and will free the Purchaser from all demands or responsibilities arising from accidents or loss of life the cause of which is the supplier's negligence. The supplier will pay all indemnities arising from such incidents and will not hold the purchaser responsible or obligated.

15.3 The Supplier is responsible for managing the activities of its personnel or sub-contacted personnel and will hold itself responsible for any misdemeanors.

15.4 The Supplier will treat as confidential all data and information about the purchaser, obtained in the execution of his responsibilities, in strict confidence and will not reveal such information to any other party without the prior written approval of the purchaser.

16. Technical Documentation

16.1 The technical documentation involving detailed instruction for operation and maintenance is to be delivered with every unit of equipment supplied. The language of the documentation should be English.

17. Liquidated Damages:-

If the Supplier fails to deliver any or all of the goods within the time period(s) specified in the Contract ,the Purchaser shall, without prejudice to its other remedies under the contract, deduct form the Contract Price, as liquidated damages, a sum equivalent to 0.5 percent of the delivered price of the delayed goods or unperformed services for each week of delay until actual delivery or performance, up to a maximum deduction of Max of 10% of the delayed goods or services Contract price. Once the maximum is reached, the purchaser may consider termination of the contract**.**

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SECTION III.SCHEDULE OF REQUIREMENTS			
Serial Number	**Brief Description**	**Quantity**	**Delivery Schedule**

SECTION IV. TECHNICAL SPECIFICATIONS

(Aide-Memoire)

Equipments offered are required for Training purposes and should from the manufacturer's own standard of production, in supply and conforming as near as possible.

SECTION V MANUFACTURER'S AUTHORIZATION FORM

No……..dated……

To
M/s. Central Institute of Plastics Engineering & Technology
S3/79,Sector-A,Zone-B,Mancheswar Industrial Estate
Bhubaneswar-751010
Odisha, India.

Dear Sir

Ref: Bid Reference

We ……. who are established and reputable manufacturers of ……having factories at ……..……and……..……do hereby authorize
M/s.……
M/s.……
M/s.……etc
(Name and address of Agents) to bid and conclude the contract with you against the above Bid are authorized to bid and conclude the contract in regard to this business against this specific Bid.

We hereby extend our full guarantee and warranty as per clause 8 of the Terms and Conditions of Contract for the goods offered for supply against this invitation for bid by the above firms.

Yours Faithfully,

(Name)
for and on behalf of M/s…….
(Name of Manufactures)

Note: This letter of authority should be on the letterhead of the manufacturing concern and should be signed by a person competent and having the power of attorney to bind the manufacturer.

SECTION VI. BID FORM AND PRICE SCHEDULES

Date:…….

Contract No:……

To :
M/s. Central Institute of Plastics Engineering & Technology
S3/79,Sector-A,Zone-B,Mancheswar Industrial Estate
Bhubaneswar-751010
Odisha, India.

Gentlemen:

Having examined the Bidding Documents including Addenda Nos.(insert Numbers), the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver (Description of Goods and Services) in conformity with the said Bidding Documents for the sum of (Total Bid Amount in Words and Figures) or such other sums as may be ascertained in accordance with the schedule of prices attached herewith and made part of this bid.

I/We have examined the details of the equipments to be supplied and have carefully noted the conditions of contract and the specification /drawings with all stipulations of which I/we agreed to comply.

We undertake, if our bid is accepted, to commence delivery within (Number) days and to complete delivery of all the items and perform incidental services as specified in the Contract within (Number) days calculated from the date of receipt of your Notification of Award/Letter of Credit.

If our bid is accepted, we will obtain the guarantee of a bank in a sum not exceeding……% of the Contract Price for the due performance of the Contract.

We agree to abide by this bid for a period of (Numbers) days from the date fixed for bid opening under Clause 9 of the Instruction to Bidders and shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this bid, together with your written acceptance thereof and you notification of award, shall constitute a binding contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.
Dated this……day of……20……..

Signature: ……

(in the capacity of):……

Duly Authorized to sign bid for and on behalf of ……

SECTION VII. CONTRACT FORM

THIS AGREMENT made the …….day of, ……20…….

