



**Tender FOR OUTSOURCING OF CATERING SERVICES AT STAFF CANTEEN & HOSTEL (BOYS & GIRLS) in the Campus**

**Tender No: CIPET: CSTS/MDU/ Canteen /2021-22/02 Date: 18/04/2021**

**Last Date of Submission: 29.04.2021 @ 11.30 A.M.**

**TENDER NOTICE FOR**

**Outsourcing of catering services at Staff Canteen & Hostel (Boys & Girls) in the Campus  
at CIPET:CSTS, Madurai**

**Central Institute of Petrochemicals Engineering & Technology (CIPET)  
(Formerly Central Institute of Plastics Engineering & Technology [CIPET])**

**Centre for Skilling & Technical Support (CSTS)**

**(Department of Chemicals & Petrochemicals, Ministry of Chemicals & Fertilizers, Govt. of India)**

**Survey No:489/1, Near Periyar Samathuvapuram,**

**Thiruvathavur, Madurai – 625 110.**

**e-Mail ID: atpdc.cipetmdu@gmail.com / Website: www.cipet.gov.in**

**Mobile No.: 9052295809**



**CIPET: Centre for Skilling & Technical Support (CSTS)**  
**(Dept. of Chemicals & Petrochemicals,**  
**Ministry of Chemicals & Fertilizers, Govt. of India)**  
**Madurai-625110,**  
Phone: +91 9052295809  
E-mail:atpdc.cipetmdu@gmail.com  
Web:www.cipet.gov.in

**CIPET: CSTS/MDU/Canteen/2021-22/02**

**Dated 18.04.2021**

CIPET: CSTS, Madurai Invites sealed tender in two bid system (Technical and Financial) from reputed contractors/ service providers for catering services at the Hostel and Staff

<b>Sl. No</b>	<b>Description of work</b>	<b>Period of the contact</b>	<b>EMD (Rs.)</b>	<b>Tender Fees In Rupees</b>
1	<p>Catering Services at <b>(a)</b></p> <ul style="list-style-type: none"><li>• Boys Hostel -1</li><li>• Boys Hostel -2</li><li>• Girls Hostel -1</li><li>• Staff Canteen at Thiruvathavur CIPET, Madurai</li></ul> <p><b>(b)</b></p> <ul style="list-style-type: none"><li>• Staff Canteen at Product Testing Lab(PTL) (CIPET) K.Pudur, Industrial Estate, Madurai</li></ul>	12 Months	Rs.3,00,000/- (in the form of Demand Draft)	1,180/- (Rupees One Thousand One Hundred and Eighty Only inclusive of GST)

1. The sealed Tender should be of two parts viz. Technical Bid & Commercial Bid. Part 1 - Technical Bid along with EMD DD & Tender form DD shall be put in one cover and shall be super scribed as Technical Bid for Outsourcing of catering services at Staff Canteen & Hostel (Boys & Girls) at CIPET:CSTS, Madurai. Part 2 - Financial Bid shall be put in another cover and super scribed as Financial Bid for Outsourcing of catering services at Staff Canteen & Hostel (Boys & Girls) at CIPET:CSTS, Madurai. Both the Technical bid and Financial bid covers shall be put in one separate cover and super scribed as Tender for Outsourcing of catering services at Staff Canteen & Hostel (Boys & Girls) at CIPET:CSTS, Madurai.
2. Technical Bid submitted without the EMD & Tender form fees shall not be accepted.
3. Interested and eligible bidders may collect the tender documents from CIPET:CSTS, Madurai, Thiruvathavoor. By paying tender form fees of Rs.1,180/- which is non refundable.
4. Tender cost of Rs.1,180/- including GST (Non-refundable) and EMD will be accepted in the form of Demand Draft drawn on any Indian Nationalized Bank in favour of CIPET-ATPDC payable at Madurai and shall be submitted at CIPET:CSTS Madurai as specified on or before 29.04.2021 upto 11:30 AM.
5. Tenderer which qualifies the technical bid will only be considered for opening of Financial Bid, rest of the financial bid will be rejected. CIPET: CSTS, Madurai reserves the right to reject any or all the tenders received without assigning any reason(s) thereof.

6. Mode of Submission: Offline Mode Only

**Offline Tender Schedule:**

Advertisement Release on: 18/04/2021.  
Last date for Bids submission: 29/04/2021, 11.30 AM  
Technical Bid opening on : 29/04/2021, 3.00 PM  
Financial Bid opening on after the evaluation of technical bid

**TENDER FOR MESS CONTRACT FOR RUNNING BOYS & GIRLS  
HOSTEL at CIPET:CSTS Madurai-625110.**

**PROVIDING CATERING SERVICES AT CIPET BOYS & GIRLS HOSTEL, Madurai.**

CIPET :CSTS invites Tender for providing catering and hospitality services for Staff & its existing Hostel students (boys & girls). The intending firms should have proven track record of running and maintaining similar type of services in a large reputed institution/organization or providing services for Hostel Mess and or canteen of a large in any Government Organization.

The EMD will be refunded to unsuccessful bidders within 10 days from the date of completion of the entire tender process. In the case of successful bidder the EMD will be adjusted against the security deposit of Rs.1,50,000/- payable by the bidder.

Upkeep & maintenance of the articles/furniture being the responsibility of the contractor, any loss/damage to them will have to be made good by him at his cost. The tender will be treated as non-responsive if the tender form is not in the prescribed format or the following documents are not attached: -

- (a) List of clients during last 3 years.
- (b) Copy of PAN Card
- (c) Valid Food License.
- (d) EMD of Rs.3,00,000/- the form of Demand Draft drawn on any Indian Nationalized Bank in favour of CIPET-ATPDC payable at Madurai and shall be submitted at CIPET:CSTS Madurai
- (e) **Bidder register under Micro & Small enterprise (MSEs) as defined in MSE procurement policy issued by department of MSME or register with central purchase organisation will be considered for relaxation of EMD. NSIC Certificate will be considered for relaxation of EMD.**
- (f) **Bidder register under Micro & Small enterprise (MSEs) will be considered only for relaxation of EMD not for Tender fees.**

The Institute will short list the service provider agencies based on the inputs provided in Hostel/Canteen by the agencies. Inspection of the caterer's work sites by official of the Institute, if required, will be undertaken.

CIPET Hostel/ Canteen has to provide services to Students/ participants of National meetings and workshop. Currently, the mess provides dining facility to about 100-300 people per time. The strength may likely to increase up to 500-800 (approximately).

**Scope of the work:**

- 1) Providing tea/coffee/cold drinks/soft drinks/food items at the rates as decided by the Institute and agreed by the service provider, to the students & Staffs.
- 2) Providing good quality fresh basic eatables that require only limited space for preparation.
- 3) Providing the services at the Hostel & Staff Canteen on all the days, as required by the Institute.

**Note:** (i) The Institute and Hostel and its buildings is non-smoking zone. The service provider will ensure that he himself and all his staff employed adhere to the non-smoking norms.

(ii) Sale and supply of Cigarette/Bidi/Gutka/Pan/Pan Masala/Tobacco/Liquor and other alcoholic beverages/Narcotics/intoxicating material are strictly prohibited.

(iii) Engagement of Female staff for serving food to Girls Students is preferred.

**Obligations of the Institute:**

- (i) Institute provides rent-free limited space for storage of items and operation of the Catering Services. The service provider will be required to set up the facilities required for providing good services to the Institute at his own cost.
- (ii) Institute provide furniture/or fixture to the service provider for Dining purpose.
- (iii) The Institute will provide Gas Connection along with relevant infrastructure. However refilling Charges shall be borne by the Contractor.
- (iv) CIPET shall provide Steel Plate, Bottle/ Tumbler for serving food and water. No any other items will be provided and all other required items for cooking, storage and supply of food shall be arranged by the contractor.

## **ELIGIBILITY AND SELECTION CRITERIA**

1. A registered company, firm or agency having:
  - a. Business of Running Hostel Mess to educational Institute at least for 2 years with minimum inmate of 100 persons at a Time regularly during the period, Services in any Govt./Semi-Govt./Central Autonomous bodies/any other organization.
2. The bidder's average annual financial gross turnover in catering services in the last Two financial years, i.e., 2018-19 to 2019-20 (duly audited by the CA) should not be less than Rs. 10 Lakhs. Moreover, the firm/company should not be a loss making company in two of the last three years.
3. The Tenderer shall have well established office in Madurai since last 2 years and having client in Madurai (Enclosed the Proof of establishment and client list).
4. The Tenderer should not have been blacklisted by any Govt./Semi-Govt./Central Autonomous bodies/any other organization. Certificate of registration, MOU in case of partnership firm, article of association etc shall be attached.
5. The Tenderer submit Work Done Certificate/ Work Order on letter head of client for last 2 Year for Turnover and carried out 100 nos or more in Hostel/Canteen contract.
6. The Tenderer without the qualifications as mentioned at Sl. No.1 to 6 above and Tender without all the required documents shall be rejected. Tenders incomplete in any form are liable to be rejected out rightly.
7. Canvassing in any form is prohibited and the tenders submitted by the contractor who resort to canvassing is liable for rejection.
8. In case any person sign the tender/agreement on behalf of a limited company or firm, letter of authority/resolution passed by the company /firm empowering him/her to sign the documents on behalf of company or firm shall be enclosed in the tender document.
9. CIPET: CSTS, Madurai does not bind himself to accept the lowest tender and reserves the right to accept or reject, in part or full, any or all the tenders received without assigning any reasons.
10. The applicant should be in a catering business (excluding beverage and snacks services) for a minimum period of One years as on March 31, 2021 to various organizations/institutions
11. Experience of having successfully run the catering services during the last five years as per following (similar nature of work means the running of the canteens/hostel mess of educational institutions / professional organizations) with capacity of at least 100 persons (per meal) on its dining strength. Bidder should have successfully completed at least three contracts of minimum one year duration for providing catering services in the last two years to be reckoned from the date of opening of bids. To this effect bidder should submit copies of respective contracts, along with documentary evidence in respect of satisfactory execution of each of those contracts, in the form of copies of any of the documents (indicating respective contract number, type and quality of services) ie. Satisfactory completion /performance report.
12. If any bidder/contractor(s) fails to meet any of the above eligibility criteria, he/she will be disqualified.

### **PERFORMANCE SECURITY/ SECURITY DEPOSIT:**

1. The successful bidder shall deposit interest free performance security / security deposit of Rs. 1,50,000/- (Rupees one lakh & Fifty Thousand only) in the form of Demand Draft only within 15 days from the date of receipt of the letter awarding the contract.
2. Failure of the successful Bidder in providing Performance Security/security deposit, Bidder will be liable for forfeiture of its bid security and, also, for further actions by CIPET CSTS Madurai against it as per CIPET CSTS Madurai norms and other administrative actions as deemed fit by the CIPET CSTS Madurai.

### **PERIOD OF CONTRACT:**

The contract will be initially for a period of one year commencing from the date of signing the contract, extendable upto three year subject to satisfactory job execution. However, in normal circumstances the Agreement is terminable by giving 30 days notice in writing by CIPET and 60 days notice by the contractor.

**Annexure I**  
**CIPET: CSTS, Madurai**

Tender for providing Catering Services -Technical Bid

S No	Particulars	
1	Profile of Service Provider	Caterer or Hotelier (strike out whichever is not applicable)
2	Name	
3	Address in full	
4	Telephone/ Mobile no.	
5	Fax, Email	
6	Month and year of establishment	
7	Name of Proprietor/Partner	
8	Annual turnover during the last 3 years	
9	Whether the firm is income-tax assessmened If yes please give the details of PAN No. and copy of the latest Assessment order.	
10	Registration No., if applicable	
11	EPF No. ESI No.	
12	Details of Infrastructure, persons employed, no. of offices/branches available with the service provider	
13	GST No.	
14	DD/Banker's Cheque No. & Date towards EMD & Tender form fees.	
15	Valid Food License	

Note: Attach extra sheet if required.

Place:  
Date:

Signature of the Caterer/ Hotelier

Official Seal

**Annexure II**

Details of previous contracts:

Period of contract		Name & Address of organization	Type of contract undertaken	Number of persons serviced	Value of contract (annual)
From	To				

(Letter from the organization should be submitted along with this)

**Annexure B (ii)**

Details of Present contracts, if any, of similar nature being rendered by you (that will be available for inspection by our officials)

Period of contract		Name & Address of organization	Type of contract undertaken	Number of persons serviced	Value of contract (annual)
From	To				

N.B. This can also typed separately and may be attached.

Place:

Date:

Signature  
Name of the Caterer/  
Hotelier



## **CERTIFICATE OF ETHICAL PRACTICES**

1. I/We assure that neither I/We nor any of my/our workers will not do any act/s, which are improper/ illegal during the execution of the contract awarded to us.
2. Neither I/We nor anybody on my/our behalf will not indulge in any corrupt activities/practices in my/our dealing with the institution.
3. I/We will have no conflict of interest in any of our work/contract at the institution.
4. I/We hereby undertake that neither our firm nor any of our sister concerns have not been block listed by any of the State/Central Government or organizations, Public sector undertakings.

Place:

Signature

Date:

Name of the Caterer/  
Hotelier

Official Seal

List of documents

enclosed:- 1.

2.

3.

4.

5.

**CIPET:CSTS, Madurai**

**Food Menu**

**Annexure IV**

**Tender No: CIPET: CSTS/MDU/ Canteen /2021-22/02 Date: 18/04/2021**

<b>DAY / DESCRIPTION</b>	<b>BREAKFAST</b>	<b>LUNCH</b>	<b>DINNER</b>
<b>MONDAY</b>	Poori-06 Nos -25 gm /piece Potato Masala /Channa Masala [or] Venpongal -500 gm + Medhu Vadai-01 Nos- 60 gm Sambar & Coconut Chutney	Rice- (unlimited), Garlic Kuzhambu (Poondu Kuzhambu)/ Kara Kuzhambu 1.Kootu: Lady'S Finger or Cabbage or Keerai 2.Poriyal : Potato fry/Poriyal / banana fry Dhal Rasam, Butter Milk, Papad, Pickle	Chappathi- 5 nos- 75gm/ piece Channa Masala (or) Veg. Kurma
<b>TUESDAY</b>	Venpongal -500 gm + Medhu Vadai- 01 Nos-60 gm [Or] Idly- 6 Nos- 100 gm/piece Sambar & Coconut Chutney+ Dal Vada -1 Nos – 75 gm	Rice- (unlimited), Mor Kuzhambu/ Kondakadalai Kuzhambu 1.Kootu- Potato/ Tomato/ Bottle Gourd (Sorakkai) 2.Poriyal : Yam fry (Senai kilangu fry) Broad Beans (Avarakkai)/ / Guvar bean (Kothavarangai ) Pepper Rasam, Papad, Pickle (No Butter Milk)	Veg Pulao Coconut Chutney Alu Chips
<b>WEDNESDAY</b>	Dosa- 5 Nos -100 gm/piece Sambar & Green Chutney (mint / coriander) [Or] Onion Uttappam-4 Nos - 100gm/Piece Sambar & Coconut Chutney	Rice- (unlimited), Sambar with brinjal, Potato or Mango 1.Kootu: Bottle Gourd (Sorakkai) or Pumpkin (poosanikai) or Snake Gourd(Pudalangai) 2.Poriyal : Little Gourd (Kovakkai) Fry or or Cauli Flower Fry or Beetroot Tomato Rasam, Butter Milk, Papad,Pickle	Coconut Rice & Curd Rice Veg Kurma Dal Thuvayal
<b>THURSDAY</b>	Kichadi -500 gm Dal vada-1 Nos-75gm Coconut Chutney [Or] Idly -6 Nos 100gm/piece Sambar & Tomato Chutney	Rice- (unlimited), Sundakkai vatha Kuzhambu / Lady'S Finger Sambar 1.Kootu:Ridge Gourd (peerkangakkai)or or Chow Chow or Keerai 2.Poriyal: Brinjal Masala or Mixed Vegetable fry /Bitter Gourd(Pavakkai) Fry Tamarind (Puli) Rasam, Butter Milk, Papad, Pickle	Idly-6 Nos – 100gm/piece Sambar & Coconut Chutney

<b>FRIDAY</b>	Venpongal -500 gm + Medhu Vadai- 01 Nos-60 gm [Or] Dosa- 5 Nos -100 gm/piece Sambar & Green Chutney	Rice- (unlimited), Radish(Mullangi) / Potato & Brinjal / Drum Stick Sambar 1.Kootu: Cabbage or Potato or Keerai 2.Poriyal : Broad Beans (Avarakkai) or Lady'S Finger fry or Cucumber (Kovakkai) fry, Pepper Rasam, Butter Milk, Papad, Pickle	Onion uttapam Sambar & Coconut Chutney
<b>SATURDAY</b>	Upma cooked with green peas, carrot & beans-500 gm Coconut Chutney & Sugar [Or] Idly -6 Nos 100gm/piece Sambar &Coconut Chutney	Veg Briyani, Curd Rice, or Tamarind (Puli) Rice or Lemon Rice mor milagai Onion Cucumber raita,Coconut Thuvayal Potato Chips,	Parota-5 Nos - 100gm/piece Salna
<b>SUNDAY</b>	Bread -6 Nos- 30 gm/piece Jam & Onion omlet-1 Nos 100gm (Made with One Egg per Omlet)	Rice- (unlimited) Mochai or Black-Eyed Peas (Karamani Sundal) Kuzhambu,/ Dal Fry 1.Kootu: Chow Chow or Ridge Gourd (peerkangakkai) or Cabbage 2.Poriyal : Beetroot or Carrot or Potato Garlic (Poondu) Rasam, Butter Milk, Papad, Pickle	Idly-6 Nos 100gm/piece Coconut Chutney & Paruppu Chutney

Note: 1.All weight are mentioned as minimum requirement.

2. The above menu is inclusive of 2 Tea (minimum 150 ml each), in hostel every day Morning along with Breakfast and Evening at 05.45 pm for Long Term Course students (LTC)
3. For STC/VTC Students time is same as applicable to LTC and tea served against submission of Coupon.
4. For staff tea will be served at table at 11.00 am and 4.00 pm an every working days on submission of coupon.

Signature with Authorization Seal & with address

**Tentative Extra items to be made available/ supplied as and when required on chargeable basis as agreed between CIPET & Contractor mutually by taking MRP into reference**

**Tender No: CIPET: CSTS/MDU/ Canteen /2021-22/02 Date: 18/04/2021**

- 1.Bread
- 2.Cakes
- 3.Snacks,Lays,Bingo Chips .etc
4. cookies
- 5.Puffs items
- 6.Samosa items
- 7.Groundnut Sweet, Coconut Sweet etc
- 8.Bajji, Medu Vadai, Dal Vadai, Bonda etc
- 9.Sundal, Black Sundal, Payaru etc
- 10.Biscuits items
- 11.Masal Vadai
- 12.Ice Creams
13. Omlet & Other Non Veg Item
14. Mixture, Murukku etc
- 15.Cooldrinks
- 16.Fruits
17. Nuts
- 18.Dry Fruits

Signature with Authorization Seal & with address

**PROFORMA FOR PERFORMANCE STATEMENT**

(For Mess Contract)

Name of the Contractor .....

Name of the Organisation/Institute with address to whom Mess facility is provided	Order No and date	Number of Students/Employees for one dinner	Rate Per Day	Date of Starting the Contract	Date of closing of Contract	Remarks

Signature and Seal of the Bidder

**TERMS & CONDITIONS FOR CATERING  
SERVICES**

1. The rate quote includes cost of provisions, cost of vegetable, cost of gas refilling salaries to mess workers and maintenance.
2. The contract will come into force from 21.05.2021 to 20.05.2022.
3. Water, Electricity, Lighting will be provided by CIPET.
4. Minimum no. of days to avail mess out is 7 (Seven) days per semester per students and a student can avail maximum 2 times mess out per year.
5. Necessary entries shall be made in the mess card/register for billing purpose by contractor.
6. No advance payment will be paid for running the mess.
7. Contractor has to submit the bills in the first week and payment will be processed within 10 days from the date of submission of bills after deducting TDS as applicable.
8. Contractor shall keep the entire infrastructure in good conditions & shall be returned intact at the time of termination of contract of the hostel.
9. Food will be served at five different places as detailed below:
  - a) CIPET:CSTS, Thiruvathavur, Madurai-625110**
    - 1.Boys Hostel (old) - Dining & Kitchen (30-150 Nos)
    - 2.Boys Hostel (new) - Dining (30-150 Nos)
    - 3.Girls Hostel - III - Dining (8-60 Nos)
    - 4.Staff Canteen -IV - Canteen Dining & Kitchen (25-60 Nos)
  - b) Product Testing Lab, .K Pudur, SIDCO , Industrial Estate ,Near Post Office, Madurai-625007**
    1. Testing Lab - Staffs (5-15 Nos)
      - Distance between the places are shown in drawing ( Annexure VII enclosed)
      - There can be a little variation in menu for the food to be supplied at PTL, K Pudur Madurai, as agreed mutually between CIPET and Bidder within the same quoted Price.
      - The food can also served in Tiffin carrier to the staff at PTL, K.Pudur, Madurai.
10. No Extra cost/arrangement will be provided by CIPET for serving food at different places towards transportation charges, manpower and utensils in this regard,(Detailed drawing attached)
11. The contract may be terminated in 30 days notice in advance by both the parties.
12. Contractor shall have to provide sufficient manpower to supply food. He/ She shall make all such arrangement to run the mess in smooth condition and the Contractor has to arrange Housekeeping and clearing personnel in Kitchen and Dining Hall and washing of Plats/ Glass.
13. A Mess Managing Committee under supervision of CIPET management will monitor the mess, quality of food etc. & suggestions for improvement, if any.
14. Contractor shall not entertain outsiders other than mess staff inside the catering campus premises. He shall not use the premises / infrastructure for any other commercial activities.
15. Contractor shall ensure use of material of reputed brand for food.

16. In case of any deviation in the menu quoted, money shall be deducted proportionality from the bill claimed.
17. Approved timings & Menu for serving food should be strictly followed.
18. The Contractor should ensure availability of stocks of Extra items as provided in annexure-V at all times & the charges may be fixed between CIPET and the Contractor as agreed mutually time to time with reference to MRP.
19. Continuation of contract is subject to adherence of quality, rate, timing etc.
20. The contractor shall not increase the quoted rate within the contract period.
21. Any major repairs in infrastructure shall be brought to the notice of concerned authorities for necessary action.
22. Hygienic, fresh food and the items prepared as per the menu list (enclosed) shall be served at all time.
23. Prior approval of CIPET Management and canteen Committee have to be obtained for any change in menu. All the items shall be prepared in-house.
24. If any drastic reduction in the prices of material, revision on the rate may be considered.
25. The contractor should not involve with students activities at the Hostel/ Institute.
26. The contractor shall deposit a sum of Rs.1,50,000/- with the institute as security deposit in the form Demand Draft only. The security deposit shall be returned to the contractor within 30 days from the date of end of the contract, subject to deduction or forfeiture on account of institute dues/employee dues/return of utensils/losses/thefts/damages, etc. The deposit will be on no interest so long as it is retained by CIPET.
27. The liability for compensation for cooks, helpers, suppliers shall be that of contractor and the contractor is held responsible.
28. In case of any poison in food or any loss to the student life due to food poison, the contractor will be at the sole responsibility and loss has to be made good by them, unless otherwise proved that it was not their liability.
29. The contractor shall supervise the cooking and helping personnel adequately and ensure good hygienic food is served to the students.
30. The institute may extend the contract period based on performance with a written consent of the contract every year upto maximum Three year.
31. With regard to the interpretation of the terms & conditions of this contract or any other disputes the decision of the Director & Head, CIPET Madurai shall be final.
32. Madurai is the jurisdiction for settlement of all legal disputes.
33. In the event of either party being rendered unable by Force Majeure to perform any obligation required to be performed by them under the CONTRACT, the relative obligation of the party affected by such Force Majeure shall be suspended for the period during which such cause lasts.
34. The term "Force Majeure" as employed herein shall mean acts of god, war, revolt, riots, fire, flood and act and regulations of the Government of India or any of its authorized agencies, Pandemic, Epidemic, Quarantine Measures, Civil Riots, Fire directly affecting the performance of the CONTRACT, Flood and Acts and Regulations of respective government of the two parties, namely CIPET and the CONTRACTOR. Upon the occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid thereby, shall notify the other party in writing, the beginning of the cause amounting to Force Majeure as also the ending of the said clause by giving notice to the other party within 48 hours of the ending of the cause respectively.

35. If deliveries are suspended by Force Majeure conditions lasting for more than 1 (one) month, CIPET shall have the option of canceling this CONTRACT in whole or part at his discretion without any liability at his part. Time for performance of the relative obligation suspended by Force Majeure shall then stand extended by the period for which such cause lasts.
36. If because of any strike or lockout either in CIPET CSTS Madurai or in the Local area, the Successful vendor is unable to function or his business is affected, CIPET CSTS Madurai shall not be liable for any loss, which the Successful vendor may suffer in such an event.
37. Any situation of force majeure shall not be payable by the Institute under any circumstances. For the period of force majeure, no amount shall be payable to the Contractor.
38. The Contractor possessing food license issued by the Competent authority will be given preference. Incase if a contractor is finalized without possessing the license at the time of agreement, will be asked to acquire the license after commencement of contract.
39. The Contractor shall be responsible for the deposit of his employee's and employer's share of statutory contributions to the ESI/EPF, EDLI, if applicable at his own level and maintenance of such records as per rule. The contractor should be responsible for linking of UAN's and transfer & issue the ESIC card to employee, if any
40. The Institute in any situation will not be under any obligation to pay compensation or make the payment for which services are not rendered
41. In case of breach of any substantial terms and condition of the contract, the Performance Security Deposit of the Contractor will be liable to be forfeited, beside immediate termination of contract or other lawful action that may be taken against the Contractor.
42. The contractor shall compulsorily submit the proofs of payments towards PF, ESIC and GST (if applicable) dues of the previous month for claiming subsequent month's payment.
43. The Contractor is required to employ a Mess Manager to liaise between the students and the Hostel and Institute Authorities and an adequate number of mess workers/attendants for effective functioning and arrangement of the mess.
44. Safety measures are to be provided by the Contractor themselves. He should install fire extinguisher etc. at appropriate places to prevent fire hazard.
45. The Contractor will ensure and comply with the provisions of various municipal and other Rules/Regulations/Laws of the Government in respect of wages and other benefits to their employees.
46. The Institute shall not be the party in case any dispute takes place between the Contractor and their employees for what so ever reasons.
47. Contractor shall issue invoice only after approval of attendance from the mess management committee/ CIPET administration
48. The caterer shall, at his own cost, maintain adequate stock of food grain, grocery, and adhere to the standards of the Institute. The caterer shall be responsible for proper hygienic storage of all raw materials. The institute shall not be responsible for any losses arising out to maintain stock.

Please acknowledge receipt of this letter and signify your acceptance thereto.

Date:

Signature

Place:

Name of the Contractor

Address:



## FINANCIAL BID FOR THE FOOD MENU GIVEN IN ANNEXURE IV

### 1.For Students:

S.no	Description	Rate/per Student / per day (Rs.) (A)	Any other charges (Rs.) (B)	Total Amount per Students per day (Rs.) (C) = (A+B)
1.	Total Amount (Including Breakfast Lunch, Dinner & Two Tea)			

\* For Long term course students billing will be on monthly basis

\* For Short term/ VTC students, billing will be on monthly basis as per actual no. of Coupon Issued.

### 2.For Staffs /Guest/Visitor:

S.no	Description	Rate / per Plate (Rs.) (A)	Any Other Charges (Rs.) (B)	Total Amount per plate (Rs.) (C)= (A+B)
1.	Break Fast			
2.	Lunch			
3.	Dinner			
4.	Tea			

Date:

Signature of the Contractor

Name of the Contractor:

## DRAWING SHOWING DIFFERENT LOCATIONS OF FOOD BEING SERVED BY THE BIDDER

