

CIPET – KORBA



Expression of Interest (EOI)

**for
Hydra Crane / Diesel Hydraulic Telescopic Boom Mobile Cranes/
Forklift**

EOI. No. : CIPET/KORBA/2020-21/09/04

Last Date for Submission of EOI: 08/03/2021


**CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING AND TECHNOLOGY
(CIPET)**

**(Department of Chemicals & Petrochemicals)
(Ministry of Chemicals & Fertilizers, Govt. of India)**

Education Hub, Syahimudi, Gopalupur Via Jamanipali, Korba – 495450 (C.G)

E-Mail: cipetkorbacg@gmail.com, korba@cipet.gov.in, Ph No.8878880111/7229000204

Website: www.cipet.gov.in

	<p>Central Institute of Petrochemicals Engineering & Technology (CIPET) (Formerly Central Institute of Plastics Engineering & Technology) Department of Chemicals and Petrochemicals, Ministry of Chemicals & Fertilizers, (Govt. of India) CIPET, Education Hub, Syahimudi, Block- Katghora, P.O. Gopalpur Via-Jamnipali, Distt. Korba, Chhattisgarh-495450 E-Mail: cipetkorbacg@gmail.com, korba@cipet.gov.in, Ph No. 8878880111/7229000204 Website: www.cipet.gov.in</p>
---	--

EXPRESSION OF INTEREST (EOI)

1. Last date & time for issue of EOI documents : 08/03/2021 up to 12.00PM
2. Last date & time for submission of filled in EOI documents : 08/03/2021 up to 5.00PM

Sealed EOI are invited from the reputed Firm/ Supplier/ Manufacturer/Individual/ Proprietors having experience in Work:

CIPET reserves the right to accept or reject any or all EOI either in whole or in part, without assigning any reason for doing so.

Director & Head

General Instructions and Terms & Conditions

1. Any EOI received after the scheduled time or incomplete in any manner will not be accepted.
2. The bidder (supplier / manufacturer) is expected to examine all instructions, terms & Conditions, specifications in the EOI form. Failure to furnish information required in every respect will be the Bidders risk and may result into rejection of the bid.
3. **Amendment of Bidding Documents:**
At any time prior to the submission of the bids, the Purchaser may, for any reason, whether at their own initiate or in response to the clarification requested by the prospective Bidder, may modify the Bidding Documents by amendments.
The amendment will be notified in writing or by telephone to all prospective Bidders who have received the EOI documents.
4. **Signing of Bid**
The bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to Contract.
5. **Submission of Bid**
(a) The EOI will be required to submit the EOI in two bid system in two separate envelopes as mentioned below:

Envelope No. I super-scribed as “**Technical Bid**” should contain an introductory letter of contractor along with copies of documents as evidences for the past experience. The supplier / manufacturer/ Proprietorshave to fill up Annexure “A” with his signature along with all supporting documents.

Envelope No. II super/scribed as EOI for “**Financial Bid**” and should contain the EOI form duly signed in each page by contractor/authorized signatory along with priced bid. The supplier / manufacturer has to fill up Annexure “B”.

Both Envelope I & II should be placed in large envelope which should be super-scribed As “**EOI for Hydra Crane / Diesel Hydraulic Telescopic Boom Mobile Cranes/ Forklift**”and addressed toDirector& Head,CIPET, Education Hub, Syahimudi, Post-Gopalpur, Via Jamanipali, Korba 495450.
6. If the envelope is not sealed and marked, the Purchaser will assume no responsibility for the bid’s misplacement or premature opening
7. **Deadline for submission of Bids**
Bids must be received by the Purchaser at the address specified under commercial bid not later than 05.00 PM on 08/03/2021
8. The Purchaser may, at its discretion, extend this deadline for the submission of bids by amending the Bidding Documents in accordance with clause 3, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.
9. **Contacting the Purchaser**
No bidder shall contract the purchaser on any matter relating to its bids, from the time of bid opening to the time the contract is awarded.
10. **Evaluation of Bid**
(i) The large envelope (containing separate envelope I) will be opened first on 1003/2021 at 12.00 PM.

(ii) Those tenderers who have not enclosed Technical Bid documents & not submitted. In such cases their Envelope II which contains the financial bid will not be considered.

(iii) The bidders will be pre-qualified in technical bid, who fulfills the following criteria:

- Valid GSTIN no.
- Valid PAN no.
- Valid Bank Account No. with IFSC Code:

(iv) The contract will be awarded to the L1 bidder in financial bid.

