



सिपेट: सेन्टर फॉर स्किलिंग एण्ड टेक्निकल सपोर्ट (सीएसटीएस)-भोपाल
(रसायन एवं पेट्रोरसायन विभाग, रसायन एवं उर्वरक मंत्रालय, भारत सरकार)
जी सेक्टर, गोविन्दपुरा औद्योगिक क्षेत्र, जे.के.रोड, भोपाल- 462023 (म.प्र.)
दूरभाष:-0755-4028627 / 634 / 635 / 636ई-मेल:-bhopal@cipet.gov.in

Expression of Interest

Information Sheet (Technical Bid)

For Organizing Event “Inauguration ceremony of New Academic Building” of CIPET:CSTS -Bhopal

(Tentative Date of Programme's: 1st/2nd week of June'2023)

S. No.	Information Required	Details Submitted
1	Name of the Firm	
2	Address of the Firm	
3	Name of Contact Person(s) with a. Mobile No's. b. Landline Phone No. c. Fax No. d. E-mail ID	
4	PAN No. (Enclose photocopy)	
5	Registration of Establishment (if any): (Provide details with photocopy)	
6	GST Registration No.	
7	Eligibility Criteria: Age of Firm: Minimum 03 Year as on 01.05.2023 Average Annual Turnover: 20.00 Lakhs in last three financial year (20-21, 21-22 & 22-23) Minimum two work orders of Rs. 10.00 Lakhs & above of similar nature of work from Govt. Department in last three financial year (20-21, 21-22 & 22-23) (Enclosed Photocopy & Photos of event organised)	<input type="checkbox"/> Yes <input type="checkbox"/> No F.Y. 2020-21: F.Y. 2021-22: F.Y. 2022-23:
8	Validity of Offer rate (Period in 60 days) (Tentative Date is 1 st /2 nd week of June'2023)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Certified that all the details given above are correct and nothing has been concealed or hidden. If any detail is found false, in future, I will be solely responsible.

Note: - Acceptance and Rejection:

1. CIPET: CSTS – Bhopal reserves the right to shortlist/reject any or all offers and accept the whole or any part of the work without assigning any reason.
2. Criteria for awarding work contract is based on the performance evaluation by committee and not merely being the L1 party.

Date:

. Enclosure: Documents as per list

Seal & Signature of the Firms

CIPET: Centre for Skilling and Technical Support (CSTS)					
(Deptt. of Chemical & Petrochemicals, Ministry of Chemicals & Fertilizers, Govt. of India)					
G-Sector, Govindpura Industrial Area, J.K Road, Bhopal-462023(M.P)					
Phone No.:0755-4028602/613/624 E-mail: bhopal@cipet.gov.in,					
Price Bid					
Name of Firm :					
Expression of Interest For Organizing Event on the “Inauguration ceremony of New Academic Building” of CIPET:CSTS -Bhopal					
(Tentative Date of Programme’s: 1st/2nd week of June'2023)					
S. No.	Particulars	Appx. Qty.	Unit	Rate	Total Amount
(A)	TENTAGE				
1	Water Proof Poleless Hanger Structure with white new cloth ceiling and New Red Carpeting inside the Hanger -80 ft. x 150 ft. With three separate entry for VIP's, guests and Students and Seating arrangement for 1000 Nos. including Press Gallery	12000	sq. ft.		
2	VIP Lounge Water Proof with Sofaset, Centre Table, Table Flower Vase, Carpeting, etc. 24 ft. x 30 ft.	720	sq. ft.		
3	VIP Lunch Area Water Proof with Carpeting Arrangement	2500	sq. ft.		
4	Sofa's two seater with white covers for reserved seating of Special Guests/VIP seating (front two rows)	30	Nos.		
5	Banquet chairs with white covers and bows	200	Nos.		
6	Plastic Chairs for general Seating	600	Nos.		
7	Flags with pole	50	Nos.		
8	Fire Extinguisher	2	Nos.		
9	Welcome Gate	2	Nos.		
10	White side wall 08 feet height, 1000 feet length	8000	sq. ft.		
11	Carpet	7500	sq. ft.		
(B)	STAGE & PODIUM				
12	Wooden Stage on iron Frame with complete carpeting and head table for 15/16 persons size 24 ft. x 48 ft., height 4 ft.	1152	sq. ft.		
13	VIP Chairs for Dias	15	Nos.		
14	Tower A.C. having capacity of 3.5 tons for Stage and VIP Lounge	4	Nos.		
15	Podium with CIPET Logo	2	Nos.		
16	Stairs for Climbing Stage	2	Nos.		
17	Barricades with drapping cloth	500	RFT		
18	Barricades without decoration	500	RFT		
(C)	PA SYSTEM				
19	Podium Mic	2	Nos.		

