



TENDER DOCUMENT NO. - 01/2021-22

e-Tender Document for
Interior Furnishing Work at INNOVEX Lab.
Of
CIPET: SARP- LARPM, Bhubaneswar



TENDER DOCUMENT NO. - 01/2021-22

LAST DATE FOR SUBMISSION OF BID: 08.05.2021

SCHOOL FOR ADVANCED RESEARCH IN PETROCHEMICALS (SARP) - LARPM
CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY
(Ministry of Chemicals & Fertilizer, Govt. of India)
B-25, C.N.I. Complex, Patia, Bhubaneswar – 751 024 (Odisha)
Tel: 0674-2740173, Fax: 0674-2740463,
Web: cipet.gov.in, e-mail : larpmcipet@larpm.in



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SCHOOL FOR ADVANCED RESEARCH IN PETROCHEMICALS (SARP) - LARPM
CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY
(Dept. of Chemicals & Petrochemicals, Ministry of Chemicals & Fertilizer, Govt. of India)
B-25, C.N.I. Complex, Patia, Bhubaneswar – 751 024 (Odisha)
Tel: 2740173, Fax: 0674-2740463
Email : larpmcipet@larpm.in

e-TENDER NOTICE (01/2021-22)

CIPET: SARP-LARPM, Bhubaneswar invites bids through e-Tender **Under Single Stage Two Bid system in the e-TENDER Portal (www.tenderwizard.com/CIPET)** from Reputed Contractor for interior work of INNOVEX Lab. of CIPET: SARP-LARPM, Bhubaneswar. Bid offers should be of two parts viz., Technical Bid & Commercial Bid.

Sl. No.	Name of the Equipment	Tender No.
1.	Interior Furnishing Work at INNOVEX Lab.	01/2021-22

Bidders are requested to visit the web-site www.tenderwizard.com/CIPET or www.cipet.gov.in and submit their offers electronically. It may be noted that offers submitted manually or the offers sent by post shall not be accepted. The last date for submission of the bid is as mentioned below:

Last date for the online submission of the bid : 08.05.2021, 03.00 P.M.
Opening of Technical bid : 08.05.2021, 03.30 P.M.
Opening of Commercial bid : After Evaluation of Technical Bid

For further clarification, please contact no. 0674-2740173

Note :- Further if any e-Tender queries please contact the following officials of e-tender wizard:

Sl. No.	Name of the Official	Contact Number	e-mail ID
01.	Mr. S.K. Mohapatra	7377708585	twhelpdesk404@gmail.com
02.	Mr. Swades Kumar Bal	7008064095	twhelpdesk887@gmail.com swadesh.k@etenderwizard.com

CIPET:SARP-LARPM reserves the absolute right to accept/reject any or all bids at any stage of the tender process without assigning any reason whatsoever.

Asst. Admin. Officer, CIPET:SARP-LARPM

INSTRUCTIONS TO BIDDERS

(A) Introduction

School for Advanced Research in Petrochemicals (SARP) - LARPM is an exclusive R&D wing of CIPET functioning at Bhubaneswar. SARP-LARPM was set up with an objective of developing high-end polymeric materials for various engineering applications in the areas of packaging, automotives, aerospace, defense, biomedical, energy conversion and energy storage etc. The laboratory has high-end characterization facility and basic amenities under one roof, for Researchers and Intellectuals working in the areas of Polymer Science & Technology. The laboratory is also recognized by National Accreditation Board for Testing and Calibration Laboratories (NABL) as per ISO:IEC 17025:2005 and DST / DSIR, Govt. of India for undertaking Research Activities in applied areas of Polymer Science & Technology.

(B) The Bidding Documents

- **Content of Bidding Documents**

The Bidding Documents include;

- (a) Eligibility Criteria for Bidders
- (b) Terms and Conditions
- (c) Preparation Of Bids
- (d) Award Of Contract
- (e) Deviation Statement
- (f) Technical Bid Document

- The Bidder is expected to examine all instructions, forms, terms and specifications in the Bidding Documents. Failure to furnish all information required by the Bidding Documents or submission of a bid not substantially responsive to the Bidding Documents in every respect will be at the Bidder's risk and may result in rejection of the bid.

- **Amendment of Bidding Documents:**

- At any time prior to the deadline for submission of bids, the Purchaser may, for any reason, whether at their own initiative or in response to a clarification requested by a prospective bidder, modify the Bidding Documents by amendment.
- In order to afford prospective Bidders reasonable time in which to take the amendment into account in preparing their bid, the Purchaser may, at their discretion, extend the deadline for the submission of bids

(C) Eligible Criteria for Bidders :

- Balance sheet & PL Account statement for the last 3 financial years (2017-18, 2018-19, 2019-20)
- IT return for the last three (03) Assessment years (2018-19, 2019-20, 2020-21) & submit PAN Card, GST Registration Certificate.
- The Bidders must have satisfactorily completed interior work means wall panelling, gypsum partition, wooden flooring, false ceiling, dismantling, interior painting, tiling/granite work and providing & fitting of interior furnishing items in Govt. Organisations/PSU/Corporate Sectors

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during the last 5 years with the total cumulative cost of the project not less than 20 lakh rupees. The Certificate in support of that from the user must be attached.

