



BIDDING DOCUMENT FOR

SUPPLY & INSTALLATION OF MACHINERY

TENDER NO.: CIPET/HJP/ Machine/SG/21-22/09 dated: 22.05.2021

LAST DATE FOR SUBMISSION OF BID: **14.06.2021** till **17:00hrs**

**CENTRAL INSTITUTE OF PETROCHEMICAL ENGINEERING &
TECHNOLOGY**

(Formerly Central Institute of Plastics Engineering & Technology)

CIPET: CSTS - HAJIPUR

Department of Chemicals & Petrochemicals;
Ministry of Chemicals & Fertilizers, Govt. of India,
Industrial Area Hajipur-844102, Vaishali (Bihar)

Ph: 06224-277424/Mob: 7782010332 , e-mail: cipetpatna@gmail.com.

Website: www.cipet.gov.in

Notice Inviting Tender

E-TENDER NO.: CIPET/HJP/ Machine/SG/ 21-22/09

Dated: 22.05.2021

CIPET Hajipur invites Open Tender in two Bid systems (Technical and Commercial) from registered, authorized, reputed and resourceful parties/agencies for Supply & Installation of below mentioned machine at CIPET:CSTS- Hajipur/Bhagalpur.

Sl. No.	E-Tender No. & Date	Name of the Item / Work	Estimated Value in Rupees	EMD in Rupees	Delivery Time	Tender Fees in Rupees	Last Date & Time of online Bid submission
01	CIPET/HJP/ Machine/SG/09 dated 19.02.2021	Scrap Grinder	1,80,000.00	Bid Security Declaration in Prescribed format	30 Days from the date of issue of the Purchase Order	590.00 Non-Refundable	14.06.2021 up to 17:00 hrs

Interested and eligible bidders may view and download detailed tender documents from www.cipet.gov.in. Bidders are requested to submit hard copy of the Bid duly sealed and signed to CIPET: CSTS, Hajipur, IndustrialArea Hajipur, Vaishali, Bihar – 844002 on or before **14.05.2021 up to 17:00 hrs.**

Crucial Date & Fact Sheet

Date of Tender	22/05/2021
Bid submission start date	24/05/2021
Earnest Money Deposit (EMD) Value	In the prescribed format (Section – VI)
Bid Submission end date & time	14.06.2021 up to 1500 hrs
Technical Bid opening date & time	15/06/2021 at 1100hrs.
Validity of Bid	90 days
Tender Inviting Authority	Director & Head, CIPET:CSTS-Hajipur, Industrial Area, Hajipur, Vaishali, Bihar, PIN-844102

01. In light of the provisions contained in point-4 contained in OFFICE MEMORANDUM No. F.9/4/2020- PPD, GoI, Ministry of Finance, Dept. of Expenditure, Procurement Policy Division dated 12.11.2020, all bidders must submit the **Bid Security Declaration** in the prescribed format, in place of EMD.
02. **Bid Security Declaration** (Section-VI) along with Demand Draft for Tender fee drawn on any schedule bank in favour of “CIPET Hajipur” payable at “Hajipur” should be submitted with the Technical Bid at at CIPET: CSTS, Hajipur, Industrial Area Hajipur, Vaishali, Bihar – 844002 on or before **14/06/2021 up to 17.00 hrs.** Tender documents received after the last date of receipt of the Bid will not be accepted. CIPET will not be responsible for postal delay.
03. All pages of Tender documents with Addenda/Corrigenda (if any) must be signed with proper official stamp and date by the Bidders / or authorized power of attorney holders at the lower right hand corner.

04. Tender Documents can be downloaded from CIPET website www.cipet.gov.in. Bidders are advised to visit CIPET website www.cipet.gov.in regularly for any addendum/Corrigenda (if any) with regard to the Tender. For which separate paper advertisement will not be published.
05. Bid/Tender will not be accepted without with **Bid Security Declaration Form** and **Tender Fee**.
06. Date & Time of opening of Technical Bid : **15/06/2021** at **11.00 Hrs**.
07. Date & Time for opening of Financial Bid: After evaluation of the Technical Bid, Technically qualified tenderer/bidders will be intimated separately through E-mail only regarding date & time for opening of the Financial/Commercial Bid.
08. Venue for Opening Bids: CIPET, Industrial Area, Hajipur-844102, Vaishali, Bihar. Phone: 06224-277424,
09. Small Scale Industry, MSME registered with NSIC, Local Startup as per Public Procurement Policy (PPP) for Micro & Small Enterprises (MSEs) Order 2012 issued vide Gazette Notification dated 23-02-2012 by MoMSME of Govt. of India & subsequent amendment thereafter, are exempted from payment of EMD and Tender Fee.

