



MEMORANDUM OF UNDERSTANDING

between

**THE INSTITUTE OF BIOPOLYMERS AND CHEMICAL FIBRES
LODZ, POLAND**

and

**CENTRAL INSTITUTE FOR PLASTICS ENGINEERING AND TECHNOLOGY (CIPET)
CHENNAI, INDIA**

The Institute of Biopolymers and Chemical Fibres (IBWCh), Lodz, Poland (hereafter referred to as IBWCh) and the Central Institute of Plastics Engineering & Technology, Department of Chemicals and Petrochemicals, Government of India, Head Office, Chennai, India (hereafter referred to as CIPET), believing the extension and strengthening of scientific exchange and co-operation to be of mutual value to their University / Institute (hereafter referred to as Institution) and to the development of understanding between our peoples, hereby record their intentions to promote Academic, Research and Educational Exchange between their institutions through the following activities.

1. STAFF EXCHANGE

1.1 Exchange of Academic Staff

The Institute of Biopolymers and Chemical Fibres (IBWCh), Lodz, Poland and CIPET, India may nominate their academic staff to participate in an exchange for the purpose of study or lecturing in the other institution on a reciprocal basis. The participant is subject to approval by the host institution. The period of exchange will normally be one or two semesters. The host institution will provide a university appointment, library and research facilities, and other assistance as far as possible. The sending institution will also maintain its academic staff on full salary during the period of the exchange. The host institution will assist the visiting academic staff in locating living accommodation.

1.2 Visiting Academic Staff

In addition to the reciprocal exchanges, either institution may invite faculty members of the other institution for the purpose of lecturing or consultation, and/or research guidance for a specified period of time, subject to the approval of the home institution. In such cases, the inviting institution makes appropriate funding arrangements agreed to in advance.

1.3 Visiting Research Fellows

Either institution may nominate one or more of its faculty to visit the other institution for the purpose of advanced study or research, subject to the approval of the host institution. In such cases, the sending university will provide the Research Fellow with normal salary / fellowship based on the sending institution's regulations. The host institution will provide institutional courtesies, library and research facilities and an appropriate appointment.

2. STUDENT EXCHANGE

2.1 Exchange of Students

Each institution may send students, either undergraduate or postgraduate, including Master's and Ph.D to the other institution in appropriate fields of study.

2.2 Both institutions agree that the exchange program for degree training should follow the educational system and regulations of the counterpart institution. Students must submit their applications to the other college or faculty through their own institution.

2.3 Should both institutions agree to exchange students, a separate student exchange agreement will be developed to formalize this aspect of the collaborative arrangement.

3. COOPERATIVE RESEARCH

3.1 Co-operative research is to be encouraged as individual scholars or departments establish contact and develop mutual interests. The cost and conditions of such agreements will be covered by the home institution of the academic staff.

4. EXCHANGE OF ACADEMIC MATERIALS

4.1 Each institution may exchange relevant materials, such as those relating to the library. The libraries can also exchange reference materials for research purposes.

5. TERMS OF COOPERATION

- 5.1 The terms of co-operation for each specific activity implemented under this Memorandum of Understanding shall be mutually discussed and agreed upon in writing by both parties prior to the initiation of that activity.
- 5.2 Any such agreement entered into, as outlined above, will form an Appendix to this Memorandum of Understanding.

6. CO-ORDINATION OF THE EXCHANGE

- 6.1 Each institution shall designate a Liaison Officer to develop and co-ordinate the specific activities agreed upon including collaborative conferences and workshops and/or working groups.
- 6.2 Through these offices, either party may initiate proposals for activities and specific details of any such activities will be set forth in a letter of agreement.

Signing for IBWCh, Poland:

*Dr. Danuta Ciechańska, Ph.D., Eng.
Managing Director*

Date: *25th May 2011*

Signing for CIPET, India:

*Professor (Dr.) S.K. Nayak, Ph.D., D.Sc.
Director General*

Date: *25/05/2011*

In the presence of:

*Smt. Neelkamal Darbari, I.A.S.
Joint Secretary (Petrochemicals)
Government of India*

Date: