

TENDER DOCUMENT FOR SALE OF SCRAP MATERIAL

Tender Doc No. CIPET/RPR/Scrap/2021-22/02

Tender Date: 30.10.2021

Place: CIPET,IPT Raipur Campus

CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY (CIPET)

Department of Chemicals & Petrochemicals
(Ministry of Chemicals & Fertilizers, Govt. of India)

Plot No. 48, Industrial Area, Bhanpuri,

Near Urkura Railway Station,

Raipur-493221, Chhattisgarh

Phone: (0771) 6673000/02

Email: raipur@cipet.gov.in, cipetraipur@gmail.com

Websites: www.cipet.gov.in



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DETAILED NOTICE INVITING TENDER

CIPET Raipur invites Sealed Tenders for sale of Scrap on "**As and Where is Basis**" at CIPET,IPT Raipur campus as per details furnished below:

Sl. No.	Cost of Tender / Bid Document	Date of Sale of Tender / Bid	Last Date of Submission of Bids	Date of Opening of Bids
01	Rs. 590 /- (incl. GST) payable in the form of Demand Draft in favour of CIPET payable at Raipur	From 30.10.2021 during Office Hours (9:00 AM to 5.00 PM) at CIPET:IPT Raipur or bidders may download the document by visiting the URL https://www.cipet.gov.in/tender-notice/index.php	19/11/2021 up to 05:00 PM	22/11/2021 at 10:00 AM

LIST OF SCRAP MATERIALS

Sl. No.	Details of Scrap Materials
1	Brass Wire(Wire Cut EDM)
2	MS/EN Chips
3	MS/EN Pieces
4	Mixed Plastic Scrap(PP&HDPE)
5	HDPE Pipes Scrap
6	PVC Pipes Scrap
7	Water Tank Scrap(LLDPE)
8.	Mixed Plastic(PP,PPCP,ABS,LLDPE)
9	Iron Scrap
10	Tubelight Scrap
11	Aluminum Scrap(Halogen Mask)
12	Furniture Scrap(Steel Material)
13	3.5 Core Aluminum Armored Cable
14	Plastic Scrap(ACP)
15	Round Light
16	Plastic Chair Scrap
17	Newspaper

List of E Scrap Materials

Sl. No.	Details of E Scrap Materials
1	UPS Battery(12W)
2	Tonner(Samsung K2200 06 Nos & Canon 4225 03 Nos)
3	Mouse
4	HP Laserjet Cartridge

The intended bidders have to submit sealed quotations in the enclosed proforma and as per the schedule notified elsewhere. CIPET reserves the right to reject/partially accepts and or all offers without assigning any reasons whatsoever.

Admin Incharge

Instructions and Conditions to Bidders / Tenderers:

1. **Tender / Quotation without Tender fee (Rs. 590/- Incl.GST) in the form of demand draft shall be summarily rejected.**
2. Tenders should be sealed and addressed to the Director & Head, CIPET Raipur super scribing the envelope “**Tender for sale of Scrap Materials**” so as to reach this office not later than 19.11.2021 till 05:00 PM. The tenders will be opened on 22.11.2021 at 10:00 AM in the presence of the attending tenderers or their authorized representatives.
3. Each page of the tender document is required to be signed with seal by the tenderer. The tender document must be filled in English only. If any of the required documents are missing or unsigned, the tender may be considered as invalid. Overwriting of figures is not permissible.
4. The tenderer(s) whose tenders have been accepted have to deposit a Security deposit of Rs. 20,000/- (Rs. Twenty Thousand only) in the form of cash / DD / Banker’s Cheque, drawn in favour of CIPET Raipur payable at Raipur within 3 days after the acceptance of the tender. The Security Deposit shall be adjusted against billing price of the scrap at the end.
5. The successful tenderer has to lift the material within 10 days after payment through DD / Banker’s Cheque. In case they fail to lift the material within 10 days, failing which Security Deposit paid shall be forfeited and tender cancelled.
6. All the material has to be lifted in the presence and as per instructions of the authorised persons of the Institute and on the basis of Gate Pass. The Security persons on duty at the gate of Institute will have absolute authority to stop transporting of the material in case of any doubt on checking/inspection. The Centre Head, CIPET Raipur will take final decision in all cases of disputes in this regard.
7. The purchaser has to arrange their own labour and transport for lifting of the material and has to inform CIPET management one working day prior to their intent for lifting the scrap. **Scrap shall not be lifted on ANY HOLIDAY or SATURDAY or SUNDAY.**
8. The successful tenderer has to lift the material within 3 days after payment through DD / Banker’s Cheque, failing which demurrage charges of Rs. 500/-per day will be charged up to 7 days. In case they fail to lift the material within 7 days, their tender shall be cancelled and Security Deposit paid by them shall be forfeited.
9. The validity of tender shall be 180 days from the date of publishing of Tender.
10. Conditional Tender submitted shall be rejected directly.

