



**CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY  
(CIPET): CENTRE FOR SKILLING & TECHNICAL SUPPORT(CSTS) AGARTALA**

Department of Chemicals & Petrochemicals,  
Ministry of Chemicals & Fertilizers, Govt. of India.  
Rubber Park Area, Bodhjunnagar, Sub-division- Mohanpur, Agartala, Tripura,  
**Email: [cipetagartala@gmail.com](mailto:cipetagartala@gmail.com), [cipetagartalaadmn@gmail.com](mailto:cipetagartalaadmn@gmail.com)**  
**Website: [www.cipet.gov.in](http://www.cipet.gov.in)**

**Short Tender Notice No.: CIPET/AGT/FALSE CEILING WORK/20-21/ dated  
03-12-2020**

**TENDER DOCUMENT FOR CONSTRUCTION OF FALSE CEILING & SUNLIGHT  
PROTECTOR AT THE MECHANICAL LAB OF CIPET AGARTALA**

**Important Dates:**

Sl. No.	Event	Date
01	Date of Short Tender Notice	03-12-2020
02	Last Date for Submission of Tender Document (Offline)	11-12-2020 (Upto 04:30 PM)
03	Date of Opening of Technical Bid	11-12-2020 Time-05:00 PM
04	Date of Opening of Price Bid	to be opened for Technically qualified bidders

**Detail Tender Document for Construction of False Ceiling & Sunlight Protector at the Mechanical Lab of CIPET: CSTS-Agartala.**

Central Institute of Petrochemicals Engineering & Technology (CIPET): CSTS-Agartala invites Technical & commercial bids separately for Construction of False Ceiling & Triangular Sunlight Protector at the Mechanical Lab of the New Campus of CIPET: CSTS-Agartala from the reputed and experienced Contractors. Details of work to be performed are as under.

Sl. No.	Nature of work	Approx. Qty.
01	Construction of False Ceiling at the Mechanical Lab of CIPET:CSTS-Agartala	1300 Sqft
02	Construction of Triangular Sunlight Protector at the Mechanical Lab of CIPET:CSTS-Agartala to protect the lab from direct sunlight.	200 Sqft

Interested and eligible bidders are requested to check technical specification and commercial terms and conditions.

CIPET reserves the right to accept or reject any or all tenders either in part or in full without assigning any reasons thereof.

### **01. Submission of Bids:**

The detailed Technical specification of the Work is enclosed as Annexure-1 of Tender document, Offer should be of two parts Viz., "TECHNICAL BID" and "COMMERCIAL BID". Both the bids should be submitted in Sealed Envelope Superscripting Tender Document for Tender No. CIPET/AGT/FALSE CEILING WORK/20-21/ dated 03-12-2020. Bids shall remain valid for 120 days after the date of bid opening prescribed by CIPET. A bid valid for a shorter period may be rejected by CIPET as non-responsive. CIPET may, at its discretion, extend this deadline for submission of bids by amending the Bid Documents

### **02. Scope of Work:**

#### **Scope of Work includes the following:**

#### **i. Construction of False Ceiling at the Mechanical Lab of CIPET: CSTS-Agartala:**

Construction of False Ceiling to be made with PVC board as per the requirement of CIPET: CSTS-Agartala. Total area of measurement is approx **1300 sqft.** Bidders are advised to visit the site physically to get clear idea and exact requirement. The amount quoted by the bidders should be inclusive of construction of frames, other necessary material and includes labour charges. Technical specification of PVC board, Frame and other material is mentioned in **Annexure-1.**

#### **ii. Construction of Triangular Sunlight Protector at the Mechanical Lab of CIPET: CSTS-Agartala to protect the lab from direct sunlight:**

Construction of Triangular Sunlight Protector with the ACB Board & Aluminum Channel. Total area of measurement is approx **200 sqft.** Bidders are advised to visit the site physically to get clear idea and exact requirement. The amount

quoted by the bidders should be inclusive of construction of frames, other necessary material and includes labour charges. Technical specification of ACB other material is mentioned in **Annexure-1**.

**03. Qualification Criteria/ Eligibility Condition of the Bidder:**

The bidder shall have past experience of similar nature. Copy of Work Order and satisfactory performance certificate is required to be enclosed as proof of experience.

**04. Payment:**

100% payment will be released after Completion of the Work and Submission of Tax Invoice. Work Completion Certificate to be obtained from CIPET Agartala and to be submitted along with Tax Invoice to process payment.