Between **Central Institute of Plastics Engineering & Technology, S3/79,Secator-A,Zone-B,Mancheswar Industrial Estate,Bhubaneswar of India** (hereinafter "the Purchaser") of one part and (Name of Supplier) of (City and Country of Supplier) hereinafter " the Supplier" of the other part:

WHEREAS the Purchaser is desirous that certain equipments and ancillary services should be provided by the Supplier, Viz., (Brief Description of Goods and Services) and has accepted a bid by the Supplier for the supply and services of those Goods and Services in the sum of (Contract Price in Words and Figures) (hereinafter " the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS :

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the conditions of Contract hereinafter referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
   (a) the bid Form and Price schedule submitted by the Bidder;
   (b) the Schedule of Requirements;
   (c) the Technical Specifications;
   (d) terms and Conditions of Contract; and
   (e) the Purchaser's Notification of Award.

3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects there in conformity in all respects with the provisions of the contract.

4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

Brief particulars of the goods and services which shall be supplied/provided by the supplier are as under

SL.No	Brief Description of Goods & Services	Quantity to be supplied	Unit Price in INR	Delivery terms

Total Value : in INR

Delivery Schedule:

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day, month and year first above written.

Signed, Sealed and delivered by the

Said…….. (For the Purchaser)

in the presence of :……..

Signed , Sealed and delivery by the

Said…….. (For the Supplier)

in the presence of :……..

SECTION VIII. PERFORMANCE SECURITY FORM

To:

Central Institute of Plastics Engineering & Technology,
S3/79,Sector-A,Zone-B,Mancheswar Industrial Estate
Bhubaneswar-751010
Odisha, India.

WHEREAS…… (Name of Supplier)

Hereinafter called "the Supplier" has undertaken, in pursuance of Notification of Contract No……. dated, …… 20……. to supply

…….. (Description of Goods and Services) hereinafter called " the Contract".

AND WHEREAS it has stipulated by you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract. AND WHEREAS we have agreed to give the Supplier a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limit of (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the …….day of……20……..

Signature and Seal of Guarantors

……..

……

Date …….

Address :……

SECTION IX

(Referred to in clause 7.2 C of Instruction to bidders)

QUALIFICATION CRITERIA

(a) The bidder should be a manufacturer/*authorized distributor/agent* of a manufacturer, who must have designed, manufactured, tested and supplied the equipment(s) of similar to the type specified in the Schedule of requirements which shall be in successful operation for at least two years on the date of bid opening.

(b) The bidder should furnish the information on the past three year's supplies of similar/same goods/equipments and satisfactory performance in the proforma given under Section IX-A.

(c) Bidders shall invariably furnish documentary evidence (Client's Certificates) in support of the satisfactory operation of the equipment as specified above"

(d) The bidder should furnish the Scope of Supply in a Separate Sheet.

(e) The bidder should submit the technical Catalogue/leaflet clearly mentioning the Model number, name of equipment and technical details.

(f) An undertaking from the Original Manufacturer of the supply of goods/eauipments (OEM) stating that they would facilitate the bidder on a regular basis with technology/product update should be submitted.

SECTION IX - A

(Please see clause 7.2 (c) of instruction to bidders)

PROFORMA FOR PERFORMANCE STATEMENT

(for Similar/Same Goods/Equipment for a period of last three years)

Bid No……Date of opening……..Time…….Hours

Name of the Firm……...

Order placed By …… . (Full address of Purchaser)	Order No and date	Description and quantity of ordered equipment	Value of order	Date of completion of delivery As per Contract	Actual	Remarks indicating reasons for late delivery, if any	Has the equipment been satisfactorily functioning?
1	2	3	4	5	6	7	8

Signature and seal of the Bidder

(Please submit the copy of the installation / commissioning report from minimum 2 buyers

SECTION X

PROFORMA FOR DEVIATION STATEMENT

Please see Clause 8.3 (C) of Instructions to Bidders

Bid Ref No. Date of Opening Time :

Name of the Firm

Name of the Equipement quoted

Model No.:

Purchaser's Specification	Bidders Specification	Deviation, if any	Justification	Remarks

Note : Separate Deviation statements should be submitted along with the bid for all models / alternative quotes.

