

05.05.2017

[CENTRAL INSTITUTE OF PLASTICS ENGINEERING &
TECHNOLOGY (CIPET)]

CIPET AHMEDABAD



TENDER FOR SUPPLY OF OFFICE SHOES

TENDER NO: CIPET/AHD/SHOE/2017

LAST DATE FOR SUBMISSION OF OFFLINE BID: 26.05.2017 - 13:00 Hrs.

CENTRAL INSTITUTE OF PLASTICS ENGINEERING & TECHNOLOGY

**Department of Chemicals & Petrochemicals
Ministry of Chemicals & Fertilizers
Govt. of India**

Plot No 630, Phase IV, G.I.D.C Vatva, Ahmedabad - 382445

E-mail: cipetahmd@gmail.com

Website: www.cipet.gov.in

Ph. No.: +91-79-40103910/03 **Fax:** +91-79-40083906

Notice Inviting Tender (NIT)

Tender No: CIPET/AHD/SHOE/2017

Date: 05.05.2017

CIPET Ahmedabad invites Tender in two Bid systems (Technical and Financial) from authorized Liberty's Distributors/Agents/Resellers/Suppliers/Vendors for Supply of Office Shoes and delivery at CIPET Ahmedabad Centre at the following address – Plot No 630, Phase IV, G.I.D.C Vatva, Ahmedabad – 382445, Gujarat India.

| Sr. No. | Tender No. & Date | Name of the Item / Work | Estimated Cost (Approx.) Rs. | EMD Rs. | Completion Time | Tender Fees in Rs. | Last Date & Time of Offline Bid submission |
|---------|--|--|------------------------------|---------|--|-------------------------|--|
| 1. | CIPET/AHD/SHOE/2017 Dated: 05.05.2017 | Supply of Office Shoe and delivery at CIPET Ahmedabad Centre | 1.85 Lakhs | 5,000 | 20 Days from the date of award of Purchase Order | 5,00/- (Non-refundable) | 26.05.2017 13.00 Hrs. |

Interested and eligible bidders may view and download detailed tender documents from www.cipet.gov.in & www.eprocure.gov.in Bidders are requested to submit a hard copy of the Technical & Financial Bid duly sealed and signed to the Principal Director & Head, CIPET Ahmedabad, Plot No 630, Phase IV, G.I.D.C Vatva, Ahmedabad – 382445 **on or before 26.05.2017 @ 13.00 Hrs.**

The Tender Fee can be paid through Cash/Demand Draft and EMD will be accepted in the form of Demand Draft only drawn through any Indian Nationalized Bank favoring “CIPET” payable at Ahmedabad and shall be submitted at CIPET Ahmedabad as specified on or before **26.05.2017 up to 13.00 Hrs along with the tender documents.**

Salient information about the Tender:

- Mode of submission: OFFLINE**
- Who can participate for this Tender:** Authorized Liberty's Distributors/Suppliers/Vendors/Reseller/Agent
- Date & Time of Technical Bid Opening: 26.05.2017 at 15:00 Hrs.**
- Date & Time of Financial Bid Opening: Technically qualified bidders will be intimated about the date and time of financial bid opening.**
- Bid Opening Venue: CIPET Ahmedabad, Plot No 630, Phase IV, G.I.D.C Vatva, Ahmedabad – 382445, Gujarat**
- Eligibility Criteria:-**
 - Age of the Firm : 03 Years as on 30.04.2017
 - Annual Turnover : 20 Lakhs & above in last 03 financial years
 - Individual Work Order : Similar Experience of supply of Office Shoes to Corporate Offices/Institutions/Central Autonomous Body/Central Public Sector Undertaking etc. Please enclose copy of work order of last 3 Financial years (2014-15, 2015-16 & 2016-17).

CIPET Ahmedabad reserves the absolute right to accept/reject any or all bids at any stage of the tender process without assigning any reason whatsoever.

INTRODUCTION

Central Institute of Plastics Engineering & Technology (CIPET) was established in 1968 by Government of India with the assistance of United Nations Development Programme (UNDP) at Chennai. The main objective of setting up of the institute was to develop manpower in different disciplines of Plastics Engineering & Technology as no similar institute was in existence in the country. International Labour Organization (ILO) served as the executing agency. During the initial project period between 1968 and 1973, the institute achieved the targets envisaged and was rated as one of the most successful UNDP projects implemented worldwide. Today CIPET is a premier national institution under the aegis of the Ministry of Chemicals & Fertilizers, Govt. of India fully devoted to Skill Development, Technology Support Services, Academic and Research (STAR). CIPET operates on hub & spokes model with 28 locations - 5 High Learning Centres, 12 Other Learning Centres, 3 Specialized Centres, 2 R & D Wings, 5 Vocational Training Centre, 1 Petrochemical Data Services spread across the country catering to the needs of Polymer and allied industries. 11 more centres are in the process of establishment.

