



CIPET:SARP ARSTPS

BIDDING DOCUMENT FOR “CONSTRUCTION OF PLATFORM FOR MOUNTING GENERATOR AT CIPET: SARP ARSTPS, CHENNAI”

TENDER NOTICE

No. CIPET:SARP-ARSTPS/GensetPlatform/Ten-07/2020-21

Last date for submission of Tender on February 26, 2021 @ 03.00 p.m.

Opening of Technical Bid on February 26, 2021 @ 04.00 p.m.

Opening of Price Bid - After completion of Technical Evaluation

CIPET: SCHOOL FOR ADVANCED RESEARCH IN PETROCHEMICALS (SARP) - ARSTPS

(Department of Chemicals & Petrochemicals, Ministry of Chemicals & Fertilizers, Govt. of India)
T.V.K. Industrial Estate, Guindy, Chennai – 600 032
e-Mail: arstpscipet@gmail.com
Phone: +91 44 22254794; Website: www.arstps.gov.in



CIPET सि पेट
probe · perform · practice · Plastics

CIPET: SARP - ARSTPS,

(Dept. of Chemicals & Petrochemicals, Ministry of Chemicals & Fertilizers, Govt. of India)

TVK Industrial Estate, Guindy, Chennai – 600 032.

Tel: 044- 2225 4794; e-Mail: arstpiscopet@gmail.com; Web: www.cipet.gov.in

Tender No.: CIPET:SARP-ARSTPS/GensetPlatform/Ten-07/2020-21

CIPET:SARP-ARSTPS, Chennai, invites sealed Tender, (two bid system – technical & commercial) from the reputed contractors / service providers and other interested persons / firms dealing with such work for the following work at CIPET:SARP ARSTPS Chennai. The estimated cost of the work is Rs.1.40 lacs.

Sl.No.	Name of the Work	Cost of Bid Document	Last Date for Submission
1	Construction of Platform for Mounting Generator (160KVA)	Rs. 500/-	February 26, 2021 upto 03.00 P.M.

- 1) Interested parties can collect the Tender Document in person by submitting a written requisition from CIPET:SARP ARSTPS from 12.02.2021 to 25.02.2021 during office hours except Saturday, Sunday and Holiday.
- 2) The sealed tenders will be received upto 03.00 p.m. on February 26, 2021, which will be opened on the same day.
- 3) The tenders received after the scheduled date and time will not be entertained.
- 4) All tenders must be submitted in Person or thro' Speed Post.
- 5) Tender cost - Rs.500/- (Non-refundable).
- 6) Tender which qualifies technically will only be considered for opening of Financial Bid, rest of the financial bid will be rejected.
- 7) The offers submitted by Fax/e-mail or any other mode shall not be considered.
- 8) CIPET:SARP ARSTPS reserves the right to extend the date or cancel the quotations/tender or to accept or reject any / all the bids/quotation either in part or in full without assigning any reasons thereof.

Part-I: Technical Document

(As mentioned in “Essential documents for the Bid”)

1. Eligible contractor of CPWD / any other Government Agencies those on appropriate class of contractor enlisted in State PWD or any other interested persons / firms / service providers dealing with such work.
2. Copy of PAN card and GST Registration Certificate.
3. Document Fee Payment
4. Any other document.

Part-II: Essential Documents for the Bid:

The eligibility criteria for participation in the tender are as under:

1. The tenderer should have successfully completed at least two works in single contract of similar nature with Govt. / reputed institutions of not less than Rs.3.0 lakhs in the last five years. The current year completed / part work can be considered as qualifying amount. They have to produce supportive documents in this respect from the employer.
2. Certificate from individuals / architect or consultant for completed works shall not be accepted.
3. A copy of PAN card and GST registration certificate.

Terms and conditions:

1. The quoted rate will stand valid for 120 days.
2. Conditional quotations are liable to be rejected.
3. The tenders without the documents required in Part-II (eligibility criteria) shall be rejected straightway. Late receipt of tenders shall not be entertained.
4. If the day of opening of the tender is declared holiday, the tender will be opened on the next working day.
5. The cuttings and overwriting in tenders may be avoided as far as possible. If cuttings are unavoidable, the terms may be rewrite and attested.

