



CIPET सि पे ट

केंद्रीय पेट्रोकेमिकल्स इंजीनियरिंग एवं तकनीकी संस्थान (सिपेट)  
कौशल एवम् तकनीकी सहायता केंद्र  
रसायन एवं पेट्रोरसायन विभाग,  
रसायन एवं उर्वरक मंत्रालय, भारत सरकार  
हेहल, राँची झारखंड - 834005

**CENTRAL INSTITUTE OF PETROCHEMICALS  
ENGINEERING & TECHNOLOGY (CIPET)**

**CENTRE FOR SKILLING AND TECHNICAL SUPPORT (CSTS)  
(Department of Chemicals & Petrochemicals  
Ministry of Chemicals & Fertilizers, Govt. of India)**

**TENDER FORM FOR RATE CONTRACT FOR STITCHED UNIFORM FOR  
STUDENTS**

Ref: CIPET/RNC/PUR/IFQ\_STC\_UNI/21-22 , Date: 10.09.2021

LAST DATE OF SUBMISSION: 27<sup>th</sup> September 2021 at 04.00 pm

CIPET: Centre for Skilling and Technical Support (CSTS)  
Hehal, Ranchi-Jharkhand- 834005

Tel :- 0651-2511118, Phone - 8521420012 / 8292320460

[cipetranchi@gmail.com](mailto:cipetranchi@gmail.com) , [www.cipet.gov.in](http://www.cipet.gov.in)

**Important Dates, Time & Cost of Application Form**

| S.No. | Particulars                            | Date              | Time              |
|-------|--|-------------------|-------------------|
| 1.    | Issue of Application document          | <b>10.09.2021</b> | <b>09.00 a.m.</b> |
| 2.    | Last date & time for submission        | <b>27.09.2021</b> | <b>04.00 p.m.</b> |
| 3.    | Date & Time of opening of Applications | <b>27.09.2021</b> | <b>04.30 p.m.</b> |
| 4.    | Cost of Application Document           | <b>Rs. 590/-*</b> |                   |

\* Tender Amount to be paid of Rs. 590 (Including GST) which can be obtained through DD/Cheque/NEFT/RTGS in favor of **CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY** payable at Ranchi, otherwise by depositing cash at the Institute.

**ABOUT US**

Central Institute of Petrochemicals Engineering & Technology (CIPET) was established in 1968 by Government of India with the assistance of United Nations Development Programme (UNDP) at Chennai. The main objective of setting up of the institute was to develop manpower in different disciplines of Plastics Engineering & Technology as no similar institute was in existence in the country. International Labour Organization (ILO) served as the executing agency. During the initial project period between 1968 and 1973, the institute achieved the targets envisaged and was rated as one of the most successful UNDP projects implemented worldwide. Today CIPET is a premier national institution under the aegis of the Ministry of Chemicals & Fertilizers, Govt. of India fully devoted to Skill Development, Technology Support Services, Academic and Research (STAR). CIPET operates on hub & spokes model with 32 locations - 5 High Learning Centres, 14 Other Learning Centres, 3 Specialized Centres, 3 R & D Wings, 6 Vocational Training Centre, 1 Petrochemical Data Services spread across the country catering to the needs of Polymer and allied industries. 7 more centres are in the process of establishment.

CIPET stands tall not only as a premier institute in the country but also emerged as a global institution renowned for its research & development in the niche areas of Polymer Science & Technology and high quality Education & Skill development in the field of plastics. CIPET has been accredited with ISO 9001:2008 QMS, ISO/IEC - 17025, ISO/IEC

Headquartered in Chennai, CIPET has centres at Ahmedabad, Amritsar, Aurangabad, Agartala, Baddi, Balasore, Bengaluru, Bhopal, Bhubaneswar, Chandrapur, Chennai, Gurgaon, Guwahati, Gwalior, Hyderabad, Hajipur, Haldia, Imphal, Jaipur, Kochi, Lucknow, Madurai, Murthal, Mysore, Raipur, Ranchi, Valsad and Vijayawada. All the state-of-the-art centers are equipped with excellent infrastructure facilities in the areas of Design, CAD/CAM/CAE, Tooling & Mould Manufacturing, Plastics processing, Testing and Quality Assurance with plan fund support from Government of India. The infrastructure facilities in terms machinery, equipments and technology are continuously upgraded and modernized in tune with needs of plastics & allied industries.

