



**CIPET: INSTITUTE OF PLASTICS TECHNOLOGY (IPT)- KOCHI**  
HIL Colony, Edayar Road, Pathalam, Udyogamandal P.O.  
Kochi - 683 501. PH:0484-2547741, 2546740

**EXPRESSION OF INTEREST FOR SUPPLY OF STITCHED UNIFORM ON RATE CONTRACT**

CIPET-IPT/KOCHI/2020-21/06

Date: 07.12.2020

EOI is invited from reputed uniform manufacturers/ suppliers towards supply of stitched uniforms at CIPET: Institute of Plastics Technology, Kochi.

The interested manufacturers/ suppliers shall submit quotations along with their terms and conditions to our office address mentioned above on or before 22.12.2020 5.00pm.

The Institute may accept/ reject any/ all quotations without assigning any reasons thereof.

(Sd/-)

**Principal Director & Head**

EOI No: CIPET: IPT/KOCHI/EOI/2020-21/06

Dated: 07.12.2020

**EOI DOCUMENT FOR  
SUPPLIERS / MANUFACTURERS OF  
STITCHED UNIFORMS  
FOR STUDENTS  
OF  
CIPET: IPT KOCHI  
ON RATE CONTRACT**



**CIPET: INSTITUTE OF PLASTICS TECHNOLOGY (IPT)- KOCHI**  
HIL Colony, Edayar Road, Pathalam,  
Udyogamandal P.O., Kochi - 683 501.  
PH: 0484-2547741, 2546740.

## **EOI NOTICE**

1. CIPET: IPT Kochi invites EOI for Supply of Stitched Uniform for students of CIPET: IPT, Kochi from registered suppliers along with samples.
2. The Suppliers may provide for any of the items partially or completely. Annual approximate stitching work is 200 sets of uniforms (one set consists of 02 shirts and 02 trousers). The order quantity may depend on batch of trainees. Logo to be printed/ embroidered on shirt as provided time to time.

S.No.	Description of work	Probable Amount of Contract (Rs.)	Earnest Money Deposit (Rs.)	Cost of EOI form (Rs.)
1	Supplying of Stitched Uniform for students of CIPET:IPT Kochi	Rs. 2 Lakh	5 % of the work order	Rs. 1180/- (Non Refundable)

3. Interested and eligible Suppliers / manufacturers may view and download detailed EOI documents from CIPET Website: [www.cipet.gov.in](http://www.cipet.gov.in). Suppliers are to submit a hard copy of the documents duly sealed and signed to the Principal Director & Head, CIPET: INSTITUTE OF PLASTICS TECHNOLOGY (IPT), HIL Colony, Edayar Road, Pathalam, Udyogamandal P.O., Kochi - 683 501 on or before 22.12.2020 05:00 p.m.
4. The Suppliers are required to submit Envelope as mentioned by SPEED POST / Hand only to the CIPET: IPT, Kochi.
5. EOI Cost Rs. 1180/- (non-refundable).
6. The Supplier which qualifies the Technical Opening shall only be considered for financial opening. CIPET: IPT, Kochi reserves the right to accept or reject any or all the Expression of Interest without assigning any reason(s) thereof.

**Principal Director & Head**

## Essential Requirements for the EOI

### 1. Minimum Eligibility of the suppliers

- a) Suppliers should have minimum two years of experience of tailoring / stitching of official uniforms in bulk to the Departments/Ministries of the Government of India/ PSUs/ Corporates/ Engineering Colleges/ Schools, etc. (two copies of work orders received during each of the last two years should be enclosed).
- b) Should have minimum turnover of Rs. 6 lakh per year during each of the last two years (valid and certified proof has to be attached)

### 2. EOI Prices

- a) The rates/ prices should be quoted in Rupees (INR) only in words as well as in figures. **Taxes, if any, should be indicated separately. No additional freight charges will be paid.**
- b) **The contract will be applicable upto March, 2022.**

### 3. Submission of EOI

#### I. Sealing, Marking & Submission:

- a) Envelope No.1 shall contain, Declaration (Annexure I) and Vendor Registration Form (Annexure II) with all the required documents. A covering letter may also accompany the same.
- b) Envelope No.2 shall contain the samples of accessories i.e. Cloths for pants & shirts, Thread, Lining, Zip, Inter- lining, Fuse lining, Pad, Chest piece, Buckram, Buttons/ (Samples of unsuccessful Supplier/ manufacturers may be returned back).
- c) Envelope No. 3 shall contain the prices as in Annexure III.
- d) All the above three envelopes are packed in a fourth Envelope (packed and marked) and addressed to CIPET: IPT, Kochi and must reach on or before the 22.12.2020 by 05.00 p.m.
- e) All the above envelopes shall bear the Name of the Work viz. "SUPPLIERS/ MANUFACTURERS OF STITCHED UNIFORMS".
- f) All the envelopes shall indicate the name and address of the Supplier/ manufacturer to enable the EOI to be returned unopened, if required.

#### II. Mode of Payment

- a) Payment against Bill/ Invoice shall be released only after execution/ supply of the uniforms as per specification and submission of the Bill/ Invoice through A/c Payee Cheque/ NEFT only.

b) The measurement for stitching the uniform of eligible students shall be taken for by the tailoring firms themselves in the CIPET: IPT, Kochi on day/ days so fixed by the competent authority.