For any clarifications / queries related to tender document, please contact Director & Head, CIPET:CSTS-Hajipur, Industrial Area, Hajipur, Vaishali, Bihar, PIN-844102

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CIPET reserves the absolute right to accept/reject any or all bids at any stage of the tender process without assigning any reason whatsoever.

**Director & Head
CIPET, Hajipur**

This Tender form contains Section I to IX

Section – I

ABOUT THE INSTITUTE

INTRODUCTION

Central Institute of Petrochemicals Engineering & Technology (CIPET) formerly known as Central Institute of Plastics Engineering & Technology (CIPET) is an ISO 9001:2015 QMS, NABL, ISO/IEC 17025:2005 accredited premier National Institute devoted to Skill Development, Technology Support, Academic & Research (STAR) activities for the growth of petrochemicals & allied industries in the country. CIPET was established by Government of India in 1968 at Chennai.

Head Officer of CIPET is in Chennai. Today, CIPET has 42 centres spread across the country – 7 Institute of Plastics Technology (IPT) at Ahmedabad, Bhubaneswar, Chennai, Jaipur, Kochi, Lucknow & Raipur; 29 Centre for Skilling & Technical Support (CSTS) at Ahmedabad, Agartala, Amritsar, Aurangabad, Baddi, Balasore, Bhopal, Bhubaneswar, Chandrapur, Chennai, Dehradun, Guwahati, PWMC-Borgaon, Gwalior, Hajipur, Haldia, Hyderabad, Imphal, Jaipur, Kochi, Korba, Lucknow, Madurai, Murthal, Mysore, Raipur, Ranchi, Valsad & Vijayawada and; 3 School for Advanced Research in Polymers (SARP) at LARPM – Bhubaneswar; ARSTPS

All the state-of-the-art centers are equipped with excellent infrastructure facilities in the areas of Design, CAD/CAM/CAE, Tooling & Mould Manufacturing, Plastics processing, Testing and Quality Assurance with plan fund support from Government of India. The infrastructure facilities in terms machinery, equipments and technology are continuously upgraded and modernized in tune with needs of plastics & allied industries.

CIPET renders Technology Support Service in the areas of design, tooling, plastics processing and testing and quality assurance in India and abroad. CIPET has been in the forefront of strengthening the technological capabilities and has been constantly building capacities and leveraging its expertise, calibre and skill sets to meet the emerging and evolving needs of the industries.

CIPET works in close liaison with industries to implement its initiatives in the areas of Polymer and allied industries in accordance with the environmental policies of the country. CIPET's sustained efforts in creating awareness on environmental issues towards plastics and plastics waste management has been very well received by the industry.

Section – II

SCOPE OF WORK & TECHNICAL SPECIFICATION

Name of the Work: Supply & Installation of Machinery at CIPET: CSTS- Hajipur. Bidder shall supply all relevant items / peripherals / accessories including installation etc. for Supply & Installation of Scrap Grinding Machine with Calibration at CIPET:CSTS-Hajipur; Industrial Area Hajipur-844102, Vaishali (Bihar) as per the following specifications:

Scrap Grinder

- * No. of Blade : 8
- * Length of the Blades : 140 mm – 6 & 300mm – 2
- * Throat Size : 300mm x 300mm
- * Grinding Capacity : 90 Kg per hour
- * Power : 05 HP
- * Screen Area : 1150 Sq. Cm.

Section – III

CIPET CSTS Hajipur, Industrial Area Hajipur, Vaishali (Bihar) invites Open Tender in 02 (two) Bid systems (Technical and Financial) from Resourceful and reliable bidders for Supply & Installation of Scrap Grinding Machine at CIPET:CSTS-Hajipur/Bhagalpur.

