

सेन्ट्रल इंस्टीट्यूट ऑफ पेट्रोकेमिकल इंजिनियरिंग एवं टेक्नोलॉजी
CENTRAL INSTITUTE OF PETROCHEMICAL ENGINEERING & TECHNOLOGY
(रसायन एवं पेट्रोसायन विभाग, रसायन एवं उर्वरक मंत्रालय, भारत सरकार)
(Department of Chemicals & Petrochemicals, Ministry of Chemicals & Fertilizers, Govt. Of India)

रूचि की अभिव्यक्ति
Expression of Interest (EOI)



Calling of Expression of Interest (EOI) for Hiring the services on turnkey basis for Dismantling/De-commissioning, Re-locate/Shifting & Commissioning of Plastics, Processing, Tool Room, Testing machinery / equipments/Accessories etc. from CIPET:CSTS, Padav, Gwalior to newly constructed CIPET:CSTS Building in the campus at Maharajpura (Near Amity University) Gwalior and ensuring required certificate from concern engineers after Re-Installation of Machines/ Equipments of CIPET: CSTS, Gwalior)

सिपेट : सेंटर फॉर स्किलिंग एण्ड टेक्निकल सपोर्ट (सी.एस.टी.एस.)
टेक्सटाइल टेक्नोलॉजी डिपार्टमेंट भवन, महिला पॉलीटेक्निक के पास, पडाव, ग्वालियर-474007 (म.प्र.)
CIPET: Centre for Skilling & Technical Support (CSTS)
Textile Technology Dept., Near Women Polytechnic, Padav, Gwalior – 474002 (M.P.)
Website: <http://cipet.gov.in>
Telephone: 0751-2456515; 2369369 E-mail: gwalior@cipet.gov.in

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SI/No..संदर्भ :सिपेट/सीएसटीएस/प्रशा/ निविदा 2022/06

Date: February 21 ,2022

रुचि की अभिव्यक्ति
Expression of Interest (EOI)

SUBJECT: -Expression of Interest (EOI) for procuring the services of Dismantling/De-commissioning, Re-locate/Shifting & Commissioning of Processing, Tool Room, Testing goods/ equipment from CIPET:CSTS, Padav Building to newly constructed newly constructed CIPET:CSTS Building at Maharajpura (Near Amity University on Turnkey basis (Dismantling/De-commissioning, Shifting, Erection, Commissioning and ensuring required Certificate from concern engineers after Re-Installation of Equipment)

CIPET:CSTS, Gwalior to invite expression of Interest from respective agencies for the equipment (**mentioned at Section Schedule of Requirement**) /competitive agencies dealing with same kind of equipment for procuring the services to Re-locate/Shifting of Tool Room, Processing , Testing machineries/ equipment from CIPET: Padav Building to newly constructed **CIPET:CSTS Building in the same campus at Maharajpura (Near Amity University)** Gwalior on Turnkey basis (Dismantling/De-commissioning, Shifting, Erection, Commissioning and ensuring required certificate from concern engineers after Re-Installation of above machineries /Equipment).

Name of Work	Period of completion of work
Dismantling/De-commissioning, Re-locate/Shifting & Commissioning of Processing, Tool Room, Testing goods/ equipment from CIPET: Padav Building to newly constructed CIPET:CSTS Building at Maharajpura (Near Amity University) on Turnkey basis (Dismantling/De- commissioning, Shifting, Erection, Commissioning and ensuring required concern certificate from concern engineer after Re-Installation of Tool Room, Processing, Testing machineries/ equipment)	Two Weeks

The machineries /equipment/goods are presently located at CIPET:CSTS Campus , Textile Technology Dept., Near Women Polytechnic, Padav, Gwalior . After dismantling these machineries /equipment/goods are to be transported to newly constructed CIPET:CSTS Building ,Near Amity University, at Maharajpura, Gwalior . Complete details of machinery /equipment are given in (**mentioned at attach Annexure - I, II & III of**) of details of Testing , Processing & Tool Room, machineries / Equipment .

