

Bid Document

| Bid Details | |
|--|---|
| Bid End Date/Time | 18-11-2022 16:00:00 |
| Bid Opening Date/Time | 18-11-2022 16:30:00 |
| Bid Offer Validity (From End Date) | 90 (Days) |
| Ministry/State Name | Ministry Of Chemicals And Fertilizers |
| Department Name | Department Of Chemicals And Petrochemicals |
| Organisation Name | Central Institute Of Plastics Engineering And Technology (cipet) |
| Office Name | Amritsar |
| Item Category | Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Unarmed Security Guard , Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Security Supervisor |
| Contract Period | 1 Year(s) 11 Month(s) 29 Day(s) |
| Years of Past Experience Required for same/similar service | 3 Year (s) |
| Past Experience of Similar Services required | Yes |
| MSE Exemption for Turnover | Yes |
| Startup Exemption for Turnover | Yes |
| Document required from seller | Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| Bid to RA enabled | Yes |
| RA Qualification Rule | 50% Lowest Priced Technically Qualified Bidders |
| Time allowed for Technical Clarifications during technical evaluation | 2 Days |
| Estimated Bid Value | 1820000 |
| Evaluation Method | Total value wise evaluation |

EMD Detail

| | |
|---------------|---------------------|
| Advisory Bank | State Bank of India |
| EMD Amount | 50000 |

ePBG Detail

| | |
|----------|----|
| Required | No |
|----------|----|

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

SA(SG)

Amritsar, Department of Chemicals and Petrochemicals, Central Institute of Plastics Engineering and Technology (CIPET), Ministry of Chemicals and Fertilizers
(Gurjit Singh)

Splitting

Bid splitting not applied.

MSE Purchase Preference

| | |
|-------------------------|-----|
| MSE Purchase Preference | Yes |
|-------------------------|-----|

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
6. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of

successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

7. Reverse Auction would be conducted amongst first 50% of the technically qualified bidders arranged in the order of prices from lowest to highest. Number of sellers eligible for participating in RA would be rounded off to next higher integer value if number of technically qualified bidders is odd (e.g. if 7 bids are technically qualified, then RA will be conducted amongst L-1 to L-4). In case number of technically qualified bidders are 2 or 3, RA will be between all without any elimination. If Buyer has chosen to split the bid amongst N sellers, then minimum N sellers would be taken to RA round. In case Primary products of only one OEM are left in contention for participation in RA based on lowest 50% bidders qualifying for RA, the number of sellers qualifying for RA would be increased to get at least products of one more OEM (directly participated or through its reseller) if available. Further, if bid(s) of any seller(s) eligible for MSE preference is / are coming within price band of 15% of Non MSE L-1 or if bid of any seller(s) eligible for Make in India preference is / are coming within price band of 20% of non MII L-1, then such MSE / Make in India seller shall also be allowed to participate in the RA process.

Additional Qualification/Data Required

The Bidder should have executed at least X No. projects with contract value not less than (Rs) yy for each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years: as per tender terms and condition

The Bidder should have executed at least X No. projects with supply of xx..no. of manpower in each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years: least no.02

Geographic Presence: Office registration certificate: yes

In case, the buyer wants to retain some of the existing resources then buyer is needed to upload the list of resources along with the quantity of each type or resource to be continued by the successful bidder/service provider under the new contract as per the T&C of new contract concluded on the basis of this bid along with approval of Competent Authority.: [1667542834.pdf](#)

Scope Of Work For the Service: [1667542845.pdf](#)

Competent Authority Approval for the additional conditions: [1667542903.pdf](#)

This Bid is based on Least Cost Method Based Evaluation (LCS). The technical qualification parameters are:-

| Parameter Name | Max Marks | Min Marks | Evaluation Document | Seller Document Required |
|-----------------------------------|-----------|-----------|---------------------------|--------------------------|
| as per tender terms and condition | 100 | 100 | View file | Yes |