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S. No.	Particulars	Appx. Qty.	Unit	Rate	Total Amount
20	Dice Mic	1	Nos.		
21	Complete Sound System with Audio console and 08 nos. of speakers	1	Set		
22	Silent Generator of 125 kva	1	Nos.		
23	Diesel Charges per hour	4	Hours		
(D)	LIGHTING ARRANGEMENTS & Fan				
24	Halogen Light 500 W	40	Nos.		
25	Metal Lights 400 W	10	Nos.		
26	Industrial Cooler Silent	20	Nos.		
27	Ceiling Fan	40	Nos.		
28	Industrial Fan	10	Nos.		
(E)	EXTRA LIGHTING ARRANGEMENTS				
29	LED Pair (2 Days)	56	Nos.		
30	Rice Light (2 Days)	860	Nos.		
31	Generator 125 K.W (2 Days)	2	Days		
32	Diesel (1st Day 8 Hrs. & 2nd Day 6 Hrs.)	2	Days		
(F)	LED, SIGNAGE & DECORATION				
33	Vertical Welcome backdrop multicoloured at the main entrance gate (size 10 ft. x 08 ft.)	10	Nos.		
34	Indication arrow	10	Nos.		
35	Plasma T.V. 42 Inches	5	Nos.		
36	Podium logo with Stand	2	Nos.		
37	Flex Banner with framing size 6 ft. x 3 ft. to be placed on the right & left side of the path way	360	sq. ft.		
38	LED wall for Backdrop (24' x 10')	1	Nos.		
39	LED screen for Audience (8' x 10')	2	Nos.		
40	Flex Banners without frame from RIICO Circle, Sitapura to the venue	500	sq. ft.		
41	Remote Curtain with opening mechanism for granite stone of 8 (W)x5 (H) feet	1	Nos.		
(G)	ANCHOR & INVOCATION ARRANGEMENT				
42	Anchor Female English/ Hindi	1	Nos.		
43	Welcome Girls	4	Nos.		
(H)	FLORAL DECORATION				

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44	Stage and its backdrop, Dias, VIP entry, Rangoli, Main entry gate, VIP Lounge, Granite Stone & Bouquet 03 VIP + 10 others				
(I)	PHOTOGRAPHY , VIDEOGRAPHY & LIVESTREAMING				
45	Still Photographs & soft copies of the photos	100	Nos.		
46	Video Recording of the Event	1	NO.		
47	Facility for Live streaming of the function on Facebook / Youtube etc alongwith necessary switcher cables etc.				
(J)	MISCLLENIOUS				
48	Providing good Fragrances during entire Programme				
49	Providing Mobile Toilets /Bio Toilets	2	Nos		
Total					
Add: Taxes			GST. @		
Add: Other Charges (if any)					
Total Amount					
Total Amount (in words):					
Note: Please note that all the carpets to be used shall be brand New.					
Submit the Photographs / Video of VIP Chairs on Dias.					
Submit the Video Clip of Anchor.					
Tentative Requirement will be Increase / Decrease or Dropout and payment will be paid as per actual uses.					
Date:			Seal & Signature of the Firm		

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(K)	CATERING ARRANGEMENT				
1	Lunch Arrangement : VIP & VVIP 1. Soup- 1 Type 2. Salads - 2 Type 3. Seasonal Vegetable -2 Type 4. Paneer -1 Type 5. Special Vegetable - 1 Type 6. Dal - 1 Type 7. Roti/ Naan 8. Rice / Zeera Rice 9. Papad 10. Pickles/ Chutneys 11. Dessert (Sweet and Icecream) 12. Dahi bhalla / Raita	250	Nos.		
2	Lunch Packets 1. Roti - 3 No. 2. Dal -200 gms. 3. Vegitable 4. Rice - 5. Salad 6. Sweet - 1 Piece	750	Nos.		
*For serving of Food to VVIP's at sitting arrangement in Bone China Crockery					
* For serving of Food to VIP in the Standard Buffet					
Total					
Add: Taxes			GST. @		
Add: Other Charges (if any)					
Total Amount					
Total Amount (in words):					
Date:			Seal & Signature of the Firm		