

**E-TENDER DOCUMENT**  
**FOR**  
**SUPPLY OF STITCHED STUDENT UNIFORM**  
**at**  
**CIPET:CSTS. Madurai**

**E-Tender No: CIPET: CSTS/MDU/ Trg /2021-22/09 Date: 12/10/2021**

**Last Date for Submission: 01.11.2021 @ 11.30 A.M.**



**सेन्ट्रलइन्स्टिट्यूटऑफपेट्रोकेमिकल्सइन्जीनियरिंगएण्डटेक्नोलॉजी(सिपेट) :सीएसटीएस -मदुरै**  
**(पूर्व में सेन्ट्रलइन्स्टिट्यूटऑफप्लास्टिक्सइन्जीनियरिंगएण्डटेक्नोलॉजी)**  
**CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY (CIPET): CSTS-MADURAI**  
**(Formerly Central Institute of Plastics Engineering and Technology)**  
**Department of Chemicals and Petrochemicals, Ministry of Chemicals & Fertilizers, (Govt. of India)**  
**Near Samathuvapuram, Thiruvathavur, Madurai - 625110.**

**e-Mail ID: [atpdc.cipetmdu@gmail.com](mailto:atpdc.cipetmdu@gmail.com) / Website: [www.cipet.gov.in](http://www.cipet.gov.in)**

**Mobile No.: 9052295809**

## **NOTICE INVITING E-TENDER**

E-Tender No.: **CIPET: CSTS/MDU/ Trg /2021-22/09 Date: 08/10/2021**

CIPET:CSTS-Madurai invites E-Tender under single stage two Bid system in e- tender portal ([www.tenderwizard.com/CIPET](http://www.tenderwizard.com/CIPET)) from Resourceful and reliable suppliers/ Contractors for Supply of Stitched Student Uniform at CIPET :CSTS-Madurai.

Sl. No.	E-Tender No. & Date	Name of the Item / Work	Estimated Value in Rupees	EMD in Rupees	Tender Fees in Rupees ( Inclusive of GST)	Last Date & Time of online Bid submission
1.	CIPET: CSTS/MDU/ Trg /2020-21/09 Date: 08/10/2021	Supply of Stitched Student Uniform at CIPET CSTS Madurai	6,00,000.00	Nil Ref Point No.12	1,180.00 Non-Refundable	01.11.2021 @ 11.30 am

Interested and eligible bidders may view and download the detailed tender documents from CIPET's E-Tender portal [www.tenderwizard.com/CIPET](http://www.tenderwizard.com/CIPET) or [www.cipet.gov.in](http://www.cipet.gov.in)

All Bids must be submitted through the online portal [www.tenderwizard.com/CIPET](http://www.tenderwizard.com/CIPET).

The **Tender Fee** and **EMD** shall also be uploaded along with the Technical Bid to be submitted online.

### **Salient information about the E-Tender:**

1. **Mode of submission:** ONLINE. No offline Tenders will be accepted.
2. **Availability of Tender Documents:** All Bid formats (Technical & Financial) will be available ONLINE at CIPET's E – Tender portal [www.tenderwizard.com/CIPET](http://www.tenderwizard.com/CIPET) or [www.cipet.gov.in](http://www.cipet.gov.in). The registered vendors can download the Bids from these websites.
3. **Who can participate for this e-Tender:** The registered vendors of CIPET through [www.tenderwizard.com/CIPET](http://www.tenderwizard.com/CIPET) can only participate in this tender process.
4. **How to register by a vendor :**
  - a) The prospective bidders have to register with CIPET through the E-tender portal of CIPET at [www.tenderwizard.com/CIPET](http://www.tenderwizard.com/CIPET) by Online Payment to M/S. KEONICS LTD. On completion of the registration process, the bidders will be provided user ID and password. After receipt of User ID & Password, Bidders can log on at our e-Tender portal for downloading & uploading tender documents.
  - b) Tender Documents Fees (Non refundable) of Rs. 1180/- Payable to CIPET:CSTS Madurai in the form NEFT/RTGS for A/c No.166302000001419. IFSC Code. IOBA0001005, IOB, Thiruvathavur, Madurai

5. **Is there any device requirement for participation in e-Tender:** Yes, Bidders should have valid Class 3 Digital Signature Certificate (DSC) device for participating in E-Tender. For integrity of data and its authenticity/non-repudiation of electronic records and to be compliant with IT Act 2000, it is necessary for each user to have a Digital Certificate (DC), also referred to as Digital Signature Certificate (DSC) of Class-III issued by a Certifying Authority (CA) licensed by Controller of Certifying Authorities (CCA).
6. Contact details for e-Tender related issue:

