

Bid Document/ बिड दस्तावेज़

| Bid Details/बिड विवरण | |
|--|---|
| Bid End Date/Time/बिड बंद होने की तारीख/समय | 29-03-2024 11:00:00 |
| Bid Opening Date/Time/बिड खुलने की तारीख/समय | 29-03-2024 11:30:00 |
| Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से) | 120 (Days) |
| Ministry/State Name/मंत्रालय/राज्य का नाम | Ministry Of Chemicals And Fertilizers |
| Department Name/विभाग का नाम | Department Of Chemicals And Petrochemicals |
| Organisation Name/संगठन का नाम | Central Institute Of Plastics Engineering And Technology (cipet) |
| Office Name/कार्यालय का नाम | Head Office |
| Total Quantity/कुल मात्रा | 4 |
| Item Category/मद केटगरी | 10 KLD Packaged Effluent Treatment Plant ETP (Q3) |
| Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) | 40 Lakh (s) |
| OEM Average Turnover (Last 3 Years)/मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का) | 40 Lakh (s) |
| Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष | 3 Year (s) |
| MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट | No |
| Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट | No |
| Document required from seller/विक्रेता से मांगे गए दस्तावेज़ | Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| Past Performance/विगत प्रदर्शन | 80 % |

| Bid Details/बिड विवरण | |
|--|-----------------------------------|
| Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया | Yes |
| RA Qualification Rule | H1-Highest Priced Bid Elimination |
| Type of Bid/बिड का प्रकार | Two Packet Bid |
| Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय | 2 Days |
| Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM) | No |
| Evaluation Method/मूल्यांकन पद्धति | Total value wise evaluation |
| Financial Document Required/वित्तीय दस्तावेज की आवश्यकता है। | Yes |

EMD Detail/ईएमडी विवरण

| | |
|-------------------|----|
| Required/आवश्यकता | No |
|-------------------|----|

ePBG Detail/ईपीबीजी विवरण

| | |
|--|---------------------|
| Advisory Bank/एडवाइजरी बैंक | State Bank of India |
| ePBG Percentage(%) / ईपीबीजी प्रतिशत (%) | 5.00 |
| Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने). | 28 |

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

Sr. Tech. Officer
CIPET Head Office, Department of Chemicals and Petrochemicals, Central Institute of Petrochemicals Engineering and Technology (CIPET), Ministry of Chemicals and Fertilizers Guindy Chennai 600 032
(M Arun Prasad)

Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

MII Purchase Preference/एमआईआई खरीद वरीयता

| | |
|--|-----|
| MII Purchase Preference/एमआईआई खरीद वरीयता | Yes |
|--|-----|

MSE Purchase Preference/एमएसई खरीद वरीयता

| | |
|---|-----|
| MSE Purchase Preference/एमएसई खरीद वरीयता | Yes |
|---|-----|

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

3. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate. The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023. [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY. The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

6. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 80% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product

having highest bid value should meet this criterion.

7. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- If number of technically qualified bidders are only 2 or 3.
- If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

Excel Upload Required/एक्सेल में अपलोड किए जाने की आवश्यकता :

Technical Compliance Sheet - [1709894379.xlsx](#)

10 KLD Packaged Effluent Treatment Plant ETP (4 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/कमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

| | |
|--|--------------------------|
| Buyer Specification Document/क्रेता विशिष्टि दस्तावेज़ | Download |
|--|--------------------------|

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

| | |
|------------------|----------------------|
| DrawingDocument1 | View |
| DrawingDocument2 | View |
| DrawingDocument3 | View |

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|--|---|-----------------|------------------------------|
| 1 | Pramod Kumar Nayak | 812005, The Director & Head Co-operative Spinning Mill, Aliganj, Puraini, Bhagalpur, Bihar - 812 005, Mobile. +91-9437124606, +91-7470784301 & +91-7781020335 Email: bhagalpur@cipet.gov.in, cipetpatna@gmail.com, hajipur@cipet.gov.in GST No.10AAAAC0606R3Z2 | 1 | 45 |

