

# **INVITATION FOR QUOTATION (IFQ)**

## **FOR**

## **SUPPLY OF LAPTOP**

**Doc. No. :**

**CIPET:SARP-LARPM /BBSR/IFQ\_Laptop/2021-22/02, Dtd :14.08.2021**



### **CIPET: SARP-LARPM**

**(Department of Chemicals & Petrochemicals)  
(Ministry of Chemicals & Fertilizers, Govt. of India)**

B/25, CNI Complex, (P.O.) KIIT, Patia,  
Bhubaneswar, Odisha 751024

Ph. No: 0674 2742852, 2740173

Fax No: 0674-2740463

Web: [www.larpm.gov.in](http://www.larpm.gov.in)

E-mail: [larpm@cipet.gov.in](mailto:larpm@cipet.gov.in), [larpmcipet@larpm.in](mailto:larpmcipet@larpm.in)

**Website: [www.cipet.gov.in](http://www.cipet.gov.in)**

## **INVITATION FOR QUOTATION (IFQ)**

Sealed IFQ are invited from reputed Manufacturers/Authorized Distributors/Dealers for the supply of "Laptop" at CIPET:SARP-LARPM,Bhubaneswar.

### **IMPORTANT DETAILS**

SR. NO.	DESCRIPTION	DATE	TIME
1.	Date of Advertisement in News Paper	14-08-2021	-
2.	Last date/time of submission of bid	30-08-2021	05:00 PM
3.	Date & Time of opening of Technical bid	30-08-2021	05:30 PM

#### **Note :**

The Bidder will be required to submit the IFQ in two bid system in two separate envelope as mentioned below:

**Envelope No. 1** super-scribed as "Technical Bid" should contain information pertain to Manufacturer/Authorized Distributors/Dealers along with copies of documents asked to submit. The Manufacturer/Authorized Distributors/Dealers has to fill up Annexure "A" with his signature along with all supporting documents.

**Envelope No. II** super-scribed as IFQ for "Financial Bid" and should contain the IFQ form duly signed in each page by Manufacturer/Authorized Distributors/Dealers signatory along with price bid. The Manufacturer/Authorized Distributors/Dealers has to fill up Annexure "B".

Both Envelope I & II should be placed in large envelope which should be super- scribed as "**IFQ for Supply Of Laptop**" and addressed to CIPET: SARP- LARPM Bhubaneswar, B/25, C.N.I Complex, Patia,751024, Odisha.

CIPET: SARP-LARPM reserves the right to accept or reject any or all IFQ either in whole or in part, without assigning any reasons thereof.

**Admin In-Charge**  
**CIPET:SARP-LARPM, Bhubaneswar**

**Annexure – A**CIPET सि पेट  
probe - perform - practice - Plastics**CIPET: SARP-LARPM****Department of Chemicals and Petrochemicals, Ministry of Chemicals & Fertilizers, (Govt. of India)**

B/25, CNI Complex, (P.O.) KIIT, Patia, Bhubaneswar, Odisha 751024

Ph. No: 0674 2742852, 2740173 Fax No: 0674 2740463

Web: [www.larpm.gov.in](http://www.larpm.gov.in) e-mail: [larpm@cipet.gov.in](mailto:larpm@cipet.gov.in), [larpmcipet@larpm.in](mailto:larpmcipet@larpm.in)**Vender Details**

<b>Sl. No.</b>	<b>Particulars</b>	
<b>1</b>	<b>Name of The Manufacturer/Authorized Distributor/Dealer</b>	
<b>2</b>	<b>Type of Vender: Manufacturer/ Distributor/Dealer</b>	
<b>3</b>	<b>Registered Address &amp; Communication Address</b>	
<b>4</b>	<b>Branch Address (If any)</b>	
<b>5</b>	<b>Valid Authorized Dealership/ Distribution ship/OEM Certificate</b>	
<b>6</b>	<b>Name Of The Contract Person Along With Contact No.</b>	
<b>7</b>	<b>Email ID</b>	
<b>8</b>	<b>PAN No.</b> (Please Copy Enclosed)	
<b>9</b>	<b>GST No.</b> (Please Copy Enclosed)	
<b>10</b>	<b>Major Material Deals</b>	
<b>11</b>	<b>Copy of ITR Certificate for the assessment year–2018-19, 2019-20 &amp; 2020-21</b>	

Date :  
Place :Signature of Bidder  
With Seal

**Annexure - B**

**Financial Bid**

**A) Procurement of Laptop**

Sl. No.	Particulars	Specification	Qty.	Price in Rs.
01	Laptop	<b>OPERATING SYSTEM-</b> Window 10 or above (Professional) <b>Display-</b> 15.6 inches or above <b>With MS Office Professional</b> <b>Processor -</b> Corei7,11th Generation <b>Memory</b> 16 GB <b>Storage:</b> 1 TB, 256 GB SSD, 7200 RPM <b>Battery :</b> 12 hrs above backup <b>Networking:</b> Bluetooth 5.0, Wifi Multimedia: USB, Headphone, Microphone, Webcam, Video recording, Stereo speaker, Keyboard Mouse, <b>Warranty-</b> 03 years <b>Laptop, Battery, AC Adapter, User Guide &amp; Bag</b>	01 no.	
<b>Total Amount (in Rs.)</b>				

For further technical clarification feel free to contact -9938440228

\* Payment terms & conditions if any.

Taxes: \_\_\_\_\_

Delivery Time: \_\_\_\_\_

Payment Condition: \_\_\_\_\_

Validity of Quotation: \_\_\_\_\_

Any Other :  
(Plz Mention)

**Date:**

**Place:**

**Signature of Bidder  
With Seal**