

CIPET	Issue No :	3	Rev. No.:		CIPET/QF/7743
	Date:	03.12.2018	Date:		Page No : 1 of 1
Format for Acceptance Note					

Document No. CIPET/QF/7743 - Format for Acceptance Note

ACCEPTANCE NOTE (only issued as on need basis)

Ref: CIPET/ AAA/YY-YY/xxx

Date:

To

Sub: - Pre-delivery Inspection of.....

- Ref.** (i) Work Order No :
(ii) Consignee :
(iii) Manufacturer's / Supplier's Name :
(iv) ICALL Letter reference No. :

Dear Sir,

With reference to the above mentioned details the items were inspected and accepted during PDI on DD/MM/YYYY at M/s. as mentioned below.

Sl.No	Description of Items	Quantity offered for Inspection	Quantity Accepted	Quantity Rejected	Remarks

The accepted materials are stamped thus :-

Thanking you

Yours faithfully,

Authorized Signatory

- Cc: 1.
2.
3.