How to Apply:

The Bids shall be submitted in two parts comprising Part – I, Technical Bid & Part –II, Price Bid. The Part-I (Technical Bid) should contain the Tender Documents and Tender Fees. The Part –II (Price Bid) should contain only the price offered as per attached Financial Format. Both the parts should be properly marked, duly sealed and put in a third bigger envelope **superscribing the Tender No. and TENDER FOR CONSTRUCTION OF PLATFORM FOR MOUNTING GENERATOR (160KVA)**. The Part-I (Technical Bid) will be opened on the date of tender opening and the Part – II (Price Bid) after evaluation of Part-I.

- A Envelop – Tender Documents
- B Envelop – Quotation / Price Bid
- C Envelop – Envelop A+B to be put in envelop C. All duly sealed.

**Director & Head
CIPET: SARP ARSTPS, Chennai**

CIPET:SARP ARSTPS

Tender No. CIPET:SARP-ARSTPS/GensetPlatform/Ten-07/2020-21

GENERAL TERMS & CONDITIONS

1. Conditional quotation is liable to be rejected.
2. (a) The successful contractor will have to execute the work order agreement within a period of 30 days from the issue of Work Order.
(b) The terms and conditions, as specified in the tender, shall be in force till such time it is replaced by a work order agreement.
3. Bidders are requested to quote their rates in figures as well as in words at the end of schedule of quotation attached with the quotations.
4. The quotations of the work shall remain open for acceptance for a period of 4 months from the date of opening of the quotations.

Taxes:

Goods and Service Taxes applicable as per the existing rate. The rates quoted above should be all inclusive.

MINIMUM ELIGIBILITY CRITERIA:

(a) Experience

The tenderers should have completed successfully at least 2 similar construction works during the last 5 years (preferably in Govt. or PSU organizations) each costing not less than Rs.3.00 Lakhs. Work order and completion certificate to be submitted.

(b) Capability for execution

Skilled labour and other machinery/tools, cranes etc. to execute the work in time bound manner.

ONE BID PER BIDDER:

Each bidder shall submit only one bid. A bidder who submits or participates in more than one Bid will cause all the proposals with the Bidder's participation to be disqualified.

COST OF BIDDING:

The bidder shall bear all costs associated with the preparation and submission of his Bid, and the CIPET: SARP ARSTPS will in no case be responsible and liable for those costs.

SITE VISIT:

The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the work site and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for execution of the Works. The costs of visiting the site shall be at the Bidders' own expense.

CLARIFICATION OF THE BIDDING DOCUMENTS:

The Tenderers are advised to examine the Tender Document carefully and if there be or appear to be any ambiguity or discrepancy in the documents, or any clarifications needed on the Tender Documents; these shall be referred to the Director & Head, CIPET:SARP ARSTPS Chennai and got it clarified well in advance. The date of submission of bids prescribed in the tender document should be strictly followed.

PRE-BID MEETING:

No pre bid meeting will be held for this tender.

AMENDMENT OF BIDDING DOCUMENTS:

Director & Head, CIPET:SARP ARSTPS Chennai shall have the right to omit or suspend certain items of work or revise or amend the Bid Documents prior to the due date of submission of the Bid by issuance of addendum/corrigendum. Any addendum / corrigendum thus issued shall be part of the tender documents. The addendum/corrigendum, if any, shall only be hosted in the website of CIPET as mentioned above. It is the responsibility of the Bidders to download such addendum/ corrigenda hosted in the website and submit the same duly signed along with the Bid. In order to afford the Bidders with reasonable time to take addendum into account, or for any other reason, the CIPET may, at its discretion, extend the due date for submission of Bid and bid extension notice shall be hoisted in the web site.

INSTRUCTIONS TO BIDDER:

1. The contractor shall make his own arrangements to draw water & power from source point (as provided by the owner) at his own cost.
2. All signatures in tender paper shall be dated, & all the pages of all sections of tender documents shall be initialed at the lower right hand corner or signed wherever required in the tender papers by the Tenderer or by a person holding power of attorney authorizing him to sign on behalf of the Tenderer should sign before submission of tender.
3. Rates to be in figures & words and should be in Indian Currency (INR).
4. Corrections & Erasures: All corrections & alterations in the entries of tender paper will be signed with full signature by the Tenderer with date. No erasures or over writings are permissible.
5. Tenders submitted by Tenderers shall remain valid for acceptance for a period of 120 days from the date of opening of the tender.
6. If the contractor fails to complete the work within the period, he shall pay liquidated damages (Compensation for delay) to the owner, as stipulated in the general conditions of contract.
7. Stores to be issued: No material shall be issued by CIPET: SARP ARSTPS. Contractor has to arrange all materials, required for this work.
8. The Contractor shall employ technically qualified site engineer and competent supervisors for the work, shall be available (by turn) throughout the working hours to receive and comply with instructions of the Employer/Architects.
9. The Contractor shall comply with the provisions of all labour legislation for the time being in force and also enacted time to time. Any labour disputes should be taken care by contractor and CIPET will not be held responsible for any such labour disputes.
10. Contractor shall furnish all labour, materials, equipment and other accessories complete as required for the successful execution of work in accordance with drawings & specifications.
11. Any damage done by the contractor to any existing work during the course of execution of the work tendered for shall be made good by him at his own cost.
12. The Contractor shall use necessary safety equipment and maintain all safety measures during the execution of works and ensure compliance of Safety Code as per Rules and Regulations in force.