SCHEDULE OF REQUIREMENT/ INSTRUCTIONS TO THE BIDDERS

1. Mode of Preparation & Submission of Bid:

The Tenderer/Bidders are required to submit tender/bid in two Bid system i.e. Technical bid and Financial bid.

- i. **Envelop-1 (Technical Bid)** super-scribed as “Supply & Installation of Scrap Grinding Machine” at CIPET:CSTS-Hajipur. The Technical Bid should contain the Self-attested copy of the requisite documents in support of the claim as per detail mentioned at Annexure-I along with duly signed copy of the “Terms & Condition of the Tender documents” and “Bid Security Declaration Form” with seal of the agency & DD of Tender Document Fee.
- ii. **Envelop-2 (Financial Bid)** should contain only the price Bid quoted on the prescribed Performa as per “Section - IX” duly signed with seal of the agency. The envelop to be super-scribed as “Price/Financial bid for Supply & Installation of Scrap Grinder at CIPET:CSTS-Hajipur/Bhagalpur” duly indicating the Tender Reference No.
- iii. The Bidders should offer their price as per “Section - IX” indicating thereon Registration, FAX, Email, Telephone numbers, Address of the firm & name of the proprietor etc.)
- iv. Sealed Envelop of Technical Bid & Financial Bid to be put in another **Envelop**, which shall also be sealed and super-scribed **“TENDER FOR SUPPLY & INSTALLATION OF SCRAP GRINDER” at CIPET:CSTS-Hajipur** along with advertisement Notice No. in bold letters on the top of the envelope addressed to “Director & Head CIPET:CSTS Hajipur, Industrial Area, Hajipur, Vaishali (Bihar) – 844102” and should reach/deposited at CIPET:CSTS Hajipur, Industrial Area, Hajipur, Vaishali (Bihar) – 844 102 on or before **14-06-2021 up to 17:00hrs.**
- v. Bid received after the Last date & time of receipt i.e. **14.06.2021 up to 17.00 hrs** will not be accepted. CIPET:CSTS-Hajipur will not be responsible for the postal/transit delay of the Tender documents.
- vi. Submission of signed copy of the Tender document implies that he/she has read this notice and all other contract condition and has made himself/herself aware of the scope and specifications of the work. Not signing on the Terms & Condition of the Tender may lead to rejection of his/her bid/tender.

- vii. Technical Bid received without Bid **Security Declaration Form & Tender Document Fee** (for tender document downloaded from CIPET website) will summarily be rejected.
- viii. Bids once submitted shall not be allowed to be withdrawn. Any default after acceptance of the bid shall be deemed to be non-compliance of the terms of contract and would be liable to be debarred for participating in the Tendering process of CIPET in accordance with the declaration given by the bidder in “Bid Security Declaration form” and cancellation of the contract.
- ix. Technical Bid of the Tenderer received within due date & date time will be opened by a duly constituted Committee on **15.06.2021** at **11:00hrs** at CIPET:CSTS-Hajipur in the presence of bidders who may wish to be present, either in person or through their authorized representatives (duly supported with authorization letter).
- x. Financial Bid of the Technically Qualified bidders will only be opened. Bidder will be informed separately for the same through E-mail.
- xi. Offers should be clearly written or typed without any cutting or over writing. Initial with stamp of the agency to be put for minor cutting/over writing, if any.
- xii. Technical Bid should be submitted by the bidder strictly as per Bidder eligibility criteria with documentary evidence prescribed.
- xiii. CIPET:CSTS-Hajipur reserves the right to modify/relax any of the terms & conditions of the tender at any time prior to the deadline for submission of bids, the Purchaser may, for any reason, whether at their own initiative or in response to a clarification requested by a prospective bidder, modify the Bidding Documents by amendment.
- xiv. In order to afford prospective Bidders reasonable time in which to take the amendment into account in preparing their bid, the Purchaser may, at their discretion, extend the deadline for submission of bids.
- xv. Amendments/corrigendum / addendum / clarification/latest updates, if any will be uploaded on CIPET website: www.cipet.gov.in only.
- xvi. It is the bidders’ responsibility to visit the CIPET website: www.cipet.gov.in frequently to know the latest updates/ amendments/corrigendum / addendum / clarification if any.
- xvii. No Bidder shall contact/correspond / communicate the Purchaser on any matter relating to the bid at any time.
- xviii. The selected bidder shall undertake to abide by all rules, regulations and laws and shall agree to keep itself liable and responsible for any such violation directly before Director & Head, CIPET:CSTS-Hajipur / the Competent Authority.
- xix. CIPET:CSTS-Hajipur reserves the right to reject any or all the tenders or accept them

in part or to reject lowest tender.

