



# CIPET

**TENDER No: CIPET-IPT/KOCHI/E-TENDER/STC UNIFORM /2023-24/001  
Dt: 19.06.2023**

**TENDER DOCUMENT FOR SUPPLY OF STITCHED  
UNIFORMS FOR STC STUDENTS OF CIPET: IPT-KOCHI  
[SIX MONTH CONTRACT]**

**CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY (CIPET)**  
(Formerly CENTRAL INSTITUTE OF PLASTICS ENGINEERING & TECHNOLOGY)

**INSTITUTE OF PETROCHEMICALS TECHNOLOGY (IPT)- KOCHI**  
HIL Colony, Edayar Road, Pathalam, Udyogamandal P.O., Kochi - 683 501.  
PH: 0484-2547741, 2546740.

## TENDER NOTICE

1. CIPET: IPT Kochi invites E-Tender in Two Bid Systems (Technical & Commercial) for Supply of Stitched Uniform for STC students of CIPET: IPT, Kochi from registered suppliers / manufacturers along with samples.
2. The Suppliers / manufacturers may provide for any of the items partially or completely. The order quantity may depend on the batches of trainees. Logo to be printed / embroidered on shirt as provided.

Sl.No.	Description of work	Probable Amount of Contract (Rs.)	Earnest Money Deposit (Rs.)	Cost of tender form (Rs.)
1	Supplying of Stitched Uniform for STC students of CIPET:IPT Kochi	Rs.5 Lakhs	Rs.10,000.00	Rs.1180/- (Non Refundable)

3. Interested and eligible Suppliers / manufacturers may view and download detailed tender documents from CIPET Website: [www.cipet.gov.in](http://www.cipet.gov.in) / [www.tenderwizr.com/CIPET](http://www.tenderwizr.com/CIPET). Suppliers are to submit a hard copy of the documents duly sealed and signed to  
**The Joint Director & Head,  
CIPET: IPT Kochi,  
HIL Colony, Edayar Road, Pathalam,  
Udyogamandal P.O., Kochi - 683 501**

on or before **30.06.2023 02:00 p.m.** Bidders are advised to visit CIPET's e-Tender portal regularly for any Addendum / Corrigendum (if any) with regard to the e – Tender, for which no separate paper advertisement will be published.

4. The Suppliers are required to submit bids Envelope as mentioned by SPEED POST / BY Courier to CIPET: IPT, Kochi.
5. Tender Cost **Rs.1180/- (non-refundable)**.
6. The Supplier which qualifies the technically qualified shall only be considered for Financial opening. CIPET: IPT, Kochi reserves the right to accept or reject any or all the tenders without assigning any reason(s) thereof.

**Last date of online submission of Tender bid: 30.06.2023 up to 02:00 pm.**

**Date & Time of Technical Bid Opening: 30.06.2023 at 03:00 Pm.**

**Date & Time of Financial Bid Opening: After technical evaluation.**

**Joint Director & Head**

## Essential Requirements for the tender

### 1. Minimum Eligibility of the suppliers

- a) Suppliers / manufacturers should have minimum two years of experience of tailoring / stitching of official uniforms in bulk to the Departments / Ministries of the Government of India / PSUs / Corporates / Engineering Colleges / Schools, etc. (Three copies of work orders received during each of the last two years should be enclosed).
- b) Should have minimum turnover of **Rs.10 Lakhs per year** during each of the last two years (valid and certified proof has to be attached)

### 2. Tender Prices

- a) The rates / prices should be quoted in Rupees (INR) only in words as well as in figures. **Taxes, if any, should be indicated separately. No additional freight charges will be paid.**

### 3. Submission of Tender

#### I. Sealing, Marking & Submission:

- a. Envelope No.1 shall contains Declaration (Annexure I) and Vendor Registration Form (Annexure II) with all the required supporting documents. A covering letter may also accompany the same.
- b. Envelope No.2 shall contains the samples of accessories i.e. cloths for pants & shirts, thread, lining, zip, inter-lining, fuse lining, pad, chest piece, buckram, buttons / (Samples of unsuccessful Supplier / manufacturers may be returned back).
- c. All the above two envelopes are packed in a third Envelope (packed and marked) and addressed to CIPET: IPT, Kochi and must reach on or before the **30.06.2023 by 02.00 p.m.**
- d. All the above envelopes shall bear the Name of the Work viz. **“TENDER FOR SUPPLY OF STITCHED UNIFORMS FOR STC STUDENTS CIPET IPT, KOCHI”**.
- e. All the envelopes shall indicate the name and address of the Supplier / manufacturer to enable the tender to be returned unopened, if required.

#### II. Mode of Payment

- a) Payment against Bill / Invoice shall be released only after execution / supply of the uniforms as per specification and submission of the Bill / Invoice through A/c Payee Cheque / NEFT payment only.
- b) The measurement for stitching the uniform of eligible students shall be taken by the tailoring firms themselves in the CIPET: IPT, Kochi on day / days so fixed by the competent authority.

III. CIPET: IPT, Kochi will inform the requirement of uniform based on the actual requirement.

#### Specifications / Pattern of Uniform and Cloth, category-wise

Sl. No.	Description	Brand & Quality	Colour/Shade

\*\* CIPET Kochi reserves the right to increase or decrease the quantity of uniform as per the requirement.

## **EXPLANATORY NOTE TO THE SCOPE OF WORK:**

### **Description of Shirt (Boys)**

Single Chest Pocket

Half Sleeve

Inter Lock Stitching

Logo of CIPET: **Color** thread printed at the edge of the pocket

Two Extra Buttons (Inside)

**Color: Light Green**

### **Description of Trouser (Boys):**

Full Trouser

Side Pockets

Inter Lock Stitching

Provision for Belt - with full grip & 06 Loops.

Regular Fit as per our standard sizes Loops. Two Extra Buttons (Inside)

Regular Fit

**Color: Dark Green**

### **Description of Kurta (Girls):**

Half Sleeve

Inter Lock Stitching

Logo of CIPET: **Color** thread printed at the edge of the Left Sleeve

Matching Dupatta

**Color: Light Green**

### **Description of Salwar (Girls):**

Regular Size

Side Pockets

Inter Lock Stitching

Regular Fit as per our standard size

**Color: Dark Green**

### **Description of Dupatta (Girls):**

2.25 m long

**Color: Dark Green**

### **Description of Material to be used:-**

1. Cloth: as per the above mentioned specification
2. Interlock
3. Thread : Polyester Cotton
4. Buttons : Standard

**DECLARATION (TO BE TYPED ON A LETTER HEAD OF THE COMPANY / FIRM)**

To

**The Joint Director & Head**

CIPET: IPT, Kochi  
HIL Colony, Edayar Road, Pathalam,  
Udyogamandal P.O., Kochi - 683 501.

Dear Sir,

1. I / We have carefully read and understood all the terms and conditions of the tender and agree to abide by the terms and conditions.
2. I / We further undertake that none of the Proprietor / Partners / Directors of the firm is or was blacklisted / banned / suspended in business dealing with the Government. I / We further undertake to report to the CIPET: IPT, Kochi immediately after we are informed but in any case not later than 15 days, if any firm in which Proprietor / Partners / Directors are Proprietor or Partner or Director of such a firm which is blacklisted / banned / suspended in future during the currency of the contract with you. We have no objection, if enquiries are made about the work listed by us.

Yours faithfully,

Place :

Date:

Signature of Authorized Person:

Full Name & Designation:

Company's Seal:

**Note: The above declaration, duly signed and sealed by the authorized signatory of the company, should be enclosed with tender document.**