

ASSESSMENT OF TRAINING PROGRAMME BY CONCERNED HEAD OF THE DEPARTMENT (After 3 months) :

Rate the following on a scale of 1 to 5

	Excellent	Very good	Good	Fair	Poor
a). Value addition	5	4	3	2	1
b). Improvements made	5	4	3	2	1
c). Productivity	5	4	3	2	1
d). Quality Improvement	5	4	3	2	1
e). Cost reduction	5	4	3	2	1
f). Delegation of work	5	4	3	2	1
g). Information sharing with peers/subordinates	5	4	3	2	1

Remarks :

Date :

Head of the Department