| S.No./क्र. सं. | Consignee Reporting/Officer/प रेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---|---|-----------------|------------------------------|
| 2 | M Mahesha | 570016,CIPET : Centre for Skilling and Technical Support (CSTS), No.437/A, Hebbel Industrial area, Mysuru - 570 016. Phone No.: +91-821-2511903 Mobile No.: +91-9466146001 Fax No.: +91-821-2510990 Email: mysore[at]cipet[dot]gov[dot]in / cipetmys1[at]gmail[dot]com GST No. 29AAAAC0606R1ZL | 1 | 45 |
| 3 | Vishwavijay Bahadur Singh | 221011,Dr S N Yadav, Principal Director & Head, Mobile: 9840649574, Add: Varanasi - Chunar Road, Khasra, No.828 & 821 Village Karsada, Rajathalab, Varanasi - 221011 | 1 | 45 |
| 4 | Bhonde Mukesh | 382445,CIPET : Institute of Petrochemicals Technology (IPT), Plot No. 630, Phase-IV, GIDC, Vatva, Ahmedabad - 382 445. Phone No.: +91-79-40103902 Mobile No.: +91-9943496211 Fax No.: +91-79-40083905/06 Email: ahmedabad[at]cipet[dot]gov[dot]in / cipetahmd[at]gmail[dot]com GST No.24AAAAC0606R1ZV | 1 | 45 |

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Generic

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address

As per the Consignee details
CIPET IPT Ahmedabad (Sanand)
CIPET CSTS Mysuru
CIPET CSTS Bhagalpur
CIPET CSTS Varanasi

3. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar

proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

4. **Generic**

Bidders shall quote only those products (Part of Service delivery) in the bid which are not obsolete in the market and has at least 5 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.

5. **Generic**

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

6. **Generic**

Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid. [Click here to view the file](#)

7. **Generic**

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

8. **Generic**

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

9. **Generic**

Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

10. **Generic**

For hazardous chemical/item, all precautionary measure as per regulation from the point of transportation/ handling/ storage/ safety/ health/ environment to be undertaken/ specified before dispatch. During dispatch, proper symbol for the hazard/ MSDS/ Batch No./ date of manufacturing/ Gross Weight/ Net Weight/ shelf Life etc are to be written/ printed/ pasted on the body of the packing.

11. **Generic**

Installation, Commissioning, Testing, Configuration, Training (if any - which ever is applicable as per scope of supply) is to be carried out by OEM / OEM Certified resource or OEM authorised Reseller.

12. **Generic**

Manufacturer Authorization:Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

13. **Generic**

OPTIONAL SITE VISIT:

1. The Bidder is advised to visit and examine the installation site and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the Bid. The costs of visiting the site shall be borne by the Bidder.

Yes

2. The Bidder representative shall be allowed entry upon consignee premises for such visits, only upon the express conditions that the Bidder will release and indemnify the Buyer and Consignee against all liabilities arising out of such visit including death or injury, loss or damage to property, and any other loss, damage, costs, and expenses incurred as a result of such visit.

3. The Bidder shall not be entitled to hold any claim against Buyer for noncompliance due to lack of any kind of pre-requisite information as it is the sole responsibility of the Bidder to obtain all the necessary information with regard to site, surrounding, working conditions, weather etc. on its own before submission of the bid.

14. **Generic**

Staggered Delivery: The ordered items shall be supplied in a staggered manner. (

4

Quantity shall be supplied within

45

days of contract placement and thereafter

45

Quantity per Fortnight)

15. **Generic**

Scope of supply includes Training: Number of employees to be trained

5

, Place for Training

As per Consignee details

and Duration of training

7

days.

16. **Generic**

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

17. **Generic**

The successful bidder has to supply all essential accessories required for the successful installation and commissioning of the goods supplied. Besides standard accessories as per normal industry practice, following accessories must be part of supply and cost should be included in bid price:

The Scope of supply should include the supply of the equipment as per the Technical Specification sheet with standard accessories for running of the Machine which includes Packaging, Forwarding and Delivery at the destination CIPET User Centres with Commissioning, Installation, Warranty and Training

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18. **Generic**

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.

2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.

3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

19. **Generic**

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

20. **Generic**

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

21. **OEM**

IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.

