CIPET/IPT/KOCHI/Admin/REC.Con.FT/2026-27/01 Date: 10.04.2026

GENERAL INSTRUCTIONS / TERMS & CONDITIONS FOR APPLYING FOR POSITIONS ON CONTRACTUAL ENGAGEMENT FOR LIMITED OR FIXED PERIOD IN CIPET

1) The application should be submitted only through the provided link.

2) These positions are purely on contractual basis, renewable as per the applicable terms and conditions subject to performance and recommendations thereto by the concerned CIPET Centre Head provided the maximum term of such engagement on contract shall in no case exceed three years under any circumstances.

3) The Institute reserves the right to screen and call to participate in the selection process only such candidates who have been recommended by the Screening Committee. Mere fulfilling the eligibility conditions will not automatically entitle a candidate to be called for participating in the selection process. Personal, academic, professional and all other details of candidates, basis for short listing, bench mark by the Screening Committee, all reports of the Selection Committee and each and every information in respect of the selection process shall be maintained in strict confidence and will not be revealed to anyone under whatsoever circumstances.

4) The Institute reserves the right to increase / decrease the number of vacant posts and or not to fill up the vacancies at its discretion

5) No enquiries shall be entertained from candidates regarding conduct and result of selection process and reasons for not being called for participating in the selection process. No correspondence shall be entertained from unsuccessful candidates.

6) Capability to maintain effective working relationship in a multi-cultural, multi-ethnic environment is a mandatory requirement.

7) Canvassing in any form and or bringing in any influence, political or otherwise, will be treated as a disqualification on the part of applicant's candidature.

8) Age: Must be below 65 years.

9) List of enclosures

(i) 10th Std. certificate mentioning Date of Birth as proof of age.
(ii) Copies of educational qualifications.
(iii) Copies of previous employment letters including salary slip in support of last salary drawn at each of the previous employment as proof of experience claimed.
(iv) Bond details with the present employer, if any
(v) Any one Identity Card with photograph (E.g. Voter ID/ Driving Licence / PAN / AADHAR card etc.).
(vi) Copy of salary certificate from the present employer (if applicable).

10) Candidates are required to possess a valid email ID, which is to be mentioned while filling application form so that intimation regarding call letters inviting the shortlisted candidate for participating in the selection process can be sent.

11) No application fee is applicable for applying for any of the advertised positions.

12) Good working knowledge of computers is desirable.