



केंद्रीय पेट्रोकेमिकल्स इंजीनियरिंग एवं तकनीकी संस्थान (सिपेट)  
कौशल एवम् तकनीकी सहायता केंद्र  
(रसायन एवं पेट्रोरसायन विभाग, रसायन एवं उर्वरक मंत्रालय, भारत सरकार)  
हेहल, राँची झारखंड - 834005  
दूरभाष :- 0651-2511118, फोन - / 8521420012 / 8292320460,  
[cipetranchi@gmail.com](mailto:cipetranchi@gmail.com)  
[www.cipet.gov.in](http://www.cipet.gov.in)

सिपेट राँची

## **TENDER FOR SUPPLY OF STITCHED UNIFORM**

सिलाई किया हुआ यूनिफार्म की आपूर्ति हेतु निविदा

TENDER NO.: CIPET:CSTS/RNC/PURCHASE/UN-LTC/20-21/07

**Last date & time for issue of Tender Documents**

**02.04.2021 up to 02.00 PM**

**Last date & time for submission of Tender Documents**

**02.04.2021 up to 03.00 PM.**

## TENDER FOR SUPPLY OF STITCHED UNIFORM

सिपेट : कौशल एवम् तकनीकी सहायता केंद्र  
(रसायन एवं पेट्रो रसायन विभाग, रसायन एवं उर्वरक मंत्रालय, भारत सरकार)  
हेहल, राँची झारखंड - 834005

**CIPET: CENTRE FOR SKILLING AND TECHNICAL SUPPORT (CSTS)-RANCHI**

Tender No.: CIPET:CSTS/RNC/PURCHASE/UN-LTC/20-21/07

Date: 17.03.2021

CIPET Ranchi invites item rate Tender in two Bid systems (Technical and Commercial) from Resourceful and reliable suppliers/Contractors for Supply of Stitched Uniform at CIPET Ranchi .

Sl. No.	TenderNo. & Date	Name of the Item / Work	EMD in Rs.	Completion Time	Tender Fees in Rs.	Last Date & Time of online Bid submission
1.	CIPET:CSTS/RNC/PURCHASE/UN-LTC/20-21/07	Supply of Stitched Uniform at CIPET:CSTS RANCHI	20,000/-	25 to 30 Days	1180/- (inclusive of GST)	<b>02.04.2021 up to 15.00 hrs.</b>

Interested and eligible bidders may view and download from detailed tender documents from CIPET website [www.cipet.gov.in](http://www.cipet.gov.in) Tender Notice Scroll.

The Tender Fee and EMD will be accepted in the form of Demand Draft/Banker's Cheque drawn on any Indian Nationalized Bank in favour of "CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY" payable at Ranchi and shall be submitted at CIPET:CSTS Ranchi as specified on or before **02.04.2021 upto 15.00 hrs.** in separate sealed cover failing which bids will be summarily rejected.

### **Crucial Date & Fact Sheet**

Date of Tender	17.03.2021
Bid submission start date	17.03.2021
Earnest Money Deposit (EMD) Value	Rs. 20,000/-
Last date & time for issue of Tender Documents	02.04.2021 up to 02.00 PM
Last date & time for submission of Tender Documents / DD of EMD & Tender Fee	02.04.2021 up to 03.00 PM.
Technical Bid opening date & time	<b>02/04/2021 at 16:00 hrs.</b>
Tender Inviting Authority	Director & Head, CIPET:CSTS-Ranchi , Hehal, Jharkhand, PIN-834005

## General Instructions

1. Central Institute of Plastics Engineering & Technology, (CIPET) is a Govt. of India Institute engaging in **Training and Research** in the field of Plastics with the Head Quarter and Head office at Chennai. It has got extension Centres all over India and CIPET, Ranchi is one of those Centres.
2. The bidder is expected to examine all instructions, terms & Conditions, specifications in the Tender form. Failure to furnish information required in every respect will be the Bidders risk and may result into rejection of the bid.
3. **Amendment of Bidding Documents:**  
At any time prior to the submission of the bids, the Purchaser may, for any reason, whether at their own initiate or in response to the clarification requested by the prospective Bidder, modify the Bidding Documents by amendments. The amendment will be notified in writing or by telex to all prospective Bidders who have received the tender documents.
4. **Signing of Bid**  
The bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to Contract.
5. **Submission of Bid**  
The tender will be required to submit in two bid system in two separate envelope as mentioned below :-  
  
Envelope No. 1 super-scribed as Technical Bid should contain an Introduction letter of contractor along with copies of documents as evidences for the past experience of the Tendered has to submit complete Technical specification and also fill up Annexure “A” with his signature.  
  