11. The acceptance of tender will be based on the highest rate quoted for each item. CIPET management shall have the right to cancel the tender in case proper rates are not received.
12. The Tender shall be accepted on the basis of highest offered rates by the tenderers for each item. In case equal rates are received for an item, the item will be offered first to the tenderers who has offered highest rate in other items. If no tenderer offers highest in other items, the material will be splitted between the bidders equally. However, a bidder may withdraw his case in favour of other bidder. **Submission of security deposit as detailed in clause no. 4 shall be applicable for all bidders in such case.** In this respect, the decision of CIPET Management will be final & binding on the tenderers.
13. All the intending bidders may inspect the scrap put up for disposal during the working hours of the institute. In any case it will be presumed that they have inspected and verified themselves about the material before quoting the rates.
14. The bidder shall lift the material from the premises after payment of full amount within the prescribed time limit, failing which they will cease the right to lift the material and the payment deposited shall stand forfeited.
15. The scrap shall be weighed at the expenses of the tenderer in the presence of CIPET representatives for the identified items only. The bidder has to settle all the payments before issuing of Gate Pass.
16. If there is any loss to the property of CIPET while lifting the scrap, the bidder shall be solely responsible and has to compensate the loss.
17. **All Applicable taxes (direct & indirect) shall be charge extra on the selling price.**
18. CIPET reserves the absolute right to reject / partly accept any or all items or cancel the entire Tender Process without assigning any reasons and the decision of management shall be final and binding in all cases.
19. Bidders are requested to visit the CIPET website on a regular basis for necessary corrigendum / modification of the tender as no separate advertisement shall be issued in this regard.
20. **The tenderers should note that they are not required to disclose their quoted price in the first part. The second part shall consist of tender document issued to them and offer of rates in the appendix.**
21. For disposal of e-waste scrap, only authorized Dismantler, Recycler, Registered PRO, EPR-authorized producers are only allowed to participate in the tendering process under E-waste Rules. The lists of E-waste may be seen at Annexure –II.
22. The Annexures should be clearly indicated on the envelopes. The first part (Annexure-III) shall be opened first and if the same is accepted by the management of CIPET, IPT Raipur then second part (Annexure IV & V) shall be opened later at the sole discretion of CIPET, IPT Raipur.
23. In light of the provisions contained in point-4 contained in OFFICE MEMORANDUM No. F.9/4/2020-PPD, GoI, Ministry of Finance, Dept. of Expenditure, Procurement Policy Division dated 12.11.2020; all bidders must submit the Bid Security Declaration in prescribed format, in place of EMD.

Annexure-I

DETAILS OF SCRAP

Sl. No.	Details of Scrap Materials	Quantity(Approx)
1	Brass Wire(EDM Wirecut Scrap)	100kg
2	MS/EN Chips	550kg
3	MS/EN Pieces	200kg
4	Mixed Plastic Scrap(PP&HDPE)/Lumps	450kg
5	HDPE Pipe Scrap	800kg
6	PVC Pipe Scrap	900kg
7	Water Tank(LLDPE)	14000kg
8	Mixed Plastic(PP,PPCP,ABS,LLDPE)	90kg
9	Iron	60 kg
10	Damaged Tubelight	250 Nos
11	3.5 Core Aluminum Armored Cable	40kg
12	Aluminum Scrap(Electric Item)	60kg
13	Furniture Scrap(MS Chair)	05 kg
14	Damaged Plastic Round Light	05 kg
15	Armless Plastic Chair	27 kg
16	ACP Material Waste	03 kg
17	Newspaper	50kg

Annexure-II

List of E Scrap Materials

Sl. No.	Details of E Scrap Materials	Quantity(Approx)
1	UPS Battery(12W)	13 Nos
2	Tonner(Samsung K2200 06 Nos & Canon 4225 03 Nos)	09 Nos
3	Mouse	07 Nos
4	HP Laserjet Cartridge	43 Nos

Note: Applicable Taxes / GST shall be charged extra as per prevailing rates.

