

GeM Bid No. \_\_\_\_\_

Date \_\_\_\_\_



**Tender Document  
For  
“Supply, Installation, Testing & Commissioning of IP Based CCTV Camera System”  
At  
CIPET: CSTS, Korba**

केंद्रीय पेट्रोसायन अभियांत्रिकी एवं प्रौद्योगिकी संस्थान (सिपेट), कोरबा  
**CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY (CIPET), KORBA**  
सेन्टर फॉर स्किलिंग एण्ड टेक्निकल सपोर्ट (सी.एस.टी.एस.)  
**CENTRE FOR SKILLING AND TECHNICAL SUPPORT (CSTS)**  
(रसायन एवं पेट्रोसायन विभाग, रसायन एवं उर्वरक मंत्रालय, भारत सरकार)  
(Department of Chemicals & Petrochemicals, Ministry of Chemicals & Fertilizers, Govt. of India)  
CIPET, Education Hub, Syahimudi, Block-Katghora, PO – Gopalpur, Distt. – Korba, Chhattisgarh – 495450  
Phone: - +91-7815350001, E-mail: korba@cipet.gov.in, website: [www.cipet.gov.in](http://www.cipet.gov.in)

## **IMPORTANT INFORMATION**

<b>S.N</b>	<b>Description</b>	<b>Details</b>
1	Purchaser	Central Institute of Petrochemicals Engineering and Technology, Korba
2	Tender No	CIPET/Korba/GeM/CCTV/2023-24/
3	Online Tender submission of bid	<a href="http://www.gem.gov.in">www.gem.gov.in</a>
4	Online Tender information available at	<a href="http://www.cipet.gov.in">www.cipet.gov.in</a>
5	Performance Security (in Rs.)	As per GeM
6	Date of E-Tender Publication	As scheduled in GeM Portal
7	Last Date and Time for Submission of Tender	As scheduled in GeM Portal
8	Date, Time of opening of Technical bid	As scheduled in GeM Portal
9	Date and Time of opening of Financial bid	As scheduled in GeM Portal
10	CIPET KORBA - Online Bank Details	<b>CIPET KORBA</b> A/C No : 38014099322 Branch Code: 07454 IFSC Code: SBIN0007454 MICR:495002311

## **NOTICE FOR INVITING GEM-TENDER**

CIPET: CSTS, Korba invites online GEM tender in two bid system (Technical Bid and Financial Bid) "Supply, Installation, Testing & Commissioning of IP Based CCTV Camera System at CIPET: CSTS, Korba". The Bid Documents duly completed in all respects have to be submitted online on GEM portal along with all necessary documents. Last date of submission of duly filled in bid document will be as per GEM.

Director & Head, CIPET: CSTS, Korba reserves rights to accept or reject any/all tenders without assigning any reasons.

## Supply, Installation, Testing & Commissioning of IP Based CCTV Camera System

### आवश्यक दस्तावेज/ Important Document

अपात्रता या अपेक्षित दस्तावेज प्रस्तुत न करने की स्थिति में बोली अस्वीकार की जा सकती है।

**Bid is liable to be rejected in case of non-eligibility or non-submission of the requisite documents**

दस्तावेजों को निम्नलिखित अनुक्रम के अनुसार अपलोड किया जाना चाहिए।

**Documents should be uploaded as per following sequence.**

### Technical Bid

नोट: नीचे दिए गए सभी दस्तावेज केवल पीडीएफ प्रारूप में अपलोड किए जाने हैं।

**Note: All the below mentioned documents are to be uploaded in PDF format only.**

Sl. No	Particular												
1	Valid license copy of registration of the firm /company												
2	Valid copy Goods and Services Tax (GST) registration												
3	Valid copy Permanent Account Number (PAN)												
4	Income Tax Returns for the following year:												
	<table border="1"><thead><tr><th>Sl. No</th><th>Financial Year (FY)</th><th>Remark</th></tr></thead><tbody><tr><td>1</td><td>01-04-20 to 31-03-21</td><td>Income Tax Returns</td></tr><tr><td>2</td><td>01-04-21 to 31-03-22</td><td>Income Tax Returns</td></tr><tr><td>3</td><td>01-04-22 to 31-03-23</td><td>Income Tax Returns</td></tr></tbody></table>	Sl. No	Financial Year (FY)	Remark	1	01-04-20 to 31-03-21	Income Tax Returns	2	01-04-21 to 31-03-22	Income Tax Returns	3	01-04-22 to 31-03-23	Income Tax Returns
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	1	01-04-20 to 31-03-21	Income Tax Returns										
2	01-04-21 to 31-03-22	Income Tax Returns											
3	01-04-22 to 31-03-23	Income Tax Returns											
5	Experience Certificate: the bidder should provide the work completion certificate of similar work in the recent/last 3 years (2020-21, 2021-22, 2022-23 & 2023-24).												
6	Technical Bid details documents and information (as per Annexure-I)												
7	Bid Form (as per Annexure – II) on company letter head should be attached.												
8	Self-Declaration Certificate (as per Annexure – III & IV) on company letter head should be attached.												