<b>Name of the Service Provider: KEONICS</b>		
<b>Contact Person</b>	<b>Telephone / E-mail</b>	<b>Remarks:</b>
Telephone no. / Mobile no. (Helpdesk) i) Mr. Madan kumar	i) 9941947400 {between 9:00 am to 6:00 pm}	For Vendor registration / any other issue regarding e-Tender Process, please contact:  KEONICS as the details given in the previous Columns.
E-mail id	cipethelpdesk@gmail.com	

7. Bidders are hereby advised that all the documents to be submitted online are kept scanned to PDF & JPEG format in a separate folder on their computers before starting online submission. The schedule of rate (Excel Format) may be downloaded and rates may be filled appropriately in this format only. This file may also be saved in a separate folder on your computer.
8. While uploading / submitting the documents, it should be ensured that the file name should be the name of the document itself.
9. All pages of Tender documents with Addenda / Corrigenda (if any) must be signed with proper official stamp and date by the Bidders or authorized power of attorney holders at the lower right hand corner.
10. Bidders are advised to visit CIPET's e-Tender portal regularly for any Addenda / Corrigenda (if any) with regard to the e – Tender, for which no separate paper advertisement will be published.
11. **Last date of online submission of Tender bid: 01.11.2021 up to 11:30 pm.**
12. **EMD: In compliance to the OM released by procurement policy division, Department of Expenditure, Ministry of Finance, Government of India vide No: F.9/4/2020-ppd dated 12.11.2020, the Earnest Money Deposit (EMD) to be submitted by the bidders shall be treated as "NIL"**
13. Tender fees is waived off for MSME / NSIC registered vendors.
14. **Date & Time of Technical Bid Opening: 01.11.2021 at 12.00 pm.**
15. **Date & Time of Financial Bid Opening: 02.11.2021 at 12.00 pm**

**16. Eligibility Criteria:**

- a) Bidder Should have Valid PAN and Valid GST Certificate.
- b) Self declaration on No Pending Litigation
- c) The Bidder must have satisfactory supplied at least 01 no. of work order to any Govt / PSU/ Corporate Sector/ any reputed educational institutional during the last five years.
- d) The Purchase Order/ Work order Copies should be enclosed.

**Director & Head**  
CIPET : CSTS Madurai,  
Thiruvadavur,  
Madurai-625110

**This Tender form contains Section I to VII**

**SECTION: I**

**INTRODUCTION**

Central Institute of Petrochemicals Engineering & Technology, (CIPET) is a Govt. of India Institute under Department of Chemicals & Petrochemicals, Ministry of Chemical & Fertilizers, Govt. of India engaged in Training and Research in the field of Plastics and allied industry with Head Office at Chennai. The Centre at Madurai (CIPET:CSTS-Madurai) was established in 2010 with a aim to provide technical consultancy and manpower services to Plastics industries in and around Madurai. CIPET:CSTS, Madurai is accredited with BIS, NABL CIPET invites e-tender in 2 Bid systems (Technical and Financial Bid) for the Item / work titled “Supply of Stitched Student Uniform of CIPET CSTS Madurai”.

**SECTION: II**  
**SCOPE OF WORK**

**Name of the Work:** Supply of Stitched Student Uniform at CIPET:CSTS, Madurai.

Contractor shall procure cloth, thread and all the other relevant materials, tools tackles etc. to complete the work at their own work place only. Contractor shall stitch Student uniform (Shirt & Trouser) and dispatch to CIPET:CSTS, Madurai based on measurement taken by the Tailor / Contractor at CIPET Madurai Office as per the instructions given in purchase order:

Sl.No.	Boys		Girls		Cloth Make / Color Code
	Description of Item	Approx .Nos. **	Description of Item	Approx. Nos. **	
1	Stitched Long Sleeve Shirt	764	Stitched Kurta / Tops	12	GrasimBhiwani Textiles - Code 095
2	Stitched Full pant Trouser	764	Stitched Pajama	12	GrasimBhiwani Textiles - Code Q 1475898
3	Stitched Over Coat/Lab Coat	382	Stitched Over Coat/Lab Coat	6	S. Kumar's Economic Deluxe - Shade No. 204
4	-----	-----	Shawl/Chunni of 2.25 mtrs.Lengths	12	Maroon

\*\* CIPET Madurai reserves the right to increase or decrease the quantity of uniform.

