

Check List for Pre-Delivery / Third Party Inspection Work (Manufacturer)

Following points are to be verified / assured and made available by the manufacturers for the smooth PDI & the same will be verified by the inspector time-to-time and as on required at the factory site before taking up the inspection work. Set of required documents may be collected for our office file.

| Sl. No. | Check Point | Available Yes / No | Documents Enclosed or Not | Remarks |
|----------------|---|---------------------------|----------------------------------|----------------|
| 1. | Copy of permanent DIC registration for SSI / MSI, sale / service tax registration etc. | | | |
| 2. | BIS license details (Cert. no., Size, Class, Grade, Validity etc.) | | | |
| 3. | Copy of Rate list / Rate contract / agreement with the concern state authority / agency for the materials supplied. | | | |
| 4. | Complete Details of plant & machinery available with the technical Specification. | | | |
| 5. | Availability & Details of laboratory equipments / instruments / machines as per defined relevant IS / ISO / ASTM Standards along with make / model, range, accuracy, least count, calibration status etc. | | | |
| 6. | Copy of Calibration certificates of all instruments / equipments / machineries. | | | |
| 7. | List of trained manpower / key personnel name / contact nos. etc. | | | |
| 8. | Copy of at least three months production records, internal testing reports as per relevant IS / ISO / ASTM standards. | | | |
| 9. | Copy of Type testing reports of Raw Material & Products. | | | |
| 10. | Copy of test certificate / grade sheet provided by the raw material manufacturers / suppliers for the supplied material. | | | |
| 11. | Copy of other recognition / Certification by any other authority / departments (ISO , TQM or any other certificate) | | | |

Authorized Signatory