

**CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY
CIPET: CSTS, DEHRADUN**

Circular

CIPET: CSTS/DDN/SGRC /2022-23

Date :13.09.2022

Subject: Constitution of students Grievances Redressal Committee – reg.

The students Grievances redressal committee is constituted consisting the following members to redress the Grievance of the students:-

S.No.	Official's Name	Designation	Responsibilities
1.	Mr. Abhishek Rajvansh	Centre Head	Chairman
2.	Mr. Rajendra Kumar Pandey	Administrative In-charge	Member
3.	Mr. Brajesh Kumar Singh	Training In-charge	Member
4.	Mr. Sairaj Adithya K. Varma	Technical Officer	Member
5.	Ms. Suhasni Pandit	Faculty	Member
6.	Dr. Archana Joshi	Faculty	Member
7.	Class Representative (CR) (DPMT / DPT)	Students	Member

The committee should find out the root cause of the students problem and address the problem / grievance of the students such as improvement of training, library, hostel, food, water facilities, placement of students etc. and solve them at the earliest.

The committee shall conduct a meeting with all students at least once in 30 days and address the students problems and solve the same. The committee should create a confidence in the mind of the students that committee will solve their problem with utmost care.



**Abhishek Rajvansh
Joint Director & Head**

Copy to:

1. All concerned
2. Notice Board
3. File