**EXPLANATORY NOTE TO THE SCOPE OF WORK:**

Boys		
S.no	Shirt	Full Pant Trouser
1	Single Chest Pocket	Full Trouser
2	Full Sleeve	Side Pockets
3	Inter Lock Stitching	Inter Lock Stitching
4	Name (CIPET) in Maroon color thread printed at the edge of the pocket	Provision for Belt – with full grip & 06 Loops. Two Extra Buttons (Inside)
5	Regular fit as per student measurement	Regular fit as per student measurement
6	Lab coat / Over coat - Long fit as per our standard	
Girls		
S.no	Kurta	Pajama
1	Full Sleeve	Side Pocket
2	Inter Lock Stitching	Regular Fit as per our student measurement
3	Name (CIPET) in Maroon color thread printed at the edge of the left sleeve	N.A
4	Chunni - 2.25 m long Maroon Colour	N.A
5	Lab coat / Over coat - Long fit as per our standard	

**SECTION: III**  
**TECHNICAL SPECIFICATION**

TECHNICAL SPECIFICATION FOR STITCHED UNIFORM

<b>EXPLANATORY NOTE TO THE SCOPE OF WORK:</b>		
<b>Boys</b>		
<b>S.no</b>	<b>Shirt</b>	<b>Full PantTrousers</b>
1	Single Chest Pocket	Full Trousers
2	Full Sleeve	Side Pockets
3	Inter Lock Stitching	Inter Lock Stitching
4	Name (CIPET) in Maroon color thread printed at the edge of the pocket	Provision for Belt – with full grip & 06 Loops. Two Extra Buttons (Inside)
5	Regular fit as per student measurement	Regular fit as per student measurement
6	Lab coat / Over coat - Long fit as per our standard	
<b>Girls</b>		
<b>S.no</b>	<b>Kurta</b>	<b>Pajama</b>
1	Full Sleeve	Side Pocket
2	Inter Lock Stitching	Regular Fit as per our student measurement
3	Name (CIPET) in Maroon color thread printed at the edge of the left sleeve	N.A
4	Chunni - 2.25 m long Maroon Colour	N.A
5	Lab coat / Over coat - Long fit as per our standard	

\* CIPET Madurai reserves the right to increase or decrease the quantity of uniform.

**Description of Material to be used:-**

1. Thread : Polyester Cotton
2. Buttons : Standard

## **SECTION: IV**

### **SPECIAL TERMS AND CONDITIONS / INSTRUCTIONS TO BIDDER**

1. The Tenderer is expected to examine all instructions, forms, terms and specifications in the Tender Documents. Failure to furnish all information required for the Tender Documents or submission of a Tender not substantially responsive to the Tender Documents in every respect will be at the Tenderer's risk and may result in rejection of the Tender.
2. The purchaser shall not be liable for any expenses whatsoever incurred by the Tenderer in the preparation of the tender whether his tender is accepted or not even if the purchaser opts for complete withdrawal of invitation of Tender.
3. The Tenderer is advised in his own interest to examine the present CIPET uniform at institute premises before submission of the bid.
4. Measured by the Tailor / Contractor at CIPET Madurai Office premises as per the instructions provided by the CIPET.
5. Supplier shall be solely responsible for any defect in stitching, quality of material etc. which may result in poor quality.
6. One set of Stitched Uniform along with details of fabric used shall be submitted with suitable packing along with the Technical Bid.
7. The label indicating the size of uniform shall be clearly indicated on the pocket.
8. Documentary evidence (signed by authorized signatory) proving that bidder fulfills the criteria as stated in Pre - qualification criteria.
9. Offer should be in two parts Viz., "TECHNICAL BID" and "FINANCIAL BID" and all bids must be submitted through the online portal [www.tenderwizard.com/CIPET](http://www.tenderwizard.com/CIPET).
10. Any Tender received by the Purchaser after the deadline for submission of E-Tenders prescribed by the Purchaser, will be rejected. Conditional tender will be summarily rejected without prejudice so bidders are advised to quote the price as per N.I.T. conditions only.
11. Tenders shall remain valid for 180 days after the date of E-Tender and in case of Rate Contract it should be valid for 1 year.
12. The work should be completed within 20 days time from the date of issue of the Purchase Order / Work Order.
13. The cost of tender document is Rs. 1,180/- (Non Refundable) and Tenderers are requested to submit the tender fees on or before 01.11.2021, 11.30pm, by way of Online, failing which the tenders of that party will be rejected.