Important Dates:-

1.	Site Visit	The bidders are free to visit the site before participating in the EoI.
2.	Bid submission start date	Date:- 24/02/2022; Time:- 17.30 Hrs
3.	Last date & time of receipt of EOI	Date: 12/03/2022; Time:- 17.30 Hrs
4.	Date & Time of opening of technical bid:-	Date: 14/03/2022 Time:- 15.00 Hrs
5.	Date & Time of opening of financial bid:-	To be notified at a later date

SECTION NOTICE INVITING EXPRESSION OF INTEREST (EOI)

1. CIPET: CSTS Centre for Skilling And Technical Supports is an autonomous Institute under Ministry of Chemical & Fertilizer, DCPC, Govt. of India is mandated to promote Entrepreneur to Plastics Industries and to provide Skill development training program that provide skill with national recognition. The skill they possess enable them to explore novel entrepreneur capabilities
2. CIPET:CSTS, Gwalior invites expression of interest from respective Agencies /Contractors/experts providing/dealing with the services to Dismantling/De-commissioning, Re-locate/Shifting & Commissioning of Plastics Processing, Tool Room, Testing Machines/ equipment/Assets from CIPET:CSTS Campus , Textile Technology Dept., Near Women Polytechnic, Padav, Gwalior to newly constructed CIPET:CSTS Building ,Near Amity University, at Maharajpura, Gwalior on Turnkey basis (Dismantling/De-commissioning, Shifting, Erection, Commissioning and ensuring required certificate from concern engineer after Re-Installation of machineries / equipments).
3. Interested Agencies/ parties may please collect the bids i.e. Expression of Interest (EOI) which is two bid system Technical Bid & Financial Bid. For further details and obtaining of the EOI documents, i.e. Expression of Interest (EOI) from CIPET:CSTS ,Textile Technology Dept., Near Women Polytechnic, Padav, Gwalior This EOI notices may be seen at the website of CIPET i.e., www.cipet.gov.in . Bids received after stipulated date and time shall not be entertained. Financial bids of technically qualified, eligible bidders meeting all the requisite criteria only shall be opened on a date & place to be notified later in presence of technically qualified bidders or their authorized representatives.
4. Incomplete or conditional EOI will not be entertained.
5. The bidders who are **Micro and Small Enterprises** participating in the tender shall enclose with their Bid a copy of **Udyog Aadhar Memorandum (UAM)** along with their valid registration certificate with District Industries Centres or NSIC or any other body specified by Ministry of Micro and Small enterprises in support of their being an MSE. Such bidders will be exempted from submission of -Bid Security Declaration.

SECTION II. INSTRUCTIONS TO BIDDERS (ITB)

1. Bid Validity:-

Bids shall remain valid for a period of **60 (Sixty) days** after the last date of Bid submission prescribed by the Purchaser. A bid valid for a shorter period shall be rejected by the Purchaser as non-responsive.

2. Scope of the work/ terms of supply:

S. No	Scope of Shifting activities. (For the equipment enclosed in Annexure I, II & III)
1.	Benchmarking of machines/equipments, De-Installation, Soft Packing, Loading, Transport of machineries /Equipment from CIPET: CSTS, Building /campus, Textile Technology Dept., Near Women Polytechnic, Padav, Gwalior Source site to Destination Site i.e. newly constructed CIPET:CSTS Building ,Near Amity University, at Maharajpura and Unloading of Equipment, Re- Installation & commissioning with trial run .
2.	Supervise relocation activity along with close coordination of all mutually agreed activity along with status updates.
3.	Benchmarking of equipment after successful relocation of machineries /equipment with service persons from respective manufacturers or equivalent supplier.

