



सिपेट :आई.पी.टी : पेट्रोकेमिकल्स तकनीकी संस्थान,चेन्नई
CIPET: IPT-Institute of Petrochemicals Technology, Chennai.

**E-Tender. No. CIPET:IPT/CHN/CAD-CAM/Design
Soft ware/2021-22/03**

**E-TENDER -
Bidding Document for
Supply Installation & Commissioning of Latest Version of Design
Software (Educational License) to CIPET: IPT, CHENNAI**

सिपेट: पेट्रोकेमिकल्स तकनीकी संस्थास(आईपीटी)
CIPET: IPT-Institute of Petrochemicals Technology, Chennai
(पूर्व में केंद्रीय इंस्टिट्यूट ऑफ प्लाथस्टिक्स इंजीनियरिंग एण्ड टेक्नो लॉजी)
(Formerly Central Institute of Plastics Engineering & Technology)
रसायन एवं पेट्रोसायन विभाग
Department of Chemicals and Petrochemicals
रसायन एवं उर्वरक मंत्रालय, भारत सरकार
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गिण्डी, चेन्नई,Guindy, Chennai – 600 032.

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NOTICE INVITING E-TENDER

The CIPET:IPT,Chennai,T.V.K Industrial Estate,Guindy,Chennai-600 032 invites sealed tender in two bid system (Technical & Commercial bid) from eligible & qualified Original Equipment Manufacturers (OEMs)/Authorized Distributors of OEMs/Authorized Dealers of OEMs, for the Supply, Installation, Commissioning on site & Training on Operation(s) & Maintenance of the supplied software(s), viz. for the Supply & Installation of Latest Version of **NX,CATIA,MOLD FLOW,ANSYS,ALIAS and Autodesk Delcam PowerMill**.

The details are summarized below: -

a)	Tender number	Reference number for inviting bids through this e-tender is CIPET:IPT/CHN/CAD-CAM/Design Software/2021-22/03
b)	Eligible Bidder	Original Equipment Manufacturers (OEM) / Authorized Distributors of OEM / Authorized Dealers of OEM (as per the eligibility details placed in the tender at Para 2 of " Instructions to the Bidders ").
c)	Purchaser	The CIPET:IPT,Chennai which is one of the Technical Educational Centre for Petrochemicals and Technology .
d)	Usage of Software(s) class room	The purchaser would place the software(s) in their training centre and shall be utilized for imparting skill/ entrepreneurship development training to the students.
e)	Scope of Tender	Supply, Installation, Commissioning & Training to trainers, Comprehensive Warranty of 2 years.
f)	Specification/ Details of software(s)	The detailed specifications of software(s) are specified intender document placed at Annexure-A .
g)	Web page for details of tender	Web page: http://www.cipet.gov.in/ www.tenderwizard.com/CIPET . The prospective bidders are advised to visit the website periodically for any update in respect of thistender. No separate advertisement/ communication will be sent to the individual and/or parties.
h)	Addresses of supplies	The Software(s) is/are proposed to be supplied at CIPET:IPT,Chennai at T . V . K Industrial Estate, Guindy, Chennai- 600 032,Tamil Nadu .
j)	Earnest Money Deposit (EMD) along with Tender	Nil. (As per G.I Ministry of Finance Order no.F.No:9/4/2020-PDD date 12/11/2020.

k)	Exemption from the payment of EMD and Tender fee	Exempted as per order date 12/11/2020.
l)	Performance Security Deposit	The successful bidder has to submit interest free Performance Security Deposit amount to the value equivalent to 3% (Three percent) of the total value of order within five Working days from the date of issue of purchase order by Purchaser.
m)	Cost of Tender Documents	The tender document can be download from the website www.cipet.gov.in/e-tender portal www.tenderwizard.com/CIPET . free of the cost from 08/09/2021 to 29/9/2021
n)	Last date of submission of bid	E-Tender must be submitted to the e-tender portal only on or before 29/9/2021 up to 16.00 hours The bids received after the due date and time shall be rejected.
o)	Date of opening of Technical Bid	The Technical bid for the e-tender shall be opened on 29/9/2021 at 17.00 hours.
p)	Date of opening of Commercial Bid	The date for opening Commercial Bid will be intimated to the technically qualified bidders separately.

Online Tender Schedule:

Advertisement Release on : 08/09/2021.