(v) If the price quoted by two or more supplier/ manufacturer are same then the bid will be finalized on the basis of past experience of the organization. However the decision of Centre Head will be final & binding on all the bidders.

11. Looking to the urgency of work, the order may be given to any of the bidders who are ready to supply the items on L1 price.
12. The Firm/Supplier/Dealer/ Manufacturer will be responsible to supply of **Hydra Crane / Diesel Hydraulic Telescopic Boom Mobile Cranes/ Forklift** to CIPET, Korba as per required capacity mentioned in contract.
13. The Firm/Supplier/Dealer/ Manufacturer will be responsible to supply of **Hydra Crane / Diesel Hydraulic Telescopic Boom Mobile Cranes/ Forklift** as per requirement of CIPET, Korba on any date and time for which 24 hour in prior information will be given.
14. The Firm/Supplier/Dealer/ Manufacturer will be responsible to supply of **Hydra Crane / Diesel Hydraulic Telescopic Boom Mobile Cranes/ Forklift** as per requirement of CIPET, Korba at Address: CIPET, Education Hub, Syahimudi, Block- Katghora, P.O. Gopalpur Via-Jamnipali, Distt. Korba, Chhattisgarh-495450
15. The Hydra Crane / Diesel Hydraulic Telescopic Boom Mobile Cranes/ Forklift will be utilized for indoor (shop floor max. height 4.7 meter) and outdoor work (The Firm/Supplier/Dealer/ Manufacturer are advised to visit the site before participating the EOI).
16. Duration of the contract will be initially valid for 01 year from the date of contract award; it may be extended on the satisfactory performance of the party.
17. No bidder shall contact the purchaser on any matter relating to its bids, from the time of bid opening to the time the contract is awarded.
18. The completion period should be strictly adhered filling which CIPET reserves the right to cancel the Contract without assigning any reasons whatsoever.
19. **Payment:**
100% of the payment for completion of work shall be paid within 15 days after submission of claim supported invoice verified by the CIPET Korba representative.
20. The Director & Head, CIPET: CSTS Korba is the final authority and his decision will be final and binding on the supplier for any disputes.
21. CIPET reserves the right to reject any or all EOI in full or part thereof without assigning any reason.
22. All legal disputes will have the jurisdiction of Korba only.

Annexure: A

CIPET: CSTS - Korba

Expression of Interest (EOI) for Hydra Crane / Diesel Hydraulic Telescopic Boom Mobile Cranes/ Forklift

Firm/Supplier/Dealer/ Manufacturer Details for Technical Evaluation:

Sl. No.	Particulars	
1	Type of the Organization (Public Sector/ Limited/Private Limited/ Partnership / Proprietary /Society/Any other.)	
2	Name of the Firm/Supplier/Dealer/ Manufacturer	
3	Address	
4	Contact Person	
5	Telephone/Fax/Mobile No.	
6	Email	
7	Month and Year of Establishment	
8	Name of Proprietor/Partner/Director	
9	Experience of the last three years (attach proof)	
10	Mandatory Documents:	
A	GSTIN No.	
B	PAN No.	
C	Bank Account Details	
D	Income tax Return along with Financial Statements for the period of; F.Y. 2017-18, F.Y. 2018-19, F.Y. 2019-20	

Note: Attach extra sheet if required.

Place:

Signature of Proprietor/Partner/Director

Date:

Office Seal

Annexure-B

FINANCIAL / PRICE BID- Supply of Hydra Crane / Diesel Hydraulic Telescopic Boom Mobile Cranes/ Forklift

S.N.	Crane Capacity (in Ton)	Charge in rs. per hour	Charge in rs. for 4 Hrs in Day	Charges in rs. For 8 hrs in Day	Charges in rs. 12 hrs in Day
1					
2					
3					
4					

Terms & conditions:

1. Above rates are including of all taxes, fuel, operator, driver, labour, accessories required for loading/unloading and other charges.
2. Payment terms:
3. Completion period:
4. Rate will be calculated on the starting of work at site.
5. Breakdown time, idle time will not be calculated in the hour.
6. Any damage caused to CIPET, Korba Property due to miss handling of crane, for which charges decided by CIPET, Korba has to be recovered from the Firm/Supplier/Dealer/Manufacturer.
7. The Hydra Crane / Diesel Hydraulic Telescopic Boom Mobile Cranes/ Forklift will be utilized for indoor (shop floor max. height 4.7 meter) and outdoor work (.

Place:

Date:

Signature of Proprietor/Partner/Director

Office Seal