Note :- Further if any e-Tender queries please contact the following officials of tenderwizard Mobile Numbers :

1) **Sanjeeb Mohapatra - 7377708585 – twhelpdesk404@gmail.com**
2) **Swadesh Bal - 9776823641 – twhelpdesk887@gmail.com**

CIPET:CSTS,Bhubaneswar reserves the right to accept or reject any or all tenders either in part or in full without assigning any reasons thereof.

CONTACTS DETAILS ALL OVER INDIA

Sl No	PARTICULARS	CONTACT PERSON	CONTACT NUMBER	EMAIL ID
	Bhubaneswar	Sanjeeb	07377708585	**Twhelpdesk404@gmail.com**
		Swadesh	09776823641	**Twhelpdesk887@gmail.com**
		Kirubakaran	09962676264	cipethelpdesk@gmail.com
1	e-Tendering Registration Queries	Registration Helpdesk Registration Helpdesk	011-49424365 011-49424365	twhelpdesk680@gmail.com twhelpdesk753@gmail.com
2	For Digital Signature	Help Desk	011-49424365	twhelpdesk377@gmail.com
3	For Business Enquiries	Prabhudev BJ	011-49424322	prabhudevbj@gmail.com
4	e-Tendering Process Queries	Help Desk Help Desk	011-49424365 080-40482000	cipethelpdesk@gmail.com
5	e-Tendering Process Queries –Andhra Pradesh	Help Desk	9739515147	cipethelpdesk@gmail.com
6	e-Tendering Process Queries –Assam	Help Desk	09864779970	cipethelpdesk@gmail.com
7	e-Tendering Process Queries – Bihar	Help Desk	9771414548	cipethelpdesk@gmail.com
8	e-Tendering Process Queries –Chhattisgarh	Help Desk	9926170388	cipethelpdesk@gmail.com
9	e-Tendering Process Queries –Gujarat	Help Desk	8401982112	cipethelpdesk@gmail.com
10	e-Tendering Process Queries –Haryana	Help Desk	0172-3953753	cipethelpdesk@gmail.com
11	e-Tendering Process Queries – Himachal Pradesh	Help Desk	0172-3953753	cipethelpdesk@gmail.com

12	e-Tendering Process Queries –Jharkhand	Help Desk	9926170388	cipethelpdesk@gmail.com
13	e-Tendering Process Queries –Karnataka	Help Desk	9686115308	cipethelpdesk@gmail.com
14	e-Tendering Process Queries – Kerala	Help Desk	9567466866	cipethelpdesk@gmail.com
15	e-Tendering Process Queries –Madhya Pradesh	Help Desk	9713512174/9981783170	cipethelpdesk@gmail.com
16	e-Tendering Process Queries –West Bengal	Help Desk	9331048902	cipethelpdesk@gmail.com
17	e-Tendering Process Queries –Maharashtra	Help Desk	9969395522	cipethelpdesk@gmail.com
18	e-Tendering Process Queries –Meghalaya	Help Desk	09864779970	cipethelpdesk@gmail.com
19	e-Tendering Process Queries –Nagaland	Help Desk	09864779970	cipethelpdesk@gmail.com
20	e-Tendering Process Queries –New Delhi	Help Desk	9560095958	cipethelpdesk@gmail.com
21	e-Tendering Process Queries –NTP-Delhi	Help Desk	9560095958	cipethelpdesk@gmail.com
22	e-Tendering Process Queries –Orissa	Help Desk	7377708585	cipethelpdesk@gmail.com
23	e-Tendering Process Queries –Punjab	Help Desk	0172-3953753	cipethelpdesk@gmail.com
24	e-Tendering Process Queries –Rajasthan	Help Desk	9680005669	cipethelpdesk@gmail.com
25	e-Tendering Process Queries –Tamil Nadu	Help Desk	9789819076	cipethelpdesk@gmail.com
26	e-Tendering Process Queries –Uttar Pradesh	Help Desk	7844932491	cipethelpdesk@gmail.com
27	e-Tendering Process Queries –Uttarakhand	Help Desk	7895458286	cipethelpdesk@gmail.com