

**CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING &
TECHNOLOGY (CIPET)**

(Department of Chemicals & Petrochemicals, Ministry of Chemicals & Fertilizers, Govt. of India)

City Centre, P.O. – Debhog, Haldia,

Purba Medinipur – 721657

West Bengal

Email / haldia@cipet.gov.in

Website : www.cipet.gov.in



Tender Document for 'Disposal of Scrap'

Tender No: CIPET/CSTS/Haldia/Scrap/2023/01

Last Date of Submission: 1st December, 2023 up to 17.00 hrs.

TENDER NOTICE FOR

Disposal of Scrap available at CIPET: CSTS-Haldia, City Centre, P.O. – Debhog, Haldia,
Purba Medinipur – 721657
West Bengal

CIPET: Central Institute of Petrochemicals Engineering & Technology, Haldia
Department of Chemicals & Petrochemicals
Ministry of Chemicals & Fertilizers, Govt. of India
City Centre, P.O. – Debhog, Haldia,
Purba Medinipur – 721657
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CIPET: CSTS - Haldia invites sealed tender for disposal of the following scrap material at its premises on "AS IS WHERS IS" basis.

SCRAP MATERIAL

1. PVC Pipes & Fittings
2. HDPE Pipe
3. LDPE / LLDPE Films
4. HDPE Tarpaulin

The intending bidders have to submit sealed offers in the enclosed proforma and as per the schedule notified in the tender document. CIPET: CSTS- Haldia reserves the right to reject / partially accept, any or all bids without assigning any reasons whatsoever.

Principal Director & Head

Instructions and Conditions

1. All the rates shall be filled up in figures as well as words in the Schedule of Rates to be quoted by the bidder of the Tender Document in English language only without fail. In case of variation, higher of the amount quoted in words and figures will be accepted as final bid/quote.
2. The rates and amount against each item shall be filled up only in the tender form issued to the tenderers.
3. The tenders shall be accompanied by the EMD for the specified amount.
4. The tender document (all pages) shall be duly signed and stamped with firm's seal by the bidder.
5. No paper sheet shall be detached from the tender document.
6. The tender shall be liable for rejection if any of the above said requirements are not complied with.
7. Period of sale of tender forms from 17.11.2023 to 01.12.2023 between office hours (9:00AM to 5:30PM).
8. Quotations below MRP (minimum reserve price) shall not be accepted.
9. EMD for the purpose of this tender document has been fixed as Rs. 10,000/- (Rupees Ten Thousand only) and the amount shall be paid through demand draft drawn on any Nationalized Bank favoring CIPET Haldia payable at Haldia. The same shall be submitted by bidder along with the tender document. The tender not accompanied with the full value of prescribed EMD and in the format prescribed will be summarily rejected. Late tenders will not be accepted. EMD does not bear any interest and will be returned to unsuccessful Bidder.
10. The bidder shall clear the material out of the premises at its own arrangements/ cost, etc.
11. All the intending bidders may inspect the scrap put up for disposal during the working hours of the institute. In any case it will be presumed that they have inspected, verified and satisfied themselves about the material before quoting.
12. Bidders can bid for any one or more categories of material. However, the bidder quoting highest bid for any one or more than one item shall be required to lift the entire quantity of material in r/o which his bid has been found highest.
13. Tender may be quoted in full or part on item wise basis. Quantities of Scrap may be divided equally among Parties quoting same rate for same item at the discretion of CIPET: CSTS, Haldia.
14. The highest bidder shall lift the material from the premises after payment of full amount within the prescribed time limit, failing which they will cease the right to lift the material and the payment deposited shall stand forfeited.
15. In case the party quoting the highest bid for any item(s) does not lift those of the item(s) for which it has quoted the highest bid within stipulated time, then WHOLE EMD OF THE PARTY SHALL BE FOREFITTED & right of party to lift those item(s) in the capacity of highest bidders shall stand cancelled.
16. The tender will be rejected if the rate is not above the MRP (minimum reserve price) as decided by the competent authority.
17. CIPET: CSTS Haldia reserves the right to reject / partly accept, any or all offers without assigning any reasons whatsoever.
18. The sale of items shall be on the basis of the highest rates quoted for each item subject to other conditions stipulated in tender documents. Based on the highest offer for individual items, sale shall be made separately for each item to the highest bidder.
19. CIPET: CSTS Haldia shall issue work order to qualifying bidder(s) quoting highest bids to lift the item(s) for which their bid has been found to be highest. All such bidders to whom work order has been issued by CIPET to lift items, shall deposit amount; calculated by multiplying

the approx weight of item put for disposal and the highest bid quoted by the particular bidder; within 7 days of issue of work order in Account Department of CIPET: CSTS Haldia, failing which the entire EMD of such bidder shall be forfeited beside the highest bidder losing his right to lift the item(s) for which his bid has been found to be highest; and CIPET: CSTS, Haldia shall be free to offer it to the next highest bidder or to cancel the tender for that item only. The final adjustment of amount to be actually paid by the highest bidder in r/o items for which Work Order has been issued to him shall be based on actual weight of items, for which Gate Pass has been issued. In no case; any credit shall be extended to highest bidder for removing the items from CIPET premises as per work order issued to him.

