



# **CIPET: HEAD OFFICE, Chennai.**

## **E-TENDER BIDDING DOCUMENTS FOR CIVIL WORKS IN CIPET-HEAD OFFICE, CHENNAI**

**E- TENDER NO.**

**CIPET: HO/SPC/CIVIL/2021-2022/02**

***LAST DATE FOR SUBMISSION OF BIDS ONLINE: 07/03/2022 (15:00 hrs)***

**CIPET: HEAD OFFICE**  
**GUINDY, CHENNAI - 600 032 (INDIA)**  
(Department of Chemicals & Petrochemicals)  
(Ministry of Chemicals & Fertilizers)  
Phone: +91 44 22254780, Ext.430  
Email: [hospcc@cipet.gov.in](mailto:hospcc@cipet.gov.in); Website: [www.cipet.gov.in](http://www.cipet.gov.in)

**E-Tender Notice**

**E-Tender No.: CIPET/HO/SPC/CIVIL/2021-22/02**

**Date: 22<sup>nd</sup> February 2022**

CIPET Head Office, Chennai invites e-Tender under two bid system to carry out the Civil works. The details are as follow

<b>Description of works</b>	Construction of Compound wall at DG's Residence, CIPET Head Office, Chennai
<b>Estimated Cost</b>	₹. 6,10,000/- (Excluding GST)
<b>Time allowed for completion of work</b>	21 days

Detailed Tender Document shall be available at CIPET E-Tender portal [www.tenderwizard.com/CIPET](http://www.tenderwizard.com/CIPET) & [www.cipet.gov.in](http://www.cipet.gov.in) from **22.02.2022**.

Tenders must be submitted only through online portal [www.tenderwizard.com/CIPET](http://www.tenderwizard.com/CIPET) on or before **07.03.2022 (15.00 hrs)**.

**Principal Director (F&A)**

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E-tender, (two bid system – technical and financial) is invited from reputed contractors/ service providers for **Civil works in CIPET Head office, Chennai**, as detailed below:

Sl.No	Description of work	Estimated Cost (in ₹.)	Time allowed for completion of work	EMD (₹.)	Cost of Tender forms (in ₹.)	
					Tender Cost	Online Processing fees
1	Construction of Compound wall at DG's Residence, CIPET Head Office, Chennai	6.10 Lakhs + GST	21 Days	Nil	Nil	Nil

1. The complete Tender documents are available in our e-tender website [www.tenderwizard.com/cipet](http://www.tenderwizard.com/cipet) and it can be downloaded from 22/02/2022 to 07/03/2022.
2. Interested and eligible bidders may view and download details of the e-tender documents from CIPET: Head Office e-tender portal [www.tenderwizard.com/cipet](http://www.tenderwizard.com/cipet) or [www.cipet.gov.in](http://www.cipet.gov.in). All bids must be submitted through online portal [www.tenderwizard.com/cipet](http://www.tenderwizard.com/cipet). The bidders are also requested to submit a hard copy of the online technical bid duly sealed and signed to the Principal Director (F &A) CIPET Head Office, Guindy, Chennai-600032 on or before **07/03/2022, 15.00 Hrs.**
3. The Tenderers have to digitally sign on their bids before submitting the bids online thus the tenderers are requested to obtain Digital Certificates, accordingly.
4. Tenderer who qualifies the technical bid will only be considered for opening of Financial Bid. CIPET Head Office, Chennai reserves the right to reject any or all the tenders received without assigning any reason(s) thereof.

**Document to be uploaded: (as mentioned in Essential documents for Bid-1)**

Scanned copies of the following shall be uploaded online and print outs of the online submitted documents to be sent to CIPET Head Office, Chennai on or before 07/03/2022, 15.00 hours.