The following points may kindly be noted:-

- (a) Conditional Bids will not be accepted and summarily will be disqualified.
- (b) The quoted value in the bid should be full and final and should include all incidental costs. Nothing is provisional at the time of quoting BOQ.
- (c) Civil, Electrical, Plumbing, Gas Panels, lifting etc items shall be under this scope of providing above services.
- (d) Re-location work should start with proper planning and end with joint benchmarking of both the parties.
- (e) Once the re-location activity starts, the responsibility of safe handling of the machineries /equipments rests with Service Provider / successful bidder.
- (f) No Manpower/logistics support will be provided from CIPET:CSTS, Gwalior, this is responsibility of the successful bidder.
- (g) Any cost for damage/breakdown of machines (if any) due to shifting will be borne by bidders.

3. Payment of Earnest Money Deposit (EMD):

- (a) With the bidder firm(s) shall require to deposit **50,000/-(Fifty Thousand) only** as Security deposit either by means of demand draft or bankers Cheque from any nationalized/Scheduled banks in favour of CIPET:VTC, Gwalior which should be **valid beyond 45 days** from the date of completion of all contractual obligations of the services provider.

including warranty obligation. The security deposit will be released/discharged after successful completion of the above work including completion all contractual obligations of the supplier including warranty obligation.

- (b) The security deposit shall be forfeited, if the successful bidder fails to execute the work as per specifications mentioned in the EoI does not accept the assigned work for any reason, whatsoever.
- (c) If successful Renderer(s) fails to furnish the required as Security deposit within the specified period, the bidder will be disqualified.

4. Submission of EOI:-

The Tender proposes two stage EoI systems viz. **(1) Technical offer** and **(2) Price offer**.

I	Technical offer	Bidders are requested to upload the required scanned copies of files as per the following:-
	1	Profile of the Company/Firm/Agency – stating whether the Company/Firm/Agency is partnership/registered under the Companies Act along with its necessary enclosures. Scanned copy of Company/Firm Information (filled & signed) as per Appendix – I .
	2	Proofs in support of eligibility criteria as per the EOI. Scanned copies of the documents / information (filled & signed) Appendix – II .
	3	Authorization letter and undertaking (as per Annexure- VII) from the Competent Authority of the Company to sign this EOI document. Documents received without such authorization will not be considered for further processing. This is not applicable if the proprietor signs himself as competent authority.

II	Price offer	:
	File-1	: Bidders are required to quote their rate at Price offer with their respective commercial quotes and name of the bidder (This bid should be kept in another envelope)

5. CIPET is not liable to award order to L1 bidder on the basis of financial bid. Technical capabilities also consider for awarding the tender.

Note:

1. The Bidders should furnish the location with addresses and license details of the firm.
2. The Bidders shall furnish documents establishing the Bidders eligibility to bid and its qualifications to perform the Contract if their EoI is accepted.
3. The documentary evidence of the Bidder's qualifications shall be established by committee inspection grading will be given to the satisfaction of CIPET:CSTS, Gwalior . However, the decision of Principal Director & Head, CIPET:CSTS, Gwalior will be final in this regard.

2. **Price Offer:**

- a. Bidders are required to quote their rate at Price Bid **with their respective commercial quotes with seal & sign of the bidder in another envelope**
- b. **Price Bid Evaluation:** Opening of Price Bid: Bidders who are qualified in Technical Bid only will be qualify for Price Bid opening. The technically qualified bidders alone will be informed about the date and time of opening of the Price Bid and their Price Bids alone will be opened on the due date and time in the e-procurement portal. The contract will be entrusted to the Bidder, whose bid has been determined on grading/ ranking given by CIPET committee after verification & inspection of bidder activities and not only lowest quoted price. **L1 in pricing will be arrived after considering basic price (inclusive of all incidental charges, if any) except GST. GST as applicable will be paid over and above the basic rate after successful completion of services and upon submission of tax invoice.** In case the successful agency who has been awarded the work fails to execute the contract, CIPET:CSTS, Gwalior reserves the right to take legal action to get such firms black listed.