- xx. Bid received without Tender Fee DD of Rs. 590/- inclusive of GST (Non-refundable) drawn from any schedule bank in favour of CIPET -Hajipur payable at “Hajipur” and duly Signed copy of the Bid Security Declaration Form” or exemption (if any) issued by the concerned Authority will be rejected.

2. **EARNEST MONEY DEPOSIT (EMD) & TENDER FEE:**

- i. In light of the provisions contained in point-4 contained in OFFICE MEMORANDUM No. F.9/4/2020- PPD, GoI, Ministry of Finance, Dept. of Expenditure, Procurement Policy Division dated 12.11.2020, all bidders must submit the **Bid Security Declaration** in the prescribed format, in place of EMD.
- ii. The hard copy of the On-line unloaded copy of the Technical Bid documents along with “**Bid Security Declaration Form**” duly signed and **Tender Fee** in approved mode shall be submitted in physical form in person/by speed post so as to reach at CIPET, Hajipur on or before **14/06/2021** up to **17.00 Hrs.** CIPET will not be responsible for postal delay. Non-receipt of the same may liable for rejection of the Tender.
- iii. Withdrawal is not allowed after submission of tender. Successful bidders who fail to honour the acceptance of Work order with prescribed terms & condition shall be debarred from participating in CIPET tendering process in accordance with the T&C of the “Bid Security Declaration Form”. No representation in this regard shall be entertained by this Institute.

3. **PERFORMANCE SECURITY:**

- i. Successful bidder has to submit Performance Guarantee/Security deposit of Rs.10,000.00 or equivalent to 05% of the value of the machinery whichever is higher, in the form of **FD/BG/irrevocable Letter of Credit or DD** (payable at “Hajipur”) drawn from a nationalized/scheduled bank in favour of “CIPET Hajipur” within a period of 21 days of receipt of Notification of award of Contract from the Purchaser, the successful Bidder shall furnish the performance security in accordance with the Conditions of Contract.
- ii. It should be valid for a period of 60 (sixty) days beyond warranty or legal obligation period to be reckoned from the date of supply and installation of the Scrap Grinder, Pneumatic Trainer Machine & Hydraulic Trainer Machine (as applicable) with Calibration Certificate in all respect and complete.
- iii. Performance Security/Security Deposit will not earn any interest and will be returned to the parties after successful installation & good working condition of the machine during the said period without any interest.
- iv. No interest will be payable by the CIPET Hajipur on the Security Deposit/ Performance Security in any quarter.

4. **SECURITY DEPOSIT/PERFORMANCE GURANTEE**

The Security deposit may be forfeited if:-⁷

- a. The Tenderer withdraws his tender during the period of tender validity specified in the tender document.
- b. After acceptance of his tender, the Tenderer fails to take up the job.

5. SPECIAL TERMS AND CONDITIONS / INSTRUCTIONS TO BIDDER

- i. Eligibility Criteria: Tenderer should have successfully supplied & installed the same instrument at least once to a Government or Private Firm / Department within the last 05 (Five) financial years. Purchase order copy of the same may be uploaded as proof.
- ii. The Tenderer is expected to examine all instructions, forms, terms and specifications in the Tender Documents. Failure to furnish all information required for the Tender Documents or submission of a Tender not substantially responsive to the Tender Documents in every respect will be at the Tenderer's risk and may result in rejection of the Tender.
- iii. The purchaser shall not be liable for any expenses whatsoever incurred by the Tenderer in the preparation of the tender whether his tender is accepted or not even if the purchaser opts for complete withdrawal of invitation of Tender.
- iv. Bidder offering to supply goods under the contract which the Bidder did not manufacture or otherwise produce, the Bidder has been duly authorized (as per authorization form in Section VII) by the goods manufacturer
- v. One Picture / Diagram representation of the instrument must be provided along with the Technical Bid Documents.
- vi. Price/rate quoted in the tenders shall remain valid for 180 days after the last date of receipt of the tender.
- vii. The item should be supplied within 30 days time from the date of issue of the Purchase Order / Work Order.
- viii. TDS (Tax Deducted at Source) and other applicable taxes will be deducted as per prevailing rules and regulations of the Government, as applicable.
- ix. The Tenderer shall complete the Tender Form and fill the appropriate Financial Bid Furnished in the Tender Documents, indicating for the goods to be supplied, a brief description of the Goods, quantity and prices.