Last date for Bids submission: 29/09/2021, 16.00 hours

Technical Bid opening on : 29/09/2021, 17.00 hours

Financial Bid opening on after the evaluation of technical bid.

For Technical Support

Please Contact: KEONICS (Chennai): Mr. Madhan, Mobile: 9941947400

E-mail: madhans19@gmail.com.

**Principal Director & Head,
CIPET:IPT, Chennai,
Industrial Estate, Guindy,
Chennai- 600 032**

INSTRUCTIONS TO THE BIDDERS

1. Eligible Bidder:

- a) The intending Bidder, in case of Original Equipment manufacturers shall submit self-declaration on their letter-head, along with the Technical Bid, confirming that they are regular in manufacturing & supplying the similar software(s), as asked in this tender, for the last Five (5) years.
- b) The original equipment manufacturers shall possess ISO Certificate for their establishment. The copy of the valid ISO Certificate shall be placed with the Technical Bid.
- c) The intending Bidder, in case of Authorized Distributor of OEM / Authorized Dealer of OEM shall possess valid authorized Distributorship / Dealership license from Original Equipment Manufacturer and to be engaged in regular supply of similar Software(s) for the last Five (5) years. The OEM shall have ISO certificate. Also the authorized Distributor/Dealer shall be associated with OEM on the basis of which the said tender is participating, for the last three years. The Bidder shall enclose the copies to substantiate their engagement in supplies for the software(s) for which the above said tender is being issued, for the last five years and associated with OEM for the last three years. The copy of the same should be enclosed in Technical bid while submitting the bid.
- d) The intending bidder has never made any default in supplying the software(s) to Government / Semi Government/ Central or State Public sector enterprise(s)/Universities / etc for any reasons in the last five years.

2. Scope of Supplies:

- a) The software shall be supplied in compliance to the specifications mentioned in Annexure- A of the tender document.
- b) The specifications of the software (s) as mentioned in the Annexure-A are the minimum requirements of tender, however higher specifications of software(s) may be considered subject to their cost economics i.e. competitiveness in financial terms for the address(s) of supply.
- c) After the supply of software(s) by the successful bidder as mentioned in the Annexure A, the successful bidder has to execute its installation & commissioning in the at CIPET:IPT-Chennai. No extra cost shall be paid for this purpose.
- d) After the installation & commissioning of software(s) the training to the local trainers shall be given for ten(10) working days wherein the training about the software(s)'s operations, maintenance, information about Do's & Don'ts as well as trouble shooting & all other areas which are necessary for smooth functioning of software(s) shall be provided to the persons designated by CIPET:IPT-Chennai, at site, by the successful bidder. No extra cost shall be paid to the successful bidder for imparting this training.
- e) The successful bidder shall give on-site comprehensive warranty of software(s) for minimum two years from the date of successful commissioning of software(s) at the CIPET:IPT-Chennai. The CIPET:IPT-Chennai is not liable to pay any extra charges on any account during warranty period.
- f) The successful bidder shall give and cover the software(s) under Maintenance

Contract for one year after the expiry of comprehensive warranty period of two years without claiming/charging for any additional financial charges from CIPET:IPT-Chennai, in this regard.

3. Address of supplies:

- a) The details of address where the software(s) supplied through this tender are as under:

#	Location	Address for supplies (Address)
1	Chennai	Principal Director & Head CIPET:IPT,Chennai, T.V.K Industrial Estate,Guindy, Chennai- 600 032 Tamil Nadu.

- b) The bidders are free to inspect the address(s) in the premises before submitting the bid under this tender.

4. Special Provision for Micro & Small Enterprises:-

Micro and Small Enterprises (MSEs) participating in the tender will be given benefit as per Public Procurement Policy, 2012 and amendments there upon delivery

- a) The purchaser expects to complete delivery of software(s) by the successful bidder within twenty (20) calendar days from the date of issue of supply order at the designated address.
- b) The software(s) shall be inspected by the purchaser, on receipt at site and successful bidder shall be responsible for any damage during the transit of software(s)/.The Purchaser shall not be responsible for any damage due to any reason during the transportation of software to the designated site of the purchaser.
- c) The successful bidder shall not be allowed for part shipments and/or trans-shipments without the permission of purchaser. The insurance cover including insuring the software(s) against the loss or damage incidental to manufacture or acquisition, transportation, storage and delivery/ Installation & Commissioning, shall be obtained by the bidder in his own name and not in the name of purchaser. The purchaser will as soon as possible but within 30 days from the date of arrival of software at destination notify the bidder of any loss or damage to the software.