1. BIDDER'S PROFILE- PART-A:-

1	<p>THE FIRM</p> <p>a) Name</p> <p>b) Regd. Address</p> <p>c) Address for correspondence</p> <p>d) <u>Authorized Contact Person's details who is handling the subject matter</u></p> <p style="padding-left: 20px;">i) Name & Designation</p> <p style="padding-left: 20px;">ii) Address</p> <p style="padding-left: 20px;">iii) Tel. No. Landline & mobile</p> <p style="padding-left: 20px;">iv) Email ID</p> <p style="padding-left: 20px;">v) GST & PAN No (pl. enclosed the copy)</p> <p style="padding-left: 20px;">vi) Contractor Certificate</p> <p style="padding-left: 20px;">vii)Registration No</p>	
2	Type of Firm	<p>Sole Proprietor/Private Ltd. / Partnership /Co-operative / Public Co. (Pl. tick and enclose copy of Memorandum/Articles of Association/ Certificates of Incorporation)</p>

Signature of authorized signatory

Name : _____

Agency/Firm name & Address

Seal :

Appendix – II.

ELIGIBILITY & QUALIFICATION CRITERIA FOR TECHNICAL BID

Technical bid should include photocopies of the following documents, duly self-attested, failing which their bids shall be summarily/out rightly rejected and will not be considered any further:

- (a) Registered Office or one of the Branch Office of the Company/ Firm/ Agency should be located from Gwalior or Bhopal nearby area.
- (b) The bidder should possess valid **GST Registration**. Self-attested copy of the same must be submitted with the technical bid duly bearing seal of bidding firm/agency.
- (c) The bidder should possess valid PAN Card, Registration of firms etc. Self-attested copy of the same must be submitted with the technical bid duly bearing seal of bidding firm/agency.
- (d) **The bidder should submit the copy of registration, valid insurance & other paper of the vehicle & Accessories like JCB, Crane, Electrical items etc. through which the above machine is shifted.**
- (e) The Company/Firm/Agency should submit the technical Bid in prescribed Performa as mentioned under **-Documents to be submitted in separate envelope written with "Technical Bid"** with self-attested copies of documents indicated in compliance with the above requirements should be kept with the Technical Bids envelope.
- (f) The Bidder , who have executed project for supply, Shifting and installation / commissioning of same or similar Category Products in Ministries/ Departments/ Organizations of the Government of India/State Government, PSUs, Nationalized Banks, Private Firm etc. shall given first preference.
- (g) Copies of IT return of last 3 years AY 2018-19,2019-20 and 2020-21.
- (h) Undertaking stating that the Company/Firm/Agency is/has not been blacklisted by Central/State Govt./PSU
- (i) EoI document with all pages duly signed and embossed with official seal.
- (j) **Annual turnover proof for the FY 2018-19, 2019-20 & 2020-21**
 - 1. In respect of manufacturers gross annual turnover of Rs.10 lakhs (Rupees Tenlakhs only) at least for one year during last three financial years **(2018-19 , 2019-20 & 2020-21)**
 - 2. Turnover is not applicable to registered suppliers with MSME/NSIC registered Units subject to submission of supporting documents.

General Terms and Conditions:

1. EoI follows a two bid system: a) Technical Offer and b) Financial Offer.
2. Experience certificate if any, of similar work in other Ministries/Departments may be submitted along with technical bid.
3. The successful bidder shall be selected on the basis grading by committee, expertise capability of bidder and not on total bid price received after adding all incidental costs except applicable GST.
4. Incomplete/Conditional bids are liable to be rejected.
5. Bids received after the closing date shall not be considered.
6. Bids once submitted shall not be allowed to be withdrawn.
7. The bidders may inspect the machinery/equipment on predetermined dates specified in the EoI satisfy themselves about the items they are bidding for.
8. It will be the sole responsibility of the successful bidder to ensure the safety of the machineries/ equipments/structure and other materials to save them from damage etc. at the time of removing, lifting, carting, etc. Repairs/damage if any during the process of dismantling would be borne by the successful bidder.
9. Payment will be made within 30 working days after completion of work and receipt of satisfactory report from the concern engineers/officer of this Institute ie. CIPET:CSTS, Gwalior.
10. CIPET:CSTS, Gwalior reserves the right to accept or reject any/all bids without assigning any reason whatsoever.
11. General Conditions of Contract (GCC) shall form part of this EoI Document (attached separately).and sign all the paper of the EOI documents.
12. **Machineries /equipments supplied under the Contract shall be fully insured against any loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified . The insurance of all the machinery of CIPET:CSTS, Gwalior which is to be shifted to other location i.e. Maharajpura is done by CIPET:CSTS, Gwalior**
13. With a view to ensure that claims on insurance companies, if any, are lodged in time, the bidders shall be responsible for follow up with their principals for ascertaining the dispatch details and informing the same to the Purchaser and he shall also liaise with the Purchaser to ascertain the arrival of the consignment after clearance so that immediately thereafter in his presence the consignment could be opened and the insurance claim be lodged, if required, without any loss of time. Any delay on the part of the bidder would be viewed seriously and he shall be directly responsible for any loss sustained by the purchaser on the event of the delay. CIPET: CSTS, Gwalior is not insisting any insurance. It is the proration of the bidder. However, successful bidder may go for Insurance to protect their interest.
14. **Indemnifying against damages to Persons, Property & Status**
 - a) The contractor shall take all precautions to avoid all accidents by exhibiting necessary caution boards day and night, speed limit boards, red flags, red lights and providing barriers. He shall be responsible for all damages and accidents caused due to negligence on his part. No hindrance shall be caused to traffic during the execution of work.
 - b) The contractor shall be responsible for ail injury to persons, animals or things, and for all damage, whether such injury or damage arises from carelessness or accident in any way connected therewith. This clause shall be he'd to include interlay any damage due to causes as aforesaid to work, building (whether immediately adjacent or otherwise) and to

roads, streets, foot paths, bridges or ways as well as all damage caused to the buildings and works forming the subject of this contract by inclemency of weather. The contractor indemnifies the Employer and holds him harmless in respect of ail expenses arising from such injury or damages as aforesaid and also in respect of any award of compensation or damage consequent upon such claim including legal costs.

- c) The contractor shall reinstate all damage of every sort mentioned in this clause, so as to deliver the whole of the contracted works complete and perfect in every respect and so as to make good and otherwise satisfy all claims for damage as aforesaid to the property of third parties.
- d) The contractor also indemnifies the Employer against all claim which may be made upon the Employer for acts during the currency of this contract by any employee or representative of an employee of the contractor or any sub-contractors, employed by him, for any injury to or loss of life, of such employees, or for compensation payable under any law for the time being in force to any workmen or to the representative of arty deceased or incapacitated workmen.
- e) The contractor also indemnifies the Employer against all claims which may be made upon the Employer for acts during the currency of this contract by the Central/State Government or local Municipal authorities for the non Compliance of any laws, regulations, rules pertaining to wages act, safety act in force and any amendments thereof in respect of all labour and apprentices directly or indirectly employed in the work Under this contract.
- f) The Employer shall be at liberty and is hereby empowered to deduct the amount of any damages, compensation cost, charges and/or expenses arising or accruing from or in respect of any such claim and / or damages as aforesaid from any sum or sums due or to become due to the contractor or security deposit.
- g) The contractor shall indemnify the Employer against any action, claim or proceedings relating to infringement or use of any patent or design or any alleged patent or design rights and shall pay any royalties which may be payable in respect of any article or part thereof included in the contract. In the event of any claims made under or action brought against the Employer in respect of any such matters as aforesaid the contractor shall be immediately notified thereof and the contractor shall be at liberty, at his own expense, to settle any dispute or to conduct any litigation that may arise there from. Provided that the contractor shall not be liable to indemnify the Employer if the infringement of the patent or design or any alleged patent or design right is the direct result of an order passed by the said Employer or his authorized representative.

15 Settlement of Disputes

Both the parties in the bid shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract. If the dispute is not settled mutually then it will be settled in the court of Gwalior.

