



CIPET: Centre for Skilling and Technical Support (CSTS), Dehradun

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CIPET: CSTS/DDN/ADMIN/ICC/2018-19/

Date: 05.12.2018

CIRCULAR

Sub: Constitution of Internal Complaints Committee (ICC) on Sexual Harassment – reg.

With reference to above, Internal Complaints Committee (ICC) regarding Sexual Harassment of women at workplace / Girls students (Prevention, prohibition and Redressal) Act 2013, is being made consisting of the following members for the Redressal of the Grievances of victims –

S. N.	Name& Designation	Role	Contact No.	E-mail Id
1.	Ms. Sonam Ahlawat Asst. Officer (P&A/HR)	Presiding Officer	9053102223	cipetpnpadmn@gmail.com
2.	Mr. Sujit Kumar Dutta Sr. Asst. (SG)	Member	7355038066	duttacipet@gmail.com
3.	Mr. Mahendra Singh Rana Sr. Tech. Asst	Member	9415000668	mahendra.rana32@gmail.com
4.	Dr. (Smt.) Santosh Verma, Associate Professor Saheed Durgamal Govt. PG College, Doiwala, Dehradun	Outside Member	9412140879/ 7300564030	dr.s.verma.tehri@gmail.com

The committee has to ensure that enough steps are taken to create awareness on the topic. The committee shall, on receipt of written complaint, promptly initiate inquiry as per Head Office guidelines and the Sexual Harassment of women at workplace (Prevention, prohibition and Redressal) Act 2013.

The committee members should create confidence in the mind of victim and name of the victim should be confidential, the committee will solve her problem with utmost care.

Incharge (Project)

Copy to: -

1. All concerned
3. Notice Board
4. File