CIPET renders Technology Support Service in the areas of design, tooling, plastics processing and testing and quality assurance in India and abroad. CIPET has been in the forefront of strengthening the technological capabilities and has been constantly building capacities and leveraging its expertise, caliber and skill sets to meet the emerging and evolving needs of the industries.

CIPET works in close liaison with industries to implement its initiatives in the areas of Polymer and allied industries in accordance with the environmental policies of the country. CIPET's sustained efforts in creating awareness on environmental issues towards plastics and plastics waste management has been very well received by the industry.

## COMPANY PROFILE

|           |   |  |
|-----------|---|--|
| <b>1</b>  | <b>Name of the Wholesaler/Retailer/Manufacturer/Supplier</b>  |  |
| <b>2</b>  | <b>Owner Name:-</b>   |  |
| <b>3</b>  | <b>(a) Address of the registered office of the firm with Phone No./Mobile no./E-Mail/FAX<br/>(b) CST Reg. NO<br/>(C) Registration No.<br/>(Copy of the registration certificate to be provided)</b>                         |  |
| <b>4</b>  | <b>Location of the factory /office with address</b>   |  |
| <b>5</b>  | <b>Is your company any authorized dealer of the item?<br/>(Documentary evidence to be provided)</b>   |  |
| <b>6</b>  | <b>Tender Fees (Non refundable) of Rs. 590/- (including GST)</b>  |  |
| <b>7</b>  | <b>Audited Financial Statement for last Two Financial Year with documentary proof</b>   |  |
| <b>8</b>  | <b>Minimum Time required for execution of the purchase Order.</b>   |  |
| <b>9</b>  | <b>Name of the three firms preferably Government Agencies / Autonomous body / PSU where similar items have been supplied. The copy of Work Order / copy of completion certificate (Documentary evidence to be provided)</b> |  |
| <b>10</b> | <b>GSTIN/TAN/PAN</b>  |  |

**Signature / Seal  
Name / Designation  
Company Address**

### TECHNICAL SPECIFICATION

#### **DETAILED NOTICE INVITING TENDER/RATE CONTRACT FOR SUPPLY/RATE CONTRACT OF STITCHED UNIFORM FOR STUDENTS**

SPECIFICATION FOR (STITCHED) SHIRTS, TROUSERS, T-SHIRT, SALWAR SUIT, CAP

| S. No. | Description of the Item/Work  | No of Shirts/Trouser             | Colour   |
|--------|---|----------------------------------|--|
| 1      | <p><b><u>MALE TRAINEES (SHIRT)</u></b></p> <p>Half Sleeve Shirt with Logo/<br/>Full Sleeve Shirt with Logo<br/>Blend/ ब्लेंड 70/30, Cotton Polyester, 150 Gsm</p> | As per requirements              | Shirt:- <u>Creme Shade</u> / may Change as per requirement   |
| 2      | <p><b><u>MALE TRAINEES</u></b></p> <p>Full Trouser<br/>ब्लेंड 70/30- Cotton Polyester, 200 Gsm</p>  | As per requirements              | <u>Brown Shade</u> / may Change as per requirement   |
| 3      | T-Shirt with (Cotton Mix) with logo   | As per requirements              | White / May change as per requirements   |
| 4      | <p><b><u>FEMALE TRAINEE</u></b></p> <p>Salwar Suit with Logo and Dupatta<br/>Blend/ ब्लेंड 70/30- Cotton Polyester 150 gsm</p>                                    | As per requirements & Guidelines | <p>Salwar:- <u>Creme Shade</u> / may Change as per requirement</p> <p>Pajama :- <u>Brown Shade</u> / may Change as per requirement</p> <p>Dupatta:- <u>Brown Shade</u></p> |
| 5      | Normal Cap with front printed logo  | As per requirements              | White/ may change as per guidelines  |

Preferable Brand:- Grasim, Only Vimal , Others similar brands.

The uniform shall be comfortable to wear in all climatic conditions, easy to maintain and should look elegant.

CIPET Name / logo / sponsors logo shall be Embroided/ printed at the edge of the pocket / back side of the shirt as per our instructions and guidelines of the courses.

**Signature of the Wholesaler/Retailer/Manufacturer/Supplier**

**Date :-**

| <b>FINANCIAL BID</b> |   |  |   |
|----------------------|---|--|---|
| क्र.सं<br>S. No.     | सामग्री विवरण /<br>Description of the<br>Item/Work  | रंग / Color  | दर प्रति आकार<br>Rate per size<br>All inclusive   |
| 1                    | <b><u>MALE TRAINEES SHIRT</u></b><br><br>Half Sleeve Shirt with Logo/<br><br>Full Sleeve Shirt with Logo<br>Blend/ ब्लेंड 70/30, Cotton Polyester | Shirt:- <u>Creme Shade</u> / may Change as per requirement   | S = ₹ _____/-<br>M= ₹ _____/-<br>L= ₹ _____/-<br>XL= ₹ _____/-<br>XXL= ₹ _____/-                          |
| 2                    | <b><u>MALE TRAINEES TROUSER</u></b><br><br>Full Trousar<br>Blend/ ब्लेंड 70/30, Cotton Polyester  | <u>Brown Shade</u> / may Change as per requirement   | 28" = ₹ _____/-<br>30"= ₹ _____/-<br>32"= ₹ _____/-<br>34"= ₹ _____/-<br>36"= ₹ _____/-<br>38"= ₹ _____/- |
| 3                    | T-Shirt (Cotton Mix) with - logo  | White / May change as per requirements   | S = ₹ _____/-<br>M= ₹ _____/-<br>L= ₹ _____/-<br>XL= ₹ _____/-<br>XXL= ₹ _____/-                          |
| 4                    | <b><u>FEMALE TRAINEE</u></b><br><br>Salwar Suit with Logo and Dupatta<br>Blend/ ब्लेंड 70/30- Cotton Polyester                                    | Salwar:- Creme Shade / may Change as per requiremnet<br><br>Pajama :- Brown Shade / may Change as per requiremnet<br><br>Dupatta:- Brown Shade | S = ₹ _____/-<br>M= ₹ _____/-<br>L= ₹ _____/-<br>XL= ₹ _____/-<br>XXL= ₹ _____/-                          |
| 5                    | Normal Cap with front printed logo  | White/ may change as per guidelines  | ₹ _____/- unit  |

CIPET Name / logo / sponsors logo shall be Embroided/ printed at the edge of the pocket / back side of the shirt as per our instructions and guidelines of the courses.

Signature of the Wholesaler/Retailer/Manufacturer/Supplier

Date :-

**Technical & Financial bid**  
**सामान्य नियम एवं शर्तें**  
**GENERAL TERMS & CONDITIONS**

1. निविदा प्राप्त करने की राशि रु. 590/- (कर सहित) है, जो डी.डी / चेक/ एन ई एफ टी/ आर टी जी एस के माध्यम से संस्थान में अन्यथा नकद जमा कर रसीद प्राप्त कर सकते हैं, निविदा संस्थान के कार्यालय में सीलबंद लिफाफे में "TENDER FOR SUPPLY OF STITCHED UNIFORM FOR STUDENT" अंकित कर 27.09.2021 सायं 4:00 बजे तक जमा कर सकते हैं। Amount to be paid for EOI Rs. 590/- inclusive of GST which can be obtained through DD/Cheque/RTGS/NEFT in favor of **CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY** payable at Ranchi, otherwise by depositing cash at the Institute, Tender for supply of Stitched Uniform for Student in a sealed cover at the Institute's office on 27.09.2021 P.M. till 4:00 PM
2. निविदाकर्ता को अपना बैंक विवरण देना होगा। / The tenderer should furnish their bank details
3. कार्य 15 दिनों के भीतर पूरा किया जाना चाहिए। / The work should be completed within 15 days time.
4. सिलाई , सामग्री की गुणवत्ता आदि में किसी भी दोष के लिए आपूर्तिकर्ता जिम्मेदार होगा। / Supplier shall be responsible for any defect in stitching , quality of material etc. which may result in poor quality.
5. कार्य संतोषजनक नहीं होने या विलंब होने की स्थिति में, सिपेट आदेश को रद्द करने के लिए स्वतंत्र होगा। /In case of work not completed satisfactory or in case of delay, CIPET shall be free to cancel the order.
6. ठेका श्रमिक (विनियमन और उन्मूलन) अधिनियम'1970 और उसके तहत बनाए गए नियमों में परिभाषित अनुसार ठेकेदार अपने द्वारा नियोजित श्रमिकों को कम से कम उचित मजदूरी का भुगतान करेगा। / The contractor shall pay to labour employed by him wages not less than fair wages as defined in the contract labour (Regulation & Abolition) Act'1970 and Rules made there under.
7. समय सीमा के बाद क्रेता द्वारा प्राप्त किसी भी निविदा को अस्वीकार कर दिया जाएगा। / Any Tender received by the Purchaser after the deadline will be rejected.
8. टी.डी.एस (टैक्स डिडक्टेड एट सोर्स) सरकार के मौजूदा नियमों और विनियमों के अनुसार काटा जाएगा, यदि लागू हो। / TDS (Tax Deducted at Source) will be deducted as per prevailing rules and regulations of the Government, if applicable.
9. वित्तीय विवरणी निविदा दस्तावेज के मूल्य अनुसूची के तहत दिए गए निर्धारित प्रारूप में प्रस्तुत की जानी चाहिए। / Financial details should be submitted in the prescribed format given as per Tender Document.