- x. Financial Bid should be submitted in the prescribed format (Excel Format) On-line in the prescribed format.
- xi. The rate quoted by the Tenderer should be firm and no escalation on any account whatsoever shall be paid for this work.
- xii. CIPET will notify the successful Tenderer in writing by registered letter / e -mail to be confirmed that his tender has been accepted.
- xiii. In the case of a dispute or differences arising between the Purchaser and Supplier relating to any matter arising out or connected with this Tender, such dispute or differences shall be referred within the Jurisdiction of the Court, Hajipur.
- xiv. **Payment Terms:** Payment will be released on supply, installation and final acceptance after commission at site and submission of claim supported by the acceptance certificate issued by the Purchaser's Representative. Place for supply & installation of the machinery will be informed through Purchase Order/as intimated thereafter before dispatch of the machinery. No advance or part payment shall be made.
- xv. **Warranty / After Sale Service:** The bidder must provide a minimum 1 year replacement warranty and after sale service for the above items. If the supplier is acting directly for the manufacturer of the Goods and Services, the Manufacture must honor these guarantee.
 - (a) free maintenance services shall be provided by the Supplier during the period of warranty.
 - (b) The maximum response time for maintenance complaint from any of the destination specified in the Schedule of requirements (i.e. time required for supplier's maintenance engineer to report at the installation after a request call/email is made or letter is written) shall not exceed 24 hours.

6. Prices

Prices payable to the supplier as stated in the contract shall be firm and not subject to any adjustment.

7. Sub-contracts

The Supplier shall notify the Purchaser in writing of all subcontracts awarded under the Contract if not already specified in his bid. Such notification, in his original bid or later, shall not relieve the Supplier from any liability or obligation under the Contract.

Sub-contracts shall be only be bought out items and sub assemblies.

8. Resolution of Disputes

The dispute resolution mechanism to be applied shall be as follows:

a) If any dispute(s) or difference(s) of any kind whatsoever arise between the Parties hereto in connection with or arising out of this Contract, the Parties hereto shall negotiate with a view to its amicable resolution and settlement. In the event no amicable resolution or settlement is reached within a period of thirty (30) days from the date on which the dispute(s) or difference(s) arose, such dispute(s) or differences shall be settled under the provisions of The Arbitration and Conciliation Act, 1996. The existence of any dispute(s) or difference(s) or the initiation or continuance of the arbitration proceedings shall not permit the Parties to postpone or delay the performance by the parties of their respective obligations pursuant to this Contract.

b) The venue of arbitration shall be the place from where the contract is issued.

9. Notices

For the purpose of all notices, the following shall be the address of the Purchaser and Supplier.

Purchaser: Central Institute of Petrochemicals Engineering & Technology (CIPET) formerly known as Central Institute of Plastics Engineering & Technology (CIPET),
CIPET:CSTS-Hajipur Industrial Area Hajipur,
Vaishali, Bihar – 844102 (INDIA)

Supplier: (To be filled at the time of Contract Signature).....

10. Supplier Integrity

The Supplier is responsible for and obliged to conduct all contracted activities in accordance with the Contract using state-of-the-art methods and economic principles and exercising all means available to achieve the performance, specified in the Contract.

11. Supplier Obligation

The Supplier is obliged to work closely with the Purchaser staff, act within its own authority and abide, by directives issued by the Purchaser on implementation activities.

The Supplier will abide by the job safety measures prevalent in India and will free the Purchaser from all demands or responsibilities arising from accidents or loss of life the cause of which is the supplier's negligence. The supplier will pay all indemnities arising from such incidents and will not hold the purchaser responsible or obligated.

The Supplier is responsible for managing the activities of its personnel or sub-contacted personnel and will hold itself responsible for any misdemeanors.

