

**Expression of Interest (Eol)
for
Supply of Backpack, Shoes and Socks**

Doc. No. : CIPET:CSTS/BPL/Eol/VTC Trg. Kit/2021-22/03



CIPET: CENTRE FOR SKILLING AND TECHNICAL SUPPORT (CSTS),
(Department of Chemicals & Petrochemicals)
(Ministry of Chemicals & Fertilizers, Govt. of India)
(ISO9001-2008 certified and NABL Accredited National Institution)
SECTOR-G, GOVINDPURA INDUSTRIAL AREA, J. K. ROAD, BHOPAL
PHONE: 0755-4028602-640, 2687454, 2688288 FAX: 0755-2689041
E-MAIL: cipet.bhopal@gmail.com, bhopal@cipet.gov.in
WEBSITE: www.cipet.gov.in

	<p>CIPET : Centre for Skilling and Technical Support (CSTS) G Sector, Govindpura Industrial Area, Bhopal 462 023</p>
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EXPRESSION OF INTEREST (EOI)

Sealed EOI are invited from the reputed supplier/ manufacturer having annual turnover of Rs 20 Lakh or more for **supply of Backpack, Shoes and socks for VTC Students**:

1. Last date & time for issue of EOI documents : 22/10/2021 up to 02.00PM
2. Last date & time for submission of filled in EOI documents : 22/10/2021 up to 03.30PM

The scope of work is as mentioned in **Annexure A.**

CIPET reserves the right to accept or reject any or all EOI either in whole or in part, without assigning any reason for doing so.

Principal Director & Head

Introduction:-

Central Institute of Petrochemicals Engineering & Technology (CIPET) was established in 1968 by Government of India with the assistance of United Nations Development Programme (UNDP) at Chennai. The main objective of setting up of the institute was to develop manpower in different disciplines of Plastics Engineering & Technology as no similar institute was in existence in the country. International Labour Organization (ILO) served as the executing agency. During the initial project period between 1968 and 1973, the institute achieved the targets envisaged and was rated as one of the most successful UNDP projects implemented worldwide. Today CIPET is a premier national institution under the aegis of **the Ministry of Chemicals & Fertilizers, Govt. of India fully devoted to Skill Development, Technology Support Services, Academic and Research (STAR).**

About CIPET:CSTS, Bhopal:-

CIPET Centre in the state of Madhya Pradesh was established at Bhopal in the year 1988. Bhopal city is the capital of M.P. well known as "City of Lakes". In this beautiful green city, CIPET is located nearby BHEL in Govindpura Industrial Area on J.K.Road. This Centre's campus area is 6 acres and Govt.of Madhya Pradesh has sanctioned additional 11 acres of land for expansion. The city is fast growing as Educational Hub of the country.

CIPET:CSTS, Bhopal is providing training, technical and consultancy services in Design, CAD/CAM/CAE, Tool Room, Plastic Processing and Testing. The centre is consistently progressing and provided placement of trainees through campus interview. The centre has following specific achievements in various areas of training, technical and research & development activities.

CIPET:CSTS, Bhopal is presently conducting four Long Term Courses and also short duration programs in Plastics Processing/Injection Moulding/Extrusion/CNC Milling/ CNC Lathe etc. Also our CAD department is conducting various specialized training on CAD Software's.

General Instructions and Terms & Conditions

1. Any EOI received after the scheduled time or incomplete in any manner will not be accepted.
2. The bidder (supplier / manufacturer) is expected to examine all instructions, terms & Conditions, specifications in the EOI form. Failure to furnish information required in every respect will be the Bidders risk and may result into rejection of the bid.

3. **Amendment of Bidding Documents:**

At any time prior to the submission of the bids, the Purchaser may, for any reason, whether at their own initiate or in response to the clarification requested by the prospective Bidder, may modify the Bidding Documents by amendments.

The amendment will be notified in writing or by telephone to all prospective Bidders who have received the EOI documents.

4. **Signing of Bid**

The bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to Contract.

5. **Submission of Bid**

(a) The EOI will be required to submit the EOI in two bid system in two separate envelopes **and 01 separate envelope or box should contain the samples of Backpack, Shoes and Socks** as mentioned below:

Envelope No. 1 super-scribed as “Technical Bid” should contain an Introductory letter of supplier/manufacturer/contractor along with copies of documents as evidences for the past 3 years turn over and past experience. The supplier / manufacturer has to fill up **Annexure “B”** with his signature along with all supporting documents.

Envelop No. II super-scribed as EOI for Financial Bid and should contain the EOI form duly signed in each page by contractor/authorized signatory along with priced bid. The supplier / manufacturer have to fill up **Annexure “C”**.

Both Envelope I & II should be placed in large envelope which should be super-scribed As **“EOI for Backpack or Shoes & Socks”** and addressed to Principal Director & Head, CIPET, G Sector, Govindpura Industrial Area, Bhopal 462023.

6. If the envelope is not sealed and marked, the Purchaser will assume no responsibility for the bid’s misplacement or premature opening
7. **Deadline for submission of Bids**
Bids must be received by the Purchaser at the address specified under commercial bid not later than **03.30 PM on 22/10/2021**
8. The Purchaser may, at its discretion, extend this deadline for the submission of bids by amending the Bidding Documents in accordance with clause 3, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.
9. The backpacks/Pittubags, Shoes and Socks will be procured in phase manner as and when required.
10. **The EOI Documents can be purchased directly from the above mentioned address by paying Rs. 590/- or download from CIPET Website and a DD of Rs. 590/- should be enclosed along with the EOI Documents.**
11. **An amount of Rs. 25000/- should be deposited towards Security Deposit in the form of DD in favour of CIPET Bhopal before executing the work/supply**

12 Contacting the Purchaser

No bidder shall contract the purchaser on any matter relating to its bids, from the time of bid opening to the time the contract is awarded.

13. Evaluation of Bid

(i) The large envelope (containing separate envelope I & II) will be opened first in the on 22/10/2021 at 04.00 PM. Thereafter the envelope I i.e. Technical Bid will be opened.

(ii) Those tenderers who have not enclosed Technical Bid documents for evaluation will be summarily rejected. In such cases their Envelope II which contain the financial bid will not be considered.

(iii) The bidders will be pre-qualified in technical bid, who fulfills the following criteria:

- DIC/SSI/MSME etc. registration for similar type of business.
- Minimum annual turnover of Rs. 20 Lakh or more.
- Valid GSTIN no.
- Valid PAN no.
- Valid Bank Account No.
- IFSC Code:

(iv) The envelope II i.e. Financial Bid will be opened on 23/10/2021 at 12.00 PM for those parties who meets the specifications of material given in Annexure A.

(v). The contract for supply of Backpacks, Shoes and Socks will be awarded to the L1 bidder in financial bid and as well as on sample submitted by the bidders.

(vi) If the price quoted by two or more supplier/ manufacturer are same then the bid will be finalized on the basis of turn over & past experience of the organization and technical competency. However the decision of Centre Head will be final & binding on all the bidders.

14. Payment

100% after supply of each consignment as per P.O. issued by CIPET.

15. CIPET reserves the right to reject any or all EOI in full or part thereof without assigning any reason.

16. The Principal Director & Head, CIPET is the final authority and his decision will be final and binding on the supplier for any disputes.

17. Before submitting the final offer the party should visit the site to understand the scope of work and queries can be discussed.

18. All legal disputes will have the jurisdiction of Bhopal City only.

Scope of the Work

- 1. Supply of Backpack/Laptop Bags (Samples required)**
- 2. Synthetic Leather Shoes for Boys and Girls (Samples required)**
- 3. Cotton Socks (Samples required)**

CIPET:CSTS- Bhopal

Expression of Interest (EOI) for **Supply of Backpack/Laptop Bags, Shoes and Socks****Supplier/Manufacturer Details for Technical Evaluation:**

Sl. No.	Particulars	
1	Type of the Organization (Public Sector /Limited/Private limited/Partnership/ Proprietary /Society/Any other.)	
2	Name of the Supplier/Manufacturer	
3	Address	
4	Contact Person	
5	Telephone/Fax/Mobile No.	
6	E- mail	
7	Month and year of establishment	
8	Name of Proprietor/Partner/Director	
9	Experience of last three years (Attach proof) similar type of work	
10	Copy of Last three years Annual Report Balance Sheet, P&L A/C. & ITR Copy (Compulsory)	
11	Mandatory documents :	
	A) Firm Registration (DIC/SSI/MSI)	
	B) GSTIN No.	
	C) PAN No	
	D) Bank Account Details I) Account No. II) IFSC Code	
12	Details of EOI Fee Rs. 590/- (DD No. and Date)	

Note: Attach extra sheet if required.

Place:

Signature of Proprietor/Partner/Director

Date:

Office Seal

FINANCIAL / PRICE BID

S No.	Particular	Qty. required (Apprx.)	Amount/Per Piece (Inclusive all) (In Rs.)
1	Backpack/Laptop Bag - Printed	1000 Pcs.	
2	Shoes Synthetic Leather	1000 Pair	
3	Cotton Socks	2000 Pair	

Printing matter to be printed on the Bags will be provided by CIPET.

Place:

Date:

Signature of Proprietor/Partner/Director

Office Seal