



# CIPET

## TENDER FOR SALE OF SCRAP

**TENDER NO.: CIPET: IPT/KOCHI/SCRAP/2023-24/  
LAST DATE FOR SUBMISSION OF BIDS: 13.07.2023 11.00 A.M.**

**CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY  
(CIPET):IPT, KOCHI  
(Dept. of Chemicals & Petrochemicals,  
Ministry of Chemicals & Fertilizers, Govt. of India)  
HIL Colony, Edayar Road, Pathalam, Udyogamandal P.O., Kochi – 683501.**

**Phone: 07871357083 / 09645493211**

**E-mail: [kochi@cipet.gov.in](mailto:kochi@cipet.gov.in) Website: [www.cipet.gov.in](http://www.cipet.gov.in)**



**CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY  
(CIPET) :IPT – KOCHI**  
Dept. of Chemicals & Petrochemicals,  
Ministry of Chemicals & Fertilizers, Govt. of India  
HIL Colony, Pathalam, Udyogamandal P.O., Kochi – 683501.  
Phone : 0484-2547741/2547742  
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**Detailed Notice for Tender for Sale of Scraps**

CIPET invites Sealed Tender for Sale of Scrap on “as and where is basis” at CIPET campus as per details furnished below: -

| Sl.No. | Item Description              | Approx. Qty. | EMD Amount. | Tender Fees                       | Tender Sale Date                       | Last Date of Tender Deposit | Tender Opening Date      | Remarks |
|--------|-------------------------------|--------------|-------------|-----------------------------------|----------------------------------------|-----------------------------|--------------------------|---------|
| 1      | Cut pieces of UPVC PIPE       | 1000 Kg.     | Rs.10,000/- | Rs. 1000/- + 18% GST= Rs. 1,180/- | 28.06.2023 to 13.07.2023 at 10.00 A.M. | 13.07.2023 at 11.00 A.M.    | 14.07.2023 at 11.00 A.M. |         |
| 2      | Cut pieces of HDPE PIPE       | 1000 Kg.     |             |                                   |                                        |                             |                          |         |
| 3      | PE Water tank                 | 1000 Kg.     |             |                                   |                                        |                             |                          |         |
| 4      | Bottles/Containers            | 20 Kg.       |             |                                   |                                        |                             |                          |         |
| 5      | FRP Door/Test specimen        | 7 No.        |             |                                   |                                        |                             |                          |         |
| 6      | Plywood (cut pieces)          | 10 No        |             |                                   |                                        |                             |                          |         |
| 7      | Mixed Scrap (Lump & cuttings) | 1000 Kg.     |             |                                   |                                        |                             |                          |         |

## TERMS & CONDITION

### Annexure - A

1. Tenders should be sealed and addressed to the Joint Director & Head, CIPET:IPT, **HIL Colony, Pathalam, Udyogamandal P.O., Kochi – 683501**, super scribing the envelope “**Tender for the sale of Scrap Material**” so as to reach his office not later than **11.00 AM. on 13.07.2023** by post. The tenders will be opened on **14.07.2023 at 11.00 AM.**
2. The tenderers are required to submit their offer in two parts (Technical & Commercial Bid) separately in sealed covers. The first part shall consist of **EMD of Rs. 10,000/- (Rupees Ten Thousand only)** in the form of DD or Banker’s cheque. The tenderers should note that they are not required to disclose their quoted price in the first part. The second part shall consist of tender document issued to them and offer of rates in the appendix.
3. The part I and II should be clearly indicated on the envelopes. The first part shall be opened first and if the same is accepted by the management of CIPET then second part shall be opened later at the sole discretion of CIPET.
4. Each page of the tender document is required to be signed by the tenderer. The tender document must be filled in English and all the entries must be hand written in ink. If any of the documents are missing or unsigned, the tender may be considered as invalid. Overwriting of figures is not permissible.
5. The tenderer whose tenders have been selected have to deposit the Security deposit of Rs. 10,000/- (Rupees Ten Thousand only) in the next working day after the acceptance of the tender. Earnest Money Deposit amount of Rs. 10,000/- shall be forfeited in case of refusal of deposit the security deposit immediately or fails to implement the requirements of the tenders. The EMD of unsuccessful tenderers shall be returned within 15 days after award of work order. The DD/Banker’s Cheque shall be drawn in favour of CIPET IPT Kochi payable at Kochi. The Earnest Money/Security Deposit shall be adjusted against billing price of this scrap at the end.
6. The successful tenderer has to lift the material within 3 days after payment through DD / Banker’s Cheque, failing which demurrage charges of Rs. 500/- per day will be charged up to 7 days. In case they fail to lift the material within 7 days, their tender shall be cancelled and EMD and Security Deposit paid by them shall be forfeited.
7. All the material has to be lifted from CIPET: IPT, Kochi. in the presence and as per instructions of the authorized person of the Institute and on the basis of Gate- Pass. The Security persons on duty at the gate of Institute will have absolute authority to stop transporting of the material in case of any doubt on checking/inspection. The Joint Director & Head, CIPET: IPT Kochi will take final decision in all cases of any disputes.
8. The items may be splitted between the tenderers based on the highest rates offered by the tenderers. The purchaser has to arrange their own labour and transport of lifting the material from CIPET: IPT, Kochi and has to inform CIPET: IPT, Kochi management one working day before their intent to lift the scrap. CIPET: IPT, Kochi management has fully right to finalize the rates and any of the tenderer has no right to involve in this matter.