## **Terms & Conditions**

- The Buyer has an existing set up / inventory of similar products. The offered / supplied product must be compatible with existing system. The bidder has to ensure Compatibility of the supplied items or shall have to include in the supply the necessary hardware / software to make them compatible at no extra cost to the buyer.
- The successful bidder has to supply all essential accessories required for the successful installation and commissioning of the goods supplied. Besides standard accessories as per normal industry practice, following accessories must be part of supply and cost should be included in bid price.
- Successful bidder will have to ensure that adequate number of dedicated technical service personals / engineers are designated / deployed for attending to the Service Request in a time bound manner and for ensuring Timely Servicing / rectification of defects during warranty period, as per Service level agreement indicated in the relevant clause of the bid.
- Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.
- **OPTIONAL SITE VISIT:**
  1. The Bidder is advised to visit and examine the installation site and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the Bid. The costs of visiting the site shall be borne by the Bidder. \${address}
  2. The Bidder representative shall be allowed entry upon consignee premises for such visits, only upon the express conditions that the Bidder will release and indemnify the Buyer and Consignee against all liabilities arising out of such visit including death or injury, loss or damage to property, and any other loss, damage, costs, and expenses incurred as a result of such visit.
  3. The Bidder shall not be entitled to hold any claim against Buyer for noncompliance due to lack of any kind of pre-requisite information as it is the sole responsibility of the Bidder to obtain all the necessary information with regard to site, surrounding, working conditions, weather etc. on its own before submission of the bid.
- Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.
- Installation, Commissioning, Testing, Configuration, Training (if any - which ever is applicable as per scope of supply) is to be carried out by OEM / OEM Certified resource or OEM authorised Reseller.
- Buyer reserves the right to postpone schedule of material supply after finalisation of order by 6 months without any additional cost implication.
- Warranty period of the supplied products shall be 12 months from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.
- Timely Servicing / rectification of defects during warranty period: After having been notified of the defects / service requirement during warranty period, Seller has to complete the

required Service / Rectification within 02 days' time limit. If the Seller fails to complete service / rectification with defined time limit, a penalty of 0.5% of Unit Price of the product shall be charged as penalty for each week of delay from the seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security (PBG). Cumulative Penalty cannot exceed more than 10% of the total contract value after which the Buyer shall have the right to get the service / rectification done from alternate sources at the risk and cost of the Seller besides forfeiture of PBG. Seller shall be liable to re-imburse the cost of such service / rectification to the Buyer.

- The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

- **Legal Jurisdiction:**

Disputes, if any, arising out of the bidder and its services shall be subjected to the Jurisdiction of Korba, State of Chhattisgarh.

- **Work Place/Delivery Location:**

CIPET: CSTS-Korba, Education Hub, Syahimudi, Post Gopalpur via Jamnipali, Korba - 495450 or any other place instructed by CIPET: CSTS Korba.

CIPET: CSTS, Korba reserves the right to cancel/reject any/all the tender without assigning any reason thereof, the final authority will be the Director & Head of CIPET: CSTS, Korba.

## **Scope of Work**

### **The scope of work shall include the following.**

- i. Supply, installation, testing and commissioning of IP CCTV Surveillance System at CIPET, Korba, for Academic Blocks A, B, C, Canteen, Hostel
- ii. Installation, testing & commissioning of all the components/ equipment / accessories, etc. as per technical specifications, and handing over to the CIPET, Korba.
- iii. Wherever the ground is dug for cable laying etc., it shall be restored to original condition.
- iv. Providing all-inclusive service including all spares, etc. during defect liability period of 12 months after completion of work.
- v. All the cabling and consumables items mentioned in BOQ will be billed as per actual consumption.
- vi. All engineering, equipment, labour, and permits required to satisfactorily complete the work required by this Specification.
- vii. Any other work related to but not specifically mentioned above, required for completion of the job as per the intent and scope of work.
- viii. the work also includes the proper arrangement of existing CCTV Surveillance System and incorporated with new surveillance system.

### **Warranty:**

The entire equipment/ system shall be warrantied to be free from defective workmanship or materials and any defects that may appear within 12 months (one year) from the date of issue of completion certificate for the work, which in the opinion of the Bank have arisen from bad workmanship or materials, shall upon intimation by the Bank, be made good by the Contractor at his own cost within the time specified.

### **Final acceptance and Handover-takeover:**

Prior to final acceptance, the contractor shall provide complete operation and maintenance instruction manuals to CIPET, Korba along with all the above mentioned documents.

All aspects of system operation and maintenance shall be detailed. Checklists and procedures for maintenance, operations and procedures shall be provided to CIPET, Korba.

CIPET, Korba officials shall test and inspect the functioning of various components (eg. cameras and their functions, recording features, etc.) and a joint report shall be prepared. In case of any observations from CIPET, Korba side, the same shall be conveyed to the bidder/supplier in writing and got attended to by the contractor to the satisfaction of the inspecting officials.

The entire system then shall be taken over by the CIPET, Korba and the defect liability period shall start from the same day.

CIPET, Korba reserves the right to inspect equipment's and OFC, Cat-6 cables, other equipment, etc. Any inspected goods fail for confirm to specification after installation, CIPET, Korba may reject them and the Bidder shall have to replace the rejected goods. In case of inspection waiver, the same shall be obtained before the Sample approval should be obtained before installation for such material.

## Important Bid Instruction for Bidder/Supplier:

### Technical Bid:

Bidder/Supplier should upload the Excel/PDF File of Technical Specification as per **Annexure -I** of Technical Specification in **Technical Stage Only**.

### Financial Bid:

Bidder/Supplier should upload this Financial Bid as per **Annexure -II** given below in **Financial Stage Only** and attached the price breakup of each items as per **Annexure -I**.

<b>Annexure-II</b>				
<b>Supply and Installation of "Supply, Installation, Testing &amp; Commissioning of IP Based CCTV Camera System" at CIPET, CSTS Korba</b>				
<b>FINANCIAL BID</b>				
In response to tender enquiry cited above, we are pleased to enclose the following according to the specification mentioned in the Technical Bid as our financial bid for your kind consideration:				
<b>Name of the Firm/ Proprietor</b>				
S.No	Particulars	Make/Brand	Qty/Nos	Amount
1	Supply, Installation, Testing & Commissioning of IP Based CCTV Camera System	As per Annexure-I	As per Annexure-I	
2	Packing & Forwarding Charges			
3	Transportation Charges (Including Loading/Unloading of Machines)			
4	Installation/Demo Charges			
5	Accessories Charges			
6	GST%			
	<b>GRAND TOTAL</b>			<b>0.00</b>
<b>Amount In Words:(_____)</b>				

**Note:** In case of discrepancy between unit price and total price, the unit price shall prevail. Price should be quoted exactly as per the format given above.

(Shall be uploaded by the bidder on official letter head of bidder)

**Annexure -II**

**BID FORM**

**To,**

**The Director & Head**

CIPET: CSTS-Korba,  
Education Hub, Syahimudi,  
Post Gopalpur via Jamnipali,  
Korba – 495450, Chhattisgarh.

**Subject** – Supply, installation, testing & commissioning of IP CCTV system at CIPET, Korba.

Dear Sir/Madam

1. I / We have examined the Scope of Works, Specifications and Schedule of Quantities and Terms and Conditions relating to the tender for the said works after having obtained the Tender document invited by you.
2. I / We have visited the site, examined the site of works specified in the Tender Document and acquired the requisite information relating thereto as affecting the Tender.
3. I / We hereby offer to execute and complete the works in strict accordance with the Tender Document at the item rates quoted by me / us in the attached Schedule of Quantities in all respects as per the specifications and Scope of Works described in the Tender Document and the Annexures containing Terms and Conditions.
4. I/ We agree to pay all Government (Central and State) Taxes such as Sales Tax, Works Contract Tax, VAT, Excise Duty, GST etc. and other taxes prevailing from time to time and the rates quoted by me/us are inclusive of the same.
5. The rates quoted by me / us are firm and shall not be subjected to variations on account of fluctuation in the market rates, taxes or any other reasons whatsoever.
6. Should this tender be accepted, I / we hereby agree to abide by and fulfill all the Terms and Conditions and Provisions of the said Contract/Buyer ATC.

Name of the person authorized to sign and submit the Tender

I).....  
II).....

Yours faithfully

Place  
Date

**Signature**

**Seal**



(Shall be uploaded by the bidder on official letter head of bidder)

**Annexure -III**

**DECLARATION BY THE BIDDER**

I/We .....(Name and Designation) have carefully read the terms and conditions of contract as contained in GeM Bid No. **GeM/2024/\_\_\_/\_\_\_\_\_ Dt. \_\_\_/\_\_\_/2024** and agree to abide by these terms. If, I/We fail to fulfill any of the terms and conditions of the contract, then CIPET: CSTS, Korba has the right to cancel the contract without any further correspondence and CIPET: CSTS, KORBA, has no financial liability.

I/We..... (Name and Designation) promise to pay the compensation or fine in case of such default.

(Signature of Bidder)

Name & Designation with Seal of the firm

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Shall be uploaded by the bidder on official letter head of bidder)

**Annexure -IV**

**SELF-DECLARATION – NO BLACKLISTING**

(Date)

**To,**

**The Director & Head**

CIPET: CSTS-Korba,  
Education Hub, Syahimudi,  
Post Gopalpur via Jamnipali,  
Korba – 495450, Chhattisgarh.

**Ref:** Bid for Supply, Installation, Testing & Commissioning of IP Based CCTV Camera System at CIPET Korba-Reg.

Dear Sir/Madam

In response to the GeM Bid No. **GeM/2024/\_\_\_/\_\_\_\_\_ Dt. \_\_\_/\_\_\_/2024** for Supply, installation, testing & commissioning of IP CCTV system at CIPET, Korba.

I/ We..... hereby declare that presently our Company/Firm M/s.\_\_\_\_\_is not blacklisted/debarred and not declared ineligible for any reasons by any State Govt./ Central Govt./PSU/Autonomous Body on the date of Bid Submission.

I/We further declare that presently our Company/ firm is not having any Legal case/dispute pending in any court of laws against our Company/Firm/ its Executives etc. with any party.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Thanking you,

(Signature of Bidder)

Name & Designation with Seal of the firm

Place: \_\_\_\_\_

Date: \_\_\_\_\_

## CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING &amp; TECHNOLOGY, KORBA

**Name Of Work: Supply, Installation, Testing & Commissioning of IP Based CCTV Camera System**

Technical DetailsTo be filled in by  
the Bidder**A Enter Details and Upload Scanned Documents in GeM Portal**

SL. No.	Particulars	Enter Details/ Upload Documents (Yes/No/NA)
1	Name of the firm/agency	
2	Registered Office Address with PIN Code	
3	Communication Address with PIN Code	
4	Name of Proprietor/Partner/Director	
5	Mobile No.	
6	E-mail ID	
7	PAN (Permanent Account Number)	
8	GST Registration Certificate	
9	Registration Certificate if Any, with DPS/DGS&D/NSIC/MSME	
10	Bank Account Details of Firm/Agency	
11	The bidder should attach Income Tax Return (ITR) for the period of F.Y. 2021-22, 2022-23 & 2023-24	
12	The bidder should furnish the information on the past three year's supplies of similar/same goods/equipment and satisfactory performance.	

**B****Technical Specification - Supply, Installation, Testing & Commissioning of IP Based CCTV Camera System**

<b>Purchaser's BOQ and Specification</b>						<b>Bidder's Specification</b>
<b>S.N.</b>	<b>Item</b>	<b>Specification</b>	<b>Brand</b>	<b>Qty.</b>	<b>Unit</b>	<b>Brand</b>
1	Dome Camera (IP Based)	2 MP IP, 40Mtr IR	CP Plus/Prama/Hikvision/Dahua	55	Nos	
2	Bullet Camera (IP Based)	2 MP IP, 40Mtr IR	CP Plus/Prama/Hikvision/Dahua	7	Nos	
3	Network Video Recorder	32 Channel, 2 SATA HDD Port	CP Plus/Prama/Hikvision/Dahua	3	Nos	
4	HARD DISK	8 TB SURVEILLANCE	TOSHIBA/WD/Seagate	3	Nos	
5	PoE Switch	8 Port with 2 Uplink Port	C P Plus/Prama/Hikvision/Dahua	10	Nos	
6	Network Rack	4U Wall Mount	CP Plus/Secure Eye/Multibyte/Dahua	7	Nos	
7	Network Switch	8 Port Gigabit 10/100/1000 MBPS	DLINK/NETGEAR/Dahua	3	Nos	
8	Ethernet Cable	CAT 6_305 Mtr Roll	DLINK/Digisol/NetGear	6	Nos	
9	RJ 45 PORT	RJ 45 PORT	Digisol/Dlink/Dahua	200	Nos	
10	Gang Box	Plastic	Generic	100	Nos	
11	PVC Conduit Pipe	25MM, 10 Feet	Generic	100	Nos	
12	PVC Conduit Pipe	19MM, 10 Feet	Generic	200	Nos	
13	U Clip/Kaju Clip	25 MM	Generic	200	Nos	
14	U Clip/Kaju Clip	19 MM	Generic	400	Nos	
15	Service Charges- Cable Laying with Conduit, Fixing and Installation of NVR and Camera, Installation of Rack and Switch, Network Connectivity, replace, arrangement for merging of existing CCTV network connectivity, IP Configuration of Existing and New CCTV Camera.	NA	NA	1	Job	