III. CIPET: IPT, Kochi will inform the requirement of uniform time to time based on the actual requirement.

**Specifications/ Pattern of Uniform and Cloth, category-wise**

Sl. No.	Description	Brand name & Quality	Colour/Shade	Cotton Ratio
1	Supply of Uniform Trousers with stitching	Gwalior Suiting/ Siyaram/ S.Kumars	Sky Blue	75:25
2	Supply of Uniform Half Sleeve Shirts with stitching and emblem	Gwalior Suiting/ Siyaram/ S.Kumars	Navy Blue	75:25
3	Supply of Uniform Half Sleeve Kurti (Girls) with stitching and emblem	Gwalior Suiting/ Siyaram/ S.Kumars	Sky Blue	75:25
4	Supply of Fabric for Salwar (Girls) with stitching	Gwalior Suiting/ Siyaram/ S.Kumars	Navy Blue	75:25
5	Supply of Shawl (Girls) 2.25 Mtr	Chiffon fabric	Navy Blue	-
6	Supply of Lab coat with stitching and emblem	Gwalior Suiting/ Siyaram/ S.Kumars	Blue/ White	75:25
7	Supply of T-Shirts with emblem	(Cotton:Polyester)	Blue	75:25
8	Supply of Apron with stitching and emblem	Gwalior Suiting/ Siyaram/ S.Kumars	Navy Blue	75:25

**DECLARATION (TO BE TYPED ON A LETTER HEAD OF THE COMPANY/ FIRM)**

To

The Principal Director & Head  
CIPET: IPT, Kochi  
HIL Colony, Edayar Road, Pathalam,  
Udyogamandal P.O., Kochi - 683 501.

Dear Sir,

1. I/ We have carefully read and understood all the terms and conditions of the EOI and agree to abide by the terms and conditions.
2. I/ We also confirm that in the event of my/ our offer being accepted, I/ we hereby undertake to furnish EMD, as applicable, in the form of Demand Draft.
3. I/ We further undertake that none of the Proprietor/ Partners/ Directors of the firm is or was blacklisted/ banned/ suspended in business dealing with the Government. I/ We further undertake to report to the CIPET: IPT, Kochi immediately after we are informed but in any case not later than 15 days, if any firm in which Proprietor / Partners/ Directors are Proprietor or Partner or Director of such a firm which is blacklisted/ banned/ suspended in future during the currency of the contract with you. We have no objection, if enquiries are made about the work listed by us.

Yours faithfully,

Place :

Signature of authorized person:

Date:

Full Name & Designation:

Company's Seal:

**Note: The above declaration, duly signed and sealed by the authorized signatory of the company, should be enclosed with EOI document.**

CIPET: IPT, Kochi  
Expression of Interest (EOI) for Suppliers / Manufacturers of Stitched Uniforms  
(FIRMS/TAILORS/SUPPLIERS)

Supplier/ Proprietor/ Manufacturer Details for Technical Evaluation:

Sl. No.	Particulars	Remarks
1	Type of the Organization (Public Sector /Limited/Private limited/Partnership/ Proprietary /Society/Any other.)	
2	Name of the Supplier/Manufacturer/ Individual	
3	Address	
4	Contact Person	
5	Telephone/Fax/Mobile No.	
6	Email	
7	Month and Year of Establishment	
8	Name of Proprietor/Partner/Director	
9	Experience of the last two years (attach proof)	
10	Mandatory Documents:	
	a) GSTIN No.	
	b) PAN No.	
	c) Bank Account Details	

<b>CIPET: IPT, Kochi</b>				
<b>FINANCIAL SUBMISSION</b>				
Sl. No.	Particulars	Amount (Rs.)	GST / Tax (%)	Total (Rs.)
1	Cost of Uniform Trousers with stitching			
2	Cost of Uniform Shirts with stitching and emblem			
3	Cost of Uniform with stitching and emblem for Salwar with Bottom (pant) and Shawl (2.25Mtr) for Girl students			
4	Cost of Lab coat with stitching and emblem			
5	Cost of T-Shirts with emblem			
6	Cost of Apron with stitching and emblem			
TOTAL				

### **Terms and Condition**

- The above prices are inclusive of all applicable taxes.
- Description of trousers: Full trouser, multiple sizes as per requirement, side pockets, inter lock stitching, provision for belt with full grip & 6 loops, regular fit.
- Description of shirts: Half sleeves, multiple sizes as per requirement, single chest pocket, inter lock stitching, Name/ Logo of sponsoring agency and two extra buttons (inside).
- Description of Salwar (Girls): Half sleeves, multiple sizes as per requirement, inter lock stitching, Name/ Logo of sponsoring agency.
- Description of Bottom (pant): Standard size, inter lock stitching, regular fit.
- Description of Shawl: 2.25 Mtr length – standard size.
- Description of Lab coat: Half sleeves, multiple sizes as per requirement, Two pockets, inter lock stitching and Name/ Logo of sponsoring agency .



- Description of T-Shirt: Quality material with 75:25 Cotton ratio, multiple sizes as per requirement, single chest pocket, half sleeves, inter lock stitching, Name/ Logo of sponsoring agency.
- Description of Apron: Multiple sizes as per requirement, inter lock stitching, Name/ Logo of sponsoring agency.
- CIPET: IPT Kochi reserves the rights to increase or decrease the quantity as per the requirement.
- The above prices are inclusive of delivery up to CIPET: IPT, Kochi.

Place:

Signature:

Date:

Name:

Designation:

Firm Seal: