



TENDER NOTICE

FOR

RUNNING STAFF CANTEEN

CENTRAL INSTITUTE OF PETROCHEMICAL ENGINEERING AND TECHNOLOGY: CSTS
(Ministry of Chemicals & Fertilizers, Govt. of India)
P.O Rayon & Silk Mills, Amritsar-143105 (Punjab)
Phone No.: +91-0183-2258938
Mobile No.: +91- 6206707928/ 8284989297
Email: cipetamritsar@gmail.com

Last Date & Time for Closing of Tender: 25.02.2021 at 4:30 P.M

PRICE OF THE TENDER DOCUMENT Rs. 200/- (Inclusive GST) PER SET (NON-REFUNDABLE)

Tender Notification No	:	CIPET:CSTS/ADMIN/STAFF_CANTEEN/20-21/04
Tender Notification Date	:	09.02.2021
Nature of work	:	RUNNING STAFF CANTEEN
EMD Deposit	:	Rs. 20,000/- (Rupee Twenty Thousand only)
Last Date of submission of Tender	:	25.02.2021 , 04.30 PM
Date of Opening of Technical Bids	:	26.02.2021 , 10.00 AM
Date of Opening of Commercial Bids	:	26.02.2021 , 11.00 A.M
Address for the submission	:	The Director & Head CIPET,P.O Rayon & Silk Mills, Amritsar -143105 (Punjab)
Scope of Work	:	Running of Staff Canteen on the basis of subsidy in CIPET: CSTS, Amritsar

TERMS AND CONDITION

1. The Contract shall be valid for a period of one year, renewable on yearly basis, subject to satisfactory services.
2. The parties / canteen contractors tendering for this bid shall submit a demand draft of Rs 20,000.00 (Rupees Twenty Thousand only) in favor "CIPET" as Earnest Money Deposit (EMD); In case of unsuccessful tenderers, the earnest money so received shall be returned after finalizing the contract.
3. Copy of PAN Number, GST Registration and Food License issued by authorized agency etc.
4. Minimum three (3) years' experience in the same field.
5. Audited Balance Sheet for previous 3 years i.e 2017-18, 2018-19, & 2019-20.
6. Any Tenderers, whether individual or firm whose relatives or near relatives are working in the CIPET or its affiliated institutions, will not be eligible for any contract within the CIPET.
7. Persons working/employed in Govt./Semi Govt. offices and autonomous bodies shall not be eligible to enter into contracts.
8. The contracts shall be subject to cancellation without prior intimation, if the work executed or supplies made are found unsatisfactory.
9. The CIPET has the right to accept or reject any tender without assigning any reason. The decision of the CIPET in this regard will be final and no correspondence will be entertained in this regard.

10. No advance payment shall be made by the CIPET.
11. Applicable Tax shall be deducted as per rule.
12. On every page the tender document should be duly signed by the applicant with the seal of the firm/agency.

Instruction to Bidders: -

- I. The Quotation received after stipulated time and date specified above without earnest Money deposit & copy of the receipt of Tender Fee will not be considered and liable for rejection.
- II. **The Technical Bid and Financial Bid should be submitted separately in sealed envelopes.**
- III. If any omission or doubt that should be intimated to the Director & Head in writing and obtain clarification prior to submission of the tender. Verbal clarification given by any of the staff shall not be binding on the Director & Head.
- IV. Any overwriting in the Quotation paper without attestation will be liable for rejection.
- V. Any request of addition, alteration, modifications, and corrections etc, of terms and conditions or rates after opening of the tender may lead to rejection of the tender.
- VI. The Bidders should submit his quotation as per the prescribed format enclosed with the bidding document for each lot.
- VII. The legal address with mobile no. of participant bidder shall be furnished in the tender paper for correspondence.

DECLARATION

I/We have read the terms and condition as bidders and accepted the same. I/we have made my /our offer keeping in view all these conditions forming part of the Bid day enquiry.

I /we have remitted an EMD Deposit of Rs **20,000.00 (Rupees Twenty thousand only)** vide DD No _____ dated _____ drawn on _____ Bank _____ Branch _____ or deposited in account departments of CIPET. A copy of the bid documents with each page duly signed (by the signatory signing this Declaration and the Bid – Proforma) is enclosed.

PAN NO & GST NO of the Bidder
(Mandatory)

Mobile No :-
Telephone:

Place : Signature, Name and Address of Bidder with Seal

Date :

TECHNICAL BID

1.	Name of the applicant/ Firm :	
2.	Registered Office :	
3.	Type of Organization: (whether proprietorship, partnership, Private Ltd., Certified copy of a Partnership deed/ Certificate of Incorporation/ Certificate of Registration issued by the Registrar of Cooperative Societies/ as the case may be enclosed)	
4.	Name of the Proprietor, Partners/ Directors of the Firm with Address and Phone Number	
5.	Copy of valid Food Licence	
5.	PAN Card [Photocopy to be attached]	
6.	GST Regn. No.: [Photocopy to be attached]	
7.	Do you have an office at Punjab? If so, Please provide the Address and Telephone No.	

Place/Date:

(Name, Designation and Signature with Seal of the Company)

FINANCIAL BID

Sr. No.	Items	Qty. (Per Piece/Nos.)	Rates (Rs) in Figure	Rates (Rs.) in Words
DRINKS				
01.	Tea (50 ml. Milk)	01		
02.	Coffee (100 ml. Milk)	01		
03.	Lassi (with 150 gm. curd)	01		
04.	Cold drinks (Maza, Coco-Cola & sprite)	01		
05.	Veg. Samosa	01		
06.	Bakery Items (Biscuits Packets)	01		
07.	Bread Pakora	01		
08.	Potato chips	01		
09.	Mix Pakora (Gobi, Palak, Onion etc)	01		
10.	Butter Slice 4 pc with 25 gm. Butter)	01		
LUNCH				
01.	<u>Veg Thali</u> Seasonal Vegetable, Dal, Curd/ Raita, Rice, Roti, Pickle, Salad, Papad	01		
SWEETS				
01.	Gulab Jamun	01		
02.	Besan Ladoo	01		

Date:

Name:

Address:

Seal & Signature of the Tenderer