

E-TENDER DOCUMENT FOR
RATE CONTRACT FOR SUPPLY OF STITCHED STUDENT UNIFORM
at
CIPET:CSTS, Madurai

E-Tender No: CIPET: CSTS/MDU/ UNIFORMS /2022-23/06 Date: 18/08/2022

Last Date for Submission: 30.08.2022 at 11.30 A.M.



सेन्ट्रलइन्स्टिट्यूटऑफपेट्रोकेमिकल्सइन्जीनियरिंगएण्डटेक्नोलॉजी(सिपेट) :सीएसटीएस -मदुरै
(पूर्व में सेन्ट्रलइन्स्टिट्यूटऑफप्लास्टिक्सइन्जीनियरिंगएण्डटेक्नोलॉजी)
CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY (CIPET): CSTS-MADURAI
(Formerly Central Institute of Plastics Engineering and Technology)
Department of Chemicals and Petrochemicals, Ministry of Chemicals & Fertilizers, (Govt. of India)
Near Samathuvapuram, Thiruvathavur, Madurai - 625110.

e-Mail ID: atpdc.madurai@cipet.gov.in / Website: www.cipet.gov.in

Mobile No.: 9052295809

NOTICE INVITING E-TENDER

E-Tender No.: **CIPET: CSTS/MDU/ UNIFORMS/ 2022-23/06** Date: **18/08/2022**

CIPET:CSTS-Madurai invites E-Tender under single stage two Bid system in e-tender portal (www.tenderwizard.com/CIPET) from Resourceful and reliable suppliers/Contractors for Supply of Stitched Student Uniform at CIPET :CSTS-Madurai.

Sl. No.	E-Tender No. & Date	Name of the Item / Work	Estimated Value in Rupees	EMD in Rupees	Tender Fees in Rupees (Inclusive of GST)	Last Date & Time of online Bid submission
1.	CIPET: CSTS/MDU/ UNIFORMS /2022-23/06 Date:18/08/2022	Supply of Stitched Student Uniform at CIPET CSTS Madurai	8,42,000.00	16,840	1,180.00 Non-Refundable	30.08.2022 at 11.30 am

Interested and eligible bidders may view and download the detailed tender documents from CIPET's E-Tender portal www.tenderwizard.com/CIPET or www.cipet.gov.in

All Bids must be submitted through the online portal www.tenderwizard.com/CIPET.

Salient information about the E-Tender:

- 1. Mode of submission:** ONLINE. No offline Tenders will be accepted.
- 2. Availability of Tender Documents:** All Bid formats (Technical & Financial) will be available ONLINE at CIPET's E – Tender portal www.tenderwizard.com/CIPET or www.cipet.gov.in. The registered vendors can download the Bids from these websites.
- 3. Who can participate for this e-Tender:** The registered vendors of CIPET through www.tenderwizard.com/CIPET can only participate in this tender process.
- 4. How to register by a vendor:**
The prospective bidders have to register with CIPET through the E-tender portal of CIPET at www.tenderwizard.com/CIPET by Online Payment to M/S. KEONICS LTD. On completion of the registration process, the bidders will be provided user ID and password. After receipt of User ID & Password, Bidders can log on at our e-Tender portal for downloading & uploading tender documents.

5. **Is there any device requirement for participation in e-Tender:** Yes, Bidders should have valid Class 3 Digital Signature Certificate (DSC) device for participating in E-Tender. For integrity of data and its authenticity/non-repudiation of electronic records and to be compliant with IT Act 2000, it is necessary for each user to have a Digital Certificate (DC), also referred to as Digital Signature Certificate (DSC) of Class-III issued by a Certifying Authority (CA) licensed by Controller of Certifying Authorities (CCA).

6. **Contact details for e-Tender related issue:**

Name of the Service Provider: KEONICS		
Contact Person	Telephone / E-mail	Remarks: For Vendor registration / any other issue regarding e-TenderProcess, please contact: KEONICS as the details given in the previous Columns.
Telephone no. / Mobile no. (Helpdesk)	i) 9941947400	
i) Mr. Madan kumar	{between 9:00 am to 6:00 pm}	
E-mail id	cipethelpdesk@gmail.com	

7. Bidders are hereby advised that all the documents to be submitted online are kept scanned to PDF & JPEG format in a separate folder on their computers before starting online submission. The schedule of rate (Excel Format) may be downloaded and rates may be filled appropriately in this format only. This file may also be saved in a separate folder on your computer.