CIPET stands tall not only as a premier institute in the country but also emerged as a global institution renowned for its research & development in the niche areas of Polymer Science & Technology and high quality Education & Skill development in the field of plastics. CIPET has been accredited with ISO 9001:2008 QMS, ISO/IEC - 17025, ISO/IEC - 17020 certification on Design, Development and Conduct of specialized training courses in Plastics Engineering & Technology and rendering technical /consultancy services in design, tooling, plastics processing & testing for the benefit of plastics & allied industry. Besides, STAR activities, CIPET also plays pivotal role in generating employment opportunities especially for unemployed and underemployed youth, promoting entrepreneurs through various skill development training programs.

Headquartered in Chennai, CIPET has centres at Ahmedabad, Amritsar, Aurangabad, Baddi, Balasore, Bhopal, Bhubaneswar, Chennai, Gurgaon, Guwahati, Gwalior, Hyderabad, Hajipur, Haldia, Imphal, Jaipur, Kochi, Lucknow, Madurai, Murthal, Mysore, Raipur, Valsad and Vijayawada. All the state-of-the-art centers are equipped with excellent infrastructure facilities in the areas of Design, CAD/CAM/CAE, Tooling & Mould Manufacturing, Plastics processing, Testing and Quality Assurance with plan fund support from Government of India. The infrastructure facilities in terms machinery, equipments and technology are continuously upgraded and modernized in tune with needs of plastics & allied industries.

CIPET renders Technology Support Service in the areas of design, tooling, plastics processing and testing and quality assurance in India and abroad. CIPET has been in the forefront of strengthening the technological capabilities and has been constantly building capacities and leveraging its expertise, caliber and skill sets to meet the emerging and evolving needs of the industries.

CIPET works in close liaison with industries to implement its initiatives in the areas of Polymer and allied industries in accordance with the environmental policies of the country. CIPET's sustained efforts in creating awareness on environmental issues towards plastics and plastics waste management has been very well received by the industry.

SCOPE OF WORK

Name of the Work: Supply of Office Shoes and delivery at CIPET-Ahmedabad Centre.

| Sr. No. | Description of the Item/Work | Colour | Design No | Qty. (Approx.) |
|----------------|-------------------------------------|---------------|------------------|-----------------------|
| 1. | Liberty Office Shoes | Black | LL-441 | 75 |

TECHNICAL SPECIFICATION OF LIBERTY OFFICE SHOES

| Sr. No. | Description of the Item |
|----------------|--|
| 1. | Name of Product - Liberty Fortune – Office Shoes Style – Mocassio Design No – LL -441 Color – Black |

TERMS AND CONDITIONS

1. CIPET Ahmedabad will examine all the instructions, forms, terms and specifications in the Tender Documents. Failure to furnish all information shall lead to cancellation of the bid.
2. The bidder will be responsible for any defect in shoe, quality of material etc. The bidder has to replace the defected item without any cost and within period of 7 days.
3. The bidder has to submit sample of shoe on award of the tender.
4. The bidder has to submit the authorized Dealer/Distributor/Agent/Reseller/ certificate of Liberty.
5. Any Tender received by the CIPET Ahmedabad after the deadline will be rejected.
6. The bids shall remain valid for period of 90 days from the date of tender.
7. The supply of shoe should be completed in 20 days from the date of award of Purchase Order.
8. In case of work not completed satisfactory or in case of delay, CIPET Ahmedabad reserves the right to forfeit the EMD and impose penalty as decided by CIPET Ahmedabad's management. The decision of CIPET Ahmedabad's management shall be final in all matters and binding on the bidder.
9. The bidder has to comply with all the rules and regulation with respect to labour act.
10. The contractor shall indemnify CIPET Ahmedabad against any payment and for observance of the Contract Labour (Regulation & Abolition) Act'1970.
11. TDS (Tax Deducted at Source) and any other applicable tax shall be deducted as per prevailing rules and regulations of the Government, if applicable.
12. Financial Bid should be submitted in the prescribed format as given in the tender document.
13. The payment will be made within 30 days from the date of receipt of goods at CIPET Ahmedabad.
14. CIPET Ahmedabad reserves the right to accept or reject any tender or all tenders at any time prior to award of contract without assigning any reasons whatsoever and no correspondence shall be entertained in this regard.