**Documents to be uploaded online: (as mentioned in “Essential documents for the Bid-I”)**

1. Copy of PAN card and GST Registration Certificate.
2. Name of the owners/partners/Principal Director of the firm/company/corporation and their addresses.
3. Copy of the satisfactory Performance completion letter from the service receiver.
4. Specification of materials.
5. The bidder should furnish a signed declaration that they have carefully read the terms and conditions of the tender and accepted all the provisions of the tender document. They should also declare that none of the Proprietor/ Partners/ Directors of the firm is or was blacklisted/ banned/ suspended in business dealing with the Government (as per format of declaration provided in the Tender document).
6. A self-attested copy of the latest IT Returns filed preceding two financial year with the Income Tax Department.
7. Year-wise (FY19-20 & FY 20-21) GST returns 3 B & financial statement comparison showing turnover declaration along with copies of GSTR-3B
8. Copies of self-attested audited profit & loss account /income & expenditure account and balance sheets for the past two financial years.
9. Any other relevant documents.

**Online Tender Schedule:**

Advertisement Released on : 22/02/2022 (The Times of India & Dinamani).  
Last date for Online submission : 07/03/2022, 15.00 hours  
Technical Bid opening on : 07/03/2022, 16.00 hours  
Financial Bid shall be opened after the evaluation of technical bid.

**For Technical Support**

<b>Name of the Service Provider: KEONICS</b>		
<b>Contact Person</b>	<b>Telephone/E-mail</b>	<b>Remarks</b>
		For, Vendor registration/ DSC/any other issue
Local Representative of KEONICS (Chennai):	Mobile: 9941947400	Regarding e-Tender Process, please contact KEONICS as
Mr. Madhan	E-mail: madhans19@gmail.com	the details given in
		previous columns

## BILL OF QUANTITIES

### SUMMARY OF CIVIL WORKS FOR CONSTRUCTION OF COMPUND WALL AT DG'S RESIDENCE, CIPET:HEAD OFFICE, CHENNAI

S. No.	Description	Unit	Qty	Rate	Amount in INR
1	Foundation concrete works with P.C.C 1:2:4 including excavation works, breaking of existing concrete & surface preparation works etc., complete	Cum	12.1		
2	Supply, Providing & Fixing of Pre-cast compound wall of 8' height with 50mm thick concrete slab and 200mm x 200mm x 2400mm vertical Concrete post fixed to foundation. (Slab Type-Brick with T Panel Design)	SQM	163		
3	Supply and Providing One coat Exterior Primer and two coat Apex Ultima Paint	SQM	326		
4	Supply, Fabrication and Fixing of M.S Sliding Gate (2 Nos) of 4.5m Length with Vertical Post at two opposite Ends including cost of all materials, labor charges etc., complete	Kg	900		
5	Removal of Existing Paver block and refixing same paver blocks with 50mm thick compacted bed of coarse sand etc., complete	SQM	14.64		
6	Supply and filling of Earthwork Soil including compaction & Levelling etc., complete	CUM	12.6		
7	Constructing of 0'9" brick work using Country bricks with CM 1:5 for above basement including cost of all materials etc., Complete.	CUM	1.3		
8	Providing and Laying 60mm thick factory made cement concrete interlocking paver blocks M-30 grade made by block making machine with strong vibratory compaction and matching existing paver block color & pattern over and including 50mm thick compacted bed of coarse sand, filling the joints with coarse sand etc., complete	SQM	23		

#### **MINIMUM ELIGIBILITY CRITERIA:**

**(a) Experience:**

The tenderers should have successfully completed similar works in any State/Central Government or Pvt organizations of repute as mentioned below during the last 3 years.

- 1) Three similar completed works costing not less than the amount equal to 40% of the estimated cost; or
- 2) Two similar completed works costing not less than the amount equal to 50% of the estimated cost; or
- 3) One similar completed works costing not less than the amount equal to 80% of the estimated cost.

**(b) Capability for execution:**

The bidder should have skilled labour and other required machinery/tools etc and depute a Site Engineer till completion of works.

**(c) Time for Completion of work:**

The work is to be completed within a period of 21 days from the date of award of contract.

**GENERAL TERMS & CONDITIONS:**

**1) One Bid per Bidder:**

Each bidder shall submit only one bid. A bidder, who submits more than one Bid will liable to be cancelled without assigning any reason thereof.