The Supplier will treat as confidential all data and information about the purchaser, obtained in the execution of his responsibilities, in strict confidence and will not reveal such information to any other party without the prior written approval of the purchaser.

12. Technical Documentation

The technical documentation involving detailed instruction for operation and maintenance is to be delivered with every unit of equipment supplied. The language of the documentation should be English.

13. Liquidated Damages:-

If the Supplier fails to deliver any or all of the goods within the time period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to 0.5 percent of the delivered price of the delayed goods or unperformed services for each week of delay until actual delivery or performance, up to a maximum deduction of Max of 10% of the delayed goods or services Contract price. Once the maximum is reached, the purchaser may consider termination of the contract. Each case should be decided on merits and the decision for recovery of LDs or risk purchase expenditure should be taken on merit.

- xvi. **Director & Head, CIPET: CSTS-Hajipur** reserves the right to accept or reject any or all tenders at any point of time prior to issue of Purchase Order without assigning any reasons whatsoever and no correspondence shall be entertained in this regard.

SECTION:IV

TECHNICAL BID

TENDER No.: CIPET/HJP/ Machine/SG/ 21-22/09

Dated: 22.05.2021

DESCRIPTION: Supply & Installation of Scrap Grinder at CIPET:CSTS-Hajipur/Bhagalpur.

Sl. No.	Particulars To Be filled up by the Tenderer / Bidder:	
1	Name of the Tenderer / Supplier	
2	Postal address	
3	Telephone No. with STD code	
4	Name of Contact person	
5	Mobile No.	
6	E-Mail ID	
7	The firm should have valid registration certificate in support of establishment of the firm (Registration No.)	
8	Authorization certificate from OEM (If not a Manufacturer for the machine / equipment)	
9	PAN (Permanent Account Number)	
10	Certificates of Registration for GST as applicable	
11	Scanned Copy NSIC /MSME /Startup certificate in support of their claim of exemption for depositing Tender Fee	
12	Experience of supplying & installation of same instrument to Government or Private Firm / Department within the last 05 (Five) financial years. Purchase order copy of the same may be attached as proof.	
13	Bid Security Declaration Form	
14	Demand Draft No. & Date for Tender Fees (Non refundable) of Rs. 590/-	
15	Validity of Offer	

Place:

Date:

Seal & Sign. Of Bidder
Name

SECTION: V

CHECKLIST

TENDER No.: CIPET/HJP/ Machine/SG/ 21-22/09

Dated: 22.05.2021

1. Have you deposited requisite Tender Fees & submitted Bid Security Declaration in prescribed format (Section – VI) ?
2. Have you enclosed valid Registration Certificate of Establishment of Firm/Authorization certificate from OEM (If not a Manufacturer for the machine/equipment) ?
3. Have you enclosed your PAN Certificate?
4. Have you enclosed Registration Certificate of GST?
5. Have you enclosed the valid NSIC/MSME/Startup Certificate issued by the concerned department?
6. Have you enclosed the copy of the Purchase/Supply Order for the last five years in support of the claim for Supply & installation of Machinery during the last five years.
7. Have you signed & sealed all the pages of Tender document?
8. Have you enclosed experience certificate/ orders copies?

Form of Bid-Securing Declaration

Date: _____

To,

The Director & Head
CIPET:CSTS-Hajipur
Industrial Area Hajipur
Vaishali, Bihar

Ref: CIPET/HJP/ Machine/SG/ 21-22/09 dated 22.05.2021

We, the undersigned, declare that:

We know that the bid should be supported by a Bid Security Declaration in accordance with your conditions.

We accept that we will automatically be suspended from being eligible for bidding in any contract in CIPET for the period of time of 3 years from the date of opening of Bid. If, we are in breach of our obligation(s) under the bid conditions, because we:

After having been notified of the acceptance of our bid by the Competent Authority within the period of bid validity:

We have withdrawn our Bid during the period of bid validity specified in the Letter of Bid; or

We failed or refused to furnish a Performance Security in accordance with the Condition of the Tender Document of referred Tender No. or

We failed or refused to execute the Contract, if required,

We know that this Bid-Securing Declaration will expire, if contract is not awarded to us, upon: Our receipt of your notification to us of the name of the successful bidder or Sixty (60) days after the expiration of our Bid.