20. The material shall be lifted on the basis of actual measurement of weight taken in the presence of the representative of CIPET: CSTS Haldia at any weighbridge outlet identified by CIPET: CSTS Haldia.
21. The bidder has to settle all the payments before issuing of Gate Pass.
22. Taxes at rates as applicable will be charged extra on the total amount calculated as per clause no. 19, of the scrap material in r/o which work order has been issued to him.
23. The tender completed in all respect in a sealed cover and super scribed on the top "QUOTATION FOR SCRAP" may be submitted at CIPET: CSTS Haldia on the address mentioned below:-

**Principal Director & Head
CIPET: CSTS, Haldia
City Centre
PO Debhog, Purba Medinipur
West Bengal**

24. Interested bidders may visit the CIPET Haldia campus for assessing the actual quantity of scrap items.
25. On the day time fixed for opening of tenders, all bidders or their authorized representative on proper authority letter of the firm shall be permitted to witness the process and to register observation(s); if any; from their end.
26. The Tender opening committee, after opening of tendered bids shall immediately prepare a comparative statement & decide; item wise highest quoting bidder(s). It may be a case that one bidder may qualify by value of highest bid to lift only one item or more than one items.
27. CIPET: CSTS Haldia reserves the right to sale scrap material to different bidders based on the quoted rate (Highest) without assigning any reasons whatsoever.

Schedule For Disposal of Scrap

Items: Disposal of scrap items given at Page no. 2 of the Tender Document to be inspected by the parties and shall be sold on **“AS IS WHERE IS”** basis.

COST OF TENDER/BID DOCUMENT	Rs. 500/- (Inc. Tax) payable in cash or through bank draft/Demand Draft in favour of CIPET Haldia payable at Haldia.
MODE OF PAYMENT FOR EMD	Demand draft drawn in favour of CIPET Haldia, Payable at Haldia.
DATE OF SALE OF TENDER FORMS	All working days (17.11.2023 to 01.12.2023), except holidays and Saturday & Sunday, between office hours (9:00AM to 5:30PM).
LAST DATE AND TIME OF SUBMISSION	01.12.2023 at 05.00 PM
DATE AND TIME OF OPENING OF TENDER	04.12.2023 at 03.00 pm (or) any other subsequent date / time decided by the Competent authority.
TO LIFT THE MATERIAL	As per condition no. 19, 20, 21, 22 of tender.

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Bidder Details

<u>S.No</u>	<u>Particulars</u>	
1	Name of Firm	
2	Type of dealer (Manufacturer/Supplier/ Dealer/Distributor)	
3	Registered Address & Communication Address	
4	Branch Address	
5	Contact Person with Contact No.	
6	Email ID	
7	Pan No.	
8	GST No	
9*	Details of Income Tax filed in past 3 years (ITR copy to be attached)	
10*	Details of GST returns filed in past 3 years (copy to be attached)	
11*	Any Other Information	
12	Signature & Seal	

***All items except those marked with asterisk mark (*) are mandatory and compulsorily required to be filled by the bidder.**

SCHEDULE OF RATES TO BE QUOTED BY BIDDER

To

The Principal Director & Head
CIPET:CSTS – Haldia
City Centre, PO Debhog, Purba
Medinipur,
West Bengal

Respected Sir,

With reference to your tender notice dated: 17.11.2023, we hereby submit bid as follows:

SCHEDULE /APPENDIX OF RATES FOR SCRAP			
Sl. No.	Description	Qty	Rate (Rs.)
1	PVC Pipes & fittings	Kg.	
2	HDPE Pipe	Kg.	
3	LDPE / LLDPE Films	Kg.	
4	HDPE Tarpaulin	Kg.	

Place:

Date:

Signature of the Bidder with Stamp

The rates quoted above are exclusive of all taxes. Taxes will be extra as per rates applicable.

I have enclosed D.D. No _____ Dated _____ for Rs _____
Drawn on _____ (bank) payable at _____.

We have read, understood and accept all the terms & conditions stipulated in the tender form.

Place:

Date:

Signature of the Bidder with Stamp