**2) Rates:**

The rates quoted by the Contractor are firm and fixed for the entire duration of the Contract. CIPET Head Office reserves the right to remove or alter any item from the Scope of work. Execution of extra items, if any, should be done with prior approval of CIPET Head Office and the rate for the same shall be derived and paid as per the tender conditions. No Escalation whatsoever will be permissible on any account.

**3) Taxes:**

Goods and Service Taxes are applicable as per the prevailing rate. If the Taxes are revised, the Contractee will not be responsible for any tax revision.

**4) Material:**

All material; workmanship, execution, method of testing etc., shall comply with relevant current codes and as quoted in the tender. Necessary stage inspection approvals and final inspection approvals are to be obtained from CIPET Head Office periodically for the items supplied by the Contractor, and quantity as listed in the Contract will be documented for inspection. Contractor should make arrangements for all supporting materials including scaffoldings, ladder etc. Contractor should submit the sample Tiles for approval.

**5) Terms of Payment:**

Final payment will be made only after Certification of completion by CIPET Head Office Engineer in charge. No advance payments (i.e. Mobilization advance) will be paid before the execution of works.

**6) Safety Provisions:**

Contractor should take all safety precautionary measures including any safety equipments, protective suits etc. during the execution of awarded works. In case of any accidents occurring during execution of the awarded works, the Contractor shall be wholly responsible and the Contractor cannot claim any kind of compensation from CIPET Head Office.

**7) Site Visit:**

The Bidder, at the Bidder's own responsibility and risk, is encouraged to visit and examine the work site and its surroundings and obtain all information that may be necessary for preparing the Bid for entering into a contract for execution of the Works. The costs of visiting the site shall be at the Bidders' own expense.

**8) Amendment of Bidding Documents:**

CIPET Head Office shall have the right to omit or suspend certain items of work or revise or amend the Bid Documents prior to the due date of submission of the Bid by issuing of addendum/corrigendum. Any addendum / corrigendum thus issued shall be a part of the tender documents. The addendum/corrigendum, if any, shall only be hosted in the e-tender portal as well as in the CIPET website. It is the responsibility of the Bidders to download such addendum/ corrigendum hosted in the website and submit the same duly signed along with the Bid. In order to afford the Bidders with reasonable time to take addendum into account, or for any other reason, the CIPET Head Office may, at its discretion, extend the due date for submission of Bid and bid extension notice shall be hosted in the web site.

**9) Liquidated Damages:**

If the contractor fails to complete the works within the time period(s) specified in the Contract/work order, CIPET Head Office shall, without prejudice to its other remedies under the contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to 1 % of the contract value of the delayed work or unperformed services for each week of delay until actual performance, up to a maximum deduction of Max of 10% of the delayed works or services of the Contract price. Once the maximum is reached, CIPET Head Office may consider for termination of the contract and may initiate for process for blacklisting.

**Principal Director (F&A)  
CIPET Head Office**



DECLARATION (TO BE TYPED ON A LETTER HEAD OF THE COMPANY/ FIRM)

To  
The Principal Director (F&A)  
CIPET Head Office,  
Chennai

Dear Sir,

1. I/ We have carefully read and understood all the terms and conditions of the Tender and agree to abide by the terms and conditions.

3. I/ We further undertake that none of the Proprietor/ Partners/ Directors of the firm is or was blacklisted/ banned/ suspended in business dealing with the Government. I/ we further undertake to report to the CIPET: Head Office, Chennai immediately after we are informed but in any case not later than 15 days, if any firm in which Proprietor / Partners/ Directors are Proprietor or Partner or Director of such a firm which is blacklisted/ banned/ suspended in future during the currency of the contract with you. We have no objection, if enquiries are made about the work listed by us.

Yours faithfully,

Place:

Date:

Signature of authorized person:

Full Name & Designation:

Company's Seal:

Note: The above declaration, duly signed and sealed by the authorized signatory of the company, should be enclosed with Tender document.

