

CHECKLIST

Part I: PRE-QUALIFICATION BID

S.No.	Tender Submission Check Points	Check before submission Put Tick mark(✓)
1	Tender Fee	
2	Earnest Money Deposit (If Applicable)	
3	GST Registration Certificate	
4	PAN Card	
5	Tender Documents duly Sealed & Signed in separate envelopes	
6	Financial statements for last three years (Balance sheet and Profit & Loss Statement) certified by a Chartered Accountant	
7	Contractor registration certificate with PWD or any other Government Agencies	
8	Experience certificate	
9	Contractor Registered address proof	

Part II: TECHNO-COMMERCIAL BID

S.No.	Tender Submission Check Points	Check before submission Put Tick mark(✓)
1	Technical Specifications of the work	
2	Deviation Statement in the prescribed format	
3	Filled Tender Form with duly sealed & signed	
4	Copy of the performance certificate of relevant work completed by the party as per eligibility criteria for a period not less than 3 years	
5	Acceptance of work completion period as per tender document	

Part III: PRICE BID

S.No.	Tender Submission Check Points	Check before submission Put Tick mark(✓)
1	Price Bid (Price including all taxes and charges)	

Note: Copy of this completed checklist is to be enclosed along with the Bid. Hard copy of all the above documents should reach our office before the stipulated time.

I, hereby certify that I am aware that, in the absence of any of the above documents the tender shall be liable for rejection by the competent authority.

Signature of the Bidder with Seal