- Average Annual Turnover certificate for the last three financial years of Rupees 20 Lakh or more certified by Chartered Accountant.
- Self-declaration on **NO PENDING LITIGATION** along with he is **Not Debarred/ Blacklisted or Banned** from any Central Government / PSU / State Govt. / any Corporate Sector.
- The bidders shall give a self-declaration of his relatives working with the CIPET along with their designations and addresses.
- The bidder should sign & seal each page of the tender document and required to upload.

(D) Terms & Conditions :

- **Payment** : Against submission of each running bill.
- **Taxes**: Goods and Service Taxes are applicable as per the prevailing rate. If bidder doesn't mention taxes and duties , the same shall be considered as "borne by the bidder itself" and included in its quoted price.
- **Time Of Completion**: The period of completion of the work is forty five (45) days from the date of the award of Work Order.
- **Defect Liability Period** : The defect liability period is 12 months from the date of the complete handover of work to CIPET:SARP-LARPM, Bhubaneswar. Inspection & field visit charge shall be borne by the bidder. Free maintenance service shall be provided till one year from the date of satisfying completion of work and hand over to CIPET:SARP-LARPM ,Bhubaneswar. Loading, Transportation & Insurance (if applicable) charges shall be bear by the bidder.
- **Performance Security**: Security deposit shall be 5% of the total contract value and deducted from each running bill as security deposit. 50% of the security deposit shall be refunded after completion of the work and on submission of completion certificate. Remaining 50% shall be refunded only after end of defect liability period of one year, provided the contractor has satisfactory carried out all the works and attended to all defects in accordance with the all conditions of contract.
- **Safety Provision**: Contractor should take all safety precautionary measures including any safety equipment, protective suits etc. during the execution of awarded works. In case of any accidents occurring during execution of the awarded works, the Contractor shall be wholly responsible and the Contractor cannot claim any kind of compensation from CIPET:SARP-LARPM, Bhubaneswar.
- **Site Visit**: The Bidder, at the Bidder's own responsibility and risk, is encouraged to visit and examine the work site and its surroundings and obtain all information that may be necessary for preparing the Bid for entering into a contract for execution of the Works. The costs of visiting the site shall be at the Bidders' own expense.
- **Liquidated Damage**: If the contractor fails to complete the works within the time period(s) specified in the Contract/work order, CIPET:SARP-LARPM, Bhubaneswar shall, without

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prejudice to its other remedies under the contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to 1 % of the contract value of the delayed work or unperformed services for each week of delay until actual performance, up to a maximum deduction of Max of 10% of the delayed works or services of the Contract price. Once the maximum is reached, CIPET:SARP-LARPM, Bhubaneswar may consider for termination of the contract and may initiate for process for blacklisting.

- The Bidder shall provide the Bank accounts details along with Scanned copy of cancelled cheque for onward transaction.
- **Bid document:** The bidder should read the e-Tender documents carefully before quoting. It shall be deemed that the bidder has gone through the documents carefully and has understood its implication.
- The e-Tender, submitted by the Bidder who have already been declared as Black Listed or whose contract was terminated for dissatisfactory supply or who was unable to supply any Institute/Organization run by the State / Central Government / PSU / Corporate Sectors will not be considered even his being the lowest rate.
- The Bidder should provide relevant documents regarding the Partnership Firm/Public/Pvt. Ltd. Company/Cooperative society.
- Restriction of Bidders from Countries sharing Land Borders with India: vide Department of Expenditure, MOF, Govt. of India OM No. 6/18/2019-PPD date: 23/07/2020 and its subsequent order dated 23.07.2020 and 24.07.2020 is applicable in this tender.
- Relaxation of Norms for Startup and Micro & Small Enterprises in Public Procurement on Prior Experience – Prior Turnover Criteria is applicable; hence the MSME/NSIC certificate should be submitted.
- In Pursuance of Rule 153 (iii) of GFR-2017, preference to “Make in India” shall be given in procurement.
- Any legal disputes subject to Bhubaneswar, India jurisdiction only

(E) Preparation of Bids

1. Bid Form

The Bidder shall complete the Bid Form and the appropriate Price Schedule furnished in the Bidding Documents.

2. Documents establishing Bidder's Eligibility and Qualifications

- The Bidder shall furnish, as part of its bid, documents establishing the bidder's eligibility to bid and its qualifications to perform the Contract if its bid is accepted.
- The documentary evidence of the Bidder's qualifications to perform the Contract if its bid is accepted, shall establish to the Purchaser's satisfaction:
 - (a) The Bidder has the financial, technical, and production capability necessary to perform the Contract and meets the criteria outlined in the qualification criteria specified as per the Tender norms.

