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**EXPRESSION OF INTEREST**

**FOR**

**SALE OF SCRAP**

 **CIPET: CENTRE FOR SKILLING AND TECHNICAL SUPPORT (CSTS) - BALASORE**

 Department of Chemicals & Petrochemicals

(Ministry of Chemicals & Fertilizers, Govt. of India)

PLOT NO – A, IDCO, BAMPADA INDL. AREA, BALASORE - 756056

Phone No.: +91-6782-255112/13/14/15/16

Mobile No.: +91-7566177001/ 8984001021

Email: apptcbls@gmail.com / apptc.balasore@cipet.gov.in

Last Date & Time of submission of EOI : 05.12.2018(Wednesday) at 02:00 P.M

EOI Notification No : CIPET/CSTS/BLS/Scrap/EOI/18-19/01

EOI Notification Date : 15th November, 2018

Nature of work : Sale of scrap

Last Date& Time of submission

of EOI : 05.12.2018(Wednesday) at 02:00 P.M

Date & Time of Opening of Bids : 05.12.2018(Wednesday) at 03:00 P.M

Address for the submission : The Principal Director & Head

 CIPET:CSTS,

 Plot No – A, IDCO, Bampada Industrial Area

 Balasore, Odisha – 756056.

Note: 1. Bidders are requested to regularly check our website for updates with regard to this

tender. No further paper ad shall be published for any change/ addendum/ corrigenda/etc.

**EXPRESSION OF INTEREST FOR SALE OF SCRAP**

1. Competitive QUOTATIONS in sealed cover superscribing “**EOI for Scrap**” details are invited from interested registered firms for disposal of Scrap. The quantity indicated is approximate and sale shall be on weighment at the time of taking delivery of the scrap and on ‘as is where is’ basis.
2. EOI documents can be obtained from the Purchase Department, CIPET:CSTS, Plot No. – A, IDCO, Bampada Indl. Area, Balasore-756056, Odisha on specific request or downloaded from our website: **www.cipet.gov.in**. EOI documents will be issued upto **05.00 P.M on 04.12.2018(Tuesday)**.

EOI documents are not transferable. The EOI Notice is also published in CIPET Website [**www.cipet.gov.in**](http://www.cipet.gov.in). Interested registered firms/dealer can download the tender document and submit their offer at CIPET-CSTS, Balasore.

1. The item can be inspected between 09.00 A.M. to 03.00 P.M. on all working days (Monday – Friday) from **15.11.2018 to 04.12.2018** with prior permission of the Officer Incharge. The bidders are requested to quote their Offer for the scrap.
2. Attested copy of PAN if applicable, otherwise an affidavit bearing the responsibility of any consequences later on.
3. EOI form duly filled in, as per Section II.
4. Tenderer’s profile duly filled in, as per Section III of the EOI document.
5. CIPET:CSTS, Balasore reserves the right to accept/reject any/all offer(s) without assigning any reason

**Annexure-B**

**SPECIAL CONDITIONS:-**

1. The sale shall be on ‘**as is where is’** basis.
2. All labour, tools and equipment for loading the items from CIPET:CSTS Balasore Site to buyer’s trucks shall be at the cost of the buyer.
3. The personnel employed for the disposal action (job) shall strictly obey the Safety Rules in force.
4. The job shall be done without damaging the premises/roads/drains/etc. The buyer shall restore the damages, loss, etc. in the event of any occurrence otherwise.
5. The material shall be collected in trucks licensed to carry such products. The quantity shall be assessed on the basis of weighment of trucks.
6. The quantity of the scrap indicated in the list is approximate and sale will be effected on the basis of actual weighment on Weigh Bridge at the time of taking delivery.
7. The buyers shall have to make full payment for the approximate quantity at the contract rate plus taxes in advance. Any additional payment if required on weighment of the material, the same shall be made to CIPET:CSTS Balasore before taking delivery of the material.
8. The bidders are required to indicate their PAN Number in their offer since it has been mandatory by I.T. Department.

 **Principal Director & Head**

 **CIPET-CSTS, Balasore**

**Annexure-C**

**INSTRUCTIONS TO TENDERERS**

1. Offer is to be submitted in sealed cover **superscribing the tender details and should be submitted within the last date and time specified in the tender document**.
2. Tenders shall be submitted in the Prescribed Format forming part of the tender enquiry.
3. If an individual submits the EOI, it shall be signed and his full name and address shall be given. In the event of the EOI being submitted by a firm, it must be signed separately by each partner thereof or in the event of absence of any partner, it must be signed on his behalf by a person holding a Power of Attorney authorizing him to do so and to bind the partner in all matters pertaining to the contract including the Arbitration Clause, such Power of Attorney to be produced with the EOI and it must disclose that the firm is duly registered under the Indian Partnership Act. If the tender is made by a Limited Company, it shall be signed by a duly authorized person who shall produce with the tender, satisfactory evidence of such authorization. In the case of a Limited Company, the tender should be accompanied by the Memorandum and Articles of Association of the Company.
4. The tender shall be written legibly and free from erasing and over-writing. Corrections, if any, should be duly attested by the authorized signatory.
5. The contract shall be governed by the Indian Contract Act, 1872 and subsequent revisions/amendments. All payments due from the bidder under the contract shall be made in Indian currency.
6. Tenders submitted without fulfilling the above and in contravention to the tender notice are liable to be rejected.
7. The Tender Notice and connected Annexures shall form part of the contract.

 **Principal Director & Head**

 **CIPET-CSTS, Balasore**

**Annexure-D**

**CONDITIONS OF SALE**

1. The tenderer is free to inspect the scrap and its present condition before submission of their offer. The scrap now available for sale can be inspected on specified dates and timings as indicated in the EOI Notice with prior permission from the Officer in charge.
2. In case of taking weight of the items at the time of delivery, the weight will be ascertained in the Weigh Bridge to be arranged by the bidder before a committee. The successful bidder shall remit the cost of the Scrap and applicable taxes as prescribed in the Sale Order before taking delivery of the items from CIPET-CSTS, Balasore.
3. The successful bidder is required to remove the items from CIPET-CSTS, Balasore premises as prescribed in the Sale Order at his cost and responsibility.
4. Sale will be based on actual quantity available. No claim for variation in quantities will be entertained. Photographs of the lots will be taken and kept for record.
5. The tenderer will not be permitted to sort out the materials.
6. Any of the item which CIPET-CSTS, Balasore feels to be useful in future for their use, will be withdrawn from the sale lot.
7. Tenderer shall ensure that CIPET-CSTS, Balasore properties are not damaged during the course of removal of the scrap and if any damage or loss is caused, the same shall be made good by the tenderer.
8. All statutory payments, like minimum wages prescribed, compensation in case of accident or loss, etc., to the workers employed by the tenderer for the removal of the items shall be borne by the tenderer. Safety Rules applicable to Contractor’s Workmen should be strictly followed while working in CIPET-CSTS, Balasore premises.
9. The sale is subject to all the terms and conditions prescribed in the tender document and resultant sale order.
10. Any clarification required may be obtained before submission of the tender.
11. Necessary taxes shall be deducted during sale of scrap.
12. The L1 bidder has to lift/take the materials(Scrap) within **02 weeks** from the date of the allotment of **“Sale of Scrap”** letter by CIPET:CSTS, Balasore..
13. CIPET-CSTS, Balasore reserves the right to cancel this sale at any time without assigning any reason(s) before issue of the sale order. Tenderers are not entitled to claim any damage or compensation in case of such cancellation.
14. The tender is issued subject to the jurisdiction of the local courts at Balasore only. All disputes arising out of the tender notice and resultant sale order shall have the jurisdiction of the Competent Court at Balasore.

 **Principal Director & Head**

 **CIPET-CSTS, Balasore**

**SECTION II**

# BID FORM

Tender No. CIPET/CSTS/BLS/Scrap/EOI/18-19/01 **Dated. 15.11.2018**

To

The Principal Director & Head

CIPET:CSTS,

Plot No – A, IDCO,

Bampada Indl. Area,

Balasore - 756056.

Odisha

Dear Sir,

 Having examined the conditions of contract, I/we undersigned offer to purchase scrap material laying in CIPET-CSTS, Balasore in conformity with said conditions of contract and in accordance with the schedule of prices attached herewith and made part of this Bid.

I/we undertake, if our Bid is accepted, we will execute the work in accordance with, time limits & terms and conditions stipulated in the tender document

If our Bid is accepted, we shall submit the securities as per the conditions mentioned in the contract.

