



केन्द्रीय पेट्रोसायन अभियांत्रिकी एवं प्रौद्योगिकी संस्थान (सिपेट)
रसायन और पेट्रोसायन विभाग
रसायन एवं उर्वरक मंत्रालय, भारत सरकार
CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY (CIPET)
(Department of Chemicals & Petrochemicals
Ministry of Chemicals & Fertilizers, Govt. of India)

विज्ञापन सं./Advt.No.CIPET-HO/CONT_Con.CE/2024

दिनांक/Date: 21.02.2024

**SCOPE OF THE WORK
ENGAGEMENT OF CIVIL ENGINEER – CONSULTANT (ON CONTRACT)**

CIPET is constructing various Academic & Administrative building, Hostel Buildings through CPWD/State Govt Agencies & Contracts at new centers and as well as in the existing centers with the support of Govt. of India and concerned State Govt. as per the needs/projects proposal. CIPET is having its Centers across India at 39 locations in 22 States and few more are in the process of Establishment.

In order to monitor the ongoing new civil works within the time frame with proper quality, Checking of Drawings, Estimates, Scrutiny of RA bills, Monitoring and effective implementation of civil works through established procedure as per Govt. Of India/CPWD norms purpose, an experienced Civil Engineer Consultant is required in Civil & Procurement dept.

Scope of work

1. Should must have the depth knowledge of CPWD norms & Procedures, IS codes for civil construction works & Manual of Procurement of works as per GOI DOE.
2. Monitoring and effective implementation of civil works systems through established procedure as per Govt. Of India rules/CPWD norms/ GFR 2017 & as per the Manual of Procurement of works.
3. Liaoning with CPWD/ State PWD dept. for the completion of Civil Projects
4. Should monitor the ongoing new civil works projects within the time frame as per the pert Charts and checking the proper quality etc.
5. Checking of Drawings, Estimates, Scrutiny of RA bills, Measurement Books etc. all civil projects.
6. Regular initiation and completion of Civil Infrastructure projects / works like selection of Architect/ Contractors etc.
7. Preparation of Note sheets for the RA Bills & Final bill.
8. Should have good English communication knowledge for writing official letters and mails etc.