3. Period of Validity of Bids

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- Bids shall remain valid for 120 days after the date of bid opening prescribed by the Purchaser. A bid valid for a shorter period may be rejected by the Purchaser as non-responsive.

4. Deadline for Submission of Bids

The Purchaser may, at its discretion, extend this deadline for submission of bids by amending the Bid Documents, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline will thereafter be subject to the dead-line as extended.

(F) Award of Contract

• Post Qualification

- The Purchaser will determine to its satisfaction whether the Bidder selected as having submitted the lowest evaluated responsive bid is qualified to satisfactorily perform the Contract.
- The determination will take into account the Bidder's financial, technical and production capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder as well as such other information as the Purchaser deems necessary and appropriate.
- An Affirmative determination will be a prerequisite for award of the Contract to the Bidder. A negative determination will result in rejection of the Bidder's bid.

• Purchaser's right to vary Quantities at Time of Award

- The Purchaser reserves the right at the time of award of Contract to increase or decrease of the quantity of goods and services specified in the Schedule of Requirements without any change in price or other terms and conditions.

• Purchaser's Right to Accept any Bid and to Reject Any or All Bids

- The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidders or Bidders of the grounds for the purchaser's action.

SECURITY DEPOSIT/ PERFORMANCE GUARANTEE

1. Successful bidder has to submit Performance Guarantee/Security deposit equivalent to 5% of the amount of Work Order value in the form of fixed deposit/DD of a nationalized bank in favour of **CIPET LARPM** Payable at **Bhubaneswar** which should be valid for a period of 60 days beyond the completion of the contractual obligations by the bidder. In case, the contract is further extended beyond the initial period, the performance security will have to be accordingly renewed by the bidder. The same will be returned after the completion of contract without any interest.

FORFEITURE OF SECURITY DEPOSIT/PERFORMANCE GUARANTEE

1. If the successful bidder refuses/fails to accept the Letter of Intent (LOI)/Work Order issued by **CIPET:SARP-LARPM, Bhubaneswar** or the work assigned to the bidder are not done as per the scope of work/schedule of requirement, Security Deposit will be forfeited and the bidder will not be entertained for any tenders that may be published in future by **CIPET:SARP-LARPM, Bhubaneswar**.
2. If the contract is terminated by **CIPET:SARP-LARPM, Bhubaneswar** due to poor performance/violation(s) of any clause(s) of the agreement or for any bad acts considered prejudicial by CIPET Centre of the selected bidder, Performance Guarantee will be forfeited.

JURISDICTION FOR DISPUTE REDRESSAL

1. All disputes or differences whatsoever arising between the parties out of or relating to the meaning and operation or effect of the work order or the breach thereof shall be subject to courts at located at Bhubaneswar.



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PROFORMA FOR DEVIATION STATEMENT

Bid Ref No.

Date of Opening

Time :

Name of the Firm

Name of the Equipment quoted

Model No.:

Purchaser's Specification	Bidders Specification	Deviation, if any	Justification	Remarks

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ANNEXURE-I TECHNICAL BID DOCUMENT

1.	Name of the Contractor/Proprietor		
2.	Profile of the Contractor/Proprietor		
3.	Name of Contractor/Proprietor		
4.	Full Address of Registered Office of Contractor/Proprietor		
	(a) Telephone No.		
	(b) Fax No.		
	(c) Mobile No.		
	(d) e-Mail No.		
5.	Correspondence address of office of Contractor/Proprietor		
6.	Full address of branch office of Contractor/Proprietor		
7.	PAN No.		
8.	GST No.		
9.	Annual turnover of the Dealer/Manufacturer for the last three Financial year (a copy of the turnover statement for the below three assessment years separately, duly certified by the chartered accountant, to be attached) :		
			Average > 20 Lakh
	Assessment Year	Amount (₹ in Lakh)	Remarks, if any
	2017-18		
	2018-19		
	2019-20		
10.	Balance Sheet & PL Account statement for the last three financial year (a copy of the balance sheet statement for the below three financial year separately to be attached):		
	Financial Year	Amount (₹ in Lakh)	Remarks, if any
	2017-18		
	2018-19		
	2019-20		
11.	IT return for the last three assessment year (a copy of the statement for the below three assessment year separately to be attached):		

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	Assessment Year	Amount (₹ in Lakh)	Remarks, if any
	2018-19		
	2019-20		
	2020-21		
12.	Details of the Bidder must have satisfactorily completion of similar work means wall paneling, gypsum partition, wooden flooring, false ceiling, dismantling, interior painting, tiling/granite work and providing & fitting of interior furnishing items in Govt. Organisations/PSU/Corporate Sectors during the last 5 years with the total cumulative cost of the project not less than 20 lakh rupees.(Separate copies of related document should be separately uploaded)		
Sl. No	Details of Parties along with their address, telephone and fax no. & email address	Price of the Awarded Contract (in ₹)	Name/Type of the Work Completed
01.			
02.			
13.	Self-declaration of No pending litigation		
14.	Self-declaration statement for bidder not debarred/blacklisted or banned from any Central Government / PSU / State Govt. / any Corporate Sector.		
15.	The bidder shall have local office/infrastructure to attend visit within 48 hours.(Mention in details)		
16.	Bidder shall have any relatives working with CIPET , if any give their name, designation & address.		
17.	The bidder should sign & seal each page of the tender document and required to upload.		