Envelop No. II super/scribed as Commercial Bid and form dully signed in each page by contractor/authorized signatory along with priced bid. Annexure II  
  
Both Part I & Part II should be placed in large envelope which should be super-scribed  
As “TENDER FOR SUPPLY OF STITCHED UNIFORM” and addressed to

**TECHNICAL BID**

TenderNo.: CIPET:CSTS/RNC/PURCHASE/UN-LTC/20-21/07

Date: .....

**DESCRIPTION: TENDER FOR SUPPLY OF STITCHED UNIFORM at CIPET:CSTS Ranchi .**

Sl. No.	Particulars
1.	Name of the Supplier / Manufacturer
2.	Postal address
3.	Telephone No. with STD code
4.	Name of the Contact person
5.	Mobile No.
6.	E-Mail ID
7.	Undertaking, on Non-judicial Stamp paper of Rs. 100/- (duly notarized) that "The agency has been blacklisted by any of the departments/organizations of the Government of India/ Government of Bihar and any criminal case is pending against the said firm/agency
8.	The firm should have valid registration certificate in support of establishment of the firm
9.	PAN (Permanent Account Number)
10.	Certificates of Registration for GST
11.	Experience of having supply of Stitched Uniform to Corporate Offices/Institutions/Central Govt./State Govt./Autonomous Body/ Public Sector Undertaking during last 3 years (Minimum 01 nos. of Work Orders (Supply of stitched Uniforms) shall executed exceeding the value of Rs.3 Lakhs & above)
12.	The firm should furnished the Annual Turnover (Minimum 9 Lakhs and above on any financial Year)
13.	The firm should furnished the Latest balance sheet and Income Expenditure Account.
14.	The firm should enclose copy of Latest Income Tax Return.
15.	Demand Draft No. & Date for Tender Fees of <b>Rs. 1180/-</b>
16.	Demand Draft No. & Date for EMD of <b>Rs. 20,000/-</b>
17.	Validity of offer

**DECLARATION**

I \_\_\_\_\_ son/daughter/wife of Shri/Smt. Proprietor/Director/Authorised signatory of the agency mentioned above is competent to sign this declaration and execute this tender document.

I have carefully read and understood all the terms and conditions laid down in the tender and undertake to abide by them.

The information/documents furnished along with the above bid/application are true and authenticate to the best of my knowledge and belief. I am well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender/bid at any stage besides liabilities towards prosecution under appropriate law.

Date:

Place:

Signature of the Tenderer

**सिपेट : कौशल एवम् तकनीकी सहायता केंद्र**  
(रसायन एवं पेट्रोरसायन विभाग, रसायन एवं उर्वरक मंत्रालय, भारत सरकार)  
हेहल, राँची झारखंड - 834005

**CIPET: CENTRE FOR SKILLING AND TECHNICAL SUPPORT (CSTS)-RANCHI**

1. Any tender received after the scheduled time or incomplete in any manner will not be accepted.
2. The large envelope containing separate envelope Part I & part II will be opened first.
3. Thereafter the Part I Technical Bid will be opened. Those renderers who have not enclosed Technical Bid documents will be summarily rejected. In such cases Part II tender which contain the priced bid will not be considered. If the Part I tender is complete in all respect, then the commercial bid Part II tender will be opened.
4. The detailed technical and commercial specification of the equipment document Offer of two parts viz. "TECHNICAL BID" "COMMERICAL BID". Both the bids, the contents of both the bids should be as under;

**(A) The cover labeled "TECHNICAL BID" should include Following:-**

1. Deviation Statement.
2. Previous supply details
3. Performance Statement.
4. Manufacturing authorization Certificate, if manufacturer
5. Bid Form.

