

**Expression of Interest (EoI)
for Printing & Supply Work**

Doc. No. : CIPET/Korba/Print_EOI/19-20/7



**CENTRAL INSTITUTE OF PLASTICS ENGINEERING AND
TECHNOLOGY, (Department of Chemicals & Petrochemicals)
(Ministry of Chemicals & Fertilizers, Govt. of India)**
Education Hub, Shyhimudi, Post- Gopalpur, Jamanipali, Korba 495450 (C.G)
E-Mail: cipetkorbacg@gmail.com, Korba@cipet.gov.in, Mob. No.9109195818
Website: www.cipet.gov.in



CENTRAL INSTITUTE OF PLASTICS ENGINEERING & TECHNOLOGY
Education Hub, Shyhimudi, Post- Gopalpur, Jamanipali, Korba 495450 (C.G)
E-Mail: cipetkorbacg@gmail.com, Korba@cipet.gov.in, Mob. No.9109195818
Website: www.cipet.gov.in

EXPRESSION OF INTEREST (EOI)

1. Last date & time for issue of EOI documents: 25/02/2020 up to 3.30PM
2. Last date & time for submission of filled in EOI documents:
25/02/2020 up to 5.30PM

Sealed EOI are invited from the reputed Individuals/Firms/Supplier for Printing & Supply Work at CIPET Korba

CIPET reserves the right to accept or reject any or all EOI either in whole or in part, without assigning any reason for doing so.

Dy. Director & Head

General Instructions and Terms & Conditions

1. Any EOI received after the scheduled time or incomplete in any manner will not be accepted.
2. The bidder (Individual/firm) is expected to examine all instructions, terms & Conditions, specifications in the EOI form. Failure to furnish information required in every respect will be the Bidders risk and may result into rejection of the bid.
3. **Amendment of Bidding Documents:**
At any time prior to the submission of the bids, the Purchaser may, for any reason, whether at their own initiate or in response to the clarification requested by the prospective Bidder, may modify the Bidding Documents by amendments.
The amendment will be notified in writing or by telephone to all prospective Bidders who have received the EOI documents.
4. **Signing of Bid**
The bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to Contract.
5. **Submission of Bid**
(a) The EOI will be required to submit the EOI in two bid system in two separate envelopes as mentioned below:

Envelope No. 1 super-scribed as "Technical Bid" should contain an Introductory letter of contractor along with copies of documents as evidences. The Individuals/firms/Supplier have to fill up Annexure "A" with his signature along with all supporting documents and samples.

Envelop No. II super/scribed as EOI for Financial Bid and should contain the EOI form duly signed in each page by contractor/authorized signatory along with priced bid. The Individual/firm have to fill up Annexure "B".

Both Envelope I & II should be placed in large envelope which should be super-scribed As "**EOI for Printing & Supply Work**" and addressed to Dy Director & Head, CIPET, Education Hub, Shyahimudi, Gopalpur, Jamanipali, Korna C.G. 495450.
6. If the envelope is not sealed and marked, the Purchaser will assume no responsibility for the bid's misplacement or premature opening.
7. **Deadline for submission of Bids**
Bids must be received by the Purchaser at the address specified under commercial bid not later than 05.30 PM on 25/02/2020
8. The Purchaser may, at its discretion, extend this deadline for the submission of bids by amending the Bidding Documents in accordance with clause 3, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.
9. **Contacting the Purchaser**
No bidder shall contract the purchaser on any matter relating to its bids, from the time of bid opening to the time the contract is awarded.

10. Evaluation of Bid

(i) The large envelope (containing separate envelope I & II) will be opened first. Thereafter the envelope I i.e. Technical Bid will be opened.

(ii) Those tenderers who have not enclosed Technical Bid documents & not submitted. In such cases their Envelope II which contains the financial bid will not be considered.

(iii) The bidders will be pre-qualified in technical bid, who fulfils the following criteria:

- Valid GSTIN no.
- Valid PAN no.
- Valid Bank Account No.
- IFSC Code:
- Office in C.G. State

(iv) The envelope II i.e. Financial Bid will be opened for those parties who submitted Technical Bid.

(v). The contract will be awarded to the L1 bidder in financial bid.

(vi) If the price quoted by two or more Individuals/firms/Supplier are same then the bid will be finalized on the basis of the decision of Dy. Director & Head will be final & binding on all the bidders.

11. The delivery period should be strictly adhered filling which CIPET reserves the right to cancel the order without assigning any reasons whatsoever.

