

**ESSENTIAL QUALIFICATION & EXPERIENCE**

Advt No. CIPET/HO-AI/SC/2020 dated 28.01.2020

**SPECIAL RECRUITMENT DRIVE FOR SCHEDULED CASTES**

S.No.	Details	Requirement
1.	Name of the Post	<b>Sr. Officer (Finance &amp; Accounts)</b>
2.	Pay Band & Grade Pay	VII CPC Pay Matrix Level 11 & Basic Pay: Rs.67700/- per month
3.	Age limit for direct recruits	Upto 40 years (relaxable in the case of SC & ST candidates as per Central Govt. guidelines).
4.	Minimum qualification	Full time First Class any degree from a recognized University with CA / ICWA / SAS(Commercial)
5	Experience	Minimum 5 Years relevant Post-Qualification experience. Atleast 3 years in pay matrix level-10 or 8 years total experience in pay matrix levels 10 & 9 counted together under the Central Govt. or State Govt. or PSUs or Universities or Recognized Research Institutions or Autonomous bodies or Statutory organizations OR equivalent scale in Private Organization.

**ESSENTIAL QUALIFICATION & EXPERIENCE**

Advt No. CIPET/HO-AI/SC/2020 dated 28.01.2020

**SPECIAL RECRUITMENT DRIVE FOR SCHEDULED CASTES**

S.No.	Details	Requirement
1.	Name of the Post	<b>Officer</b> <b>(i) Personnel &amp; Administration</b> <b>(ii) Finance &amp; Accounts</b>
2.	Pay Band & Grade Pay	VII CPC Pay Matrix Level 10 & Basic Pay: Rs.56100/- per month
3.	Age limit for direct recruits	Upto 35 years (relaxable in the case of SC & ST candidates as per Central Govt. guidelines).
4.	Minimum qualification	<b>(i) Personnel &amp; Administration:</b> Graduate in any discipline from recognized University and MBA/Post Graduation in Public Administration /PG diploma in Management from a recognized University / Institute with minimum 55% marks at Graduation and Post Graduation Level. <b>(ii) Finance &amp; Accounts:</b> Full time First Class any degree from a recognized University with CA / ICWA / SAS(Commercial)
5	Experience	<b>(i) Personnel &amp; Administration:</b> Minimum 5 Years relevant Post-Qualification experience in HR, Administration, Personnel, Purchase functions etc. in a reputed organization. <b>(ii) Finance &amp; Accounts:</b> Minimum 3 Years relevant Post-Qualification experience. Atleast 3 years in pay matrix level-9 or 13 years total in pay matrix levels 9 to 7 counted together under the Central Govt. or State Govt. or PSUs or Universities or Recognized Research Institutions or Autonomous bodies or Statutory organizations OR equivalent scale in Private Organization.

**ESSENTIAL QUALIFICATION & EXPERIENCE**

Advt No. CIPET/HO-AI/SC/2020 dated 28.01.2020

**SPECIAL RECRUITMENT DRIVE FOR SCHEDULED CASTES**

S.No.	Details	Requirement
1.	Name of the Post	<b>Asst. Officer</b> <b>(i) Personnel &amp; Administration</b> <b>(ii) Finance &amp; Accounts</b>
2.	Pay Band & Grade Pay	VII CPC Pay Matrix Level 7 & Basic Pay: Rs.44900/- per month
3.	Age limit for direct recruits	Upto 32 years (relaxable in the case of SC & ST candidates as per Central Govt. guidelines).
4.	Minimum qualification	<b>(i) Personnel &amp; Administration:</b> Graduate in any discipline from recognized University and MBA/Post Graduation in Public Administration /PG diploma in Management from a recognized University / Institute with minimum 55% marks at Graduation and Post Graduation Level. <b>(ii) Finance &amp; Accounts:</b> Full time First Class B.Com with Full time First Class MBA(Finance) / Full time First Class M.Com from a recognized University
5	Experience	<b>(i) Personnel &amp; Administration:</b> Minimum 3 Years relevant Post-Qualification experience in HR, Administration, Personnel, Purchase functions etc. in a reputed organization. <b>(ii) Finance &amp; Accounts:</b> Minimum 3 Years relevant Post-Qualification experience. Atleast 3 years in pay matrix level-6 under the Central Govt. of State Govt. or PSUs or Universities or Recognized Research Institutions or Autonomous bodies or Statutory organizations OR equivalent scale in the Private Organization.