



CENTRAL INSTITUTE OF PLASTICS ENGINEERING & TECHNOLOGY
(Department of Chemicals & Petrochemicals, Ministry of Chemicals & Fertilizers, Govt. of India)
Head Office:- Guindy, Chennai – 600 032.
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SHORT TENDER NOTICE

E-Tender No. CIPET_HO/Pur/Ten.02/2020-21

Date: 22.04.2020

CIPET Head Office invites E-Tender in Two Bid Systems (Technical and Commercial) from reputed agency / firm for the **Engagement of agencies for providing services to develop, host and organize Online Courses of CIPET.**

S. No.	Description	EMD	Last Date for Online Submission	Technical Bid Opening
1.	Engagement of agencies for providing services to develop, host and organize Online Courses of CIPET	NIL	04/05/2020 (15: 00 Hrs)	04/05/2020 (15: 30 Hrs)

Interested may view and download detailed tender documents from CIPET's e-Tender portal www.tenderwizard.com/CIPET, www.cipet.gov.in & www.eprocure.gov.in. All Bids must be submitted through the Online portal www.tenderwizard.com/CIPET.

Salient information about the E-Tender :

- 1) **Mode of Submission:** ONLINE. No offline Tenders will be accepted.
- 2) **Availability of Tender Documents:** All bid formats (Technical & Commercial) are available in ONLINE at CIPET's e-Tender portal www.tenderwizard.com/CIPET www.cipet.gov.in & www.eprocure.gov.in. The registered vendors can download the Bids from these websites.
- 3) **Who can participate for this e-Tender:** The vendors have to register through www.tenderwizard.com/CIPET can only participate in this tender process.
- 4) **How to register by a vendor :**
 - a) The prospective bidders have to register with CIPET through the E-tender portal of CIPET at www.tenderwizard.com/CIPET by **Online Payment** of Rs. 1500/- + GST (As applicable) to M/s. KEONICS LTD. On completion of the registration process, the bidders will be provided user ID and Password. After receipt of User ID and Password, Bidders can log on at our e-Tender portal for downloading & uploading tender documents.
 - b) **Tender Processing Fee** Payable Online Separately to M/s. KEONICS LTD.,
- 5) **Is there any device requirement for participation in e-Tender:** **Yes**, Bidder should have valid **Class III Digital Signature Certificate (DSC) device** participating in e-Tender. For integrity of data its authenticity / non-repudiation of electronic records and **in compliance with IT Act 2000**. It is necessary for each user to have a Digital Certificate (DC), also referred to as Digital Signature Certificate (DSC) of Class III issued by a Licensed Certifying Authority (CA). The contact details for e-Tendering are furnished below.

Name of the Service Provider:- KEONICS

Contact Person of KEONICS	Telephone	E-mail
Mr S Madhan	09941947400	Madhans19@gmail.com
Mr S Dinesh	09894191904	Twhelpdesk438@gmail.com
Helpdesk - KEONICS	+91 080 40482000	cipethelpdesk@gmail.com

For Vendor Registration / DSC Key / Any other issues regarding e-Tender process please contact KEONICS

- 6) Bidders are hereby informed that all the documents to be scanned and submitted through online only. The bidder should submit the **PRICEBID** only in the attached Excel Format.
- 7) While uploading /submitting the documents, it should be ensured that the content should be the name of the documents itself.
- 8) All pages of Tender documents and Addenda / Corrigenda (if any) must be signed with

proper official stamp and date by the Bidder / or authorized power of Attorney holders at the lower right hand corner.

- 9) Bidders are advised to visit CIPET's e-Tender portal regularly for any Addenda/Corrigenda.
- 10) **Last date & Time of Online submission of Tender Bid: 04.05.2020, 15:00 Hrs.**
11. **Date & Time of Technical Bid Opening: 04.05.2020, 15:30 Hrs.**
- 12) **Date & Time of Financial Bid Opening:** Technically qualified bidders will be intimated through the e-Tender portal.

CIPET reserves the absolute right to accept / reject any or all bids at any stage of the tender process without assigning any reason whatsoever.

CIPET HO, Chennai.