5. Comprehensive Warranty

- a) The successful bidder shall offer on-site comprehensive warranty of software(s) for two years from the date of successful commissioning of software(s) at the designated address & shall cover each and every part of the software(s) including parts having limited life etc. The purchaser is not liable to pay any extracharges on any account during warranty period.
- b) Any part or parts fail or proved defective within the on-site warranty period specified above, owing to defect in design, material or workmanship, the bidder shall have to replace them with original spares only without asking for any charges.

- c) The successful bidder shall have to visit the address at which the software(s) supplied once in a quarter as a "Preventive maintenance service" to check the working of hardware & software of software(s), associate systems, efficiency of operational areas etc., during the warranty period.
- d) During the warranty period, expert(s) shall be deputed at site by the successful bidder within two working days from the date of request from purchaser, to rectify and fix the defects/malfunctioning of software(s), within next three working days, at the location where Software(s) are supplied. The cost of deputation of expert(s) and any other associated expenditure to attend the rectification/fixing of fault, shall be borne by the bidder.
- e) In case the successful bidder is not able to rectify the fault and / or fails to rectify the fault within the period of three days, the Purchaser has right to demand for demurrages because of loss to purchaser due to "under repair" situation for the software(s).

6. After Sales Services

- a) The successful bidder shall ensure to render after sales services during the comprehensive warranty period (3 years) to the satisfaction of purchaser.
- b) The successful bidder will depute their engineer within two working days to attend the service call received in writing from purchaser during the comprehensive warranty period as well as during the Maintenance Contract Period.

7. Manuals:

The successful bidder to supply three (03) sets of the following manuals in hard format and one (01) soft format along with software(s):

- i. Installation Manual
- ii. Operation Manual
- iii. Maintenance Manual
- iv. Training Manual

8. Tender documents:

a) Tender form can be downloaded from our website www.cipet.gov.in/e-tender portal www.tenderwizard.com/CIPET from **08/09/2021 to 29/9/2021,**

b). At any time prior to the deadline for submission of bids, the Purchaser may amend the Tender Documents by issuing addendum/ corrigendum which will be placed on website only. The prospective bidders are advised to visit the Website (www.cipet.gov.in) for any update in respect of this tender.

9. Authorization for Submission of Tender:

- a) The original and all copies of the bid shall be signed and stamped, on every page, by a person duly authorized to sign on behalf of the Bidder. The written confirmation of authorization (in form of letter on the bidder's letter head) to sign on behalf of the bidder confirming the signature as a person duly authorized to sign should be attached with the technical bid of the tender.

b) The person signing the tender document or any other documents on behalf of the Bidder shall be deemed to warrant that he has authority to bind the Bidder. If it subsequently comes to light that the person so signed had no authority to do so, the purchaser may without prejudice to any, consider civil & criminal remedies cancel the tender and hold the Bidder liable for all costs, charges and damages.

10. Performance Security:

a) The successful bidder shall submit interest free security performance amount to the value equaling to 3% (three percent) of the total value of order which includes basic price + GST, within five working days from the date of issue of purchase order.

11. Submission of Bid:

a) The prospective bidders should examine all instructions, forms, terms and specifications in the tender documents and to furnish with its bid all documents or information as required by bidding/ tender document.

b) The language for all the correspondence and documents related to this tender shall be in English only. Moreover, the printed literature/technical details for the software(s) shall also be in English.

c) The bid must be submitted online.

d) All the columns of the tender document/form shall be duly, properly and exhaustively filled in. Any cutting/over writing etc. in the tender document/form must be signed by the person who is signing the tender/bid.

12. Commercial Bid Submission:

a) Bidder shall take into account all costs including Packing, Freight, Transportation, Insurance Cost including unloading of software(s) at the address of the purchaser for giving delivery of software(s) at sites detailed at Para 4 of "Instructions to the Bidder" before quoting the "Price of Software(s) before GST" in the Commercial Bid.

b) The "Price of Software(s) before GST" shall remain firm & inclusive of all costs involved for the delivery to the destination(s) including the cost mentioned in Para 16(a) as above, also include the cost of Installation & Commissioning at destination, Training to the local trainers (as detailed at Para 3(c&d) of "Scope of Supplies" of this tender), Cost of services to be provided during Comprehensive Warranty of two years. (Refer Para 3(e) of "Scope of Supplies" of this tender) and cost of services to be provided in the period of Maintenance contract for two years after the expiry of warranty period of two years (Refer Para 3 (f) of the "Scope of Supplies" of this tender.)

c) No extra payment or revision of "Price of Software(s) before GST" shall be accepted on account of any discrepancy in nomenclature of items. The prospective bidders are advised to seek clarification, if any, desired before submitting the bid.

d) No representation for the revision of the quoted "Price of Software(s) before GST" shall be considered till the supplies are completed to the designated location(s).

