

CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY



TENDER DOCUMENT FOR SUPPLY OF OLEOPHOBIC PLUG

E-Tender Notice No.: CIPET/AWB/PUR/PLUG/2020-21/15

LAST DATE OF SUBMISSION: 11.11.2020 at 15.00 hrs

CIPET :Center for Skilling & Technical Support

(Dept. of Chemicals & Petrochemicals Ministry of Chemical & Fertilizers, Gov. Of India)

**Plot No J-3/2, Chikhalthana, MIDC Industrial Area,
Aurangabad – 431006**

Tel: 0240-2478302/05/07/08/15 Fax - 0240-2478333

E-Mail- Aurangabad@cipet.gov.in / cipetabad@gmail.com

Web Site www.cipet.gov.in

(A) Profile of the Firm (Annexure I)

i)	Name of the Firm	:	
ii)	Complete Address with Pin code	:	
iii)	Phone / Fax Nos.	:	
iv)	E – mail id (if any)	:	
v)	Detail of Experience in the field of operation	:	

Name & Capacity (Proprietor / Partner etc.)	Address	Qualification	Experience (in years)

vi)	No. of employees working in the firm	:	
vii)	Firm's registration No. & details	:	
viii)	GST/ Sales tax / VAT / ST registration no. & details Please	:	
ix)	PAN / TAN no.	:	
x)	Additional information if Any (Please attach additional sheet if required)	:	

(B) Annexure II

Details of similar work carried out during the last 3 years (Copy of W O to be enclosed)

(C) Annexure III

Financial Background :

(Please provide details regarding Audited Balance Sheet, Profit and Loss A/c, Income Tax Returns and Turn over for the last three financial year i.e.F.Y 2017-18,18-19,19-20)

(D) Annexure IV

Details of Present Supply of similar type under Execution (Copy of W O to be Enclosed)

Annexure V

DECLARATION

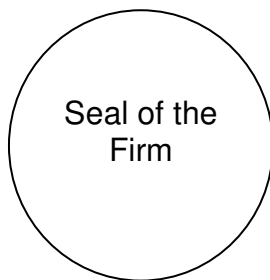
I / We, Mr. / Ms. _____ Son / Daughter / Wife of
Sri _____ of _____ (Address)

on behalf of my / our firm, hereby declare that the information's furnished in this document are true and correct to the best of my knowledge. I will be liable for prosecution if any of my information's is found to be incorrect. I have read the Terms & Conditions of this tender document and have understood them fully.

Signature of the proprietor /
Authorised signatory

Name:

Address:



Phone (O):

Phone (R):

Mobile:

Date:

Annexure VI

UNDERTAKING REGARDING NOT BEING BLACKLISTING

It is hereby certified that, I/we

_____ are not blacklisted by any Ministry/ Departments of Central/ State Government, International bodies like United Nations, World Bank or any other organisation/ Funding Agencies as on date. The Organisation will immediately inform to CIPET:CSTS Aurangabad in case of any change in the situation any time here in after.

Place: _____

Signature of Authorized Signatory

Date: __/__/____

Name:_____

Designation_____

Seal:

General Terms & Conditions

1. Submission of Online Bids is mandatory.
2. Bidder register under Micro & Small Enterprise (MSEs) as defined in MSE procurement policy issued by department of MSME or register with central purchase organisation will be considered for relaxation of EMD and Tenders Fees.
3. CIPET reserves the right to reject / cancel any or all the tenders without assigning any reason there of.
4. All the required Oleo Phobic Plug quantity should be supplied within 10 Days from issue of Purchase order and Quantity May be increased or decreased as per requirement. Any deviation from the delivery period should be communicated in writing with suitable reasons.
5. The rates quoted should be on FOR CIPET Aurangabad basis (At CIPET Stores)
6. Taxes, levies, other duties shall be quoted separately or inclusive.
7. The rates quoted shall be valid till the contract period as per Purchase Order.
8. Payment Terms: 100 % Payment shall be released within 30 days of receipt of materials in good condition & bill at our site and verification / certification / after quality inspection and acceptance report certified by our authorized person.
9. Income tax TDS /GST TDS shall be deducted as per rules.
10. Tender/Offer along with all the relevant documents should be submit/ UPLOAD soft copy online only in a Technical bid / eligibility window as per eligibility criteria document list.
11. Offer received after due date and time shall not be considered.
12. The Offer would be opened on 11.11.2020 at 16.00 Hrs in the presence of bidders or their authorized representatives if they want.

13. Based on the urgency & requirement CIPET reserves the right to place split supply order and can procure the item from any other participated vendor based on the urgency & requirement.

14. EVALUATION AND COMPARISON OF SUBSTANTIALLY RESPONSIVE BIDS

Only those bid which qualified for the Technical part will be considered for examination in the financial part.

If there is a tie in the rates offered, the bid scrutiny committee decides the awarding the contract depending upon their

1. Last three years Annual Turnover.
2. Nos of Years of Experience in related service in Govt/Pvt Organization.
3. The decision of Director & Head shall be final in this regard.

15. SUMMARY REJECTION OF BIDS

Any one or more than one of the following actions / commissions are likely to cause rejection of Bid:

- a. Any bid received after due date & Time
- b. Any bid not accompanied by required bid security or received with shorter validity period or insufficient amount of security.
- c. Any bid received offline.
- d. Any conditional bid.
- e. Any bid in which rates have not been quoted in accordance with specified formats / details as specified in tender document.
- f. Any bid received not signed by duly authorized signatory at all appropriate places.

16. All legal matter will be under Aurangabad Judiciary only.

Technical Specification

- Part Two Part System Oleo Phobic Plug (As per drawings enclosed)
- Plug Material : Virgin HDPE/LDPE
- Paper Material : Oleo Phobic Nature Paper
- Outer Dia : Dia 25.5 mm (As per Attached Drawings)
- Other : For HDPE Bottles Packing
- Warranty : Warranty Minimum 2 years
- Qty : Approximate upto 9,00,000 Nos.

Drawings enclosed separately.

List of Documents to be uploaded online

01. Tender Fees Rs. 590/- and E.M.D. Rs. 36,000/- (Online Transfer on CIPET Aurangabad, SBI bank A/c No- 11162576624 (State bank of India) IFSC - SBIN0003449)
02. Company Profile with Oleophobic plug brochure.
03. Valid license copy of registration of the firm /company and authorization certificate of dealer, Distributor.
04. Copy of Similar work done in Industry /institute in last 3 years. (Annexure II)
05. Name and addresses of bankers with whom the account is maintained.
06. Copy of the last Three year audited balance sheet i.e. F.Y.2017-18,2018-19,2019-20 along with income Tax returns (Annexure III)
07. Annual Turnover Certificate Certified by Chartered Accountants of last three years
08. Performance Certificate/Customer Certificate
09. No.of years of experience details in related to service in Govt/Pvt Organization.
10. Photocopies of various registration certificates like PAN card & GST.
11. Sign with stamp / seal Copy of General Terms and Condition.
12. Sign with stamp / seal Copy of Declaration.(Annexure V)
13. Self Declaration/Undertaking on own letter head regarding not black listed by any Govt/Pvt Organization (Annexure VI)

Note:

All Technical details (eg. Documents Comprising the Technical Bid (as mentioned above)) should be uploaded in eligibility bid of e-tendering module, failing which the tender stands invalid & rejected