Signature of the Tenderer

9. The Tender shall be accepted on the basis of highest offered rates by the tenderers for each item. In case equal rates are received for an item, the items will be offered first to the tenderers who has offered highest rate in other items. If there is no tenderer who has offered highest in other items, the material will be split between the bidders equally. However, a bidder may withdraw his case in favour of other bidder. In this respect, the decision of CIPET : IPT, Kochi Management will be final & binding on tenderers.
10. The scrap shall be weighted on weighing Yard /Dharamkata/weighing machine in the presence of CIPET :IPT Kochi representative.
11. If there is any loss to the property of CIPET while lifting the scrap, the purchaser has to compensate this loss.
12. The Tax GST as applicable will be charged extra on the selling price.
13. The sealed tenders along with the supporting documents with Earnest Money Deposit of Rs.10,000/- (Rupees Ten Thousand only) in the form of Demand Draft in favour of CIPET payable at Kochi should be submitted in **cover No. 1** super scribing "**Technical Bid for Scrap Tender**".
14. The sealed tender document containing the "**Commercial Bid**" shall be submitted in **cover No. 2** super scribing the envelope "**Commercial Bid for Scrap Tender**".
15. CIPET:IPT, Kochi reserve the right to cancel any or all items without assigning any reasons and the decision of management shall be final and binding in all cases.

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Signature of the Tenderer

## Annexure - B

### **CONDITION OF SALE:**

1. The tenderer is free to inspect the scrap and its present condition before submission of their offer. The scrap now available for sale can be inspected on specified dates and timings as indicated in the Tender Notice with prior permission from the officer in -charge.
2. The successful bidder is required to remove the items from CIPET:IPT Kochi premises as prescribed in the Sale Order at his cost and responsibility.
3. Sale will be based on actual quantity available. No claim for variation in quantities will be entertained. Photographs of the lots will be taken and kept for record.
4. The tenderer will not be permitted to sort out the materials. However if any of the item which CIPET:IPT Kochi feels to be useful in future for their use will be withdrawn from the sale lot.
5. Tenderer shall ensure that CIPET:IPT Kochi properties are not damaged during the course of removal of the scrap and if any damage or loss is caused, the same shall be made good by the tenderer.
6. All statutory payments, like minimum wages prescribed, compensation in case of accident or loss, etc., to the workers employed by the tenderer for the removal of the items shall be borne by the tenderer. Safety Rules applicable to Contractor's Workmen should be strictly followed while working in CIPET:IPT Kochi premises.
7. The sale is subject to all the terms and conditions prescribed in the tender document and resultant sale order.
8. Any clarification required may be obtained before submission of the tender.
9. Necessary taxes shall be deducted during sale of scrap.
10. CIPET:IPT Kochi reserves the right to cancel this sale at any time without assigning any reasonable for issue of the sale order. Tenderers are not entitled to claim any damage or compensation in case of such cancellation.
11. The tender is issued subject to the jurisdiction of the local courts at Kochi only. All disputes arising out of the tender notice and resultant sale order shall have the jurisdiction of the competent Court at Kochi.

**Joint Director&Head**

Signature of the Tenderer

## GENERAL CONDITIONS OF THE TENDER:

Definition of words:

In the tender document as herein defined where the context so admits, the following words and expression will have the following meaning:-

1. **“CIPET:IPT ”**means the Central Institute of Petrochemicals Engineering and Technology – Institute of Petrochemicals Technology, **Kochi**.
2. **“Tenderer”** means the person or the persons firm or company who has submitted the tender for “Sale of Plastics Scrap” along with EMD and the Performance security and the tender has been accepted by CIPET. It also includes his legal representatives or successor in office.
3. **“Tender”** means the tender submitted by the tenderer for acceptance of CIPET.
- 4.**“Joint Director & Head”** means the Joint Director & **Head** of the CIPET:IPT Kochi or his successor in office or his authorized nominee.
- 5.**“Accepting Authority”** means Joint Director & Head or his nominee on behalf of CIPET :IPT, Kochi
- 6.**“Day”** means a day of 24 hours from mid night to mid night. Irrespective of number of hours worked in that day.
- 7.**“Working Day”** mean 9.00 am To 5.30 p.m (Working days declared for CIPET) Monday to Friday, five working days in a week except declared holidays.
8. **“A Week”** means seven days without regard to the number of hours worked in any day in that week.

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Signature of the Tenderer

**CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY  
(CIPET) :IPT – KOCHI**

**To be submitted in Part-I (Technical-Bid)  
TO BE FILLED UP BY THE CONTRACTOR**

**Tender Notice No. CIPET/IPT/KOCHI/ADMN/SCRAP /2023-24/ dtd.28.06.2023**

| Sr No | PARTICULARS                                                                                                                          |  |
|-------|--------------------------------------------------------------------------------------------------------------------------------------|--|
| 1     | Name of the Firms. *                                                                                                                 |  |
| 2     | Postal address *                                                                                                                     |  |
| 3     | Mobile No & Email ID                                                                                                                 |  |
| 4     | Name of Contact person/Proprietor                                                                                                    |  |
| 5     | Firms Registration Certificate(copy enclosed) *                                                                                      |  |
| 6     | Last 3 years experience in this area (Pl. mentioned & enclosed any work order )& Performance Certificate *                           |  |
| 7     | Bankers details *<br>Bank Name :<br>Account No.                                      A/cs Type Account<br>Holder Name :<br>IFSC Code |  |
| 8     | PAN (Permanent Account Number) (enclosed copy) *                                                                                     |  |
| 9     | GST Registration No. (enclosed copy) *                                                                                               |  |
| 10    | DD.NO & date for Tender Fee Rs. 1180/- (inclusive GST)*                                                                              |  |
| 11    | DD.NO for EMD Rs. 10000/- Rs. Ten Thousand only *                                                                                    |  |
| 12    | No Court Case Declaration: Pl. mentioned on letter head. *                                                                           |  |

**\* Mandatory to be enclosed**

Date:

Signature of the tenderer

Place:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_

Seal : \_\_\_\_\_

**CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY  
(CIPET) :IPT – KOCHI**

**Tender Notice No. CIPET/Kochi/ADMN/Scrap/2023 -24/ dtd. 28.06.2023**

**RATE SCHEDULE To be submitted in Part-II (Commercial Bid)**

**SCHEDULE/APPENDIX OF RATES OF SCRAP MATERIAL**

| <b>S.No.</b> | <b>Description<br/>(Name /Type of the item)</b> | <b>Approx. Qty.</b> | <b>Approximate<br/>Value</b> |
|--------------|-------------------------------------------------|---------------------|------------------------------|
| 1            | Cut pieces of UPVC PIPE                         | 1000 Kg.            |                              |
| 2            | Cut pieces of HDPE PIPE                         | 1000 Kg.            |                              |
| 3            | PE Water tank                                   | 1000 Kg.            |                              |
| 4            | Bottles/Containers                              | 20 Kg.              |                              |
| 5            | FRP Door/Test specimen                          | 7 No                |                              |
| 6            | Plywood                                         | 10 No               |                              |
| 7            | Mixed Scrap (Lumps & cuttings)                  | 1000 Kg.            |                              |

**Tax (CGST+SGST+TDS) extra as applicable**

- Note :**
- 1. Less than Minimum rate /reserve price of tender value of items quoted rates will not be considered.**
  - 2. The offer is valid up to six month & The Institute Head has power to extended further on mutual consent of the party**

Date:

Place:

Signature of the tenderer

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Seal: \_\_\_\_\_