22. **Inspection**

Pre-dispatch inspection at Seller premises (Fee/Charges to be borne by the BUYER): Before dispatch, the goods will be inspected by Buyer / Consignee or their Authorized Representative or by Nominated External Inspection Agency (independently or jointly with Buyer or Consignee as decided by the Buyer) at Seller premises (or at designated place for inspection as declared / communicated by the seller) for their compliance to the contract specifications. Fee/Charges taken by the External inspection Agency and any external laboratories testing charges shall be borne by the Buyer. For in-house testing, the Sellers will provide necessary facilities free of cost. Seller shall notify the Buyer through e-mail about readiness of goods for pre-dispatch inspection and Buyer will notify the Seller about the Authorized Representative/ Nominated External Inspection Agency and the date for testing. The goods would be dispatched to consignee only after clearance in pre-dispatch inspection. Consignee's right of rejection as per GTC in respect of the goods finally received at his location shall in no way be limited or waived by reason of the goods having previously been inspected, tested and passed by Buyer/ Consignee or its Nominated External Inspection Agency prior to the goods' shipment. While bidding, the sellers should take into account 7 days for inspection from the date of email offering the goods for inspection. Any delay in inspection beyond 7 days shall be on the part of the buyer and shall be regularised without Liquidated Damages.

When there is requirement of submission the advance sample, the seller shall inform the buyer promptly through emails about the date of submission of sample to the buyer nominated Inspection agency.

23. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY
payable at
At Chennai

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

24. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY
A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand

or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

25. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY

Account No.

419413414

IFSC Code

IDIB000G020

Bank Name

INDIAN BANK

Branch address

P.B. No.3171, Sidco Building, GST Road, Guindy, Chennai . Tamilnadu

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

26. Scope of Supply

Scope of supply (Bid price to include all cost components) : Supply Installation Testing Commissioning of Goods and Training of operators and providing Statutory Clearances required (if any)

27. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

28. Certificates

To be eligible for award of contract, Bidder / OEM must possess following Certificates / Test Reports on the date of bid opening (to be uploaded with bid):

Along with Technical Bid

29. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

ATC for Package - E

Additional Terms & Conditions

To be signed and upload in Technical bid

| | |
|--|---|
| The Technical Specification Sheet is attached in the buyer specifications. All the bidders has to fill and upload the same for considering the bid for Technical evaluation | |
| 1 | The offered equipment/machinery should be of recent model, make and its spare parts should be available in the market for minimum 7 years. The offered equipment /machinery should not be obsolete model & Make of the machine. |
| 2 | Payment -100% on Successful Delivery, Commissioning, Installation, and Training of the machine / equipment. This is in supersession of GeM payment terms & conditions. |

| | |
|---|---|
| 3 | The bidders should completely read the Bid documents provided in the Additional Specification Document of this Bid before participating. This will also be a part of Bid Document. All the supporting documents for Qualification criteria in Bid document to be submitted as per Section IX |
| 4 | Comprehensive Warranty: Onsite warranty Mandatory at the Consignee location as specified in the technical Bid sheet. Warranty will be started from the date of Successful installation only. |
| 5 | Bidder should submit complete scope of supply (Machinery/equipment, standard accessories etc with make model) in the technical bid without price. |
| 6 | Bidder should state the space required and condition of floor and any other requirements for Pre installation requirement of the Machinery/equipment. |
| 7 | The Bidder credentials will be evaluated as per the attached format of Form No. 01 to 04 & Annexure I - Hence the bidder has to fill all rows & columns of Forms & Annexure I and the same has to be uploaded along with their Technical Bid for considering their Technical bid |
| 8 | For the Qualified bidders as per Form 1 to 4, our TEC committee will do the Vendor verification and the Capacity Assessment as per the Vendor Evaluation Report format. |
| 9 | <p>Documents to be filled signed & uploaded as per the format in the bid document for considering the Bid in Technical Evaluation.</p> <ol style="list-style-type: none"> 1. Certificate of Registration for GST - Bidder organization certificate 2. Auditor Certificate confirming the Turnover for the past three years 2020-21, 2021-22 & 2022-23 - Separate One page Auditor Certificate confirming the turnover 3. Certificate of Registration for NSIC - MSME - Startup - Others if applicable 4. Technical Compliance sheet with supporting Technical Catalogue / Brochures / Leaflet clearly mentioning the Model number, name of equipment and technical details. 5. Bid Form _ Section VI as per the format in Tender Document. 6. Authorization certificate from OEM _ If not a Manufacturer for the machine or equipment _Section - V as per the format in Tender Document. 7. Scope of Supply of the equipment which is offered in this Bid 8. BOQ _ Packing List _each and every part of the equipment and standard accessories to run the machine - Section - III as per the format in Tender Document. 9. Client Certificate for Past Three years year's supplies of similar same goods _equipment's and satisfactory performance - Section - IX - B ----- as per the format in Tender Document 10. Performance for performance statement _ Section - IX-A alone |

Form 1

Bid No.