14. TDS (Tax Deducted at Source) , GST TDS & other applicable taxes will be deducted as per prevailing rules and regulations of the Government, as applicable.
15. The Tenderer shall complete the Tender Form and fill the appropriate Financial Bid furnished in the Tender Documents, indicating for the goods to be supplied, a brief description of the Goods, quantity and prices.
16. The Bidder shall indicate on the Financial Bid attached to these documents, the unit prices and total Bid Prices of the goods, proposed to be supplied under the Contract.
17. Financial Bid should be submitted in the prescribed format (Excel Format) given under price schedule of the Tender Document.
18. The rate quoted by the Tenderer should be firm and no escalation on any account whatsoever shall be paid for this work.
19. CIPET will notify the successful Tenderer in writing by registered letter / fax / e-mail to be confirmed that his tender has been accepted.
20. 100% amount shall be paid for supply of Stitched Uniform at the CIPET:CSTS Madurai as per the confirmation and on actual quantity ordered and received.
21. The suppliers shall be solely responsible for supplying the uniform in the given nos. & size to individual trainees at CIPET CSTS Madurai.
22. Selection and short listing of the uniform samples will be the sole discretion of CIPET.
23. The Director & Head, CIPET:CSTS Madurai reserves the right to accept or reject any or all tenders at any point of time prior to issue of Purchase Order without assigning any reasons whatsoever and no correspondence shall be entertained in this regard.
24. In the case of a dispute or differences arising between the Purchaser and Supplier relating to any matter arising out or connected with this Tender, such dispute or differences shall be referred within the Jurisdiction of the Court, Madurai.
25. Relaxation in the norms for startup and micro & small enterprises in public procurement shall be provided on tender fees, prior experience, annual turnover criteria. The appropriate MSME/ NSIC certificate should be submitted along with the other tender documents in the e- tender.
26. Taxes: all taxes, duties, packing, forwarding have been included in the quoted price.

**SECTION:V**

**TECHNICAL BID**

**TENDER No.:** CIPET: CSTS/MDU/ Trg /2021-22/09 Date: 12.10.2021

**DESCRIPTION:** Supply of Stitched Student Uniform at CIPET Madurai

Sl. No.	Particulars To Be filled up by the Tenderer / Bidder:	
1	Name of the Tenderer / Supplier	
2	Postal address	
3	Telephone No. with STD code	
4	Fax with STD code	
5	Name of Contact person	
6	Mobile No.	
7	E-Mail ID	
8	Following Documents To Be Scanned and Uploaded in the website <a href="http://www.tenderwizard.com/">www.tenderwizard.com / CIPET</a> during the period of submission.	
9	The firm should have valid registration certificate in support of establishment of the firm (Registration No.)	
10	PAN (Permanent Account Number)	
11	Certificates of Registration for GST as applicable	
12	Experience of Supplying of Stitched Uniform to Corporate Offices / Institutions of Central Government / State Government / Central Autonomous Body / Central Public sector Undertaking during last 5 years as per the eligibility criterion along with copies of POs executed.	

13	Tender Fees (Non refundable) ofRs. 1,180/-	
14	Validity of Offer	

**Date:**

**Seal & Sign. of Bidder**

**SECTION: VI**

**CHECKLIST**

**TENDER No.: CIPET: CSTS/MDU/ Trg /2021-22/09 Date: 12.10.2021**

1. Have you deposited requisite Tender Fees?
2. Have you enclosed valid Registration Certificate of Establishment of Firm?
3. Have you enclosed your PAN Certificate?
4. Have you enclosed Registration Certificate of GST?
5. Have you enclosed experience certificate/work orders copies?

**SECTION: VII**  
**PRICE SCHEDULES**

[To be submitted along with the Financial Bid]  
(Supply of Stitched Uniform)

Date:

To,  
**Director & Head**  
**CIPET:CSTS Madurai,**  
MADURAI – 625110  
Dear Sir,

**Subject: Financial Bid for Supply of Stitched Uniform.**

Ref.: Your Tender Enquiry No.: **CIPET: CSTS/MDU/ Trg /2021-22/09** Date: 12.10.2021

In response to your tender enquiry cited above, we are pleased to enclose the following as our financial bid for your kind consideration.

Sl.No	Description of the Item	Gender	Cloth Make / Color Code	Unit	Quantity	Rate perUnit inclusive of all taxes and freight Charges etc . (Rs.)	Total Amount (Rs.)
1	Stitched Long Sleeve Shirt	Boys	Grasim Bhiwani Textiles - Code 095	Nos.	764		
2	Stitched Full pant Trouser		Grasim Bhiwani Textiles - Code Q 1475898	Nos.	764		
3	Stitched Over Coat/ Lab Coat Over		S. Kumar's Economic Deluxe - Shade No. 204	Nos.	382		
4	Supply of Long Sleeve Kurta (Grasim Bhiwani Textiles Ltd.)	Girls	Grasim Bhiwani Textiles - Code 095	Nos.	12		
5	Supply of Pajama / Trouser (Grasim Bhiwani Textiles Ltd.)		Grasim Bhiwani Textiles - Code Q 1475898	Nos.	12		
7	Supply of Shawl/Chunni i (Color Maroon)		--	Nos.	12		
8	Stitched Over Coat/ Lab Coat Over		S. Kumar's Economic Deluxe - Shade No. 204	Nos.	6		
	Total Amount Rs.						

**Note:**

1. In case of discrepancy between unit price and total price, the unit price shall prevail.
  2. Price should be quoted exactly as per the format given above.
- \*\* CIPET Madurai reserves the right to increase or decrease the quantity of uniform at the time of Placing of Purchase order.

Name:

Place:

**Signature of Bidder /Tenderer with Seal**