

केन्द्रीय पेट्रोकेमिकल्स इंजीन्यरिंग एवं तकनीकी संस्थान, (सिपेट) - गुवाहाटी  
**Central Institute of Petrochemicals Engineering & Technology (CIPET) - GUWAHATI**  
(Department of Chemicals and Petrochemicals, Ministry of Chemicals & Fertilizers,  
Govt. of India)

NH-31, P.O: Changsari, District: Kamrup, Guwahati-781 101  
Phone No.: +91-9957193628 / 8473844140 / 8471985335  
Email: cipetcstsguwahati@gmail.com, Website: www.cipet.gov.in



**CIPET सिपेट**  
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## **Tender For Sale of Scrap Materials**

**Tender No.: CIPET/GHY/ADMN/SCRAP-SALE/01/2021-22**

**Tender Date: 09.07.2021**

**Place: CIPET: CSTS -Guwahati**

Last date & Time for submission of Tender: 26.07.2021 up to 01.00 PM

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CIPET: CSTS Guwahati invites sealed Tenders for disposal of the following scrap materials lying at its premises at Changsari on "AS IS WHERS IS BASIS":

Sl. No.	Cost of Tender / Bid Document	Date of Sale of Tender / Bid	Last Date of Submission of Bids	Date of Opening of Bids
01	Rs. 500 /- (incl. tax) payable in the form of Demand Draft in favour of CIPET payable at Guwahati	From 09.07.2021 during Office Hours (9:00 AM to 1 PM) at Accounts Department <b>or bidders may download the document by visiting the URL</b> <a href="https://www.cipet.gov.in/tender-notice/index.php">https://www.cipet.gov.in/tender-notice/index.php</a>	26/07/2021 up to 1:00 PM	27/07/2021 at 10:00 AM

**LIST OF SCRAP MATERIALS**

Sl. No.	Details of Scrap Materials
1	PET Preform
2	PET Bottle
3	Lumps PP/HDPE
4	Grinding PP & HDPE
5	HDPE Pipe Scrap
6	PVC Scrap

The intending bidders have to submit sealed quotations in the enclosed proforma and as per the schedule notified elsewhere. CIPET reserves the right to reject / partially accepts, and or all offers without assigning any reasons whatsoever.

**Manager (Project) & Head**

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**Instructions and Conditions to Bidders / Tenderers:**

1. **Tender / Quotation without Tender fee (Rs. 500/-) in the form of demand draft shall be summarily rejected.**
2. Tenders should be sealed and addressed to the Manager (Project) & Head, CIPET Guwahati, PO - Changsari, Dist- Kamrup, Pin – 781101 super scribing the envelope “**Tender for sale of Scrap Materials**” so as to reach this office not later than 26.07.2021 till 01:00 PM. The tenders will be opened on 27.07.2021 at 10:00 AM in the presence of the attending tenderers or their authorised representatives.
3. Each page of the tender document is required to be signed with seal by the tenderer. The tender document must be filled in English only. If any of the required documents are missing or unsigned, the tender may be considered as invalid. Overwriting of figures is not permissible.
4. The tenderer(s) whose tenders have been accepted have to deposit a Security deposit of Rs. 20,000/- (Rs. Twenty Thousand only) in the form of cash / DD / Banker’s Cheque, drawn in favour of CIPET Guwahati payable at Guwahati within 3 days after the acceptance of the tender. The Security Deposit shall be adjusted against billing price of the scrap at the end.
5. The successful tenderer has to lift the material within 10 days after payment through DD / Banker’s Cheque. In case they fail to lift the material within 10 days, failing which Security Deposit paid shall be forfeited and tender cancelled.
6. All the material has to be lifted in the presence and as per instructions of the authorised persons of the Institute and on the basis of Gate Pass. The Security persons on duty at the gate of Institute will have absolute authority to stop transporting of the material in case of any doubt on checking/inspection. The Centre Head, CIPET Guwahati will take final decision in all cases of disputes in this regard.
7. The purchaser has to arrange their own labour and transport for lifting of the material and has to inform CIPET management one working day prior to their intent for lifting the scrap. **Scrap shall not be lifted on ANY HOLIDAY or SATURDAY or SUNDAY.**

8. The acceptance of tender will be based on the highest rate quoted for each item. CIPET management shall have the right to cancel the tender in case proper rates are not received.
9. The Tender shall be accepted on the basis of highest offered rates by the tenderers for each item. In case equal rates are received for an item, the item will be offered first to the tenderers who has offered highest rate in other items. If no tenderer offers highest in other items, the material will be splitted between the bidders equally. However, a bidder may withdraw his case in favour of other bidder. **Submission of security deposit as detailed in clause no. 4 shall be applicable for all bidders in such case.** In this respect, the decision of CIPET Management will be final & binding on the tenderers.
10. All the intending bidders may inspect the scrap put up for disposal during the working hours of the institute. In any case it will be presumed that they have inspected and verified themselves about the material before quoting the rates.
11. Quotations below MRP (Minimum Reserve Price) shall not be accepted.
12. The bidder shall lift the material from the premises after payment of full amount within the prescribed time limit, failing which they will cease the right to lift the material and the payment deposited shall stand forfeited.
13. The scrap shall be weighted at the expenses of the tenderer in the presence of CIPET representatives for the identified items only. The bidder has to settle all the payments before issuing of Gate Pass.
14. If there is any loss to the property of CIPET while lifting the scrap, the bidder shall be solely responsible and has to compensate the loss.
15. **All Applicable taxes (direct & indirect) shall be charge extra on the selling price.**
16. CIPET reserves the absolute right to reject / partly accept any or all items or cancel the entire Tender Process without assigning any reasons and the decision of management shall be final and binding in all cases.
17. Bidders are requested to visit the CIPET website on a regular basis for necessary corrigendum / modification of the tender as no separate advertisement shall be issued in this regard.

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**DETAILS OF SCRAP WITH MINIMUM RESERVE PRICE**

<b>Sl. No.</b>	<b>Details of Scrap Materials</b>	<b>Quantity (Approx)</b>	<b>Minimum Reserve Price per Unit</b>
1	PET Preform	50 KG	35.50
2	PET Bottle	300 KG	21.00
3	Lumps PP/HDPE	3500 Kg.	22.00
4	Grinding PP & HDPE	2000 KG	21.00
5	HDPE Pipe Scrap	3000 KG	53.00
6	PVC Scrap	1500 KG	45.00

Note: Applicable Taxes / GST shall be charged extra as per prevailing rates.

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**Bidder Detail**  
**(To be filled by Bidder)**

Sl. No.		Particulars
1	Name of Firm	
2	Type of dealer (Manufacturer/Supplier/ Dealer/Distributor)	
3	Registered Address & Communication Address	
4	Branch Address	
5	Contact Person with Contact No.	
6	Email ID	
7	PAN No.	
8	GST No	
9	Any Other Information	
10	Signature & Seal	

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**LETTER SUBMITTING TENDER**

**(To be filled by Bidder)**

To,

The Manager (Project) & Head  
CIPET: CSTS, Guwahati  
NH-31, P.O: Changsari,  
District: Kamrup,  
Guwahati – 781101, Assam

Sir,

With reference to your Tender notice no. CIPET/GHY/ADMN/SCRAP-SALE/01/2021-22  
dated: 09.07.2021, I / We hereby submit my / our bid as follows:

SL. NO.	ITEMS	UNIT	RATE (Per Unit)
1	PET Preform		
2	PET Bottle		
3	Lumps PP/HDPE		
4	Grinding PP & HDPE		
5	HDPE Pipe Scrap		
6	PVC Scrap		

The rates quoted above are exclusive of all applicable taxes. Taxes will be extra as applicable.

Place:

Date:

Signature & Seal of the Bidder