- _____

| | |
|----|---|
| | <p>g with the certificate from the client _user organization as per the format in Tender Document.</p> <p>11. Proforma for Deviation Statement _Section – X_ as per the format in Tender Document.</p> <p>12. Declaration - Land border with India _Section – XI_ ----- as per the format in Tender Document.</p> <p>13. Preference to “MAKE IN INDIA” Policy _Section-XII_ ----- as per the format in Tender Document.</p> <p>14. Integrity Pact – Section – XIII.</p> <p>15. Bid Security Undertaking – Section – XIV.</p> <p>16. Price Break up Details (To be given the Letter Head and uploaded in the Commercial Bid Only) – Section – XV.</p> <p>Kindly note- All the above documents will be considered only if it is submitted as per formats given by CIPET</p> |
| 10 | <p>A Bidder requiring any clarification regarding the Tender Document may ask their representation through GeM portal only and contact to Sr Tech Officer at 044- 22254788 / 22254780 - extension 240, before 10 days of the deadline for the bid submission. This deadline shall not be extended in case of any intervening holidays.</p> |
| 11 | <p>Pre-Delivery Inspection: (i). Prior intimation (minimum two weeks before) and coordination with respective CIPET centres for pre-delivery inspection (working condition of the equipment / machinery in all respect as per the technical specification of the Tender) at Original Equipment Manufacturer’s / Supplier’s site. (ii). Pre Delivery Inspection (PDI) will be conducted at Supplier site in India, by CIPET officials on receipt of confirmation from the supplier on readiness of equipment. (iii) During the PDI, for demonstration of the machine specifications, the raw material has to arrange by the Supplier.</p> |
| 12 | <p>Bidders are advised to check the applicable GST on their own before Quoting. Buyer will not take any responsibility in this regard.</p> |
| 13 | <p>The Cost of the equipment should include the components of cost for supply as per the Technical Specification and standard accessories for running of the Machine Commissioning, Installation, Warranty and Training for Min. 3 Days, Packaging, Forwarding and Delivery at the destination CIPET User Centres. The prices break up details as per section to be uploaded in commercial bid only.</p> |
| 14 | <p>Relaxation of Norms for Startup and Micro & Small Enterprises in Public Procurement on Prior experience - Prior Turnover Criteria is applicable; hence the MSME / NSIC certificate should be submitted.</p> |

Date: _____

Covering Letter on Letterhead of the Bidder with Correspondence Details

To

The Principal Director (T)
CIPET Head office,
TVK Industrial Area, Guindy, Chennai- 600032.
Tamil Nadu.

Sub: Bid for Supply, Installation, Commissioning and Testing of equipment/machinery of Plastic Waste Management System for CIPET

Bid applied for Package - E

Dear Sir,

This is with reference to GeM Bid for Supply, Installation, Commissioning and Testing of equipment/machinery of Plastic Waste Management System for CIPET. We, the undersigned, provide the below details for your kind consideration.

| S.No. | Description | Firm's Response |
|-------|---|---|
| 1. | Name and complete address of the firm | Name: Address: Email Id: Contact no: Month & Year of Establishment: |
| 2. | Name of the Proprietor/Partner/Director and complete address | Name: Designation: Address: Email Id: Contact no: |
| 3. | Type of the Organization & Legal Status (Whether Company, Proprietorship, Partnership, Society/Trust/MSJE or any other) | |
| 4. | Name and contact details of the Authorized person/Supplier/Manufacturer | Name: Designation: Address: Email Id: Contact number: |

| 5. | Mandatory Documents: | Attached (Yes or No) |
|----|--|----------------------|
| | Profile of their company with area, man power details & the manufacturing facilities | |
| A) | Copy of Registration of GST | |
| B) | Copy of PAN Card | |
| C) | Certificate of Registration for NSIC / MSME / Startup / Others | |
| D) | Bank account details: | |
| E) | Authorization certificate from OEM (If not a Manufacturer for the machine / equipment) as per Form 4 | |
| F) | Financial status of the firm (audited balance sheet & Profit and loss statement of last three consecutive Financial Years) along with CA Certifying Annual turnover. | |
| G) | Latest IT returns of the firm | |
| H) | Experience of the last three years (attach proof) as per Form2& Form3 | |
| I) | Blacklisting An Declaration to be given by the authorized signatory | |
| j) | Technical Leaflet, catalogue, literature, test reports etc. for packages | |

We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading, we are liable to be disqualified from the Bid selection process.