Interior Furnishing Work at INNOVEX Lab CIPET:SARP-LARPM, Bhubaneswar Odisha

"FINANCIAL BID"

To,
M/s. CIPET: SARP- LARPM
CIPET, B/25, CNI Complex
(P.O.) KIIT, Patia, Bhubaneswar,
Orissa 751024

Subject: Financial Bid for Interior Furnishing Work at INNOVEX Lab CIPET:SARP-LARPM,
Bhubaneswar Odisha – reg.

Dear Sir,

In response to **Tender Doc No:01/2021-22**, We are pleased to enclose the following as our financial bid for your kind consideration:

Sl. No.	Description	Total Amount in rs
01	As per BOQ and Drawing enclosed	

Place:

Date:

Authorized Signatory

Office Seal

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ANNEXURE-II

FINANCIAL BID DOCUMENT

BOQ to be filled by the Bidder				
Sl.No.	Description	Qty.(in Unit)	Rate/Unit	Amount
1.	Breaking / Dismantling Work : (To include carting away of the debris from site) (Quantities are approximate and may vary based on site conditions)			
a.	Dismantling Work : Dismantling parts of existing grid false ceiling in all areas to give an industrial exposed slab look.	925 Sq. ft.		
b.	Breaking Work : Breaking and removing the existing tile cladding on the walls and columns of the office are	2100 Sq. ft.		
c.	Dismantling Work : Dismantling existing laminated wall paneling from the columns.	1300 Sq. ft.		
2.	Carpentry Work : General Specifications for Materials : To use commercial ply and laminates from Green Ply or Marino or equivalent. To use hardware from Hettich or Ebco.			
a.	Lobby Suspended Ceiling : Making a laminated ply suspended false ceiling. To be made in laminated ply strips of size 1 1/2" x 8" fixed @ 8" intervals in a grid pattern as indicated in the drawing.	220 Sq. ft.		
3	Glass Work.			
a.	Providing and fixing coloured glass panels on the wall as writing boards. To include the stainless steel hardware that is necessary for fixing the glass panels and pre-laminated 12mm thick board panels along the sides.	400 Sq. ft.		
4	Cubicles.			
a.	Building cubicles using a framework of 40mm x 40mm MS black painted framework with toughened glass panels.	650 Sq. ft.		
b.	3" thick. Gypsum partitions along few sides of the cubicles. To include the necessary framework inside.	820 Sq. ft.		
5	False Ceiling			
a.	Providing and fixing Gypsum False ceiling within the built cubicles. To	760 Sq. ft.		

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	be complete with necessary GI support framework.			
b.	Providing and fixing brightly coloured suspended painted Gypsum panels of roughly 3" thickness and 2'-0" ht. Panels to be placed randomly between light fittings and fans as shown in the drawing.	400 Sq. ft.		
6.	Internal Painting			
a.	Walls and Gypsum Partitions - Painting with Premium Plastic Emulsion paint in 3 coats over 2 coats of primer and putty.	5000 Sq. ft.		
b.	Ceiling - Painting with Satin Enamel paint in 2 coats over primer and putty for the Gypsum Ceiling, exposed ceiling slabs and exposed beams. (Quantity may vary depending on how much of grid ceiling will be removed)	2500 Sq. ft.		
c.	Window Grills - Painting with Enamel paint in 1 coat - all the existing window grills.	600 Sq. ft.		
7.	Lighting Works :			
a.	Dismantling existing ceiling fans.	27 nos.		
b.	Providing & Fixing new light fixtures.			
i.	Lift Lobby - Hanging Light -Slim 20w 4000k	4 nos.		
ii.	Office Space - Hanging Lights 8 Feet Linear 40w 4000k	28 nos.		
c.	LED Strips for Cove lights within the false ceiling	1000 rft.		
8.	Toilet Work:			
a.	Dismantling and Breaking Work			
i.	Dismantling all existing plumbing fixtures without breaking and keeping aside on site safely for reuse	1 LS		
ii.	Dismantling all existing doors along with the frames and keeping aside on site safely for reuse	5 nos.		
lii.	Breaking few existing 4 1/2 inch Thick walls	480 sq. ft.		
iv.	Breaking all existing tiling work on the floor and walls to cart away debris from the site	825 sq. ft.		
b.	Constructing 4 1/2 inch thick brick masonry walls based on new layout of Toilets	450 sq. ft.		
c.	RCC lenthils over new doors openings.	20 rft.		
d.	Plastering Work.			