13. The contractor shall maintain in good condition all works during execution till completion of entire work allotted to him.
14. The contractor shall cause the site to be cleared thoroughly of rubbish scaffolding materials etc. before the date of completion of work.
15. All the rates quoted by the bidder are inclusive of all taxes and duties including service tax. No extra payment of any sort will be made by CIPET.
16. The contract shall not be assigned or sublet without the prior consent in writing of the Director & Head, whose decision in this regard shall be final and binding.
17. The work should not be subcontracted to any other parties.
18. CIPET : SARP ARSTPS can modify/terminate any item at any occasion.
19. Any person/bidder/contractor found indulging in unfair means adversely affecting the bidding process, will be liable to legal and punitive action. Such persons/bidders/contractors will also be liable to be debarred from further tender proceedings besides being blacklisted for future works. The decision of Director & Head shall be final in this regard.
20. The quantities of items given are approximate. The quantities of work may vary at time of allotment / execution of work. CIPET reserves the right to omit / delete any item(s) of work from the schedule at the time of allotment / execution of work. Contractor will be paid for the actual work done at the site duly verified by the concerned official of CIPET.
21. Storage space will provide by CIPET: SARP ARSTPS for storing materials supplied by the contractor. It is the sole responsibility of the contractor for the safe custody of the materials. The CIPET: SARP ARSTPS will not be responsible for any loss, damage, theft of materials.
22. CIPET also reserves the right of supersession of any of the conditions stipulated in the Bid Document.
23. **ESCALATION** : The rate quoted shall be firm throughout the tenure of the contract (including extension of time if any granted) and will not be subject to any fluctuation due to increase in cost of materials, labor, sales tax, octroi etc., unless specifically provided elsewhere in these documents.
24. **All page(s) of Annexure I & II have to be printed in official letter head and have to be duly signed and stamped by the authorized signatory.**
25. **The works will be carried out as per the CPWD specifications.**

SUBMISSION OF BIDS:

The detailed specification & scope of work is enclosed along with the Bid document. Offer should be of two parts Viz., “**TECHNICAL BID**” and “**COMMERCIAL BID**”.

The Proforma of **Technical Bid and Commercial Bid** in the Bidding document should be filled and submitted. The bids, which are not containing the Technical Bid and Commercial Bid, are liable to be rejected.

Contractors shall submit the hard copy of the documents duly sealed and signed to the Director & Head, CIPET:SARP ARSTPS, TVK Industrial Estate, Guindy, Chennai – 600 032. on or before February 26, 2021; 03.00 p.m.

PAYMENT TERMS:

95% payment will be released on successful completion of the work and 5% will be released after the defect liability period.

DEFECT LIABILITY PERIOD:

Three months (03) from the date of completion of work.

WORK COMPLETION PERIOD:

The work shall be completed within **30 days** from the date of issue of Work Order.

Settlement of Dispute :- a) It is incumbent upon the contractor to avoid litigation and disputes during the course of execution. However, if such disputes take place between the contractor and the department, effort shall be made first to settle the disputes at the company level. The contractor should make request in writing to the Officer In-Charge for settlement of such disputes/claims which no disputes/claims of the contractor shall be entertained by the company. b) In spite of above, in case the contractor enters into litigation, such action should have to be taken in a court of law with jurisdiction over the place where the subject work is to be executed.

LIQUIDATED DAMAGES:

If the contractor fails to complete the works within the time period(s) specified in the Contract, the CIPET shall, without prejudice to its other remedies under the contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to 0.5 percent of the contract price of the delayed work or unperformed services for each week of delay until actual performance, up to a maximum deduction of 10% of the delayed works or services of the Contract price. Once the maximum is reached, CIPET may consider for termination of the contract and may initiate for process for blacklisting.