8. While uploading / submitting the documents, it should be ensured that the file name should be the name of the document itself.

9. All pages of Tender documents with Addenda / Corrigenda (if any) must be signed with proper official stamp and date by the Bidders or authorized power of attorney holders at the lower right hand corner.

10. Bidders are advised to visit CIPET's e-Tender portal regularly for any Addenda / Corrigenda (if any) with regard to the e – Tender, for which no separate paper advertisement will be published.

11. **Last date of online submission of Tender bid: 30.08.2022 up to 11:30 am.**

12. **Tender Documents Fees:** An amount of Rs. 1180/- which is non refundable (inclusive of GST) shall be paid by NEFT only by all the bidders on or before 30.08.2022 at 11.30 am. to the below mentioned Bank Account.

Name of the Account	CIPET CSTS Madurai
Name of the Bank	Indian Overseas Bank
Account Number	166302000001419
IFSC Code	IOBA0001005
Branch Name	Thiruvathavur, Madurai

13. **Bid Security/EMD:** As per Rule 170 of GFR 2017, all the bidders shall submit an amount of Rs.16,840/- (2% of the Estimated value of the Tender) towards EMD in the form of NEFT only on or before 30.08.2022 at 11.30 am. Bid securities of the unsuccessful bidders will be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the contract.

14. The Tender document fees and EMD are exempted if the bidders are register with MSME or having NSIC certificate.

15. Date & Time of Technical Bid Opening: 30.08.2022 at 12.00 pm.

16. Date & Time of Financial Bid Opening: 30.08.2022 at 3.00 pm

17. Eligibility Criteria:

- a) Bidder Should have Valid PAN and Valid GST Certificate.
- b) Self declaration on No Pending Litigation
- c) The Bidder must have satisfactory supplied at least 01 no. of work order to any Govt. / PSU/ Corporate Sector/ any reputed educational institutional during the last five years.
- d) The Purchase Order/ Work order Copies should be enclosed.

Director & Head
CIPET : CSTS, Madurai,
Thiruvadavur,
Madurai-625110.

This Tender form contains Section I to VII

SECTION: I

INTRODUCTION

Central Institute of Petrochemicals Engineering & Technology, (CIPET) is a Govt. of India Institute under Department of Chemicals & Petrochemicals, Ministry of Chemical & Fertilizers, Govt. of India engaged in Training and Research in the field of Plastics and allied industry with Head Office at Chennai. The Centre at Madurai (CIPET:CSTS-Madurai) was established in 2010 with a aim to provide technical consultancy and manpower services to Plastics industries in and around Madurai. CIPET:CSTS, Madurai is accredited with BIS, NABL CIPET invites e-tender in 2 Bid systems (Technical and Financial Bid) for the Item / work titled “Supply of Stitched Student Uniform of CIPET CSTS Madurai”.

SECTION: II
SCOPE OF WORK

Name of the Work: Rate Contract for supply of Stitched Student Uniform at CIPET:CSTS, Madurai.

Contractor shall procure cloth, thread and all the other relevant materials, tools tackles etc. to complete the work at their own work place only. Contractor shall stitch Student uniform (Shirt & Trouser) and dispatch to CIPET:CSTS, Madurai based on measurement taken by the Tailor / Contractor at CIPET Madurai Office as per the instructions given in purchase order:

Sl.No.	Boys		Girls		Cloth Make / Color Code
	Description of Item	Approx .Nos. **	Description of Item	Approx. Nos. **	
1	Stitched Long Sleeve Shirt	480	Stitched Kurta / Tops	20	Grasim Bhiwani Textiles - Code 095
2	Stitched Full pant Trouser	480	Stitched Pajama	20	Grasim Bhiwani Textiles – Code - Q 1475898
3	Stitched Over Coat/Lab Coat	250	Shawl/Chunni of 2.25 mtrs.Lengths	20	Maroon
4	Stitched Half Sleeve Shirt (Any Brand) for VTC	280			
5	Stitched Full pant Trouser (Any Brand) for VTC	280			
6	Stitched Over Coat/Lab Coat (Any Brand) for VTC	800			

For VTC Sl. No. 4 to 6 checks or stripes (Colour will be informed at the release Purchase order. Pant colour will be brown. Over coat colour will be sky blue & CIPET & sponsor agency logo shall embroider as pocket.

SECTION: III
TECHNICAL SPECIFICATION

TECHNICAL SPECIFICATION FOR STITCHED UNIFORM

EXPLANATORY NOTE TO THE SCOPE OF WORK:		
Boys		
S.no	Shirt	Full PantTrousers
1	Single Chest Pocket	Full Trousers
2	Full Sleeve	Side Pockets
3	Inter Lock Stitching	Inter Lock Stitching
4	Name (CIPET) in Maroon color thread printed at the edge of the pocket	Provision for Belt – with full grip & 06 Loops. Two Extra Buttons (Inside)
5	Regular fit as per student measurement	Regular fit as per student measurement
6	Lab coat / Over coat - Long fit as per our standard	
Girls		
S.no	Kurta	Pajama
1	Full Sleeve	Side Pocket
2	Inter Lock Stitching	Regular Fit as per our student measurement
3	Name (CIPET) in Maroon color thread printed at the edge of the left sleeve	N.A
4	Chunni - 2.25 m long Maroon Colour	N.A
5	Lab coat / Over coat - Long fit as per our standard	

* CIPET Madurai reserves the right to increase or decrease the quantity of uniform.

Description of Material to be used:-

1. Thread : Polyester Cotton
2. Buttons : Standard

SECTION: IV

SPECIAL TERMS AND CONDITIONS / INSTRUCTIONS TO BIDDER

1. The Tenderer is expected to examine all instructions, forms, terms and specifications in the Tender Documents. Failure to furnish all information required for the Tender Documents or submission of a Tender not substantially responsive to the Tender Documents in every respect will be at the Tenderer's risk and may result in rejection of the Tender.
2. The purchaser shall not be liable for any expenses whatsoever incurred by the Tenderer in the preparation of the tender whether his tender is accepted or not even if the purchaser opts for complete withdrawal of invitation of Tender.
3. The Tenderer is advised in his own interest to examine the present CIPET uniform at institute premises before submission of the bid.
4. Measured by the Tailor / Contractor at CIPET Madurai Office premises as per the instructions provided by the CIPET.
5. Supplier shall be solely responsible for any defect in stitching, quality of material etc. which may result in poor quality.
6. The label indicating the size of uniform shall be clearly indicated on the pocket.
7. Documentary evidence (signed by authorized signatory) proving that bidder fulfills the criteria as stated in Pre - qualification criteria.
8. Offer should be in two parts Viz., "TECHNICAL BID" and "FINANCIAL BID" and all bids must be submitted through the online portal www.tenderwizard.com/CIPET.
9. Any Tender received by the Purchaser after the deadline for submission of E-Tenders prescribed by the Purchaser, will be rejected. Conditional tender will be summarily rejected without prejudice so bidders are advised to quote the price as per N.I.T. conditions only.
10. Tenders shall remain valid for 60 days after the date of E-Tender and incase of Rate Contract it should be valid for 1 year.
11. The work should be completed within 20 days time from the date of issue of the Purchase Order / Work Order.

12. TDS (Tax Deducted at Source) , GST TDS & other applicable taxes will be deducted as per prevailing rules and regulations of the Government, as applicable.
13. The Tenderer shall complete the Tender Form and fill the appropriate Financial Bid furnished in the Tender Documents, indicating for the goods to be supplied, a brief description of the Goods, quantity and prices.
14. The Bidder shall indicate on the Financial Bid attached to these documents, the unit prices and total Bid Prices of the goods, proposed to be supplied under the Contract.
15. Financial Bid should be submitted in the prescribed format (Excel Format) given under price schedule of the Tender Document.
16. The rate quoted by the Tenderer should be firm and no escalation on any account whatsoever shall be paid for this work.
17. CIPET will notify the successful Tenderer in writing by registered letter / fax / e-mail to be confirmed that his tender has been accepted.
18. 100% amount shall be paid for supply of Stitched Uniform at the CIPET:CSTS Madurai as per the confirmation and on actual quantity ordered and received.
19. The suppliers shall be solely responsible for supplying the uniform in the given nos. & size to individual trainees at CIPET CSTS Madurai.
20. Selection and short listing of the uniform samples will be the sole discretion of CIPET.
21. The Director & Head, CIPET:CSTS Madurai reserves the right to accept or reject any or all tenders at any point of time prior to issue of Purchase Order without assigning any reasons whatsoever and no correspondence shall be entertained in this regard.
22. In the case of a dispute or differences arising between the Purchaser and Supplier relating to any matter arising out or connected with this Tender, such dispute or differences shall be referred within the Jurisdiction of the Court, Madurai.
23. Relaxation in the norms for startup and micro & small enterprises in public procurement shall be provided on tender fees, prior experience, annual turnover criteria. The appropriate MSME/ NSIC certificate should be submitted along with the other tender documents in the e- tender.
24. Taxes: all taxes, duties, packing, forwarding have been included in the quoted price.

SECTION-V
TECHNICAL BID

TENDER No.: CIPET: CSTS/MDU/ uniforms /2022-23/06 Date: 18.08.2022

DESCRIPTION: Rate Contract for Supply of Stitched Student Uniform at CIPET Madurai

Sl. No.	Particulars To Be filled up by the Bidder:	
1	Name of the Bidder / Firm/ Agency.	
2	Postal address	
3	Telephone No. with STD code	
4	Fax with STD code	
5	Name of Contact person	
6	Mobile No.	
7	E-Mail ID	
8	Following Documents To Be Scanned and Uploaded in the website www.tenderwizard.com / CIPET during the period of submission.	
9	The firm should have valid registration certificate in support of establishment of the firm (Registration No.)	
10	PAN (Permanent Account Number)	
11	Certificates of Registration for GST as applicable	
12	Valid MSME / NSIC Registration certificate	
13	Experience of Supplying of Stitched Uniform to Corporate Offices / Institutions of Central Government / State Government / Central Autonomous Body / Central Public sector Undertaking during last 5 years as per the eligibility criterion along with copies of POs executed.	
14	Tender Fees Details	
15	Bid Security / EMD Details	

Date:

Seal & Sign. of Bidder

SECTION: VI

CHECKLIST

TENDER No.: CIPET: CSTS/MDU/ uniforms /2022-23/06 Date: 18.08.2022

1. Have you paid the Tender Fees?
2. Have you paid the Bid Security / EMD?
3. Have you uploaded valid Registration Certificate of Establishment of Firm?
4. Have you uploaded your PAN Certificate?
5. Have you uploaded Registration Certificate of GST?
6. Have you uploaded experience certificate/work orders copies?

SECTION: VII
PRICE SCHEDULES

[To be submitted along with the Financial Bid]
(Supply of Stitched Uniform)

Date:

To,
Director & Head
CIPET:CSTS Madurai,
MADURAI – 625110
Dear Sir,

Subject: Financial Bid for Rate contract for Supply of Stitched Uniform.

Ref.: Your Tender Enquiry No.: **CIPET: CSTS/MDU/ uniforms /2022-23/06** Date: 18.08.2022

In response to your tender enquiry cited above, we are pleased to enclose the following as our financial bid for your kind consideration.

SI.No	Description of the items (for LTC)	Gender	Cloth Make / Color Code	Unit	Quantity **	Rate perUnit inclusive of all taxes and freight Charges etc (Rs.)	Total Amount (Rs.)	
1	Stitched Long Sleeve Shirt	Boys	Grasim Bhiwani Textiles - Code 095	Nos.	480			
2	Stitched Full pant Trouser		Grasim Bhiwani Textiles - Code Q 1475898	Nos.	480			
3	Stitched Over Coat/ Lab Coat Over		S. Kumar's Economic Deluxe - Shade No. 204	Nos.	250			
4	Supply of long sleeve kurta (Grasim Bhiwani Textiles Ltd)	Girls	Grasim Bhiwani Textiles - Code 095	Nos.	20			
5	Supply of Pajama/trouser (Grasim Bhiwani Textiles Ltd)		--	Nos.	20			
6	Supply of Shawl / Chunni (Color Maroon)		--	Nos.	20			
7	PART - A							
SI.No	Description of the items (for VTC)	Gender	Cloth Make / Color Code	Unit	Quantity **	Rate perUnit inclusive of all taxes and freight Charges etc . (Rs.)	Total Amount (Rs.)	
8	Stitched Half Sleeve Shirt (Any Brand)	Boys	Any Brand	Nos.	280			
9	Stitched Full pant Trouser (Any Brand)			Nos.	280			
10	Stitched Over Coat/ Lab Coat Over			Nos.	500			
11	T-Shirt			Nos.	500			
12	PART - B							
13	TOTAL (7+12)							

Note:

- In case of discrepancy between unit price and total price, the unit price shall prevail.
 - For selection of L1 Bidder only Total rate quoted in Sl.no 13 is only considered not the Item wise rate.
 - Price should be quoted exactly as per the format given above.
- ** CIPET Madurai reserves the right to increase or decrease the quantity of uniform at the time of Placing of Purchase order.

Name:

Place:

Signature of Bidder /Tenderer with Seal