We know if we are a Joint Venture (JV), Securing Declaration should be in the name of the JV submitting the bid. If the JV is not legally constituted at the time of bidding, the Bid-Securing Declaration will be in the name of all partners name in the JV agreement.

Dated this _____ day of _____

For and on behalf of M/s _____

Address: _____

(Signature)

Name: _____

In the capacity of _____

(Duly Authorised to Sign the Bid)

[Note: In case of a Joint Venture, the Bid-Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid.]

SECTION – VII

MANUFACTURER'S AUTHORIZATION FORM

Tender No.....

Dated:.....

To

M/s. Central Institute of Petrochemicals Engineering & Technology (CIPET) formerly known as
Central Institute of Plastics Engineering & Technology (CIPET),
CIPET:CSTS-Hajipur,
Industrial Area Hajipur,
Vaishali, Bihar – 844102 . India.

Dear Sir

Ref: Bid Reference

We who are established and
reputable manufacturers ofhaving factories
at.....and.....do hereby authorize
M/s.....

(Name and address of Agents) to bid and conclude the contract with you against the above Bid are
authorized to bid and conclude the contract in regard to this business against this specific Bid.

We hereby extend our full guarantee and warranty as per clause 8 of the Terms and Conditions of
Contract for the goods offered for supply and subsequent maintenance, supply of spares & services in
the event of award of contract, against this invitation for bid by the above firms.

Yours Faithfully,

(Name)

for and on behalf of M/s.....

(Name of Manufactures)

Note: This letter of authority should be on the letterhead of the manufacturing
concern and should be signed by a person competent and having the power of attorney to bind the
manufacturer.

SECTION – VIII

CONTRACT FORM

THIS AGREEMENT made theday of,20.....
Between **Central Institute of Petrochemicals Engineering & Technology (CIPET) formerly known as Central Institute of Plastics Engineering & Technology (CIPET), Industrial Hajipur – 844102, Vaishali (Bihar)** (hereinafter “the Purchaser”) of one part and (Name of Supplier) of (City and Country of Supplier) hereinafter “ the Supplier” of the other part:

WHEREAS the Purchaser is desirous that certain equipments and ancillary services should be provided by the Supplier, Viz., (Brief Description of Goods and Services) and has accepted a bid by the Supplier for the supply and services of those Goods and Services in the sum of (Contract Price in Words and Figures) (hereinafter “ the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the conditions of Contract hereinafter referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) Bidding document
 - (b) the bid Form and Price schedule submitted by the Bidder;
 - (c) the Schedule of Requirements;
 - (d) the Technical Specifications;
 - (e) terms and Conditions of Contract; and
 - (f) the Purchaser’s Notification of Award.
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects there in conformity in all respects with the provisions of the contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract

Brief particulars of the goods and services which is to be supplied/provided by the supplier are as under

SL.No	Brief Description of Goods & Services	Quantity to be supplied	Unit Price in INR	Delivery terms

Total Value in INR

Delivery Schedule:

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day, month and year first above written.

Signed, Sealed and delivered by the

Said(For the Purchaser)

in the presence of :.....

Signed , Sealed and delivery by the

Said(For the

Supplier)

in the presence of :.....

SECTION: IX

PRICE SCHEDULES

[To be submitted along with the Financial Bid]

(Supply & Installation of Machinery at CIPET:CSTS-Hajipur/Bhagalpur)

To,

**The Director & Head
CIPET:CSTS-Hajipur
Industrial Area Hajipur-844102
Vaishali (Bihar)**

Respected Sir,

Subject: Financial Bid for Supply & Installation of Machinery at CIPET:CSTS- Hajipur/Bhagalpur.

Ref: Your E-Tender No.: CIPET/HJP/ Machine/SG/ 21-22/09 dated 22.05.2021

In response to tender enquiry cited above, we are pleased to enclose the following as our financial bid for your kind consideration.

Sl. No.	Description of the Item	Quantity	Basic Price Per Unit (Rs.)	Tax (if any)	Installation Charge	Courier Charge/delivery charge	Total Amount (in rupees)
1	Scrap Grinder (specification as per Section – II “A”)	01					
To be quoted in words							

Note:

1. In case of discrepancy in the price quoted in words & figure, the price quoted in words will prevail.

Place:
Date:

Seal & Signature of Bidder
Name