12. Payment

100% of the Contract Price for supply of goods received shall be paid within 15 days of receipt of items at the destination and submission of claim supported by the Acceptance Certificate issued by Purchaser's representative.

13. CIPET reserves the right to reject any or all EOI in full or part thereof without assigning any reason.

14. The Dy. Director & Head, CIPET is the final authority and his decision will be final and binding on the supplier for any disputes.

15. All legal disputes will have the jurisdiction of Korba City only.

CIPET- Korba

Expression of Interest (EOI) for Printing & Supply Work

Individual/Firm/Supplier Details for Technical Evaluation:

1	Type of the Organization (Public Sector /Limited/Private limited/Partnership/ Proprietary /Society/Any other.)	
2	Name of the Individual/Firm/Supplier	
3	Address	
4	Contact Person	
5	Telephone/Mobile No	
6	E- mail	
7	Month and year of establishment	
8	Name of Proprietor/Partner/Director	
9	Mandatory documents:	
	GSTIN No.	
	PAN No	
	Bank Account Details	

Note: Attach extra sheet if required.

Place**Signature of Proprietor/Director/Partner
Official Seal****Date**

CIPET- Korba
Expression of Interest (EOI) for Printing & Supply Work
Individual/Firm/Supplier Financial Detail

SL No	Description of Work	Quantity Approx	Rate
1	Printing & Supply of Note Book -Multicolour Laminated Cover with Institute Name (As per Sample) GSM Pages- 160 including Index and Writing Pages, Page Size- 30x18.50 cm, Paper quality- 65 GSM, Cover Page- Multi Colour Approx- 200 GSM, Pin Binding	1000 pcs	
2	Printing & Supply of Practical Record Book Top and Bottom Putha Card Board- 24 Ounce, Cover- Multi Colour- 60 GSM Paper, Paper Size-A4, Paper Quality- 70 GSM, Register Binding, Total Pages- 160 Including index and Writing)	500 pcs	
3	Printing & Supply of Multicolour 3-Fold Brochure Multi Colour, 130 GSM Art Paper, A-6 after Fold Front Back.	1000 pcs	
4	Printing & Supply of Single Colour 3-Fold Brochure Single Colour 130 GSM Art Paper, A-6 after Fold, Front Back.	1000 pcs	
5	Printing & Supply of Multicolour A-3 Sticker, Single Side	300 Pcs	
6	Printing & Supply of Single Colour A-3 Sticker, Single Side	300 pcs	
7	Printing and Supply of Pamphlet / Brochure as per size given below: -		
A	Single Side, Single Colour- A3 Size	1000 pcs	
B	Single Side, Multi Colour, Glossy Paper, 130 GSM, A3 Size	500 Pcs	
C	Single side, Single Colour- A4 Size	1000 pcs	
D	Single Side, Multi Colour, Glossy Paper, 130 GSM, A4 Size	500 pcs	
E	Single side, Single Colour- A5 Size	2000 pcs	
F	Single Side, Multi Colour, Glossy Paper, 130 GSM, A5 Size	2000 pcs	
g	Single side, Single Colour- A8 Size	2000 pcs	
	Single Side, Multi Colour, Glossy Paper 130 GSM, A 8 Size	2000 pcs	

Terms & conditions:

1. Taxes:
2. Transportation & Packing Charges should be included in price
3. Payment terms:
4. Delivery period

Place:

Signature of Proprietor/Partner/Director
Office Seal

Date:



CIPET सि पे ट
probe · perform · practice · Plastics

सेंद्रल इंस्टिट्यूट ऑफ़ प्लास्टिकस इंजीनियरिंग एंड टेक्नोलॉजी (सपेट), कोरबा
CENTRAL INSTITUTE OF PLASTIC ENGINEERING & TECHNOLOGY (CIPET), KORBA
Department of Chemicals and Petrochemicals, Ministry of Chemicals & Fertilizers, (Govt.
of India)

Education Hub, Syahimudi, Jamanipali, Korba (C.G.)

E-Mail: cipetkorba@gmail.com, korba@cipet.gov.in Website: www.cipet.gov.in

EXPRESSION OF INTEREST(EOI)

Expression of Interest is invited from from the reputed Individuals/Firms/Supplier for Printing & Supply Work on **Annual Rate Basis** at CIPET, Korba on or before **25.02.2020**:

For more details please contact to above address or may visit to our website www.cipet.gov.in.

CIPET, Korba reserves the right to accept or reject any EOI without assigning any reasons thereof.

EOI No. CIPET/Korba/Advt_EOI/19-20/07

Dy. Director & Head