**Director & Head
CIPET:SARP ARSTPS, Chennai**

Annexure - I

CIPET:SARP ARSTPS - CHENNAI		
TECHNICAL BID		
Tender No. CIPET:SARP-ARSTPS/GensetPlatform/Ten-07/2020-21		
Description of Work: Construction of Platform for Mounting 160KVA Generator		
Sl. No	Particulars to be filled up by the Tenderer / Bidder	
1	Name & Address of the Organization / Contractor	
2	Postal Address	
3	Telephone No. with STD Code	
4	Name of Contact person	
5	Mobile No.	
6	e-Mail ID	
	Below given documents to be submitted along with the Tender Document	
1	Certificates:	
	i) PAN Registration	
	ii) Certificates of GST	
	iii) MSME Certificate, if applicable	
	iv) Two years' Experience of executing similar work (enclose proof)	
	v) Satisfactory completion of minimum 02 Work of similar nature, value of each contract should be minimum of Rs. 3.0 lacs each.	
	Commercial Terms for Quoted Items (Please provide commercial terms and conditions in the below form)	
2	Validity of Offer	
3	The commercial quote should be INR only	
4	Enclosed Tender Fees – Rs. 500/-	Yes / No
5	Terms of Payment: 95% payment on successful completion and 5% after defect liability period.	Agreed / Not Agreed
6	Work completion period (in days)	
7	Whether All Documents relating to tender viewed	
8	Is there any deviation from the specifications mentioned in the Scope of Work	Yes / No

Declaration: I/We hereby declare that I/We have read & understood all the terms & conditions mentioned in the tender notice and I/We undertake myself/ourselves to abide by them. I/We further, declare that all the information given above is true.

**Signature of Contractor
(with Seal)**

CIPET:SARP ARSTPS

Tender No. CIPET:SARP-ARSTPS/GensetPlatform/Ten-07/2020-21

COMMERCIAL BID				
Sl. No.	Description	Quantity	Rate	Total Amount
1	Earth work in excavation in all kinds of soil in foundation and plinth including disposal of excavated earth away from the soil within a lead of 50 mtrs and lift upto 1.50 mtr.	11 CUM		
2	Excavating supplying and filling of local earth including royalty by mechanical transport upto a lead of 5 km also including ramming, watering of the earth in layers not exceeding 20 cm in foundation and plinth.	8 CUM		
3	Providing and laying cement concrete 1:5:10 in foundation and plinth including watering, ramming and consolidation etc. – complete	4 CUM		
4	Brick work in foundation and plinth in cement mortar 1:6	10 CUM		
5	Providing reinforcement including cutting, bending and placing in position etc. – complete	200 kg.		
6	Providing and laying cement concrete 1:1.5:3 including centering, shuttering, watering, vibrating etc. – complete	2 CUM		
7	Plastering, Brick masonry in cement mortar 1:6	14 SQM		
8	Finishing walls with Acrylic smooth paint of required shade (two or more coats) including a coat of primer	14 SQM		
9	Miscellaneous work such as removing the existing pavement block and disposing within a lead of 50 mtr.	LS		
	Total			

(The above area mentioned is approximate only)

Note : Rates should be quoted including supply of material and labour charges.

I/we have read all term & conditions of contract and agree to execute the above said work at

Rs.....(in words)

.....

**Signature of Contractor
(with Seal)**

DECLARATION

(TO BE TYPED ON A LETTER HEAD OF THE COMPANY/ FIRM)

To

The Director & Head
CIPET:SARP ARSTPS
TVK Indl. Estate
Guindy, Chennai – 32

Dear Sir,

1. I/ We have carefully read and understood all the terms and conditions of the Tender and agree to abide by the terms and conditions.

2. I/ We further undertake that none of the Proprietor/ Partners/ Directors of the firm is/was blacklisted/ banned/ suspended in business dealing with the Government. I/ we further undertake to report to the CIPET: SARP ARSTPS immediately after we are informed but in any case not later than 15 days, if any firm in which Proprietor / Partners/ Directors are Proprietor or Partner or Director of such a firm which is blacklisted/ banned/ suspended in future during the currency of the contract with you. We have no objection, if enquiries are made about the work listed by us.