- 16** The Service provider under this contract will not subcontract to other parties, If CIPET:CSTS, Gwalior official found the contract give subcontract to other party then contract will be rejected or terminated without any notice. The penalty will be impose on the service provider of this contract.

Special Conditions of Contract (These provisions shall always prevails over GCC):

1. The successful bidder shall be required to complete the required work **within 02 weeks from receiving** of work order, failing which **Liquidated damages @0.5% of the indent cost perday of delay or part thereof, will be imposed subject to a maximum of 10% of contract +value (if the delay is attributable to the bidder).**
2. **Additional Bank Guarantee (BG) towards security of the Government property entrusted:**
 - (a) Within five (5) days after the Supplier's receipt of Award of contract, the successful firm shall require to furnish the **DD from any nationalized bank in favour of CIPET:VTC, Gwalior for Rs. 02 lakhs before execution of work to ensure safety of the government property** and to safeguard purchaser's interest. This security amount will be return to the contractor after successful execution of the work mentioned in the work-order.
 - (b) In case of any loss/damage or any other defects found attributable during/after execution of the work by the agency, the additional security deposit which is kept for security of the machinery will be forfeited to the extent of damage/loss of the equipment(s). The decision of The Principal Director, CIPET, CSTS., Gwalior i.e. Competent Authority, is final in this regard.
3. **The successful bidder responsibility is** transportation, and any other incidental services, such as installation, commissioning, provision of technical assistance, training and other obligations of the Supplier covered under the Contract;

LIST OF THE MACHINERY FOR SHIFTING FROM CIPET:CSTS. PADAV TO MAHARAJPURA CIPET,CAMPUS NEAR AMITY UNIVERSITY

List of the machinery of CIPET:CSTS, Gwalior department i.e. Testing, Processing , Tool Room & other items which is which is to be shifted specified in the list enclosed in Annexure I, II, & III.

ANNEXURE – VI

FORMAT FOR UNDER TAKING

- a/We undertake that I/We have carefully studied all the terms and conditions and understood the parameters of the proposed supplies of the CIPET:CSTS, Gwalior and shall abide by them.*
- b. I/We also undertake that I/We have understood “Parameters and Technical Specifications for making the supplies” mentioned in the Tender No. सिपेट/सीएसटीएस/प्रशा/निविदा 2022/06 dated February 21 ,2022 and shall make the supplies strictly as per these “Parameters and Technical Specifications for the supplies”.*
- c. further undertake that the information given in this EOI is true and correct in all respect and we hold the responsibility for the same and the firm/ Company has not been black listed by Govt. office/ministry/Department/PSUs/ reputed organization and Banks etc.*

Dated at

*(Signature of Bidder
with stamp of the firm)*

सिपेट : सेंटर फॉर स्किलिंग एण्ड टेक्निकल सपोर्ट (सी.एस.टी.एस.)
CIPET: Centre for Skilling & Technical Support (CSTS)
 टेक्सटाइल टेक्नोलॉजी डिपार्टमेंट भवन, महिला पॉलीटेक्निक के पास, पडाव, ग्वालियर-474007 (म.प्र.)
 Textile Technology Dept., Near Women Polytechnic, Padav, Gwalior – 474002 (M.P.)

Price Bid :

Name of Work	Price (Rs. In lakhs)	Period of completion of work
Hiring the services to Re-locate/Shifting of Processing, Tool Room, Testing machineries / equipment from CIPET: Padav Building to newly constructed CIPET:CSTS Building at Maharajpura (Near Amity University) on Turnkey basis (Dismantling/De-commissioning, Shifting, Erection, Commissioning and ensuring required concern certificate from concern engineer after Re-Installation of Tool Room, Processing , Testing machineries/ equipment) as per list mention in List of assets and equipment's to be relocated (As per enclosed Annexure I,II & III.	Rs. In figure..... Rs. (In word).....	-----days

Taxes GST : Inclusive or Exclusive

Charges if any :.....

Date:

**Signature of Bidder
with stamp of the firm**