**05. Technical Specification:**

<b>Annexure-1</b>	
<b>Item</b>	<b>Quantity (Approx)</b>
<b>01. False Ceiling at Mechanical Lab:</b>	<b>1300 Sqft</b>
<b>Technical Specification:</b>	
Thickness of PVC Board for False Ceiling (In mm)-Minimum 7 mm	
Brand- Poly Wood/Other reputed brand.	
ISI Mark	
Steel Frame for Fixing PVC Board: Material: MS.	
<b>02.Triangular Sunlight Protector at the Mechanical Lab:</b>	<b>200 Sqft</b>
<b>Technical Specification:</b>	
ACB Board to be used as Sunlight Protector: Thickness of ACB Board for Sunlight Protector (In mm)-Minimum 4 mm	
Brand- ASTER/MAX/Other reputed brand.	
ISI Mark	
Channel for the above Sunlight Protector ACB Board. Thickness (In mm)- Minimum 1 mm. Brand: Bhagawati Sai/ Other reputed make.	

**06. Technical Bid details:**

(To be filled and signed by the authorized signatory of the firm and this is to be put in separate sealed cover superscripted with Technical Bid for Construction of False Ceiling & Sunlight Protector at the Mechanical Lab of CIPET: CSTS-Agartala)

**Central Institute of Petrochemicals Engineering and Technology (CIPET)  
Centre For Skilling & Technical Support (CSTS)  
Agartala**

TECHNICAL BID	
<b>TENDER No: CIPET/AGT/FALSE CEILING WORK/20-21/ dated 03-12-2020</b>	
<b>Description of Work :CONSTRUCTION OF FALSE CEILING &amp; SUNLIGHT PROTECTOR AT THE MECHANICAL LAB OF CIPET: CSTS-AGARTALA</b>	
<b>Name of the Bidder</b>	
<b>Sl. No</b>	<b>Particulars To Be filled up by the Tenderer / Bidder:</b>
<b>1</b>	Name & Address of the Organization / Contractor
<b>2</b>	Type of Organization
<b>3</b>	Telephone No./ Mobile No
<b>4</b>	Name of Contact person & Email ID
<b>5</b>	Firm / Agency Registration No. (enclose copy)
<b>6</b>	PAN No. (enclose copy)
<b>7</b>	GST No. (enclosed copy)
<b>8</b>	Experience of executing similar work (enclose proof)

**Signature with Seal of the  
Organization**

**07. Price Bid details:**

(To be filled and signed by the authorized signatory of the firm and this is to be put in separate sealed cover superscripted with "Price Bid Construction of False Ceiling & Sunlight Protector at the Mechanical Lab of CIPET: CSTS-Agartala.)

<b>Central Institute of Petrochemicals Engineering and Technology (CIPET) Centre For Skilling &amp; Technical Support (CSTS) Agartala</b>					
<b>TENDER No: CIPET/AGT/FALSE CEILING WORK/20-21/ dated 03-12-2020</b>					
<b>Description of Work :CONSTRUCTION OF FALSE CEILING &amp; SUNLIGHT PROTECTOR AT THE MECHANICAL LAB OF CIPET: CSTS-AGARTALA</b>					
<b>Price Bid</b>					
<b>Name of the Contractor/Firm/Company/Vendor</b>					
Sl. No.	Item	Technical Specification	Unit of Measurement	App. Qty./ Area	Basic Rate per Sqft. (Inclusive of fitting Charges and other material excluding GST)
01	<b>Construction of False Ceiling with PVC Board</b>	Thickness of PVC Board (mm)- Minimum <b>7 mm</b>	Sqft	<b>1,300</b>	
		Brand- Poly Wood/Other reputed brand.			
		Material of Frame for holding PVC Board- Steel			
		ISI Mark			