Yours faithfully,

Place:

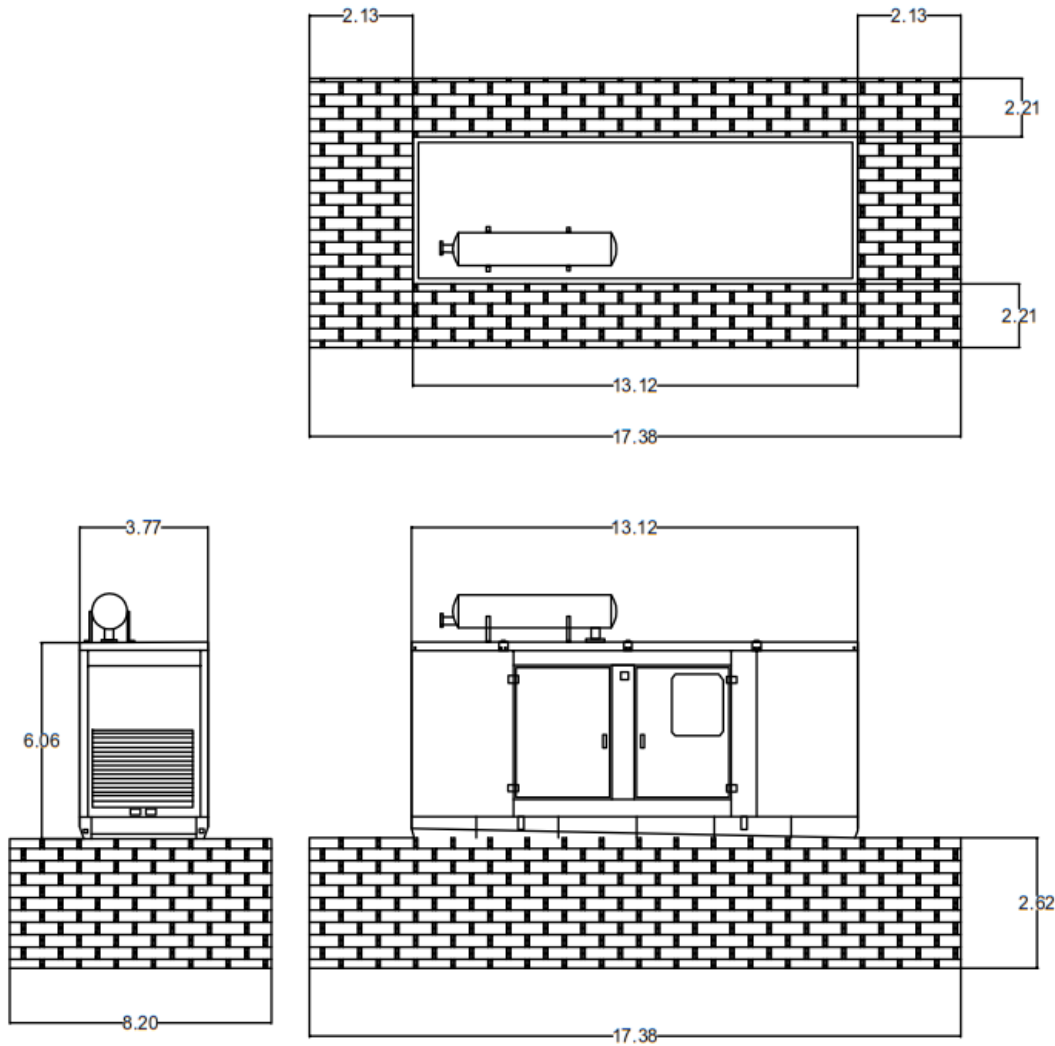
Date:





Signature of Authorized Person

Full Name & Designation:

Company's Seal:

Note: The above declaration, duly signed and sealed by the authorized signatory of the company, should be enclosed with Tender document.



GEN TOL (FEET)		PRODUCT NAME : CUMMINS-JAKSON 160KVA3 PHASE (D) with MANUAL CP		 CIPET : SARP - ARSTPS 
XX		Weight : 2320 KG		
XX.X		Fuel tank Capacity : 300 Ltr.		GOVT. OF INDIA Guindy, Chennai -32
XX.XX		TITLE :		DATE : 21-09-2020
XX.XXX		GENSET		DESIGN : MK
ANGLE		DET No : UC1274F		CHECKED
SCALE : 1:1		ALL DIMENSIONS ARE IN FEET		APPROVED
 		* DO NOT MEASURE THE DRAWING		SHEET : 1 of 1