**(B) The cover labeled "COMMERICAL BID" should include Following:-**

1. Price Schedule.
2. Terms & Conditions of the Contract and the details of the Tax, Duties, Insurance, Transportation Charges etc.,
3. Any other information.
4. Delivery period

The bids, which are not containing the statement mentioned in price schedule are liable to be rejected.

**(5) The envelope shall be addressed to the Purchaser at the following address:-**

**The Director & Head  
CIPET, Heal, Ranchi  
Jharkhand-834005**

If the envelope is not sealed and marked, the Purchaser will assume no responsibility for the bid's misplacement or premature opening.

**6. Deadline for submission of Bids**

Bids must be received by the Purchaser at the address specified under commercial bid not later than 03.00 PM on 02.04.2021

**7. Late Bids**

Any Bid received by the Purchaser after the deadline for submission of bids prescribed by the purchaser, will be rejected and/or returned unopened to the Bidder.

## **8. Contacting the Purchaser**

No bidder shall contact the purchaser on any matter relating to its bids, from the time of bid opening to the time the contract is awarded.

## **09. Incidental services**

The following services covered shall be furnished and the cost shall be included in the contract price:

(a) Complete uniform.

10. CIPET reserve the right to reject any or all Tender in full or part there off without assigning any reason.
12. The delivery period should be strictly adhered filling which CIPET reserves the right to cancel the order without assigning any reasons whatsoever.
13. The Centre – in- charge, CIPET is the final authority and his decision will be final and binding on the supplier for any disputes.
14. All legal disputes will have the jurisdiction of Ranchi City only.

1. The Supplier warrants that the uniform supplied under this contract are new, unused, of the most recent or current models and incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The supplier further warrants that the Goods supplied under this Contract shall have no defect arising from design materials or workmanship (except insofar as the design or material is required by the Purchaser's Specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in conditions obtaining in the country of final destination.

2. This warranty/guarantee shall remain valid for 12 months after the goods or any portion thereof as the case may be, have been delivered and commissioned at the final destination indicated in the Contract.

## **15. Payment**

Payment of contract shall be made in the currency specified in the bid in the following manner :

(a) **On Receipt of goods:** 90% of the Contract Price for supply of goods received shall be paid within 30 days of receipt of goods at the destination and submission of claim supported by the Acceptance Certificate issued by Purchaser's representative.

(a) Erection of Goods and Final Acceptance after commissioning at site : 10% of the contract price for supply and 100% cost for erection/commissioning and other incidental service, on completion of erection of uniform at site and other service certificate issued by the Purchaser's representative.

## SCOPE OF WORK

**Name of the Work: Supply of Stitched Uniform at CIPET :CSTS Ranchi .**

Contractor shall procure cloth, thread and all the other related materials, tools tackles etc. to complete the work at their own work place only.

Contractor shall stitch uniform (shirt & trouser, Sameej (with dupatta) & Salwar, Over Coat/Lab Coat) and dispatch at CIPET:CSTS Ranchi as per sizes provided by CIPET:CSTS Ranchi . It will be responsibility of the Firm/Agency/person to take the measurement of the students/trainees and provide the stitched uniform accordingly.

Sl. No	Descriptions Items	Code	Qty Nos.
01	Male:- Supply of long Sleeve Shirt (Grasim Bhiwani Textiles Ltd.)	Code 095	198
02	Male:- Supply of Trouser (Grasim Bhiwani Textiles Ltd.)	Code Q 1475 898	198
03	Male & Female:- Supply of Over Coat (S.Kumar's Economic deluxe)	Shade No 204	111
04	FEMALE TRAINEE -Salwar – Grasim Bhiwani Textiles Ltd.	Shade/Colour similar to the shade of trouser	24
05	FEMALE TRAINEE Sameej with matching duppatta, Grasim Bhiwani Textiles Ltd	Code 095	24 Each

### **EXPLANATORY NOTE TO THE SCOPE OF WORK**

#### **Description of Shirt:-**

Single Chest Pocket  
Full Sleeve  
Inter Lock Stitching  
“CIPET” printed at the edge of the pocket  
Two Extra Buttons (Inside)