TECHNICAL BID**TENDER No: CIPET/AHD/SOHE/2017****DESCRIPTION: Supply of Office Shoes and delivery at CIPET Ahmedabad Centre.**

| Sr. No. | PARTICULARS |
|----------------|---|
| 1. | Name of the Liberty authorized dealer/supplier/vendor/Agent/Reseller |
| 2. | Postal address |
| 3. | Telephone No. with STD code |
| 4. | Fax with STD code |
| 5. | Name of Contact person |
| 6. | Mobile No |
| 7. | E-Mail ID |
| 8. | Firms Registration Certificate |
| 9. | PAN (Permanent Account Number) |
| 10. | Certificates of Registration for Sales Tax/ VAT/ WCT/ TAN and Service Tax |
| 11. | Similar Experience of Supply of Office Shoes to Corporate Offices/Institutions/Central Autonomous Body/Central Public sector undertaking etc. Please enclosed copy of work order of last 3 financial years (2014-15, 2015-16 & 2016-17) |
| 12. | Annual Turnover valuing more than Rs. 20 Lakhs and above during the last Three Financial Years (2014-15, 2015-16 & 2016-17) in prescribed format. |
| 13. | Income Tax Return of the last Three Assessment Years (2014-15, 2015-16 & 2016-17) |
| 14. | Cash Receipt No/Demand Draft No of Tender Fee of Rs. 500 |
| 15. | Demand Draft No. & Date of E.M.D of Rs. 5,000 |
| 16. | Validity of offer |
| 17. | Authorized Dealer/Agent/Reseller/Vendor/Distributor Certificate |

Date:**Seal & Sign. of bidder**

CHECK LIST**E-TENDER No.: CIPET/AHD/SHOES/2017**

1. Tender Fee Cash Receipt/Demand Draft
2. EMD Demand Draft
3. Registration certificate of the firm
4. PAN No
5. Service Tax
6. Sales Tax/VAT/WCT/TAN
7. Experience Certificate (Last 3 years)
8. Purchase Order (Last 3 Years)
9. Turnover Certificate issued by CA (Last 3 years)
10. Income Tax Returns (Last 3 years)

ANNEXURE-I**CERTIFICATION OF VERIFICATION BY THE CHARTERED ACCOUNTANT**

This is to certify that the total annual turnover-overall from business furnished by M/s. for the last three years i.e. 2014-15, 2015-16 & 2016-17 is as detailed below and as furnished in the enclosed statement of accounts, is verified by us and found correct.

| Sr. No. | Financial Year | Annual Turnover (in Lakhs) |
|----------------|-----------------------|-----------------------------------|
| 1. | 2014 – 2015 | |
| 2. | 2015 – 2016 | |
| 3. | 2016 - 2017 | |

CHARTERED ACCOUNTANT
SIGNATURE WITH SEAL

MY MEMBERSHIP NO. _____

FINANCIAL BID**[To be submitted in a separate sealed cover on Letter Head]**

Date:.....

Tender No.: CIPET/AHD/SHOES/2017

To,
M/s. Central Institute of Plastics Engineering & Technology (CIPET)
 Plot No 630, Phase IV,
 G.I.D.C Vatva,
 Ahmedabad – 382 445
 Gujarat India

Dear Sir,**Subject: Financial Bid for Supply of Office Shoes at CIPET Ahmedabad.**

In response to tender enquiry cited above, we are pleased to enclose the following as our financial bid for your kind consideration.

| Sr. No. | Description of the Item/Work | Color | Design No. | Qty. (Approx.) | Basic Price Per No | Freight | Taxes | Rate Per Unit All Inclusive (Rs.) | Total Amount for 75 Units All Inclusive (Rs.) |
|---------|------------------------------|-------|------------|----------------|--------------------|---------|-------|-----------------------------------|---|
| 1. | Liberty Fortune Mocassio | Black | LL-441 | 75 | | | | | |

***The above prices are inclusive of all applicable taxes.**

**** The above prices are inclusive of delivery upto CIPET Ahmedabad.**

Place:**Sign. of Bidder with Stamp**