13. Last date of submission of Bid:

- a) **The bid should be uploaded on e-tender portal on or before 29/09/2019 up to 16.00 hours.**
- b) **The purchaser may, at its discretion, extend the deadline for the submission of bids by amending the Tender Documents, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline shall thereafter be subject to the deadline as extended. The prospective bidders are advised to remain in touch with website for any update in respect of this tender.**
- c) The purchaser shall not consider any bid that submitted/received after the deadline i.e. date and time for submission of bids. Any bid received by the Purchaser after the deadline for submission of bids shall not be considered and shall be rejected.

14. Rights of Purchaser:

- a) It may be noted that the Principal Director & Head, CIPET: IPT Chennai without assigning any reason whatsoever, reserves the right to cancel the procurement even after calling the offers from bidders but before the issue of supply order to execute the supply by the successful bidder. The reason for cancellation of supply would not be disclosed and the bidder has no right to ask for so.
- b) The Purchaser reserves the right to accept or reject any bid, without assigning any reason, thereof, and to annul the bidding process and reject all bids at any time prior to supply order, without thereby incurring any liability to Bidders. In case of annulment, all bids submitted and specifically Bid document, EMD deposits shall be returned to the Bidders.

15. Opening of Technical Bid:

- a) The technical bid of tenders will be opened on the e-tender portal on **29/09/2019 17.00** hours.

16. Opening of Commercial Bid:

- a) The Commercial Bid of only technically qualified bidders will be opened on the e-tender portal only. The date & time for opening of Commercial Bid shall be intimated to the technically qualified bidders through email, after the evaluation of Technical Bid.

17. Validity of Tender:

- a) The tender shall be valid for a period of 90 days from the date of opening of the Technical Bid of this tender. Terms and financial details submitted in the bid shall be treated as firm during the said period of 90 days.
- b) In exceptional circumstances, prior to the expiry of the bid validity period, the Purchaser may request bidders to extend the period of validity of their bids. The request and the responses shall be made in writing.

18. Evaluation of Bids:

- a) If there is discrepancy between the amount quoted in Commercial Bid in the column "Unit Price of Software(s) before GST" and the amount reflected in column "Total price of Software(s) before GST" which is the multiplication of quantity offered for supplies with "Unit Price of Software(s) before GST", the "Unit Price of Software(s) before GST" shall prevail. Accordingly, the total price of Software(s) before GST shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected.
- b) If there is an error in a total corresponding to the addition or subtraction of sub totals, the subtotals shall prevail and the total shall be corrected; and
- c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.
- d) To assist in the examination, evaluation, comparison of the bids and qualification of the Bidders, the Purchaser may, at its discretion, ask any Bidder for a clarification of its Bid. Any clarification submitted by a Bidder in respect to its Bid and that is not in response to a request by the Purchaser shall not be considered. The Purchaser's request for clarification and the response shall be in writing only.
- e) If the Bidder does not provide clarifications of its bid by the date and time set in the Purchaser's request for clarification, its bid shall be rejected.
- f) The Purchaser shall compare the "Unit Price of Software(s) before GST" of all the responsive bids to determine the lowest bid for a particular address.
- g) The bidder shall note that they are not supposed to put any GST amount in the Commercial Bid. However, after the supplies, they have to issue the GST invoice indicating the Price of software(s) as quoted in the Commercial Offer and thereafter specify the GST as applicable at the time of delivery. The Purchaser shall pay total amount which includes the unit price of software(s) as well as the GST as applicable at the time of delivery.
- h) The Purchaser is authorized to ask the evidence from bidder to counter-check that the GST as claimed by the bidder at the time of issue of invoice after the supply of Software(s).

19. Performance Security Deposit Forfeit:

The Performance Security Deposit will also be forfeited in following cases:

- i. If the bidder fails to accept, the supply order issued, based on his/her offer (bid) within the prescribed time.
- ii. If the bidder fails to supply the Software(s) with specifications as mentioned in Annexure -A
- iii. If the bidder delays supplies/ Software(s) beyond a reasonable time resulting in disruption of project.

- iv. Successful Bidder for any reason whatsoever withdraws the tender after it is accepted or become unable or fails to execute the supply orders within stipulated delivery period.
- v. Submission of misleading/contradictory/false statement or information and fabricated/invalid documents is detected before or after the issue of order to execute the supplies.

20. Notification of Award:

Prior to the expiry of the period of bid validity, the purchaser shall notify the successful Bidder, in writing, that its Bid has been accepted. The notification letter shall specify the sum that the Purchaser will pay to the bidder in consideration of the supply of Software(s) with the details of selected location(s)/ address(s).

21. Packing:

- a) The successful bidder shall provide packing of the software(s) , as is required to prevent their damages or deterioration during the transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit. In case the consignment of Software(s) received with damaged packaging, the purchaser shall not accept the delivery of the same.
- b) The software(s) shall be securely boxed, crated and protected from mechanical damage, moisture etc. suitable for both storage and transit according to the nature of the material and mode of transport. The bidder shall be responsible for any loss/ damage to material during transportation to the designated address.

22. Delivery Time:

- a) The bidder shall indicate the period within which the ordered quantity will be supplied. The bidder shall note that in case bidder fails to supply within the period of delivery indicated by the bidder in technical bid of this tender, penalty @2% of value of the order per week of delay would be levied subject to maximum 4 weeks. It means, the bidder shall have the liability of delayed supply to the maximum of 4 weeks after expiry of scheduled delivery date. After that the supply order shall be cancelled and Performance Security Deposit will be forfeited and bidder will be debarred from participation in any future tenders. Also purchaser reserves the right to ask for demurrages even after adjustment of EMD & Performance Security Deposit from the bidder because of delay in supplies, as agreed.
- b) The successful Bidder shall, within a week from the date of receipt of communication of acceptance of quotes from purchaser shall intimate his acceptance of the order. The successful bidder shall complete supplies strictly as per the accepted delivery period.
- c) The post-delivery activities i.e. Installation, Commissioning, Training to Trainers etc. shall be started within 7 days from the date of receipt of Software(s) at site by the purchaser.

23. Payment:

- a) The 70% payment of total bill will be made by the purchaser for which the bidder shall send bills induplicate (original + copy) after Supply, Installation & Commissioning of software(s), giving the reference number of the supply /purchase order along with copies of delivery note & satisfactory report on the Installation of Software(s), from designated purchaser department. The details about the designated purchaser department who is authorized to take the delivery of Software(s) shall be informed to the successful bidder through the supply order placed for the supply of Software(s).
- b) The remaining 10% payment will be retained and shall be released against submission of Performance Bank Guarantee, issued by Nationalised Bank, by the successful bidder of equal value of 10% with validity of five years from the date of commissioning and completion of training of trainers, whichever is later.

24. Causes of Rejection of Bid:

- a) While submitting the Bid, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the Bid shall be rejected.
- b) If any Bidder stipulates any condition of his own, such conditional Bid shall be liable to be rejected.

25. Claims:

- a) If the Software(s) supplied are found to be different than those in the accepted offer and are of specifications lower than those stipulated in the accepted offer, the purchaser shall have right to totally reject the software(s) and/or to claim for compensation from successful bidder. The successful bidder shall pay to purchaser, the claim demanded in writing within 15 (fifteen) days of its demand. The bidder shall also compensate for losses, if any, sustained by purchaser due to lower specification/defective packing and/or wrong marking of the software(s) etc.
- b) The successful bidder shall be responsible for arranging the rejected software(s) to be removed at his cost from purchaser premises.

26. Address for communication:

All the communication with respect to the tender shall be addressed to:

**Principal Director & Head,
CIPET:IPT,
T.V.K Industrial Estate, Guindy,
Chennai- 600 032.
E mail : cipet.gov.in .
Phone :044 22254701/6Lines**

27. Force Majeure:

In the event of any unforeseen circumstances directly interfering with the supply of Software(s)/work/service arising during the execution of order such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, earthquakes, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the successful Bidder shall, within 7 working days, from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days "notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other.

28. Code of Ethics:

The Purchaser as well as the Bidder shall observe the highest standard of ethics including laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988", during the procurement or execution of such contracts. If the bidders are found in Bid pooling, cartelisation or against law on fraud and corruption then their firms may be blacklisted.

29. Integrity Pact:

The bidder / Vendor has to upload the Integrity Pact duly signed along with the bid document online (**Annexure-E**)

30. Jurisdiction:

In the event of any dispute the legal matter shall be subjected to the jurisdiction of the court at Chennai.

We confirm with our acceptance to the instructions (S. No. 1 to 34 above) as given above.

BIDDER'S NAME & SIGNATURE WITH SEAL

ANNEXURE-A

Details of requirements and technical specifications of software(s)

Latest Version:

Product Type: Educational License Type:

S.NO	Description	Qty
1	NX (CAD/CAM with 5-axis machining)Version: 1980 Product Type: Educational License Type & Latest Version	15-users
2	CATIA (CAD/CAM with 5-axis machining) Product Type: Educational License Type & Latest Version	40-users
3	MOLDFLOW Version: 2021* Product Type: Educational License Type & Latest Version	20-users
4	ANSYS Version: 2021-22 Product Type: Educational License Type & Latest Version	20-users
5	SOLIDWORKS* (CAD/CAM, Plastic Simulation) Product Type: Educational License Type & Latest Version	60-users
6	ALIAS Version: 2021 Product Type: Educational License Type & Latest Version	02-users
7	Autodesk DELCAM PowerMill Product Type: Educational License Type & Latest Version	20-users
	Offered financials for the Supply & Installation at site & Training to trainers with commitment to offer on site after sales Services in the period of Warranty and updation/maintenance contract for the Software offered to supply, as agreed in Technical Bid of the Tender No. CIPET:IPT/CHN/CAD-CAM/Design Soft ware/2021-22/03	
	Training (10 days) at CIPET:IPT,Chennai	

*subject to addition/deletion.



ANNEXURE -B
(Undertaking from Bidder on their official stationery)

To,
The Principal Director & Head,
CIPET:IPT,CHENNAI, ,
T.V.K.Industrial Estate,Guindy,
Chennai-600 032
Sir,

Subject: Undertaking for the participation in the tender No
CIPET:IPT/CHN/CAD-CAM/Design Soft ware/2021-22/03
due for opening of technical bid on 29/09/2019.

Dear Sir,

HAVING EXAMINED AND PERUSED THE FOLLOWING DOCUMENTS

1. Notice Inviting Tender
2. Instructions to The Bidders
3. Technical Specifications of software(s) (Annexure-A)
4. Annexure – C (Technical Bid)
5. Annexure – D (Commercial Bid)

I/Wedo hereby submit the above Bid in prescribed formats duly completed in all respects in accordance with the conditions applicable. If this tender is accepted, I/We undertake to abide by and fulfil all the terms and conditions in the tender documents

I/We hereby distinctly and expressly declare and acknowledge and undertake that before the submission of this Bid, I/We have carefully read and followed the instructions and I/We have understood the existing system of supply at the address(s) of purchaser including the scope and nature of duties expected from the Bidder.

I/We distinctly undertake that I/We would hereafter make no claim or demand upon the purchaser based upon or arising out of any alleged misunderstanding or misconceptions or mistake on my/our part of the said stipulations, restrictions and conditions.

I/ We undertake &declare that our unit has never made any default in supplying the software(s) to Government / Semi Government/ Central or State Public sector enterprise(s) for any reasons in the last five years.

Any notice required to be served on me/us shall be sufficiently served on me/us through email or post (registered or ordinary) or courier or left at my/our address furnished herein.

.....
.....

I/We fully understand the terms and conditions in the tender documents.
I/We understood that the purchaser is not bound to accept any proposal that it may receive without assigning any reason.

Dated this.....day of..... 2021

Authorized Signatory
Seal:

ANNEXURE-C

FORMAT & REQUIREMENTS FOR SUBMITTING TECHNICAL BID

1. **Tender Ref. No: CIPET:IPT/CHN/CAD-CAM/Design Software/2021-22/03.**
2. **Name of Bidder:**
3. **Complete office address/contact numbers/Email ID/Mobile Number of Bidder:**
4. **Confirmation of acceptance of Technical Specifications for the supply of software**

Sl No	Description	Acceptance to the Specification as placed at Annexure-A and agreed to supply with required Quantity (write YES/ NO only)	If marked "NO" in the column before, specify the deviation in specification of the software(s) offered for the supply.
1	NX (CAD/CAM with 5-axis machining) Version: 1980 Product Type: Educational License Type & Latest Version		
2	CATIA (CAD/CAM with 5-axis machining) Product Type: Educational License Type & Latest Version		
3	MOLDFLOW Version: 2021* Product Type: Educational License Type & Latest Version		
4	ANSYS Version: 2021-22 Product Type: Educational License Type & Latest Version		
5	SOLIDWORKS** (CAD/CAM, Plastic Simulation) Product Type: Educational License Type & Latest Version		
6	ALIAS Version: 2021 Product Type: Educational License Type & Latest Version		
7	Autodesk DELCAM PowerMill Product Type: Educational License Type & Latest Version		

*subject to addition/deletion.

5. Confirmation for supply to the address:

#	Details	Address
		CIPET:IPT, Chennai
1	Tentative quantity / users required	As mentioned above in Annexure - A
2	Consent to supply: (write YES/ NO only)	

6. **Bid Security Declaration:** As per the extant provisions, the bidder has to upload the bid security declaration in the prescribed form enclosed (**Annexure –F**).

7. **PAN of bidder** (copy to be enclosed).....

8. **GSTIN registration number of bidder**(copy to be enclosed).....

9. **Delivery period after receipt of supply order from purchaser:** *(The purchaser is expected to complete delivery of software(s) by the bidder within thirty (30) calendar days from the date of issue of supply order. However, the bidder has an option to submit the best delivery time, but in any case, the delivery should be before 90 days from the date of issue of supply order by purchaser. Delivery to be completed in number of days (Calendar Days In figure)..... (Calendar Days in words) for delivery from the date of issue of supply order by purchaser.*

10. Details of address with contact details from where the bidder planned to offer After Sales Services during the Warranty & after warranty Maintenance period :

#	Address
	Principal Director & Head, CIPET:IPT,Chennai, Industrial Estate, Guindy,Chennai-600 032
Details of address of bidder for rendering 'After Sales Services'	

11. Details of address with contact details for at least three (03) purchaser to whom the bidder supplied similar software(s) in the last five (05) years and software(s) shall be in operations to the satisfaction of buyer for the last three (03) years: *The format for submission of details for at least three purchaser are as under: (the bidder can furnish details of even more than three purchaser)*

- a. Address of Purchaser with contact details (email and phone no.):.....
- b. Details of order for supply placed to bidder:.....
- c. Description and quantity of ordered equipment:.....
- d. Value of order in rupees:.....
- e. Date of completion of delivery:.....

(The purchaser shall have liberty to contact any or all of purchaser to assess the performance of software(s) supplied by bidder)

12. Documents - Details to be enclosed with the Technical bid by bidder are as under:

- a) In case the bidder is Original Equipment Manufacturer, the bidder to submit **self-declaration on their letter-head, confirming that they are regular in manufacturing & supplying the similar Software(s)**, as asked in this tender, for the last Five (5) years.
- b) In case the bidder is Authorized Distributor of OEM / Authorized Dealer of OEM, the bidder to attach **self-certified valid authorized Distributorship / Dealership license from Original Equipment Manufacturer** and shall be engaged in regular manufacturing and supply of similar software(s) for the last five (5) years & engaged with the present OEM for the last three years for which this tender is participating.
- c) The Original Equipment Manufacturer shall attach the **self-certified copy of valid ISO Certificate** for their establishment.
- d) In case the bidder is Authorized Distributor of OEM / Authorized Dealer of OEM, the bidder to attach the **self-certified copy of valid ISO Certificate** of their OEM.
- e) **Undertaking** as per annexure-B on letter head.
- f) Duly signed all pages of "Instructions to Bidders" of the tender document as a mark of acceptance.
- g) The **letters substantiating performance from at least three (03) other purchasers**, to whom, the similar software(s) supplied by the bidder in last five (05) years, wherein, the software(s) shall be in operation to the satisfaction of buyer for the last three (03) years, to access performance of the software(s) supplied by your organization.
- h) **Authorization letter** in favour of their representative to sign the tender on behalf of bidder.
- i) **copy of valid GSTIN** registration.
- n) **copy of valid PAN**.
- o) To submit all supporting information with respect to the technical data,

drawings or booklets of product. Any product brief, test certificates available may be enclosed.