I/we agree to abide by this Bid for a period of 90 days from the date fixed for Bid opening (Qualifying Bid) and it shall remain binding upon us and may be accepted at any time before the expiry of that period.

Bid submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.

Dated this \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_(the year) \_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of authorized Signatory

In capacity of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Duly authorized

to sign the bid for and on behalf of

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SECTION - III**

**TENDERER'S PROFILE**

Passport Size Photograph of the tenderer /authorized signatory holding power of attorney

**General :**

1. Name of the tenderer :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Name of the person submitting the tender whose photograph is affixed

Shri/Smt.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(In case of Proprietary/ Partnership firms, the tender has to be signed by Proprietor / Partner only, as the case may be)

1. Address of the firm/Dealer

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. E-mail Id : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. GST No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. PAN No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Tel No. (with STD Code) (0) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Fax) \_\_\_\_\_\_\_\_\_\_\_\_\_ (R)\_\_\_\_\_\_\_\_\_\_\_\_
5. Mobile No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. Registration/Incorporation particulars of the firm/Dealer:
7. Proprietorship
8. Partnership
9. Private Limited
10. Public Limited

(Please attach attested copies of documents of registration/incorporation of your firm with competent authority as required by business law)

1. Name of Proprietor/Partners/Directors \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SECTION- IV**

**LETTER OF AUTHORISATION FOR ATTENDING BID OPENING**

Tender number. . CIPET/CSTS/BLS/Scrap/EOI/18-19/01 Dated: 15.11.2018

**Subject: Authorization for attending bid opening on 05.12.2018**

**EOI FOR AUCTION OF SCRAP DEBRIES OF DAMAGED EXCHANGE EQUIPMENT AND MISC ITEMS**

 Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Bidder) in order of preference given below.

Order of Preference Name Specimen Signatures

1.

2.

Alternate

Representative

Signatures of bidder **or**

Officer authorized to sign

the bid Documents on behalf of the bidder

Note :

1. Maximum of two representatives will be permitted to attend bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend. .

2. Permission for entry to the hall where bids are opened, may be refused in case authorization as prescribed above is not received.

#### SECTION - V

#### CERTIFICATE FROM THE FIRM

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ S/o Shri. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ R/o \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby certify that none of my relative (s) is/are employed in CIPET-CSTS, Balasore. In case at any stage, it is found that the information given by me is false/incorrect, CIPET-CSTS, Balasore shall have the absolute right to take any action as deemed fit without any prior intimation to me.

**Definition of near relative:-**

1. Members of a Hindu Undivided family,
2. They are husband and wife,
3. The one is related to the other in the matter as father, mother, son(s) and son’s wife (daughter-in-law), Daughter(s) & Daughter’s Husband (son-in-law), brother(s) & brother’s wife, sister(s) & sister husband (brother-in-law).

 Signature of Tenderer

 Name:-

 Address:-

Sale of Scrap Items

**Bidders Details**

1. Name of the Firm/Dealer :
2. Address :
3. PAN No. :
4. Contact Person :
5. Tele/Mob. No. :

1. GST No. :

AUTHORIZED SIGNATORY

**Details of Scrap Items**

**FINANCIAL BID**

**Annexure – “A”**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SI. No.** | **Item Name** | **Department** | **Approx. Qty** | **Rate(Rs.)** |
| 1 | HDPE Pipe Lumps | Processing | 800 kg |  |
| 2 | PVC Pipe | Processing | 20 kg |  |
| 3 | PP Lumps | Processing | 300 kg |  |
| 4 | Blow Moulding Lumps | Processing | 70 kg |  |
| 5 | Blow Film Scrap | Processing | 130 kg |  |
| 6 | Nylon Lumps | Processing | 25 kg |  |
| 7 | Empty Plastics Bags | Processing | 1000 Nos. |  |
| 8 | PVC Lumps | Tool room | 1000 kg |  |
| 9 | Iron Chips | Tool room | 100 kg |  |
| 10 | News Paper | Library | 30 kg |  |
| 11 | Scrap Note Book | LTC | 150 kg |  |
| 12 | Scrap Iron  | LTC | 100 kg |  |
| 13 | Wood | LTC | 50 kg |  |

Note:

1. All Taxes should be inclusive in above said price.
2. All type of Freight, labour and other misc. charges be inclusive in above price.

Signature