

# CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY

## Admissions 2023 - 24

The candidates selected through OJEE-2023 for B.Tech (Plastics Engineering/ Manufacturing Engineering and Technology) / B.Tech Lateral Entry (Plastics Engineering/Manufacturing Engineering and Technology) and Integrated M.Sc. (Material Science & Engineering) are advised to take Admission between **19<sup>th</sup> August, 2023 to 26<sup>th</sup> August, 2023** and paying the requisite fee as given in fee structure.

### **Contact for Further Information:**

B.Tech. : 9556097478, 8144919800  
B.Tech Lateral Entry : 9437284259, 8249357272  
Integrated M.Sc. : 9495200010

### **List of enclosures**

1. Offer for admission – Terms and conditions – Annexure – I
2. Code of conduct and discipline – Annexure - II
3. Medical fitness certificate – Annexure – III
4. Undertaking – 2 nos. (Each of them to be printed in Rs. 10 Non Judicial paper)– Annexure – IV
5. Institute Fee structure – Annexure - V

### **List of documents to be brought during admission**

1. OJEE offer letter
2. Original Certificates and all mark sheets
3. Caste Certificate (if applicable)
4. Date of Birth Certificate in original / 10<sup>th</sup> Certificate
5. Transfer /CLC certificate
6. Undertaking (Format provided in enclosure as Annexure -IV)
7. Medical Fitness Certificate (Format provided in enclosure as Annexure -III)
8. One set of copies of all educational certificates and mark sheet with self attestation
9. Photos: 04 nos. (Passport size).

**ANNEXURE-I**

**OFFER OF ADMISSION – TERMS AND CONDITIONS**

Admission offer is valid subject to the following conditions:

1. He / she should have passed the entry qualification examination.
2. He / She shall produce the original/provisional qualifying certificate at the time of admission.
3. Fulfillment of qualification and other eligibilities are based on the verification of original certificates/testimonials.
4. Medical Fitness Certificate should be produced at the time of admission in the prescribed format on self declaration basis\* (\*on requirement, the same may be provided from a medical practitioner not below the rank of Asst. Surgeon from any Government hospital at the time of reporting to college).

At the time of admission, the following documents have to be produced in ORIGINAL.

1. All the Original mark sheets of entry qualification.
2. Passing / Provisional / Degree Certificate.
3. Transfer Certificate.
4. SC/ST Certificate (if applicable)
5. OBC (Non-Creamy Layer) certificate (if applicable).
6. EWS Certificate ( if applicable).
7. Current parental Annual Income Certificate as per the conditions stipulated (copy enclosed).
8. Four passport size photographs.
9. Undertaking duly signed by him/her and parent in the enclosed form.
10. Appropriate certificate for Physically Challenged Candidate as a proof for claim.
11. Proof of deposit of Admission fees through on-line.
12. Medical Fitness Certificate as per the format\*.

The candidate should be in a position to pay all the required fees and deposits on the date of joining.

Limited hostel accommodation is available at centre. Allotment of hostel accommodation is on need basis and as per the availability for the outstation students.

ANNEXURE-II**CODE OF CONDUCT & DISCIPLINE**

The Students are expected to maintain a high standard of discipline

1. The following are deemed to be acts of indiscipline:
  - I. Disregard of order and instructions of the members of the institute staff
  - II. Disregard of institute/hostel rules, orders and notices.
  - III. Improper Usage/Damage of institute property
  - IV. Irregular attendance and unauthorized absence from classes and hostel
  - V. Lack of punctuality, payment of all dues and other matter where date and time for any dues, function or obligation are prescribed
  - VI. Persistent neglect of studies and assignments.
  - VII. Habitual illness.
  - VIII. Failure to wear the prescribed uniform & shoes during working hours,
  - IX. Failure to produce identity card on demand by staff, warden etc, at any time within the institute/hostel premises
  - X. Recourse to false or fraudulent statement or acts.
  - XI. Recourse to unfair means in tests & examinations.
  - XII. Possession of stolen properties, committing theft, engaging in consumption of drugs & liquor, gambling and involving/abetting in any unlawful activities.
  - XIII. Unsportsman like behavior in indoor and outdoor games.
  - XIV. Noisy, boisterous, disorderly and disrespectful behavior inside and outside the institute/hostel
  - XV. Ragging in any form inside and outside the institute/Hostel Premises
  - XVI. Taking part in demonstration, strikes in and outside the institute/Hostel Premises
  - XVII. Failure to report Indiscipline cases to the institute authorities.
2. Student shall be responsible for the machinery/equipment allotted to them and ensure their proper utilization and upkeep of machinery.
3. Student shall be responsible for all books, apparel us, tools, instruments, materials, etc, issued to them.
4. Student who are awarded stipend shall execute a bond
5. Students shall observe all safety precautions. The Institute is not responsible for accidents of whatever nature in the institute, hostel, workshop, laboratory, and playground and at any other place.
6. No society, association or club shall be formed by the students without the prior permission of the Centre-in-charge.
7. No meeting shall be convened and no person shall be invited to address any meeting in the institute/hostel premises without the prior permission of the Centre-in-charge.
8. Students who are found to have committed any act of indiscipline are liable for any one or more of the following punishments:
  - (i) Warning (ii) Censure (iii) Fine (iv) Reduction/cancellation of stipend (v) Recovery in part or full of losses or damages to the institute property or property of other caused by the delinquent students (vi) Suspension from availing of any the institute amenities and services or from classes (vii) Removal, Rustication or expulsion from the institute, hostel or mess (viii) Withholding of conduct/character certificate.

**Ragging is Prohibited as per the decision of the supreme court of India in Writ Petition No.(c) 656/1998 Ragging in any form will invariably lead to expulsion from the institute and Hostel.**

The punishments are liable to be inflicted summarily at the discretion of the Centre-in-charge, whose decision shall be final.

Signature of the Student

Signature of Parent / Guardian

ANNEXURE-III

MEDICAL FITNESS CERTIFICATE

Items 1 to 7 to be filled by the student:

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1. Name..... 2. Application No.: .....  
(in CAPITAL LETTERS)

3. Course Code:.....4. Age...(Years).....(Months).....5. Sex.....

6. Major illness/operations in the past: .....

7. Identification mark on the body: .....  
(This can be a mole, scar or birth mark)

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Items 8 to 25 to be filled by a Medical Practitioner not below the rank of **Civil Assistant Surgeon** from any Government Hospital conducting the medical examination

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8. Height (cm):....., 9. Weight (kg): .....

10. General Health.....

11. **Chest** : .....

(Inspiration):..... cm, build (cm): .....Expiration (cm): .....cm

12. Blood Group: .....

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13. **Vision**: .....

Right Eye:.....Left eye: .....Colour Blindness:.....

14. **Ear**: .....15.: Nose: .....16. Throat: .....

17. **Anaemia**.....

18. **Oedema**.....

19. **Cervical Glands**(Neck):.....

20. **Respiratory System**: .....

**CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY**

21. **Skin:** .....

(a): Infection (if

any).....

(b): De-pigmented and anesthetic patches (if any): .....

....

22. **Abdomen:** .....

(a): Liver: .....

(b): Spleen: .....

23. **Heart:** .....

(a) Blood Pressure: .....

(i) Systolic:.....(ii) Diastolic: .....

(b) Murmur:.....

24. **Nervous System:** .....

25. **Genitalia:** .....

(a) (i) Hernia:.....

(ii) Hydrocele:.....

(b) Piles: History.....

26. Remarks by the Medical Officer

Fit.....

Provisionally Fit: .....

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Note: If found "Unfit" or "Provisionally fit" please specify exact nature of defect. In the event of any information furnished in the Medical Certificate is found to be false, your admission is liable to be cancelled.