We agree to abide by the conditions set forth in this Bid.

We hereby declare that our proposal submitted in response to this Bid is made in good faith and the information contained is true and correct to the best of our knowledge and belief.

Sincerely,

Signature of Bidder

Name:_____

Designation:_____

Form 2

List of Government Organizations/Dept./Private sector or any other for whom the Bidder has Supplied and Installed the same / similar equipment's during last three years(must be supported with work/Purchase orders)

| Name of the organization | Name of Contact Person | Contact No./email id |
|---------------------------------|-------------------------------|-----------------------------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Signature of the Bidder

Name _____

Designation _____

Form 3

PREVIOUS SUPPLY ORDER DETAILS

(For Similar/Same Goods/Equipment for a period of last three years)

Name of the Firm _____

| Order placed by (Full address of Purchaser) | Order No. and Date | Description and quantity of ordered equipment | Value of order | Date of Completion of delivery as per contract | Has the equipment been installed satisfactorily (Attach a Certificate from the Purchaser / Consignee) | Contact person along with Telephone No. , Fax No. and email id) |
|--|--------------------------|--|----------------|---|--|--|
| | | | | | | |

Signature and Seal of the Manufacturer / Bidder

Place_____

Date: _____

Form 4
ORIGINAL EQUIPMENT MANUFACTURER (OEM)
Manufacturing authorization form (MAF)
(On Letter Head of Manufacturer)

Bid No.:-.....
.....

Date:-.....

To

The Principal Director (T)

CIPET Head office,

TVK Industrial Area, Guindy, Chennai - 600032.

Tamil Nadu.

Dear Sir,

We manufacture of original equipment at (.....address of factory.....) do hereby authorize M/s (Name and address of Agent) to submit technical offer against the Bid for Package - E M/s..... is authorized to Submit the bid and conclude the contract in regard to his business.

We hereby extend our full guarantee and warranty for the goods offered by the above firm. The dealer is associated with us from the period _____ to _____ (DD/MM/YYYY)

Yours Faithfully,

(Signature)

(Name & Seal of Manufacturer)

Annexure - I

-

Format of Vendor Evaluation Report & Mark sheet

Vendor Evaluation Report to be submitted by evaluation committee

| PART A | | | |
|---------------|-----|---|--|
| 1 | | Name Of Vendor | |
| | 1.1 | Registered Office Address | |
| | | Telephone No | |
| | | Fax No | |
| | | Email Address | |
| | | Website | |
| | 1.2 | Manufacturing Site Address | |
| | | Telephone No | |
| | | Fax No | |
| | | Email Address | |
| | | Website | |
| | 1.3 | Nature Of The Company | |
| | 1.5 | NAME & DESIGNATION OF HEAD OF ORGANISATION With Contact No. | |
| Part B | | | |
| 1 | | Survey Advice Ref | |
| 2 | 2.1 | Item For Which Survey To Be Carried Out | |

| | | | |
|---|-----|--------------------------------------|--|
| | 2.2 | Date Of Survey | |
| 3 | | Office Works Visited | |
| 4 | | Persons Contacted | |
| 5 | | Design Facilities: | |
| | 5.1 | Engineers | |
| | 5.2 | Specialists | |
| | 5.3 | No Of Working Level Personal | |
| | 5.4 | Drafting Facility | |
| | 5.5 | Experiences In Design | |
| | 5.6 | Familiarity & Availability Of Codes/ | |
| | | Specs. | |
| | 5.7 | R&D Facilities | |
| | 5.8 | Technical Collaboration If any | |
| 6 | | Quality Control Facilities | |
| | 6.1 | Qc Setup Engineers / Inspectors | |
| | | Adequacy Of Experience | |
| | 6.2 | Qc Manual/ Written Procedures | |
| | 6.3 | Extent of application Of Qc | |
| | | Procedures At Shop Floor | |
| | 6.4 | Availability Of Gauges/Fixtures | |
| | 6.5 | Periodical Calibration Of | |
| | | Equipment's/ Instruments | |
| | 6.6 | Qc Records/ Documents | |
| | 6.7 | ISO Accreditation For Quality | |

| | | | |
|---|-----|-----------------------------------|--|
| | | Systems | |
| 7 | | Testing Facilities | |
| | 7.1 | In House | |
| | 7.2 | Testing Facilities Dependent On | |
| | | External Agencies | |
| | 7.3 | Adequacy Of Testing | |
| 8 | | Performance Reliability | |
| | 8.1 | Satisfactory Execution Of Similar | |
| | | Orders | |
| | 8.2 | After Sales Services | |

| | | | |
|---------------|--|---------------------------|---------------------------|
| PART C | | | |
| 1 | | <u>SURVEY CONCLUSION-</u> | |
| 2 | | <u>RECOMENDATION-</u> | |
| | | | |
| | | Signature | Signature |
| | | Name of committee member: | Name of committee member: |
| | | Designation: | Designation: |
| | | | |
| | | Signature | Signature |
| | | Name of committee member: | Name of committee member: |
| | | Designation | Designation |

| | | | |
|--|--|---------------------------|---------------------------|
| | | | |
| | | Signature | Signature |
| | | Name of committee member: | Name of committee member: |
| | | Designation | Designation |
| | | | |

| VENDOR EVALUATION REPORT (For Office Use Only) | | | |
|--|---|-------------------------|-------------------|
| VENDOR'S NAME: | | | |
| LOCATION/ADDRESS: | | | |
| PRODUCT NAMES: | | | |
| Sr. No | TITLE | POINTS ALLOTTED MAXIMUM | SURVEYOR'S RATING |
| 1 | Over all facilities | | |
| 1.1 | Registration as Micro, Small, Medium or Large Enterprise with in India. | 2 | |
| 1.2 | ISO 9001:2008 certificate Quality management system | 2 | |
| 1.3 | Income tax filing details. | 1 | |

| | | | | |
|----------|--|---|-----------|--|
| 1.4 | Import & Export license. | 2 | 12 | |
| 1.5 | National level quality awards, research & development award or outstanding entrepreneurship award from government. | 2 | | |
| 1.6 | R&D facilities. | 1 | | |
| 1.7 | Technical collaboration with international reputed firm. | 1 | | |
| 1.8 | GEM registration | 1 | | |
| 2 | Manufacturing facilities | | 25 | |
| 2.1 | Open space within factory premises with respect to manufacturing items. | 2 | | |
| 2.2 | Buildup space within factory premises with respect to manufacturing items. | 2 | | |
| 2.3 | Shop layout and defined areas/sheds for separate production activities with respect to Manufacturing items. | 2 | | |
| 2.4 | Storage area/shed for raw material | 1 | | |
| 2.5 | Storage area/shed for finished product. | 1 | | |
| 2.6 | Production planning/application | 2 | | |
| 2.7 | Raw material/component procurement | 2 | | |

| | | | | |
|------|---|---|--|--|
| 2.8 | Production staff like engineers, supervisors, skilled workers, other workers. | 3 | | |
| 2.9 | Plant & machinery necessary for production of the listed items. | 4 | | |
| 2.1 | Machinery & equipment's for material handling | 2 | | |
| 2.11 | Automation and process controls. | 2 | | |
| 2.12 | Packing, marking, dispatching facilities. | 2 | | |

| | | | | | |
|----------|--|---|-----------|--|--|
| 3 | Testing facility | | 10 | | |
| 3.1 | Tests carried out on raw material. | 1 | | | |
| 3.2 | In-house testing facilities, testing equipment's available as per relevant BIS code. | 2 | | | |
| 3.3 | Available gauges, measuring device, testing equipment, meters, inspection aids, instrument of Standard makes with NABL accredited laboratory calibration report. | 2 | | | |
| 3.4 | In process checks. | 1 | | | |
| 3.5 | Laboratory facilities. | 2 | | | |
| 3.6 | Finished product tests/checks. | 1 | | | |
| 3.7 | Special / type test | 1 | | | |
| 4 | Quality control & quality assurance plan | | 7 | | |
| 4.1 | QC manual, written procedures, quality assurance plan etc. | 1 | | | |
| 4.2 | Quality control staff like engineers, supervisors, skilled workers. | 1 | | | |
| 4.3 | Documentation/procedures | 1 | | | |
| 4.4 | Traceability | 1 | | | |
| 4.5 | Calibration records | 2 | | | |
| 4.6 | Extent of supervision | 1 | | | |
| 5 | Design facility | | 12 | | |
| 5.1 | Design staff like engineers, specialists, technologists, draftsmen. | 5 | | | |
| 5.2 | Designing facility available. | 5 | | | |
| 5.3 | Availability of codes/specification/ R&D | 2 | | | |