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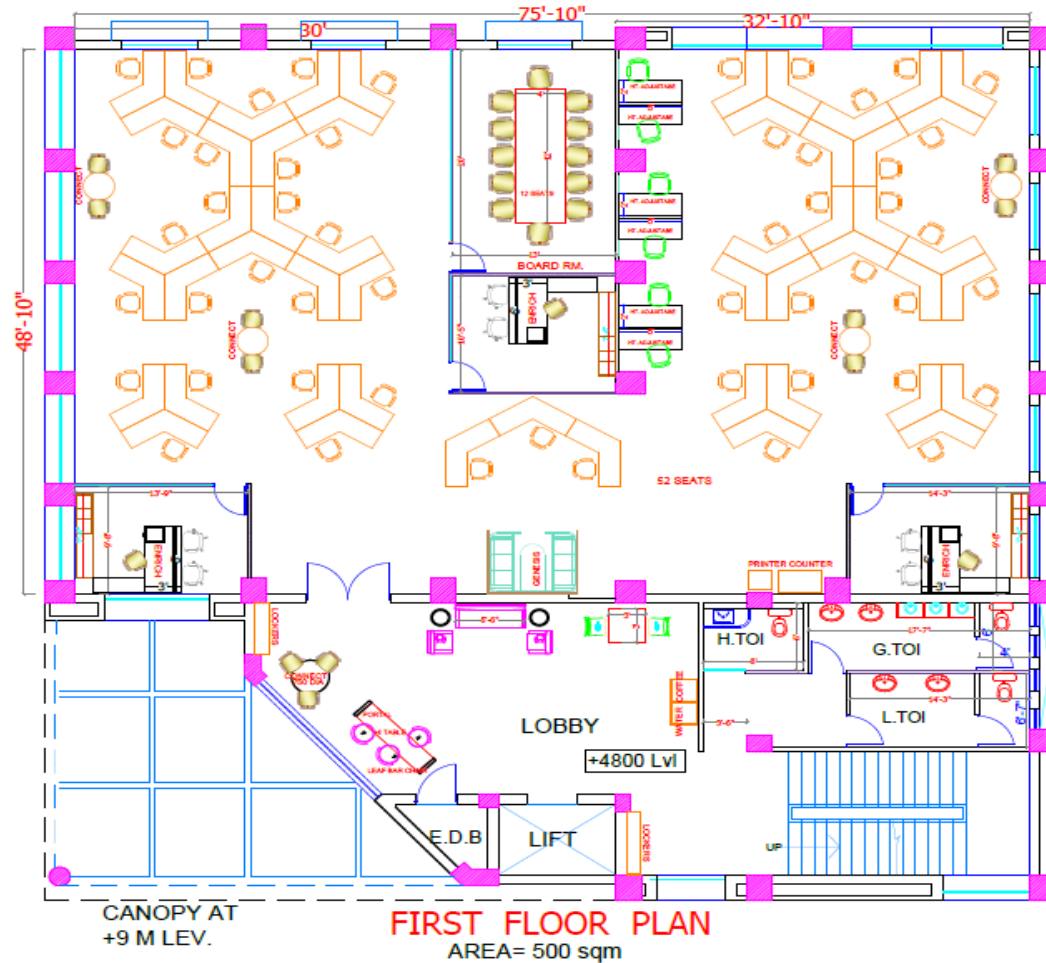
i.	Rough Plastering up to 7 feet height	920 sq. ft.		
ii.	Smooth plastering above 7 feet height up to the ceiling	430 sq. ft.		
e.	Plumbing Lines providing and fixing CPVC water supply pipes and PVC waste water pipes based on	1 LS		
f.	Water proofing the entire floor area of the toilet	270 sq. ft.		
g.	Gypsum False ceiling in the toilet	270 sq. ft.		
h.	Tiling Work make NITCO/Kajaria as per selection			
i.	walls dadoing up to 7 feet height	920 sq. ft.		
I	Granite Works: Pre polish Z black 20 mm thick granite basic cost Rs. 120/sq ft providing and fixing the granite with cm1:4			
i.	Granite verticals of 18inch depth and 5 feet height as partitions between urinals in the Gents Toilet	15 sq. ft.		
ii.	Granite cladding for the Jambs and sill of Toilets	16 sq. ft.		
iii.	2 feet deep granite couter for the wash basin in the Handicapped Toilet	8 sq. ft.		
iv.	Edge rounding alam exposed edges of the	58 rft.		
j.	Re fixing existing door frames and shutters to its	05 nos.		
k.	Re fixing the existing dismantled sanitary fittings			
i.	wall mounted wash basins	04 nos.		
ii.	Below counter mounted wash Basins in the	01 nos.		
iii.	EWC'S	03 nos.		
iv.	Flushing System for EWC's	03 nos.		
v.	Urinals	03 nos.		
vi.	Flushing System for Urinals	03 nos.		
vii.	Basin Mixtures	04 nos.		
Viii,	Angle cocks for wash basins, EWC's & Urinals	10 nos.		
ix.	Bottle trap for Wash Basins	04 nos.		
X	Grid Drain waste coupling for wash basins	04 nos.		
L.	Providing and Fixing of New Sanitary Fittings			
i.	Health faucets fixed to a bib cock with metal hose	03 nos.		
ii.	Concealed stop cocks as he main control valve at the Inlet point of Water in to each toilet	03 nos.		