#### **Description of Sameej (for girls):-**

Single Chest Pocket  
Full Sleeve  
Inter Lock Stitching  
“CIPET” printed at the edge of the pocket  
Matching Duppatta

#### **Description of Trouser:-**

Full Trouser  
Side Pockets  
Inter Lock Stitching  
Provision for Belt – with full grip & 06Loops.  
Regular Fit

#### **Description of Salwar :-**

Regular Size  
Side Pockets  
Inter Lock Stitching  
Regular fitting

TECHNICAL SPECIFICATION

TECHNICAL SPECIFICATION FOR STITCHED UNIFORM

CIPET CSTS Ranchi , invites Tender in two Bid systems (Technical and Financial) from Resourceful and reliable bidders for supply of Stitched Uniform for the students/trainees (boys & girls) of below mentioned specification.

Sl. No.	Description of Uniform	Brand name	Colour	Unit
1	Long Sleeve Shirt (boys) & Long Sleeve Sameej (Girls) with matching Dupatta	Grasim Bhiwani Textiles Ltd.	Code 095	each
2	Trouser (Grasim Bhiwani Textiles Ltd.)	Grasim Bhiwani Textiles Ltd.	Code : Q 1475 898	each
3	Salwar	Grasim Bhiwani Textiles Ltd.	Matching colour Code of Trouser	each
4	Over Coat/Lab Coat	S. Kumar's	Shade No. 204 (Economic Deluxe)	each

Description of Material to be used:-

- ✓ Cloth: as per the above mentioned specification
- ✓ Interlock
- ✓ Thread : Polyester Cotton
- ✓ Buttons : Standard



## CHECKLIST

TenderNo.: CIPET:CSTS/RNC/PURCHASE/UN-LTC/20-21/07

Date: .....

1. Have you deposited requisite Tender Fees & EMD?
2. Have you enclosed valid Registration Certificate of Establishment of Firm?
3. Have you enclosed your PAN Certificate?
4. Have you enclosed Latest Income Tax Return Certificate?
5. Have you enclosed Latest Balance Sheet and Income & Expenditure Account?
6. Have you enclosed Registration Certificate of GST?
7. Have you sealed & signed all the pages of Tender document?
8. Have you enclosed experience certificate/work orders copies?
9. Have you enclosed Annual Turnover Certificate?
10. Have you enclosed Affidavit regarding Non-blacklisting of the Firm?

**COMMERCIAL BID**

(Supply of Stitched Uniform)

TenderNo.: CIPET:CSTS/RNC/PURCHASE/UN-LTC/20-21/07

Date: .....

To

Director & Head  
CIPET:CENTRE FOR SKILLING AND TECHNICAL SUPPORT(CSTS)  
Hehal, Ranchi , Jharkhand-834005

Dear Sir,

Subject: Commercial Bid for Supply of Stitched Uniform.

Ref: Your Tender Enquiry No.: CIPET:CSTS/RNC/PURCHASE/UN-LTC/20-21/07

In response to tender enquiry cited above, we are pleased to enclose the following as our financial bid for your kind consideration.

Sl.No	Descriptions Items	Code	Qty Nos.	Basic Price Per No. (Rs.)	Taxes (if any)	Rate Per No. all inclusive (Rs.)	Total Amount (Rs.)
01	<b>Male Trainee:-</b> Supply of long Sleeve Shirt (Grasim Bhiwani Textiles Ltd.)	Code 095	198				
02	<b>Male Trainee:-</b> Supply of Trouser (Grasim Bhiwani Textiles Ltd.)	Code Q 1475 898	198				
03	<b>FEMALE TRAINEE</b> Sameej with matching duppatta, Grasim Bhiwani Textiles Ltd	Code 095	24 Each				
04	<b>FEMALE TRAINEE</b> -Salwar Grasim Bhiwani Textiles Ltd.	With matching colour Code of Trouser	24				
05	<b>Male &amp; Female:-</b> Supply of Over Coat (S.Kumar's Economic deluxe)	Shade No 204	111				

To be filled in price template and submitted separately. Format only to be signed with seal as part of Technical Bid Document.

Place:  
Date:

Seal & Signature of Bidder  
Name