10. सिपेट, रांची सफल पार्टी (L-1) को एक पत्र / ई-मेल / मौखिक अथवा लिखित रूप में सूचित किया जायेगा कि उसकी निविदा स्वीकार कर ली गई है और आपूर्ति के लिए तैयार है CIPET, Ranchi will notify the successful bidder in writing by a registered letter / e-mail / verbally to be confirmed that his tender has been accepted and ready to supply.
11. मदों/ सामग्री की आपूर्ति और स्वीकृति के बाद 100% राशि का भुगतान किया जाएगा 100% amount shall be paid after supply and acceptance of the item quantity.
12. संयुक्त निदेशक और प्रमुख, सिपेट:सीएसटीएस-रांची बिना कोई कारण बताए किसी भी निविदा या सभी निविदाओं को किसी भी समय बिना कोई कारण बताए स्वीकार या अस्वीकार करने का अधिकार सुरक्षित रखता है और इस संबंध में किसी भी पत्राचार पर विचार नहीं किया जाएगा।The Joint Director & Head, CIPET:CSTS-Ranchi reserves the right to accept or reject any tender or all tenders at any time prior to award of contract without assigning any reasons whatsoever and no correspondence shall be entertained in this regard.
13. इस समझौते से उत्पन्न या इससे जुड़े किसी भी मामले से संबंधित क्रेता और आपूर्तिकर्ता के बीच उत्पन्न होने वाले विवाद या मतभेद के मामले में, ऐसे विवाद या मतभेद न्यायालय के अधिकार क्षेत्र, रांची (झारखंड) के भीतर संदर्भित किए जाएंगे। /In the case of a dispute or differences arising between the purchaser and Supplier relating to any matter arising out or connected with this agreement, such dispute or differences shall be referred within the Jurisdiction of Court, Ranchi (Jharkhand).

**Signature of the Bidder**  
**(With Authorized person stamp /seal)**

## DECLARATION

I / We, Mr. / Ms. \_\_\_\_\_ Son / Daughter / Wife of

Shri -

\_\_\_\_\_ of (Address) on behalf of my / our firm, hereby declare that the information furnished in this document are true and correct to the best of my knowledge. I will be liable for prosecution if any of my information is found to be incorrect. I have read the Terms & Conditions of this tender document and have understood them fully.

Signature of the proprietor / Authorized Signatory

Name:

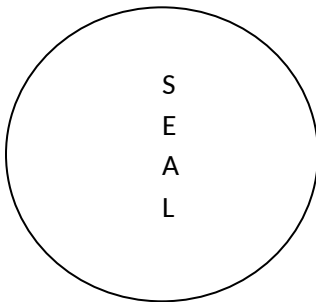
Address:

Phone (O):

Phone (R):

Mobile:

Date:





## **List of Documents to be enclosed / Checklist**

1. Receipt of the Tender Document amount of Rs. 590/- (Including GST).
2. Copy of PAN Card.
3. Copy of GST registration.
4. Copy of Declaration with Sign & Seal.
5. Copy of General Terms & Condition with Sign & Seal.
6. Copy of Similar type of work order / Purchase order with completion certification.
7. Copy of the valid Registration Certificate of Establishment of Firm.
8. Copy of Annual Turnover Certificate.
9. Copy of Income Tax Return Certificates for last 3 years.

### NOTE:

- It is the responsibility of tenderer to go through the tender document to ensure furnishing all required documents in addition to above, if any.
- Any deviation would result in REJECTION of tender and would not be considered at a later stage at any cost by CIPET.