Total Minimum Passing Technical Marks: 100

Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Unarmed Security Guard (10)

Technical Specifications

| Specification | Values |
|------------------------------|---|
| Core | |
| Type of Establishment / Area | Office/Commercial/Institutions/ Residential |
| Category of Profile | Unarmed Security Guard |

| Specification | Values |
|--|------------------|
| Category of Skills | Unskilled |
| Gender | Male |
| Duty Hours in a day | 8 |
| Qualification | Secondary School |
| Ex Servicemen | Yes |
| Age Limit | Up to 40 years |
| Years of Experience | 0 - 3 years |
| Additional Requirements for the Security Personnel | Driver's License |
| Addon(s) | |
| Additional Details | |
| Title For Optional Allowances 3 | 0 |
| Title For Optional Allowances 1 | 0 |
| Title For Optional Allowances 2 | 0 |

Additional Specification Documents

Consignees/Reporting Officer

| S.No. | Consignee/Reporting Officer | Address | Number of resources to be hired | Additional Requirement |
|-------|-----------------------------|---------|---------------------------------|------------------------|
| | | | | |

| S.No. | Consignee/Reporting Officer | Address | Number of resources to be hired | Additional Requirement |
|-------|-----------------------------|---|---------------------------------|---|
| 1 | Gurjit Singh | 143104,CIPET Amritsar P.O. Rayon and Silk Mills | 10 | <ul style="list-style-type: none"> • Number of working days in a month : 26 • Basic Pay (Minimum daily wage) : 381.06 • Bonus (INR per day) : 0 • EDLI (INR per day) : 10.73 • EPF Admin charge (INR per day) : 42.93 • ESI (INR per day) : 2.47 • Non Mandatory Compliance 1 (in Rupees) : 0 • Non Mandatory Compliance 2 (in Rupees) : 0 • Non Mandatory Compliance 3 (in Rupees) : 0 • Provident Fund (INR per day) : 39.63 • Tenure/ Duration of Employment : 11 |

Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Security Supervisor (1)

Technical Specifications

| Specification | Values |
|--|---|
| Core | |
| Type of Establishment / Area | Office/Commercial/Institutions/ Residential |
| Category of Profile | Security Supervisor |
| Category of Skills | Skilled |
| Gender | Male |
| Duty Hours in a day | 8 |
| Qualification | Graduate |
| Ex Servicemen | Yes |
| Age Limit | Up to 40 years |
| Years of Experience | 3 - 6 years |
| Additional Requirements for the Security Personnel | Driver's License |

| Specification | Values |
|---------------------------------|--------|
| Addon(s) | |
| Additional Details | |
| Title For Optional Allowances 3 | 0 |
| Title For Optional Allowances 1 | 0 |
| Title For Optional Allowances 2 | 0 |

Additional Specification Documents

Consignees/Reporting Officer

| S.No. | Consignee/Reporting Officer | Address | Number of resources to be hired | Additional Requirement |
|-------|-----------------------------|---|---------------------------------|---|
| 1 | Gurjit Singh | 143104,CIPET Amritsar P.O. Rayon and Silk Mills | 1 | <ul style="list-style-type: none"> • Number of working days in a month : 26 • Basic Pay (Minimum daily wage) : 445.56 • Bonus (INR per day) : 0 • EDLI (INR per day) : 12.57 • EPF Admin charge (INR per day) : 50.2 • ESI (INR per day) : 2.9 • Non Mandatory Compliance 1 (in Rupees) : 0 • Non Mandatory Compliance 2 (in Rupees) : 0 • Non Mandatory Compliance 3 (in Rupees) : 0 • Provident Fund (INR per day) : 46.33 • Tenure/ Duration of Employment : 11 |

Buyer Added Bid Specific Terms and Conditions

1. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

2. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of CIPET Amritsar and bank are mentioned in tender payable at amritsar.

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

This Bid is governed by the [General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---