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**(Signature of the Student)**

**(Signature of Medical  
Officer)**

**ANNEXURE-IV**  
**UNDERTAKING BY THE STUDENT**

I, \_\_\_\_\_

S/o D/o Mr./Mrs./Ms. \_\_\_\_\_ having been admitted to  
\_\_\_\_\_ (name of the  
institution) \_\_\_\_\_, have received a copy of the AICTE Regulation dated

01.07.2009 on Curbing the Menace of Ragging in Higher Educational Institutions, (hereinafter called the "Regulation") carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused **Clause 4** of the Regulation and am aware as to what constitutes ragging.

3) I have also, in particular, perused **Clause 5(3) and Clause 8(4)(a)** of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

(a) I will not indulge in any behavior or act that may be constituted as ragging under **Clause 4** of the Regulations.

(b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under **Clause 4** of the Regulations.

5) I hereby solemnly affirm that, if found guilty of ragging, I am liable for punishment according to clause **8(4)(a)** of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature of Student.

Name:

**ANNEXURE-IV**  
**UNDERTAKING BY THE PARENT / GUARDIAN**

- 1) Mrs./Ms.....(full name of Parent/Guardian)father /mother / guardian of Mr./Mrs./Ms.....(full name of student with admission/registration/enrolment number) having been admitted to \_\_\_\_\_(name of the institution), have received a copy of the AICTE Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulation") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused **Clause 4** of the Regulation and am aware as to what constitutes ragging.
- 3) I have also, in particular , perused **Clause5(4) and Clause8(4)(a)** of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
- a) My ward will not indulge in any behavior or act that may be constituted as ragging under **Clause 4** of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under **Clause 4** of the Regulations.
- 5) I hereby solemnly affirm that, if found guilty of ragging, my ward is liable for punishment according to clause **8(4)(a)** of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that the admission of my ward is liable to be cancelled.

Declared this \_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_ year.

Signature of Parent/Guardian.

Name: .....

Address: .....

.....

Mob./Tel.No.

**UNDERTAKING BY THE STUDENT**

**APPLICATION FORM NO.:**

**Reg. No.**

I.....

Son/Daughter of Shri / Smt.....

Pursuing..... course in CIPET, solemnly give an undertaking that I am fully aware of **Supreme Court Order write Petition No. (C) 656/1998** and the UGC recommendations towards curbing the menace of ragging. I give an undertaking that any event of my indulgence in ragging / misbehavior in the institute & Hostel Campus will render myself liable for exemplary punishment / disciplinary action / expulsion from the institute / Hostel as per rules.

**Signature of the Student**

**Signature of the parent / Guardian**

**Date:**

**UNDERTAKING BY THE PARENT**

(I) I, .....shall assure that my son/daughter/ward Mr/Ms.....will abide by the rules and regulations of the institute and also assure that my ward will not involve in ragging of any sort.

(ii) I certify that my annual income is Rs .....and in proof of the same, I enclose herewith a certificate from the competent authority as required to be fulfilled by the terms of admission of my son / daughter/ ward to CIPET.

**Date:**

**Signature of the parent / Guardian**

CONDITIONS TO BE FULFILLED BY THE CANDIDATE IN SUPPORT OF THEIR PARENT'S INCOME AT THE TIME OF ADMISSION

(Income certificate to be produced in HINDI or ENGLISH only)

1. If the Parent of the candidate is a Government servant or an employee of a Private Company / Organization, an annual income certificate to be obtained from their employer in support of their income.
2. If the Parent of the candidates is an agriculturist or is in receipt if income from various other sources, an annual Income certificate to be obtained from the concerned revenue authorities of their division in support of their income.
3. If the Parent of the candidate is a businessman, a declaration on his annual income duty certified by the local revenue authority/competent authority is to be produced.
4. In the case of pensioners, having no other source of income, a pension certificate from the concerned authority / Government Department/Organization is to be obtained.



# CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY

## (Behavioral Pattern for their ward for the past five years)

1. Name of the Student :..... course:.....
2. Application No. :.....
3. Year of Admission :.....

Any Disciplinary action taken against your son/daughter during the past 5 years.	Yes / No
Has he / she at any time during the period of study convicted by a court in India or any criminal offence	Yes / No
Had any criminal proceedings pending against him/her	Yes / No
Had he been ever debarred/punished from the course of study from any School or University during the last 5 years for any offence.	Yes / No
Had he any time participated in the ragging or misbehavior reported from the institution/affected person or from the friends circle during the past 5 years.	Yes / No

### (If any of the above information is Yes, please furnish the details in a separate sheet.)

The information given by me in the form is true and I am solemnly responsible for any of its accuracy. I am aware that ragging is an offence under the Supreme Court Act and I Mr./Mrs. \_\_\_\_\_ hereby assure you that I will fully educate my son/daughter in this regard. I further declare that my son/daughter had no such complaints pending against him/her for the past 5 years.

**Signature of the Parent / Guardian**

Date:

Place :

**CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY**

**UNDERTAKING FOR SUBMISSION OF DOCUMENT**

Candidate Name : .....

Course : .....

Admission call letter No.: .....

I .....son/daughter of Sri/Smt

.....

residing at.....

..... hereby

undertake that I shall submit the final semester mark list and provisional pass certificate within 4 weeks from the date of provisional admission to

.....course .

In the event of failure to submit my final semester mark list and provisional pass certificate within the specified period of four weeks, my provisional admission to the course shall be treated as CANCELLED and I will forgo my admission.

Signature of the applicant

Signature of Parent / Guardian

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(Authorized by) Principal

(Approved by) Centre Head

Date:

Place:

**ANNEXURE-V**

**Fee Structure For First Semester & Lateral Entry Through OJEE-2023**

<b>Particulars</b>	<b>Int. M.Sc. MSE</b>	<b>B.Tech (PE) LE</b>	<b>B.Tech (MET) LE</b>	<b>B.Tech (PE) 1<sup>st</sup> Sem</b>	<b>B.Tech (MET) 1<sup>st</sup> Sem</b>	<b>B.Tech (PE/MET) -TFW</b>
Tuition fee	17500	27,000	27,000	27,000	27,000	-
Admission fee	1500	1500	1500	1500	1500	1500
Library fee	500	500	500	500	500	500
CIPET Alumni fee	150	150	150	150	150	150
Sports fee	100	100	100	100	100	100
Extra Curricular Fee	1000	1000	1000	1000	1000	1000
Caution money	500	500	500	500	500	500
<b>Total</b>	<b>21,250</b>	<b>30,750</b>	<b>30,750</b>	<b>30,750</b>	<b>30,750</b>	<b>3,750</b>

**Instructions for making payment through SBI Collect**

Payment of CIPET Admission fees has to be made through SBI Collect facility using Internet banking, Credit cards , Debit cards, through any SBI Branch & UPI of any other bank.

Follow the Instructions given below for making payments.

- Please go through the website <https://www.onlinesbi.sbi/sbicollect/icollecthome.htm>
- Select Type of Category as 'Educational Institutions'
- Select State as 'Odisha'
- Select the Name of the institution as "**Central Institute of Plastic Engineering Technology**"
- Select the payment category as in available in the list.

Example:-**Admission into B.Tech. Through OJEE 2023 (Those who are applying for B.Tech)**

- On the next screen, Enter the details asking by the system.
- Please enter your Name, Date of birth & Mobile number to re-print your e-receipt.
- Proceed as instructed and Click on 'Submit'
- On the next screen, verify the details and click on 'Confirm'.
- If there is any correction go back and do the correction.
- Now you will be taken to payment gateway
- Select appropriate 'Mode of Payment'
- Make payment through the below payment gateway.

<b>SI No.</b>	<b>Payment Through</b>	<b>Transaction Charges</b>
1	UPI Payment	Nil
2	Rupay Debit Card	Nil
3	SBI Net Banking	Rs.11.80/-
4	Other Net Banking	Rs.17.70/-
5	Through any SBI Branch	Rs.59.00/-

**Print the E-receipt after Payment and submit same with all required document in the time of Admission at Institute.**

**Sd/-  
Principal  
CIPET,IPT-Bhubaneswar.**