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iii.	Providing and Fixing Nahni traps with SS cockroach trap grating in the toilets	05 nos.		
iv.	Providing and Fixing extra needed wall mounted	01 no.		
v.	Providing and Fixing extra needed basin mixer for the new wash basin similar to the existing ones	01 no.		
vi.	Providing and Fixing extra needed bottle trap for the new wash basins	01 no.		
vii.	Providing and Fixing extra needed grid drain waste coupling for the new wash basins	01 no.		
Viii.	Providing and Fixing extra needed angle cock for	01 no.		
m.	Toilet Accessories			
i.	Supply fans in the false ceiling: Providing and fixing fresh air supply fans within the false ceiling in the wash basin area of the toilets	3 nos.		
ii.	In line fans in the False ceiling : Providing and Fixing in line fans within false ceiling in the WC area& the wash basin area of the toilets, to include necessary 6" dia CPVC pipes within the false ceiling	05 nos.		
iii.	Providing and Fixing Hand Dryer in the toilets	03 nos.		
iv.	Providing and Fixing Soap Dispenser in the toilets	03 nos.		
v.	Providing and Fixing Tissue paper roll holder near all EWCs	03 nos.		
vi.	Providing and Fixing hand Tissue paper dispensers near the Wash basin counters	03 nos.		
Total Amount (in Rs.)				

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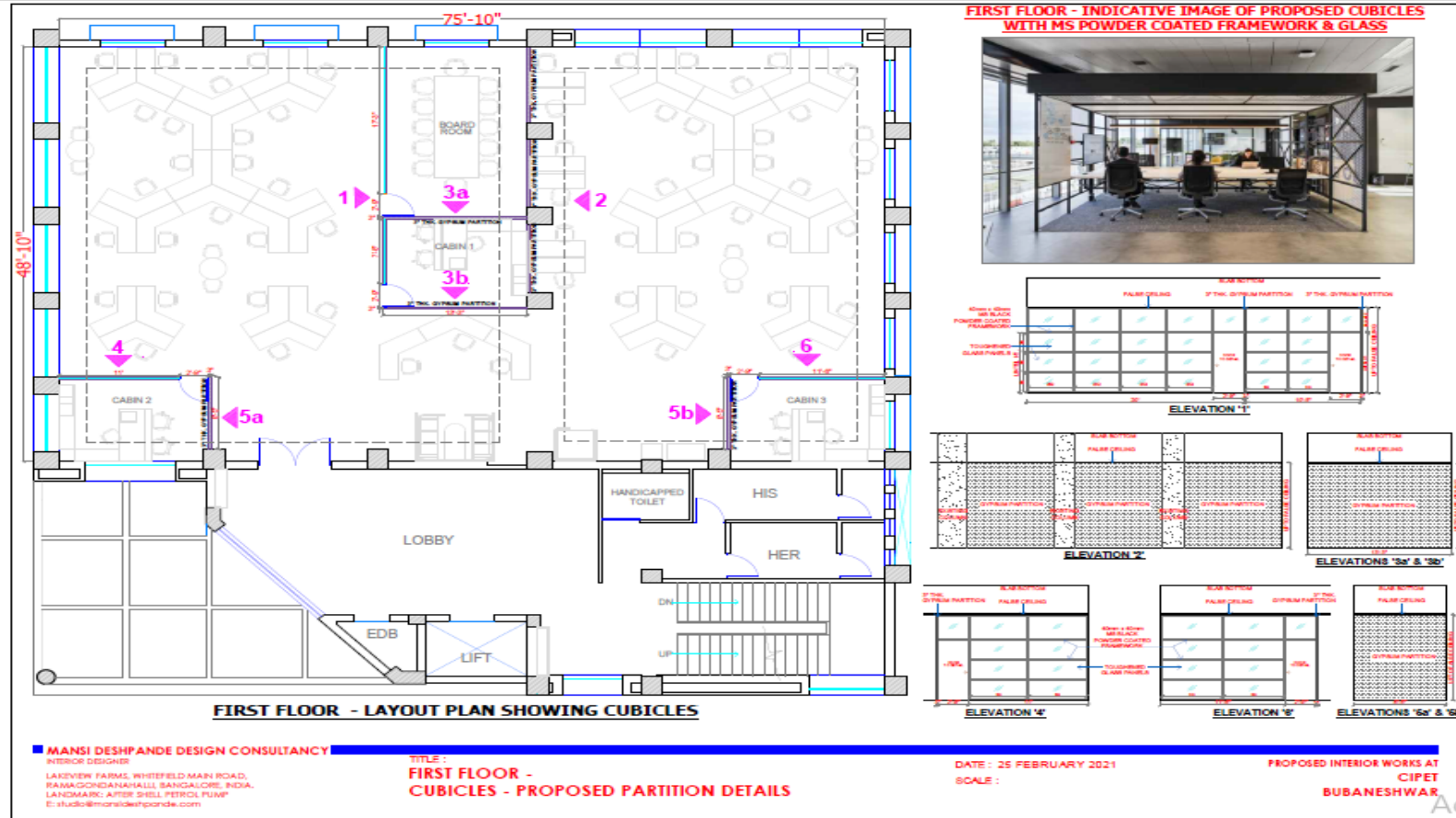
MANSI DESHPANDE DESIGN CONSULTANCY
INTERIOR DESIGNER
LAKEVIEW FARMS, WHITEFIELD MAIN ROAD,
RAMAGONDANAHALLI, BANGALORE, INDIA.
LANDMARK: AFTER SHELL PETROL PUMP
E: studio@mansideshpande.com