| | | | | | |
|----------|---|-------|-----|--|--|
| 6 | Experience for particular item, equipment, machinery, product etc. | | 14 | | |
| 6.1 | 3 to 5 years | 2 | | | |
| 6.2 | 5 to 7 years | 3 | | | |
| 6.3 | 7 to10 years | 4 | | | |
| 6.4 | Above10 years | 5 | | | |
| 7 | Turn over | | 10 | | |
| 7.1 | 0.5 to 1 Crore | 2 | | | |
| 7.2 | 1 to 5 Crore | 3 | | | |
| 7.3 | Above 05 Crore | 5 | | | |
| 8 | After sales services | | 10 | | |
| 8.1 | Satisfactory execution of similar supply orders to government department. | 2 | | | |
| 8.2 | Satisfactory execution of similar supply orders to reputed non-Governmental organization. | 2 | | | |
| 8.3 | State level network of service after sales in State where equipment to be supplied. | 4 | | | |
| 8.4 | Customer complaints, resolution, promptness. | 2 | | | |
| | | Total | 100 | | |
| Note: 1. | The minimum rating required for Manufacturing Facility is19 out of 25. | | | | |
| 2. | The minimum rating required for testing facility is 7 out of 10. | | | | |
| 3. | The minimum rating required for after sales services is 6 out of 10. | | | | |
| 4. | The minimum rating required for design facility is 8 out of 12. | | | | |

Vendor should provide relative supporting documents to support all claims/information provided in format. Authorized Dealers should submit their OEM documents/information for the above.

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30. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

31. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

32. **Warranty**

Warranty period of the supplied products shall be 2 years from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

33. **Warranty**

Over and above the normal Warranty terms as per GeM GTC, the successful bidder / OEM shall have to provide Comprehensive Warranty during the entire Standard warranty period as per contract. : The comprehensive warranty shall be covering the following scope

Machine problem should be rectified at the consignee site
(Upload an undertaking with the bid confirming compliance by the bidder if Bidder is taking onus of this compliance. In case OEM is taking onus of this compliance, OEM undertaking is to be uploaded along with Bidder undertaking)

34. **Warranty**

Successful bidder will have to ensure that adequate number of dedicated technical service personals / engineers are designated / deployed for attending to the Service Request in a time bound manner and for ensuring Timely Servicing / rectification of defects during warranty period, as per Service level agreement indicated in the relevant clause of the bid.

35. **Warranty**

Timely Servicing / rectification of defects during warranty period: After having been notified of the defects / service requirement during warranty period, Seller has to complete the required Service / Rectification within 3 days time limit. If the Seller fails to complete service / rectification with defined time limit, a penalty of 0.5% of Unit Price of the product shall be charged as penalty for each week of delay from the seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security (PBG). Cumulative Penalty cannot exceed more than 10% of the total contract value after which the Buyer shall have the right to get the service / rectification done from alternate sources at the risk and cost of the Seller besides forfeiture of PBG. Seller shall be liable to re-imburse the cost of such service / rectification to the Buyer.

36. **Past Project Experience**

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria: a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed. b. Execution certificate by client with contract value. c. Any other document in support of contract execution like Third Party Inspection release note, etc. **Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria: a. Contract copy along with Invoice(s) with self-

certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

37. Past Project Experience

The Bidder / OEM {themselves or through reseller(s)}, should have executed project for supply and installation / commissioning of same or similar Category Products during preceding 3 financial years (i.e. current year and three previous financial years) as on opening of bid, as per following criteria:

- (i) Single order of at least 35% of estimated bid value; or
- (ii) Two orders of at least 20% each of estimated bid value; or
- (iii) Three orders of at least 15% each of estimated bid value.

Satisfactory Performance certificate issued by respective Buyer Organization for the above Orders should be uploaded with bid. In case of bunch bids, the Category related to primary product having highest bid value should meet this criterion

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which share a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake

compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध वे संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देना वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने पर इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

---Thank You/धन्यवाद---