I/We as bidder agree and certify that:

- a. The Bid submitted through this tender shall remain valid for acceptance for 90 days from the date of opening the Technical Bid of the tender.
- b. Agree to offer services for onsite comprehensive warranty on the Software(s) for two years supplied through this tender.
- c. Agree to offer services for maintenance contract for the next three (03) years for the Software(s) supplied, after the expiry of warranty period of two years, through this tender.
- d. Agree to impart onsite training to the designated personnel of purchaser for 10 working days.
- e. No price of any Software(s) / Spares/ Accessories shall be given in Technical Bid.
- f. All above Software(s) should be provided with safety features/ curtains/enclosure/ stands etc. wherever applicable.

Name & Signature of the authorized bidder with stamp
Contact details of authorized person of bidder who have signed the tender.

Name.....
Designation.....
Phone (office).....
Phone (Mobile).....
E mail.....

Annexure –“D”

FORMAT FOR SUBMISSION OF COMMERCIAL BID

1. Tender Ref. No: **CIPET:IPT,CHENNAI/CHEN/DELCAM/2019/04**

2. Name of the Bidder:

3. The commercial offer to execute the supply as per the tender:

4. Software Name:.....

a. Supply of software to: CIPET:IPT,CHENNAI

#	Details	Unit Price of Software(s) before GST of single unit (in Rs.)	Quantity to be supplied (in No.)	Total Price of Software(s) before GST (Multiply column no 2 and 3) (In Rs.)
	1	2	3	4
a.	Offered financials for the Supply, Installation, and Commissioning at site & Training to trainers with commitment to offer on site after sales Services in the period of Warranty and for the software offered to supply, as agreed in technical bid.			
b.	Total Price of Software(s) before GST for the supply of total quantity as detailed at row 'a' above (inRs.)			
c.	Total Price of Software(s) before GST for the supply of total quantity as detailed at row 'a'above (In words)			

The following to be noted while submitting financial details for the supply of software(s)to the individual address:

- The competitiveness of bid shall be made on address of supply basis on theevaluation of “Unit Price of Software(s) before GST”.
- The Purchaser shall compare the “Unit Price of Software(s) before GST” of all theresponsive bids to determine the lowest bid for a particular address.
- The bidder shall note that they are not supposed to put any GST amount in the Commercial Bid. However, after the supplies, they have to issue the GST invoiceindicating the Price of software(s) as quoted in the Commercial Offer and thereafter specify the GST as applicable at the time of delivery. The Purchaser shall pay total amount which includes the unit price of software(s) as well as the GST as applicable at the time of delivery.
- The Total Cost quoted above should be inclusive of Basic Price, Transportation, Packing, Installation & Commissioning, Demonstration & Training, on-site comprehensive warranty for two years.

- e. The Purchaser reserves the right to ask the evidence from bidder to counter-check that the GST as claimed by the bidder at the time of issue of invoice after the supply of Software(s).
- f. The bidder will not be entitled to any increase in Unit Price of the software(s) before GST occurring during the period of delivery for any reason.
- g. The "Unit Price of the software(s) before GST" should be inclusive of all costs involved for the delivery to the destination(s) including the cost of Installation & Commissioning at destination, Training to the trainer (as detailed at Para 3(c&d) of "Scope of Supplies" of this tender), Cost of services to be provided during Comprehensive Warranty of two years. (Refer Para 3(e) of "Scope of Supplies" of this tender) .
- h. No extra payment or revision of "Price of Software(s) before GST" shall be accepted on account of any discrepancy in nomenclature of items. The Bidder is advised to seek clarification, if any, desired before submitting the tender/ bid.
- i. The competing bids of "Unit Price of the software(s) before GST" shall be given due consideration as the Commercial Bid would be evaluated on the basis of lowest price.

I/We as bidder agree and certify that:

- a) The tender shall remain valid for acceptance for 90 days from the date of opening the Technical Bid of the tender.
- b) Agree to offer services for onsite comprehensive warranty for two years on the Software(s) supplied through this tender.
- c) Agree to impart onsite training to the designated personnel of purchase for 10 working days
- d) Agree to two (02) sets of the Installation, Operation, Maintenance, and Training Manuals with software(s).
- e) Agree that the offer price is valid for a period of 90 days from the date of opening of technical bid of this tender.

Further confirm that we agree with the terms and conditions specified in "Instructions to Bidders" and if we succeed, the execution of supplies would be made in compliance.

Name & Signature of the authorized bidder with stamp
Contact details of authorized person of bidder who have signed the tender.

Name.....
Designation.....
Phone (office).....
Phone (Mobile).....
E mail.....