TITLE :
FIRST FLOOR
LAYOUT PLAN

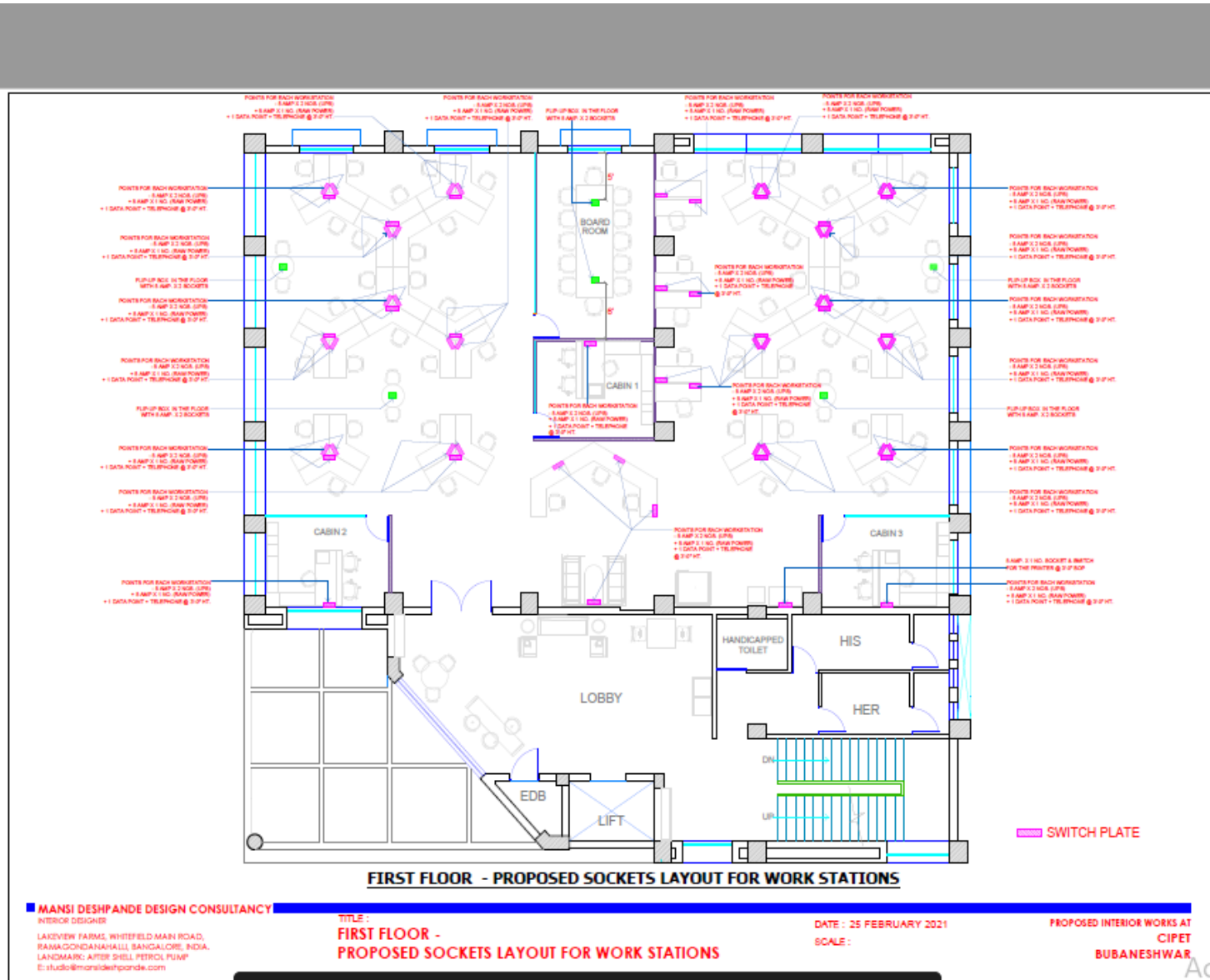
DATE : 18 NOVEMBER 2020
SCALE :

PROPOSED INTERIOR WORKS AT
CIPET
BUBANESHWAR

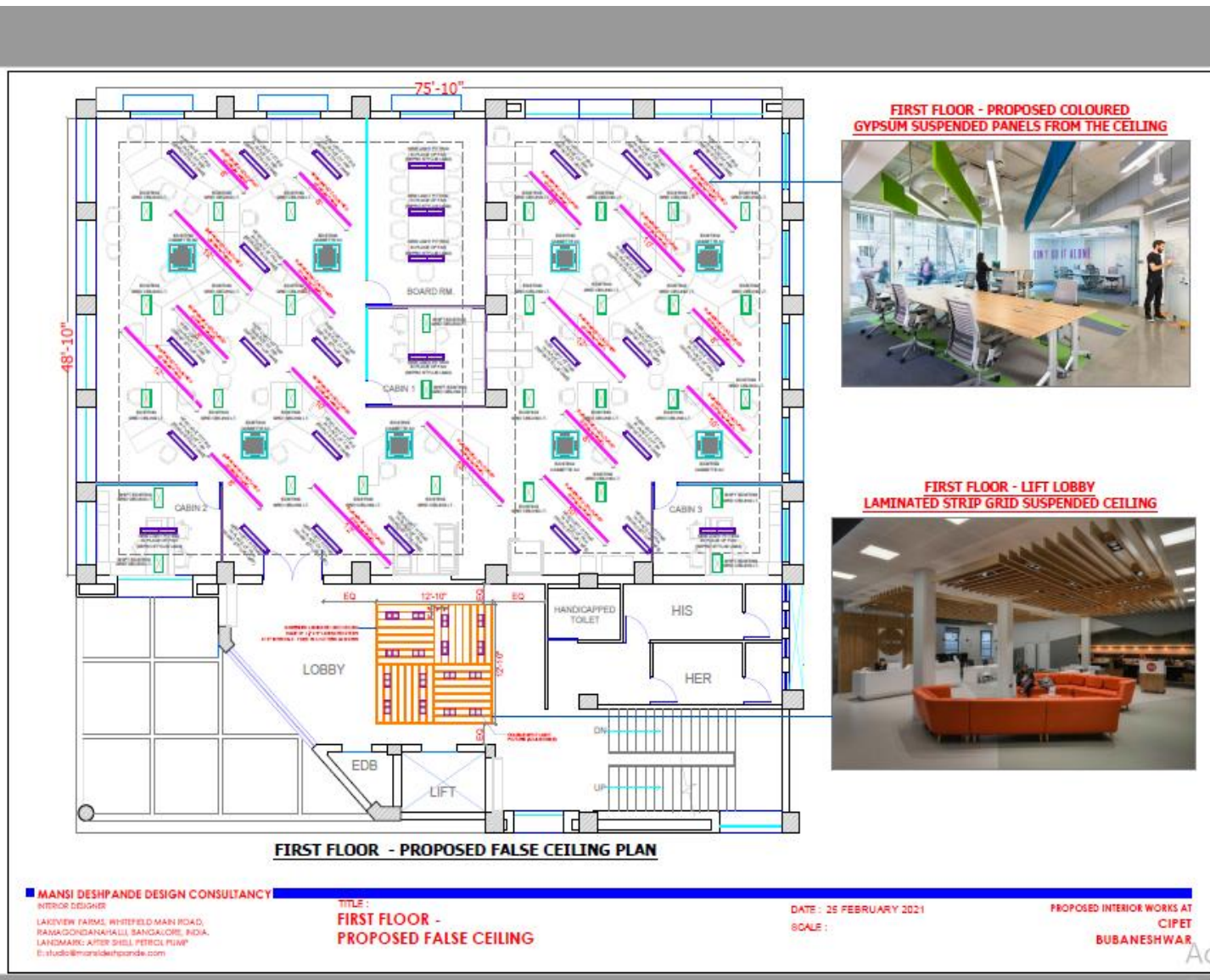
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DECLARATION

I _____ son/daughter/wife of Shri/Smt. _____

Proprietor/Director/Authorised Signatory of the Manufacturer/Dealer mentioned above is competent to sign this declaration and execute this tender document.

I have carefully read and understood all the terms and conditions laid down in the tender and undertake to abide by them.

The information/documents furnished along with the above bid/application are true and authenticate to the best of my knowledge and belief. I am well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender/bid at any stage besides liabilities towards prosecution under appropriate law.

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(Signature of the authorized person)

Name _____

Date _____

Office Seal

Place _____