Annexure-III

CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY

Department of Chemicals and Petrochemicals, Ministry of Chemicals & Fertilizers, (Govt. of India)
Plot No. 48, Industrial Area Bhanpuri, Bhanpuri, Raipur – 493221, (C.G)
E-Mail: cipetraipur@gmail.com, raipur@cipet.gov.in
Website: www.cipet.gov.in

Details

Sl.No.	Particulars	
1	Name of Firm/Proprietor	
2	Registered Address & Communication Address	
3	Contract Person with Contact No.	
4	Email ID	
5	PAN No.(Copy Enclosed)	
6	GST No. (Copy Enclosed)	
7.	Tender Fee Details	
8.	Any Other information(MSME/NSIC etc)(Copy Enclosed)	
9.	E Scrap registration details(If applicable)(Copy Enclosed)	
10.	Bid Security Declaration(Copy Enclosed)	
11.	Signature & Seal	

Annexure-IV**CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY**

Department of Chemicals and Petrochemicals, Ministry of Chemicals & Fertilizers, (Govt. of India)

Plot No. 48, Industrial Area Bhanpuri, Bhanpuri, Raipur – 493221, (C.G)

E-Mail: cipetraipur@gmail.com, raipur@cipet.gov.in

Website: www.cipet.gov.in**LETTER SUBMITTING TENDER****(To be filled by Bidder)****Tender No.: CIPET/RPR/Scrap/2021-22/02**

To,

M/s. CIPET,IPT Raipur

Bhanpuri Industrial area,

Near Urkura Railway Station,

Raipur - 493221

Dear Sir,

Subject: Financial Bid for Sale of Scrap Material at CIPET,IPT Raipur.

In response to tender enquiry cited above, we are pleased to enclose the following as our financial bid for your kind consideration.

Sl. No.	Details of Scrap Materials	Quantity(Approx)	Rate per Unit
1	Brass Wire	100 kg	
2	MS/EN Chips	550 kg	
3	MS/EN Pieces	200 kg	
4	Mixed Plastic Scrap(PP&HDPE)	450 kg	
5	HDPE Pipe Scrap	800 kg	
6	PVC Pipe Scrap	900 kg	
7	Water Tank(LLDPE)	14000 kg	
8	Mixed Plastic(PP,PPCP,ABS,LLDPE)	90 kg	
9	Steel Iron	60 kg	
10	Tubelight	250 Nos	
11	3.5 Core Aluminum Armored Cable	40 kg	
12	Aluminum Scrap(Electric Item)	60kg	
13	Furniture Scrap(MS Chair)	05 kg	
14	Plastic Round Light	05 kg	
15	Furniture Scrap (Armless Plastic Chair)	27 kg	
16	ACP Material Waste	05 kg	
17	Newspaper	50kg	

Taxes: GST Extra or as applicable.

Successful Bidder will lift the material only after the Amount Deposit to CIPET Raipur against the Scrap Material.

The above offer rate is valid for one year from the opening of tender to one year.

The above mentioned quantity is approximate which may be deviate.

Date:

Signature of the tenderer

Name: _____

Address: _____

Annexure-V

CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY

Department of Chemicals and Petrochemicals, Ministry of Chemicals & Fertilizers, (Govt. of India)

Plot No. 48, Industrial Area Bhanpuri, Bhanpuri, Raipur – 493221, (C.G)

E-Mail: cipetraipur@gmail.com, raipur@cipet.gov.in

Website: www.cipet.gov.in

LETTER SUBMITTING TENDER
(To be filled by Bidder)

Tender No.: CIPET/RPR/Scrap/2021-22/02

To,

M/s. CIPET,IPT Raipur

Bhanpuri Industrial area,

Near Urkura Railway Station,

Raipur - 493221

Dear Sir,

Subject: Financial Bid for Sale of E Scrap Material at CIPET,IPT Raipur.

In response to tender enquiry cited above, we are pleased to enclose the following as our financial bid for your kind consideration.

Sl. No.	Details of E Scrap Materials	Quantity /Unit(Approx)	Rate per Unit
1	UPS Battery(12W)	13 Nos	
2	Tonner(Samsung K2200,06 Nos & Canon 4225,03 Nos)	09 Nos	
3	Mouse	07 Nos	
4	HP Laserjet Cartridge	43 Nos	

Taxes: GST extra or as applicable.

Successful Bidder will lift the material only after the Amount Deposit to CIPET Raipur against the Scrap Material.

The above offer rate is valid for one year from the opening of tender to one year.

The above mentioned quantity is approximate which may be deviate.

Date:

Signature of the tenderer

Name: _____

Address: _____