02	<b>Construction of Sunlight Protector for protecting Mechanical Lab from direct Sunlight.</b>	Thickness of ACB Board(mm)- Minimum <b>4 mm</b>	Sqft	<b>200</b>	
		Brand- ASTER/MAX/Other reputed brand.			
		Brand & Thickness of Aluminum Channel: Bhagawati Sai/Other Reputed Brand. Thickness- Minimum 1 mm			
		ISI Mark			
<b>Rate of Discount on Basic Price Rate (In Percentage only)</b>					
<b>Rate of GST (In Percentage only)</b>					
<p>01. Only rate per unit to be quoted.</p> <p>02. Final Payment will be released based on actual quantity / measurement of work done as certified by CIPET.</p> <p>03. Basic Price quoted per Sqft should be only be mentioned. Rate of GST to be mentioned separately.</p> <p>04. % of discount, if any on basic price shall be mentioned.</p> <p>05. Rate quoted shall be inclusive of material, labour and other incidental charges. No other charges will be paid under no circumstances.</p> <p>06. Cost of additional work / Non-Tender items / Work may be paid extra based on prior written approval from CIPET: CSTS-Agartala.</p> <p>07. Bidders are requested to quote the price considering all clauses of NIT and rates shall be valid for 120 days from the date of opening Price Technical Bid.</p> <p>08. CIPET will calculate total price of the Contract based on the rates quoted and order will be issued considering the total work.</p> <p>09. Payment will be released based on actual measurement of area &amp; supply &amp; Installation of False Ceiling &amp; Triangular Sunlight Protector at the Mechanical Lab. No other cost will be admissible under any circumstances. However, Additional work / Non-Tender item will be paid at extra based on prior written approval from the Competent authority of CIPET: CSTS-Agartala.</p>					

## **08. UNDERTAKING**

To,  
The Dy. Director & Head,  
CIPET: CSTS- Agartala,  
Rubber park Area, Bodhjungnagar,  
Sub-division- Mohanpur,  
Agartala, Tripura(West)

Sir,

Having examined the Bidding Documents including Addenda Nos. (insert Numbers), the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver (Description of Goods and Services) in conformity with the said Bidding Documents for the sum of (Total Bid Amount in Words and Figures) or such other sums as may be ascertained in accordance with the schedule of prices attached herewith and made part of this bid.

I/We have examined the details of the Items /Work to be supplied and have carefully noted the conditions of contract and the specification /drawings with all stipulations of which I/we agreed to comply.

We undertake, if our bid is accepted, to commence delivery within (Number) days and to complete delivery of all the items and perform incidental services as specified in the Contract within (Number) days calculated from the date of receipt of your Notification of Award/Purchase Order.

Until a formal Contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award, shall constitute a binding contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

**Signature & Seal of the Contractor**

**09. Salient information about the Tender No. CIPET/AGT/FALSE CEILING WORK/20-21/ dated 03-12-2020**

01. Mode of submission: OFFLINE. Hard Copy of Tender document to be submitted.
02. Submission of Hard Copy of Tender Document: Hard copies of Tender document to be submitted to CIPET: CSTS-Agartala on or before 11-12-2020 (Upto 16:30 Hrs)
03. Availability of Tender Documents: Tender Document is available online at [www.cipet.gov.in](http://www.cipet.gov.in). The Tender document may be collected from the Office of CIPET: CSTS-Agartala.
04. All pages of Tender documents with Addenda/Corrigenda (if any) must be signed with proper official stamp and date by the Bidders / or authorized power of attorney holders at the lower right hand corner.
05. The bidder must submit hard copies of all document in a sealed envelope superscripting the Tender for "Construction of False Ceiling & Sunlight Protector at the Mechanical Lab of CIPET: CSTS-Agartala" and Tender No. CIPET/AGT/FALSE CEILING WORK/20-21/ dated 03-12-2020. The bidder has to submit "Technical Bid" & Commercial Bid" separately in two separate Sealed Envelope superscripting "Technical Bid for Tender No. Tender No. CIPET/AGT/FALSE CEILING WORK/20-21/ dated 03-12-2020. and "Price Bid for Tender No. CIPET/AGT/FALSE CEILING WORK/20-21/ dated 03-12-2020". Both the Envelopes shall be kept in another Sealed Envelope mentioning the Tender No. CIPET/AGT/FALSE CEILING WORK/20-21/ dated 03-12-2020. Hard copies must reach at the following address on or before **11-12-2020 (upto 04:30 pm):**

Dy. Director & Head,  
CIPET Agartala,  
Rubber Park Area, Bodhjunnagar,  
Sub-division- Mohanpur,  
Agartala, Tripura- 799 008

06. Date & Time of Technical Bid Opening: 11-12-2020 (at 17:00 Hrs).
07. Date & Time of Commercial Bid Opening: Technically qualified bidders will be intimated time after technical bid evaluation.

CIPET: CSTS-Agartala reserves the absolute right to accept/reject any or all bids at any stage of the tender process without assigning any reason whatsoever.

**Dy. Director & Head,  
CIPET: CSTS-Agartala**

**END OF TENDER DOCUMENT**